



COMMISSION OF ARCHITECTURAL REVIEW
APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

PROPERTY (location of work)

Address 8 E. Broad St.

Historic district Broad Street

Date/time rec'd: 12/15/17 11:40am
Rec'd by: H.P.H.S.
Application #: COA-08307-2018
Hearing date: 1/23/2018

APPLICANT INFORMATION

Name Doug Collins
Phone 757-245-7129

Company Martins Custom Design DBA Scotty Signs
Email dougc@scottysigns.com

Mailing Address 340 Ed Wright Lane
Applicant Type: ☐ Owner ☐ Agent

Newport News, VA 23606
☐ Lessee ☐ Architect ☒ Contractor
Other (please specify):

OWNER INFORMATION (if different from above)

Name James Sease
Company

Mailing Address PO Box 715
Phone 804-690-3317

Matthews, VA 23169
Email seasehcrise@gmail.com

PROJECT INFORMATION

Review Type: ☐ Conceptual Review ☐ Final Review

Project Type: ☐ Alteration ☐ Demolition ☒ New Construction
(Conceptual Review Required)

Project Description: (attach additional sheets if needed)

Installation of 16.33 Sq. Foot per side, non-illuminated blade style, double sided wall sign.

ACKNOWLEDGEMENT OF RESPONSIBILITY

Compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work require staff review and may require a new application and CAR approval. Failure to comply with the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request.

Requirements: A complete application includes all applicable information requested on checklists to provide a complete and accurate description of existing and proposed conditions. Preliminary review meeting or site visit with staff may be necessary to process the application. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to CAR review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.

Signature of Owner [Signature]
Date 12/14/2017



5948 Jefferson Avenue
Newport News, VA 23605
757-245-7129 800-726-8897 FAX 757-428-1968

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Client: **WORLD HORIZONS USA**
Location: **8 E. Broad Street
Richmond, VA**
**NON-ILLUMINATED
PROJECTING WALL SIGN**

Approved by: _____

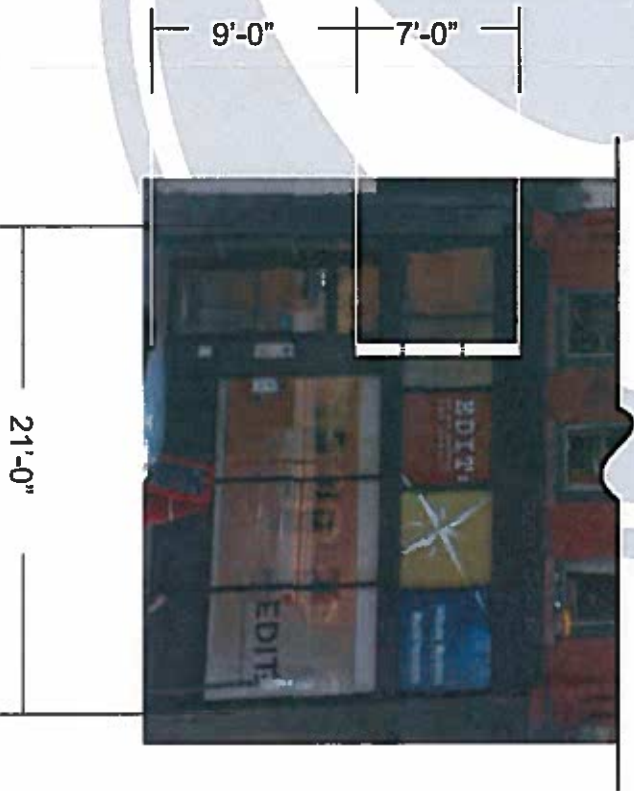
Scale: As noted

Date: 9.26.17

Salesman: Doug Collins

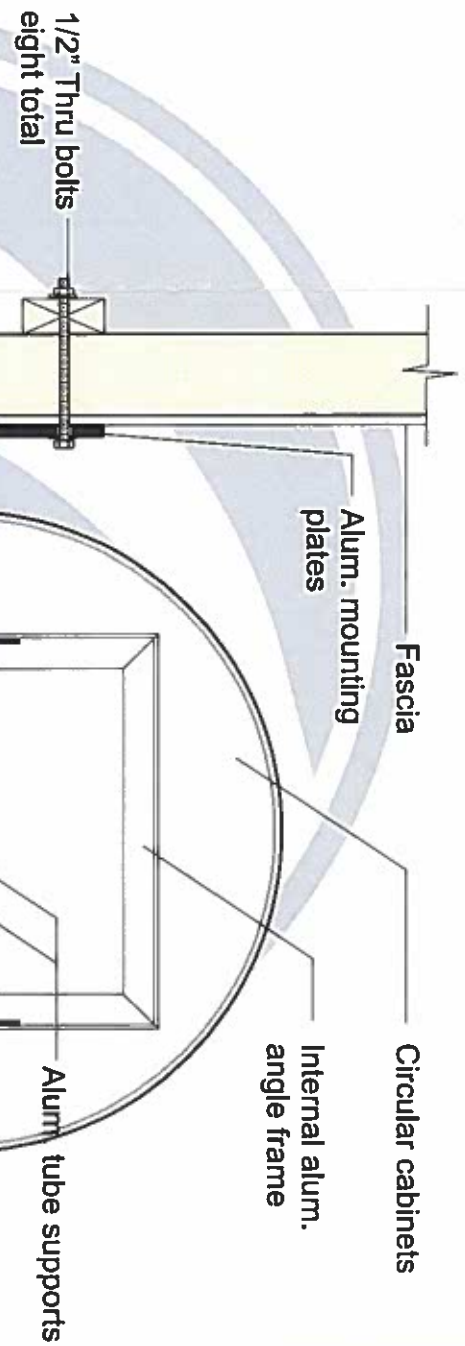
Drawn by: DWC

Drawing No: 13272-World Horizon,
Blade Sign



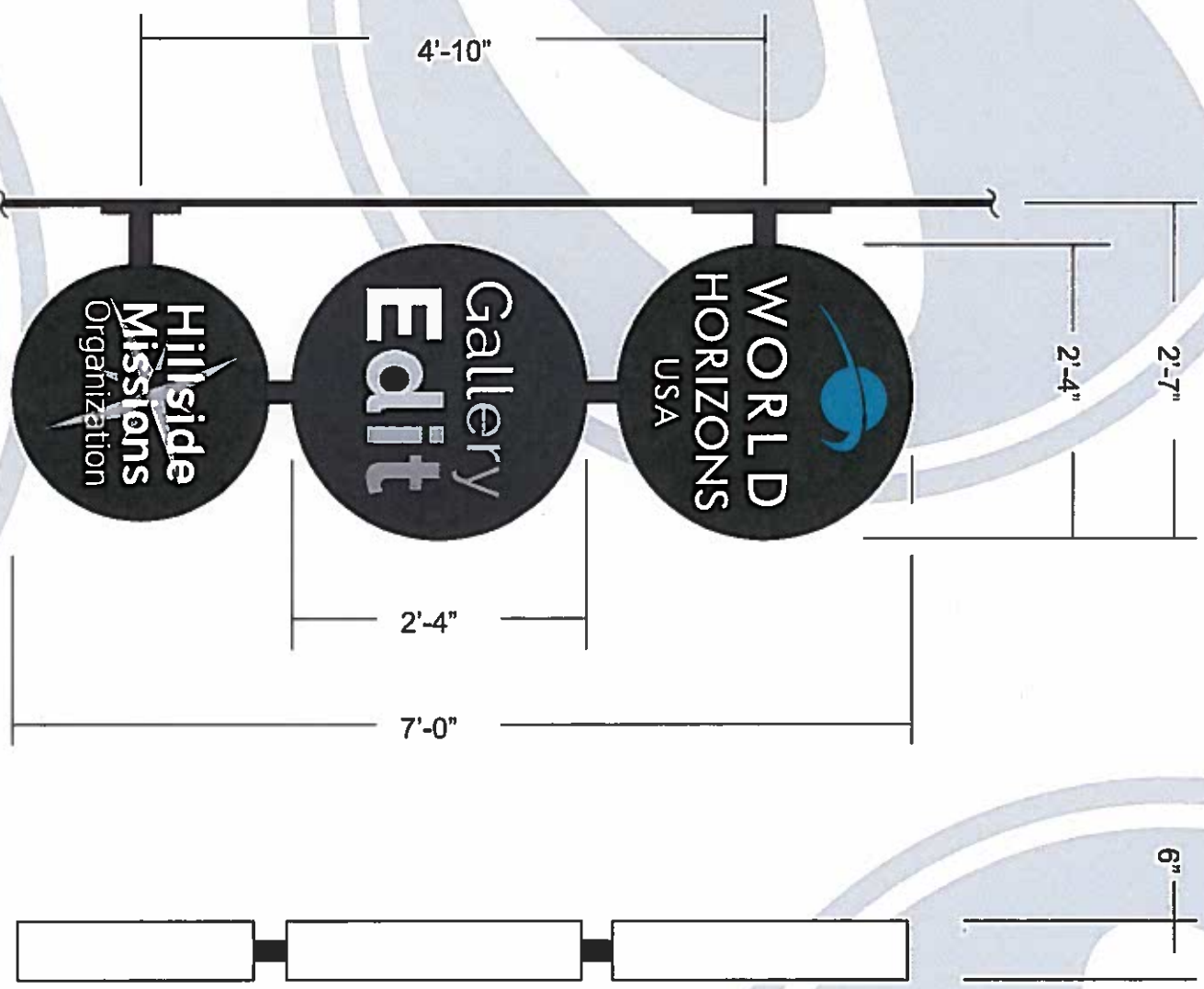
Building Elevation

1/8" Scale



Mounting Detail

1-1/2" Scale



Sign Elevation

3/4" Scale

Specification
Scope-Fabricate & Install
Qty.- One
Type-Non-Illuminated blade sign

Construction
Cabinets-Welded, .125" aluminum
Frame-1-1/2" Aluminum angle
Supports-2" Aluminum square tube
Mounting plates-1/2" Plate aluminum
Finish-Semi gloss polyurethane
Graphics-Opaque vinyl

Colors
