

INTRODUCED: April 23, 2018

AN ORDINANCE No. 2018-129

To amend Ord. No. 2018-029, adopted Feb. 26, 2018, which authorized the Chief Administrative Officer to accept funds in the amount of \$2,710,314.00 from the U. S. Department of Housing and Urban Development, Office of Lead Hazard Control, created a new special fund for the Department of Economic and Community Development in the Fiscal Year 2017-2018 Special Fund Budget entitled “Lead-Based Paint Hazard Control Program,” and appropriated the increase to the Fiscal Year 2017-2018 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Economic and Community Development’s new Lead-Based Paint Hazard Control Program special fund by \$2,710,314.00 to support the City’s lead-based paint hazard control efforts and make grants to the Richmond City Health District and to ElderHomes Corporation, doing business as Project: Homes, in furtherance of these efforts, for the purpose of specifying that grant funds will also be used to support the City’s “Healthy Homes Supplement” efforts and revising the Richmond City Health District’s grant amount to \$385,932.08 and ElderHomes Corporation’s grant amount to \$2,221,993.45.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: MAY 14 2018 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

I. That Ordinance No. 2018-029, adopted February 26, 2018, be and is hereby amended and reordained as follows:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$2,710,314.00 from the United States Department

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: MAY 14 2018 REJECTED: _____ STRICKEN: _____

of Housing and Urban Development, Office of Lead Hazard Control, for the purpose of supporting the City's lead-based paint hazard control and "Healthy Homes Supplement" efforts.

§ 2. That Ordinance No. 2017-037, adopted May 15, 2017, which adopted the Special Fund Budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018, and made appropriations pursuant thereto, be and is hereby amended by creating a new special fund for the Department of Economic and Community Development entitled "Lead-Based Paint Hazard Control Program" for the purpose of providing for the City's lead-based paint hazard control and "Healthy Homes Supplement" efforts.

§ 3. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2017, and ending June 30, 2018, by increasing estimated revenues by \$2,710,314.00, increasing the amount appropriated for expenditures by \$2,710,314.00 and allotting to the Department of Economic and Community Development's new Lead-Based Paint Hazard Control Program special fund the sum of \$2,710,314.00 for the purpose of supporting the City's lead-based paint hazard control and "Healthy Homes Supplement" efforts and making grants of [~~\$352,202.08~~] \$385,932.08 to the Richmond City Health District and of [~~\$2,155,723.45~~] \$2,221,993.45 to ElderHomes Corporation, doing business as Project: Homes, in furtherance of these efforts, provided that such grants shall be made only pursuant to grant contracts approved as to form by the City Attorney and executed by the Chief Administrative Officer.

§ 4. This ordinance shall be in force and effect upon adoption.

II. This amendatory ordinance shall be in force and effect upon adoption.

Received

APR 4 2018
4-7073
Office of the
Chief Administrative Officer



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

RECEIVED

APR 15 2018

OFFICE OF CITY ATTORNEY

O&R REQUEST

DATE: March 9, 2018 EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor *LS 4/16/18*

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer *SCG*

THROUGH: Lenora Reid, Deputy Chief Administrative Officer for Finance & Administration *LR*

THROUGH: John B. Wack, Director of Finance *JBW*

THROUGH: Jay Brown, Director of Budget and Strategic Planning *JB*

THROUGH: Peter L. Downey, Deputy Chief Administrative Officer, Planning and Economic Development *PLD 3-12-18*

FROM: Denise Lawus, Deputy Director II, Economic & Community Development *DL*

RE: To amend the FY 18 Lead Based Paint Hazard Control Grant Special Fund Budget.

ORD. OR RES. No. _____

PURPOSE: To amend the FY 18 Lead Based Paint Hazard Control Grant Special Fund Budget by delineating Programmatic costs of the \$2,710,314 Grant award.

REASON: The HUD Office of Lead Hazard Control has stipulated that the Healthy Homes Supplement component of the Grant be listed separate and apart from the Lead Based Hazards Control component.

RECOMMENDATION: Approval is requested by the Administration.

BACKGROUND: The City's Department of Economic and Community and its partners, Richmond City Health District and ProjectHomes applied in April 2017 to the HUD Office of Lead Hazard Control for a Lead Based Paint Hazard Control Grant. Through the competitive application process, the City was awarded \$2,710,314 in Grant funding over a three (3) year period.

This Paper lists the Budget detail for both Programs, Healthy Homes Supplement totals \$400,000 and the Lead Based Paint Hazard totals \$2,310,314. Elder Homes (trading as project:HOMES) will receive a total dollar amount of \$2,221,993.45: the Richmond City Health District will receive a total dollar amount of \$385,932.08. These dollars added to the Program Delivery and Administrative costs of \$102,388.47 total the Grant Award of \$2,710, 314.00.

FISCAL IMPACT/COST: Matching City General Funds of \$50,000 for FY 18 and FY 19, Community Development Block Grant Funds of \$100,000 per FY 18 and FY 19.

FISCAL IMPLICATIONS: The adoption of this paper allows the City to move forward with the amended Budget items which provide new funding to the City in the amount of \$2,710,314 for lead based paint hazard reduction activities to one hundred fifty (150) residential units and provide Healthy Homes education and other methods of intervention to one hundred fifty (150) occupants and property owners that will address hazards and health impact.

BUDGET AMENDMENT NECESSARY: Yes

REVENUE TO CITY: Grant award of \$2,710,314.

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: March 26, 2018

CITY COUNCIL PUBLIC HEARING DATE: April 9, 2018

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Finance & Economic Development

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:

AFFECTED AGENCIES: Economic and Community Development, Office of Budget and Strategic Planning, and Finance

RELATIONSHIP TO EXISTING ORD. OR RES.: 2018-029

REQUIRED CHANGES TO WORK PROGRAM(S): Some

ATTACHMENTS: Exhibit A Lead Based Paint Hazard Control Grant Budget

STAFF: Denise Lawus, Deputy Director II, 804-646-3975; Daniel Mouer, Project Development Manager, 804-646-7025, Department of Economic and Community Development

Subtotal - Transportation - Other	Quantity	Unit Cost	Estimated Cost	HUD Share Total	HUD Share Admin	HUD Share Direct	Total Match	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Trail Share	Other	Program Income
Parsons (New Orleans Training) DC	4	\$40	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (New Orleans Training) DC	4	\$264.50	\$1,058.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Prog Manager Sch) Omaha NE	4	\$274	\$1,096.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Prog Manager Sch) Omaha NE	1	\$130	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Prog Manager Sch) Auburn CA	1	\$265.00	\$265.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Prog Manager Sch) Auburn CA	1	\$265.00	\$265.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Program Manager's School)	17	\$1,144.00	\$19,448.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Program Manager's School)	3	\$120.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
2011 Lead & Healthy Housing Conference fee	1	\$165.00	\$165.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Subtotal - Transportation - Other			\$8,077.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
3d. Per Diem or Subsidy (excludes location)		Days	Rate per Day											
Per Diem (Program Manager's School)		30	\$69	\$2,070.00										
Per Diem (New Orleans Training)		5	\$69	\$345.00										
Total Travel Cost				\$2,415.00	\$2,415.00	\$2,415.00	\$2,415.00	\$2,415.00						\$2,415.00
4. Equipment (Only items over \$5,000 Depreciated value)		Quantity	Unit Cost											
Total Equipment Cost				\$17,284.53	\$17,284.53	\$17,284.53	\$17,284.53	\$17,284.53						\$17,284.53
5. Supplies and Materials (Items under \$5,000 Depreciated Value)														
5a. Consumable Supplies		Quantity	Unit Cost	Estimated Cost										
Office Supplies		1	\$2,681.55	\$2,681.55										
Utility: internet		1	\$6,000.00	\$6,000.00										
Total Consumable Supplies				\$8,681.55	\$8,681.55	\$8,681.55	\$8,681.55	\$8,681.55						\$8,681.55
5b. Non-Consumable Materials		Quantity	Unit Cost	Estimated Cost										
Subtotal - Non Consumable Materials				\$4,881.55	\$4,881.55	\$4,881.55	\$4,881.55	\$4,881.55						\$4,881.55
Total Supplies and Materials Cost				\$13,563.10	\$13,563.10	\$13,563.10	\$13,563.10	\$13,563.10						\$13,563.10
6. Consultants (Type)														

Subtotal - Transportation - Other	Quantity	Unit Cost	Estimated Cost	HUD Share Total	HUD Share Admin	HUD Share Direct	Total Match	Applicant Match	Other HUD Funds	Other Federal Share	State Share	Local/Trail Share	Other	Program Income
Parsons (New Orleans Training) DC	4	\$40	\$160.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (New Orleans Training) DC	4	\$264.50	\$1,058.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Prog Manager Sch) Omaha NE	4	\$274	\$1,096.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Prog Manager Sch) Omaha NE	1	\$130	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Prog Manager Sch) Auburn CA	1	\$265.00	\$265.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Prog Manager Sch) Auburn CA	1	\$265.00	\$265.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Program Manager's School)	17	\$1,144.00	\$19,448.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Hotel Nya (Program Manager's School)	3	\$120.00	\$360.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
2011 Lead & Healthy Housing Conference fee	1	\$165.00	\$165.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
Subtotal - Transportation - Other			\$8,077.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00		\$0.00
3d. Per Diem or Subsidy (excludes location)		Days	Rate per Day											
Per Diem (Program Manager's School)		30	\$69	\$2,070.00										
Per Diem (New Orleans Training)		5	\$69	\$345.00										
Total Travel Cost				\$2,415.00	\$2,415.00	\$2,415.00	\$2,415.00	\$2,415.00						\$2,415.00
4. Equipment (Only items over \$5,000 Depreciated value)		Quantity	Unit Cost											
Total Equipment Cost				\$17,284.53	\$17,284.53	\$17,284.53	\$17,284.53	\$17,284.53						\$17,284.53
5. Supplies and Materials (Items under \$5,000 Depreciated Value)														
5a. Consumable Supplies		Quantity	Unit Cost	Estimated Cost										
Office Supplies		1	\$2,681.55	\$2,681.55										
Utility: internet		1	\$6,000.00	\$6,000.00										
Total Consumable Supplies				\$8,681.55	\$8,681.55	\$8,681.55	\$8,681.55	\$8,681.55						\$8,681.55
5b. Non-Consumable Materials		Quantity	Unit Cost	Estimated Cost										
Subtotal - Non Consumable Materials				\$4,881.55	\$4,881.55	\$4,881.55	\$4,881.55	\$4,881.55						\$4,881.55
Total Supplies and Materials Cost				\$13,563.10	\$13,563.10	\$13,563.10	\$13,563.10	\$13,563.10						\$13,563.10
6. Consultants (Type)														

Indirect Costs (Subtotal Direct + Total Indirect)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Estimated Costs (Subtotal Direct + Total Indirect)	\$3,010,314.00	\$2,710,314.00	\$187,000.00	\$2,100,000.00	\$0.00	\$2,100,000.00	\$0.00	\$2,100,000.00	\$0.00	\$0.00	\$0.00	\$0.00

Grant Application Detailed Budget Worksheet			HUD Share Total			HUD Share Admin			HUD Share Direct			Total Match		
Detailed Description of Budget														
Analysis of Total Estimated Costs														
	Percent of Total	Estimated Cost												
A. Personnel (Direct Labor)	2%	\$6,001.00		\$6,001.00	\$7,048.76	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
B. Fringe Benefits	0%	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
C. Travel	1%	\$1,204.53		\$1,204.53	\$2,072.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
D. Equipment	0%	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
E. Supplies and Materials	0%	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
F. Consultants	0%	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
G. Contract and Sub-Grantees	83%	\$2,507,925.53		\$2,507,925.53	\$2,000,000.00	\$300,000.00	\$300,000.00	\$2,000,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
H. Construction	14%	\$415,300.00		\$415,300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
I. Other Direct Costs	0%	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
J. Indirect Costs	100%	\$3,010,314.00		\$3,010,314.00	\$2,100,000.00	\$300,000.00	\$300,000.00	\$2,100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total:				\$3,010,314.00	\$2,710,314.00	\$187,000.00	\$2,100,000.00	\$187,000.00	\$2,100,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Percentage of HUD Share Total: 81.13%
 HUD Share Admin: 6.13%
 HUD Share Direct: 81.14%
 Total Match: 12.99%
 OLCIHR Budget Worksheet Total (04/20/16)

Total Undirect Costs	\$15,489.52	\$15,489.52	\$4,000.00	\$11,489.52
Total Estimated Costs (Subtotal Direct + Total Indirect)	\$7,521,993.45	\$7,521,993.45	\$390,000.00	\$7,131,993.45

HUD Share Admin	\$319,517.78	\$319,517.78	\$0.00	\$319,517.78
HUD Share Direct	\$1,861,722.23	\$1,861,722.23	\$0.00	\$1,861,722.23
Total Match	\$2,181,240.01	\$2,181,240.01	\$0.00	\$2,181,240.01

Grant Application Detailed Budget Worksheet

Detailed Description of Budget

Analysis of Total Estimated Costs	Percent of Total	Estimated Cost	HUD Share Total	HUD Share Admin	HUD Share Direct	Total Match
1. Personnel (Direct Labor)	13%	\$319,517.78	\$319,517.78	\$0.00	\$319,517.78	\$0.00
2. Fringe Benefits	3%	\$79,879.45	\$79,879.45	\$0.00	\$79,879.45	\$0.00
3. Travel	1%	\$38,618.70	\$38,618.70	\$0.00	\$38,618.70	\$0.00
4. Equipment	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5. Supplies and Materials	0%	\$2,250.00	\$2,250.00	\$0.00	\$2,250.00	\$0.00
6. Consultants	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7. Contract and Sub-Grantees	03%	\$1,699,050.00	\$1,699,050.00	\$0.00	\$1,699,050.00	\$300,000.00
8. Construction	16%	\$459,270.00	\$459,270.00	\$0.00	\$459,270.00	\$0.00
9. Other Direct Costs	1%	\$35,489.52	\$35,489.52	\$0.00	\$35,489.52	\$0.00
10. Indirect Costs	1%	\$2,221,993.45	\$2,221,993.45	\$54,001.22	\$1,867,722.23	\$300,000.00
Total:	100%	\$7,521,993.45	\$7,521,993.45	\$54,001.22	\$6,967,992.23	\$600,000.00

Percentage of HUD Share Total: 97.09%

OH/CI/MI Budget Worksheet Year (04/2016)