

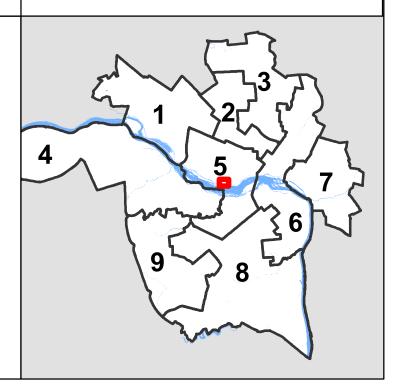
City of Richmond Department of Planning & Development Review

Location, Character, and Extent

LOCATION: East of 1800 block of Texas Ave.

COUNCIL DISTRICT: 5

PROPOSAL: Review review of a park design to accommodate citizens in the areas neighboring Texas Avenue.



For questions, please contact Josh Son at 646-3741 or joshua.son@richmondgov.com





Application for URBAN DESIGN COMMITTEE Review

Department of Planning and Development Review
Planning & Preservation Division
900 E. Broad Street, Room 510
Richmond, Virginia 23219
(804) 646-6335

http://www.richmondgov.com/CommitteeUrbanDesign

Application Type Addition/Alteration to Existing Structure New Construction Streetscape Site Amenity	Encroachment Master Plan Sign Other	Review Type Conceptual Final
Project Name:		·
Project Address:		
Applicant Information (on all applications other than encroachments, a City agence)	·	
Name:	_ Email:	
City Agency:		
Address:		
Main Contact (if different from Applicant):		
Company:	Phone:	
Email:		

Submittal Deadlines

All applications and support materials must be filed no later than 21 days prior to the scheduled meeting of the Urban Design Committee (UDC). Please see the schedule on page 3 as actual deadlines are adjusted due to City holidays. Late or incomplete submissions will be deferred to the next meeting.

Filing

Applications can be mailed or delivered to the attention of "Urban Design Committee" at the address listed at the top of this page. It is important that the applicant discuss the proposal with appropriate City agencies, Zoning Administration staff, and area civic associations and residents prior to filing the application with the UDC.

UDC Background

The UDC is a ten member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06 and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.



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Submission Requirements

- 10 copies of the application cover sheet and all support materials (see below), unless the application is for an encroachment, in which case only 6 copies are required. Plan sheets should be 11" x 17", folded to 8 1/2" x 11". If it is not possible to scale plans to these dimensions, please provide one set of larger, scaled plans.
- An electronic copy (PDF preferred) of all application materials, which can be burned to disc, emailed, or delivered by FTP.

All applications must include the attached cover sheet and the following support materials, as applicable to the project:

For Conceptual Review

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan which shows the general location and character of plant materials and notes any existing tree to be removed.

For Final Review

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan that includes a complete plant schedule, the precise location of all plant materials, and a landscape maintenance analysis. The plant schedule must show number, size and type of each planting proposed. If existing trees are to be removed, their size, type and location must be noted on the landscape plan.
- The location of all lighting units should be noted on a site plan, including wall-mounted, site and parking lot lighting. Other site details, such as benches, trash containers and special paving materials, should also be located. Include specification sheets for each item.
- Samples of all proposed exterior building materials, including but not limited to brick, mortar, shingles, siding, glass, paint and stain colors. When as actual sample cannot be provided, a product information sheet that shows the item or a photo of an existing item may be substituted.

Review and Processing

Once an application is received, it is reviewed by staff, who compiles a report that is sent to the UDC. A copy of the report and the meeting agenda will be sent to the applicant prior to the meeting. The applicant or a representative should be present at the UDC meeting or the application may be deferred to the next regularly scheduled meeting. It is also strongly suggested that a representative of the City Agency which will have final responsibility for the item be present at the meeting (if the applicant and the representative are not the same). Once the UDC recommends action on the application, it is automatically placed on the agenda for the next City Planning Commission (CPC) meeting. An exception to this is encroachment applications, recommendations for which are forwarded to the Department of Public Works. The applicant or a representative must be present at the CPC meeting or the application may be deferred to the next regularly scheduled meeting.

CITY OF RICHMOND URBAN DESIGN COMMITTEE (UDC)

MEETING SCHEDULE 2017

UDC Meetings	UDC Submission Deadlines	Anticipated Date of Planning Commission Following the UDC Meeting
December 8, 2016	November 12, 2015*	January 3, 2017
January 5, 2017	December 8, 2016**	January 17, 2017 ¹
February 9, 2017	January 19, 2017	February 21, 2017 ²
March 9, 2017	February 16, 2017	March 20, 2017
April 6, 2017	March 16, 2017	April 17, 2017
May 4, 2017	April 13, 2017	May 15, 2017
June 8, 2017	May 18, 2017	June 19, 2017
July 6, 2017	June 15, 2017	July 17, 2017
August 10, 2017	July 20, 2017	August 21, 2017 ³
September 7, 2017	August 17, 2017	September 18, 2017
October 5, 2017	September 14, 2017	October 16, 2017
November 9, 2017	October 19, 2017	November 20, 2017
December 7, 2017	November 9, 2017*	December 18, 2017 ⁴

¹ Monday, January 16th is a City of Richmond Holiday

The Richmond Urban Design Committee (UDC) is a ten member advisory committee created by City Council in 1968. Its purpose is to advise the City Planning Commission on the design of City projects. The UDC reviews projects for appropriateness in "location, character and extent" and for consistency with the City's Master Plan and forwards recommendations to the Planning Commission. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

Regular meetings are scheduled for the Thursday after the first Monday of each month at 10:00 a.m. in the 5th floor conference room of City Hall. Special meetings are scheduled as needed.

For additional information, please contact the Planning and Preservation Division staff at (804) 646-3741 or Joshua.Son@richmondgov.com

² Monday, February 20th is a City of Richmond Holiday

³ This August CPC Meeting may be canceled. If so, Planning Commission hearing would be Tuesday, September 5th.

⁴ This December CPC Meeting may be canceled. If so, Planning Commission hearing would be Tuesday, January 2, 2018.

^{*} Moved forward to account for Veteran's Day/Thanksgiving Holiday Schedule

^{**} Moved forward to account for Winter Holiday Schedule

Riverview Community Park - Project Narrative

Project Summary: Purpose, Background, and Support

Riverview Community Park is an all-ages community park planned for the abandoned lot behind S. Hampton Ave and New York Ave in the City of Richmond, Virginia. Currently, a skate park pad is on site and community gardens have been approved. The community is interested in building a playground, walking trail, and dedicated parking areas.

The purpose of this project is to transform a formally abandoned lot into a vibrant, accessible green space for the residents of Richmond. There is no public park playground within walking distance of the many young children living in the Maymont (Riverview) community. In addition, there is no full-scale skate park north of the James River in Richmond, and the closest community garden is over a mile away. This site will meet these strong needs for community space. The older residents in the community have asked for a walking trail around the perimeter of the park site in order to have an off-street location for daily exercise. By incorporating all four elements, this park will have amenities and space for all-ages.

Accordingly, this park has widespread community support with active participation in the design and the development of the park being provided by the following groups:

The Friends of Riverview Community Park (FoRCP) - A non-profit organization under the Enrichmond 501c3 umbrella made up of volunteers from the Maymont (Riverview) community, FoRCP was founded to support the creation and ongoing maintenance of the entire Riverview Community Park site..

Website: https://friendsofriverviewcommunitypark.wordpress.com

Enrichmond Listing: http://enrichmond.org/partner/friends-of-riverview-community-

park/

Facebook: https://www.facebook.com/RiverviewCommunityPark

Richmond Area Skateboarding Alliance (RASA) – A non-profit organization under the Enrichmond 501c3 umbrella made up of volunteers from the greater City of Richmond, RASA was formed to support the creation of skate parks in Richmond and they are dedicated to supporting the construction and maintenance of a skate park at the Riverview Community Park site.

Website: http://www.rasaproject.org/

Facebook: https://www.facebook.com/rasaproject/
Instagram: https://www.instagram.com/rasaproject/

Maymont Civic League – The Maymont Civic League is the neighborhood association for the Maymont (Riverview) neighborhood. Members of this group have been advocating for changes to the site of the planned Riverview Community Park for many years, and when plans for a park at this site started emerging from the community, the Maymont Civic League members were immediately ardent supporters of the park project. The Civic League submitted a letter of

approval of the project in January 2015, and a letter requesting the name be officially be designated as Riverview Community Park in June 2016. (Both of these letters are included as attachments to this application.)

Website: http://maymontcivicleague.org

Facebook: https://www.facebook.com/MaymontCivicLeague/

Richmond Young Professionals Kiwanis (RYPKC) – A young professionals organization in Richmond, VA with a focus on making a positive impact in the community, RYPKC is hoping to support this project with financial and in-kind support. RYPKC also plans to support the neighborhood in volunteering for clean ups and long term support of the park.

Website: http://www.rypkc.org/#about

Facebook: https://www.facebook.com/groups/RYPKC/

Project Budget and Funding Sources

Please see attached Budget in the proposal attachments.

Planned Construction Details

We hope to construct the following elements at the site:

Playground – After requesting bids from three playground manufacturers (Kompan, Miracle, and Landscape Structures), FoRCP in partnership with RYPKC and Parks and Recreation selected the Kompan bid as being the best value and the best fit for the location. Kompan's quote (see attached documents for further details) meets the quality and cost specifications requested and includes some playground elements that will be an enticing addition to the types of play structures available to children in the City of Richmond. Because Kompan needs to have a four-month lead time to construct orders, we're hoping to begin construction four months after hearing from the Urban Design Committee and Planning Commission. Ideally this means we could be installing playground equipment by November 2017. Installation of playground equipment will depend on final City of Richmond approval.

Skate Park – Local skateboarders have been using an abandoned basketball court on the site as a Do-It-Yourself (DIY) skate park for several years. With the support of the JRP Easement Holders, RASA hopes to improve and expand the skate infrastructure at this location to create the first skate park north of the James River in the City of Richmond. Improvements to the current platform have already started and RASA is poised to continue construction as soon as funding is secured.

Community Garden – The Riverview Community Park site has been approved by the City of Richmond for a Community Garden. FoRCP hopes to construct several raised beds on the site, fill them with organic soil, and make them available to community members interested in participating in the program.

Picnic Area – The Maymont (Riverview) community has no centralized picnic area for block parties and other events. In order to meet the demand of the community, we plan to build and place several picnic tables near the park kiosk area for local events and meet ups. These picnic tables will be constructed immediately after receiving UDC approval.

Walking Trail – The older residents of the Maymont (Riverview) community have requested a walking trail around the perimeter of the site as an off-street exercise location for the community. This walking trail will also serve the dual purpose of connecting the various planned elements of the site to one another and to the bike and car parking areas. The walking trail will be made of recycled crushed concrete. We plan to install this trail immediately after receiving UDC approval.

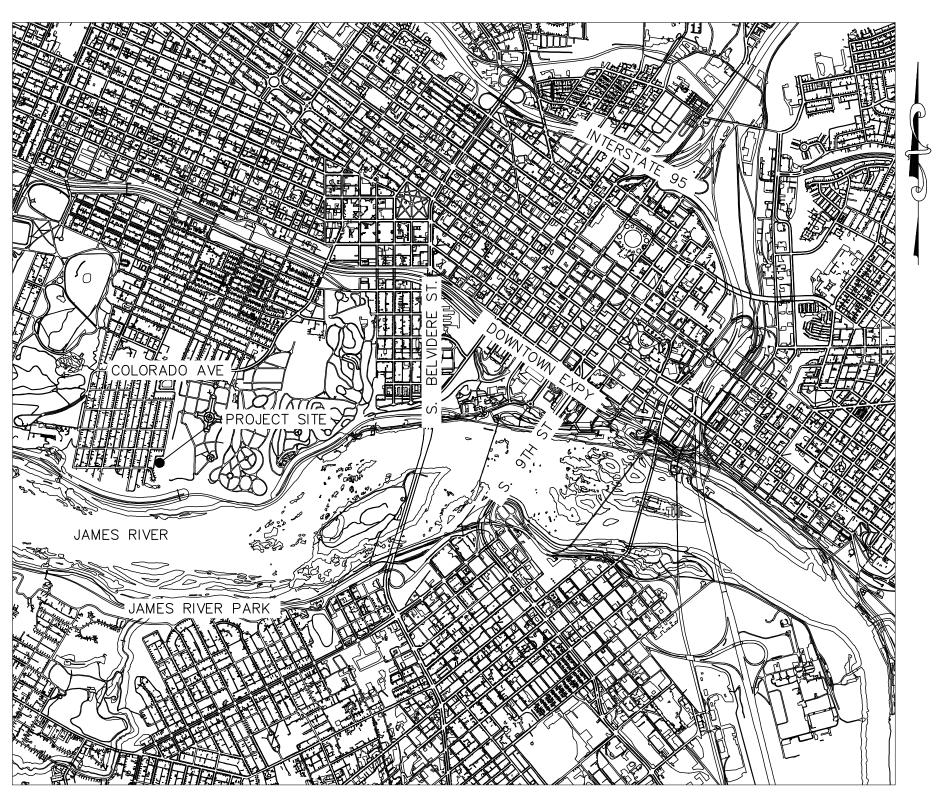
Parking Area – To limit parking in the alley or on the grass, there will be a parking area installed using recycled crushed concrete. The parking area will hold approximately twelve vehicles.

Please see the site plan included in the attachments for further details.

CONSTRUCTION DRAWINGS

RICHMOND YOUNG PROFESSIONALS KIWANIS - RIVERVIEW COMMUNITY PARK

CITY OF RICHMOND, VIRGINIA



VICINITY MAP1" = 2000'

PROJECT DESCRIPTION

THIS PROJECT INCLUDES THE CONSTRUCTION OF RENOVATIONS AND IMPROVEMENTS TO THE RIVERVIEW SKATE PARK

DAA PROJECT #R16215R-01

These documents, including drawings and specifications, were prepared by Draper Aden Associates, Consulting Engineers, pursuant to a contract by and between Draper Aden Associates and J.E. Liesfeld Contractor, Inc. with respect to the project described in said contract. Any reuse or modification of said documents (whether hard copy or electronic) without written verification or adaptation by Draper Aden Associates for the specific purpose intended will be at the sole risk of the individual or entity utilizing said documents, drawings and specifications and such use is without the authorization of Draper Aden Associates. Draper Aden Associates, Consulting Engineers, shall have no legal liability resulting from any and all claims, damages, losses, and expenses, including attorney's fees arising out of the unauthorized use of these documents, drawings, specifications, reports, and studies prepared as a result of the aforesaid contract.

NOTE: CONTRACTOR TO CONTACT MISS UTILITY (811) IN ADVANCE OF PLANNED WORK. ADVANCE TIME PERIOD SHALL BE IN ACCORDANCE WITH CURRENT MISS UTILITY GUIDELINES (www.missutilityofvirginia.com).



DRAPER ADEN ASSOCIATES REVIEW

THESE PLANS HAVE BEEN SUBJECTED TO TECHNICAL AND QUALITY REVIEWS BY:

NAME: NICHOLAS HINEBAUGH, E.I.T.	hickor brily	05/24/17
PROJECT DESIGNER	SIGNATURE	DATE
NAME: DAVID M. MARUSKIN, P.E.	David Maruskin	05/24/17
PROJECT MANAGER	SIGNATURE	DATE
NAME: DAVID M. MARUSKIN, P.E.	David Maruskin	05/24/17
QUALITY REVIEWER	SIGNATURE	DATE

SHEET LIST

Sheet Number Sheet Title
C1.0 COVER SHEET

C2.0 EXISTING CONDITIONS PLAN

C3.0 SITE LAYOUT PLAN

C4.0 DETAILS

reying • Environmental Services

Blacksburg, VA
Charlottesville,

Engineering • Surveying
Richmond, VA
8090 Villa Park Drive
Richmond, VA 23228

COVER SHEET
RICHMOND YOUNG PROFESSIONALS K
RIVERVIEW COMMUNITY PARK

REVISIONS

DESIGNED BY:

DMM

DRAWN BY:

DMM

CHECKED BY:

DMM

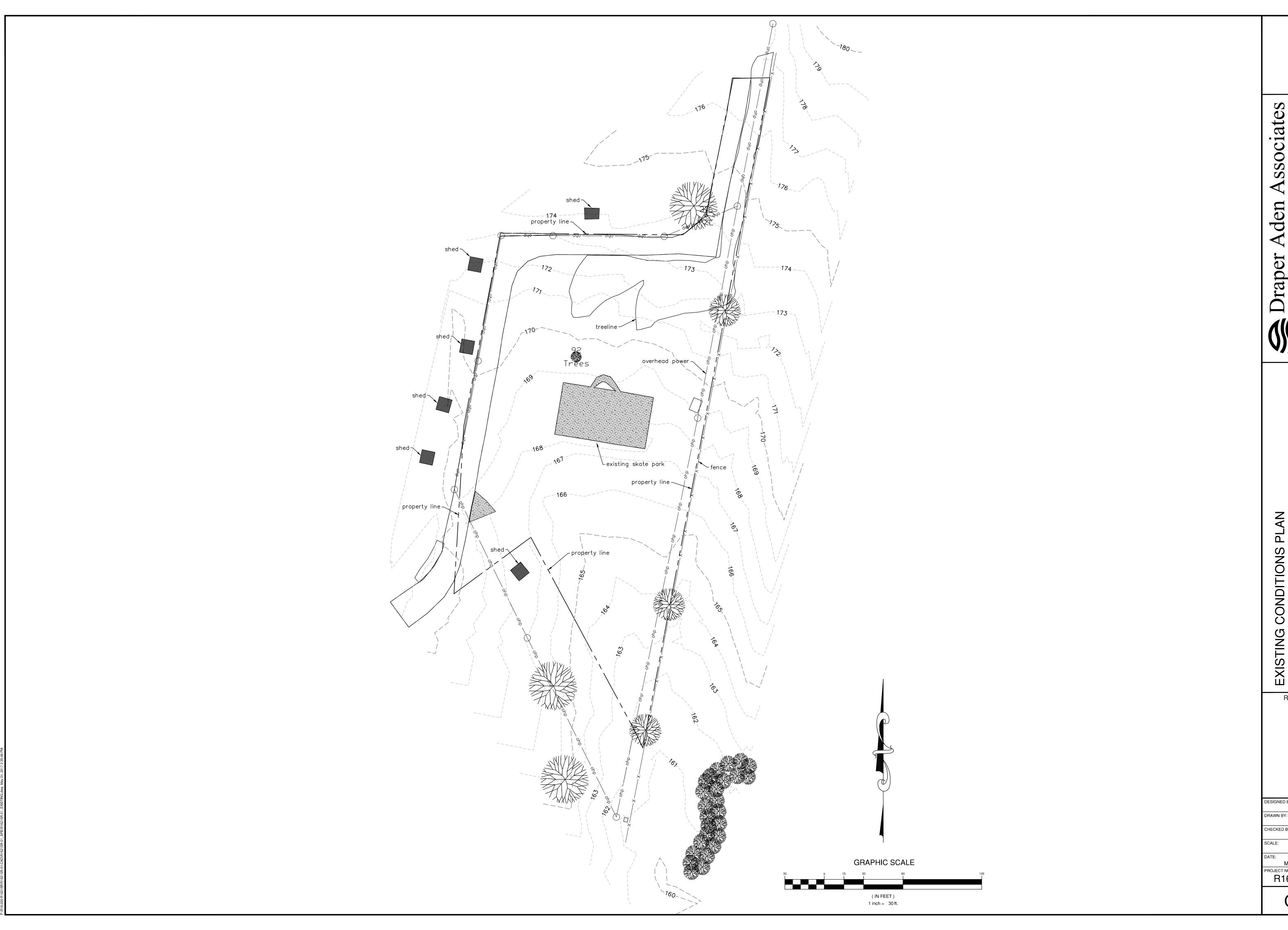
1" = 30'
PATE:

MAY 24, 2017
PROJECT NUMBER:

R16215R-01

C1.0

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REVISIONS

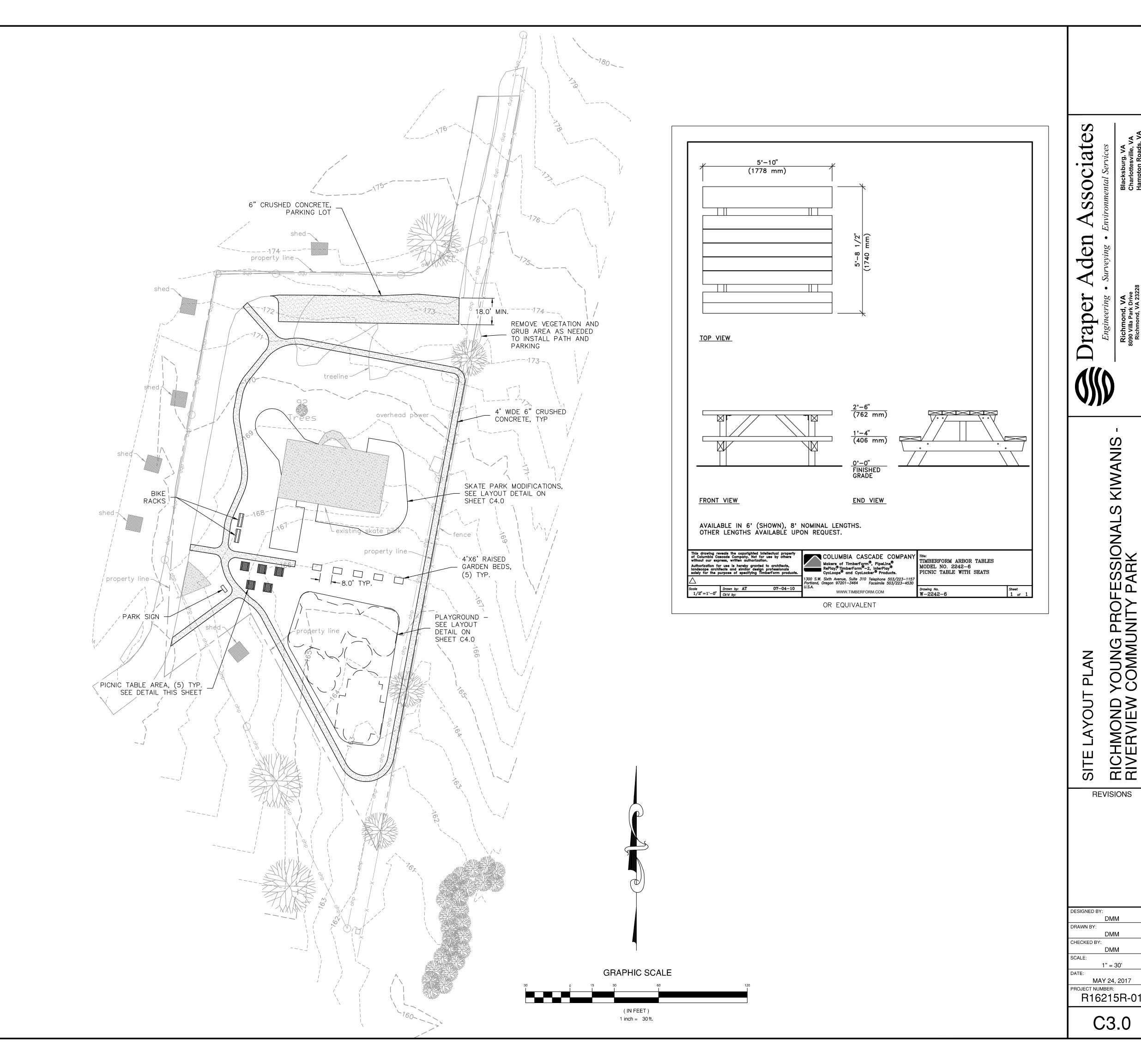
DESIGNED BY: DMM DRAWN BY: CHECKED BY:

1" = 30' MAY 24, 2017
PROJECT NUMBER:
R16215R-01

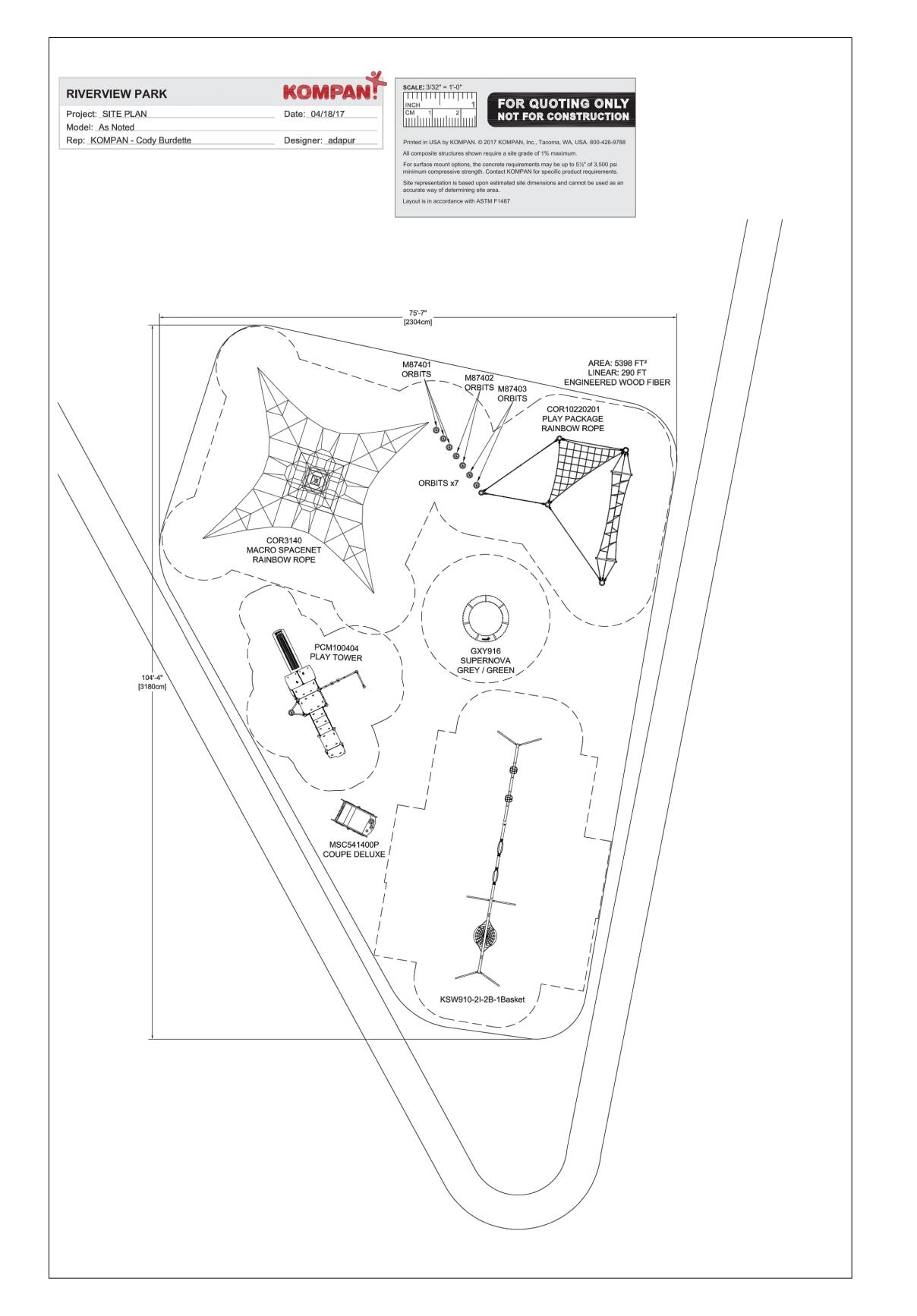
C2.0

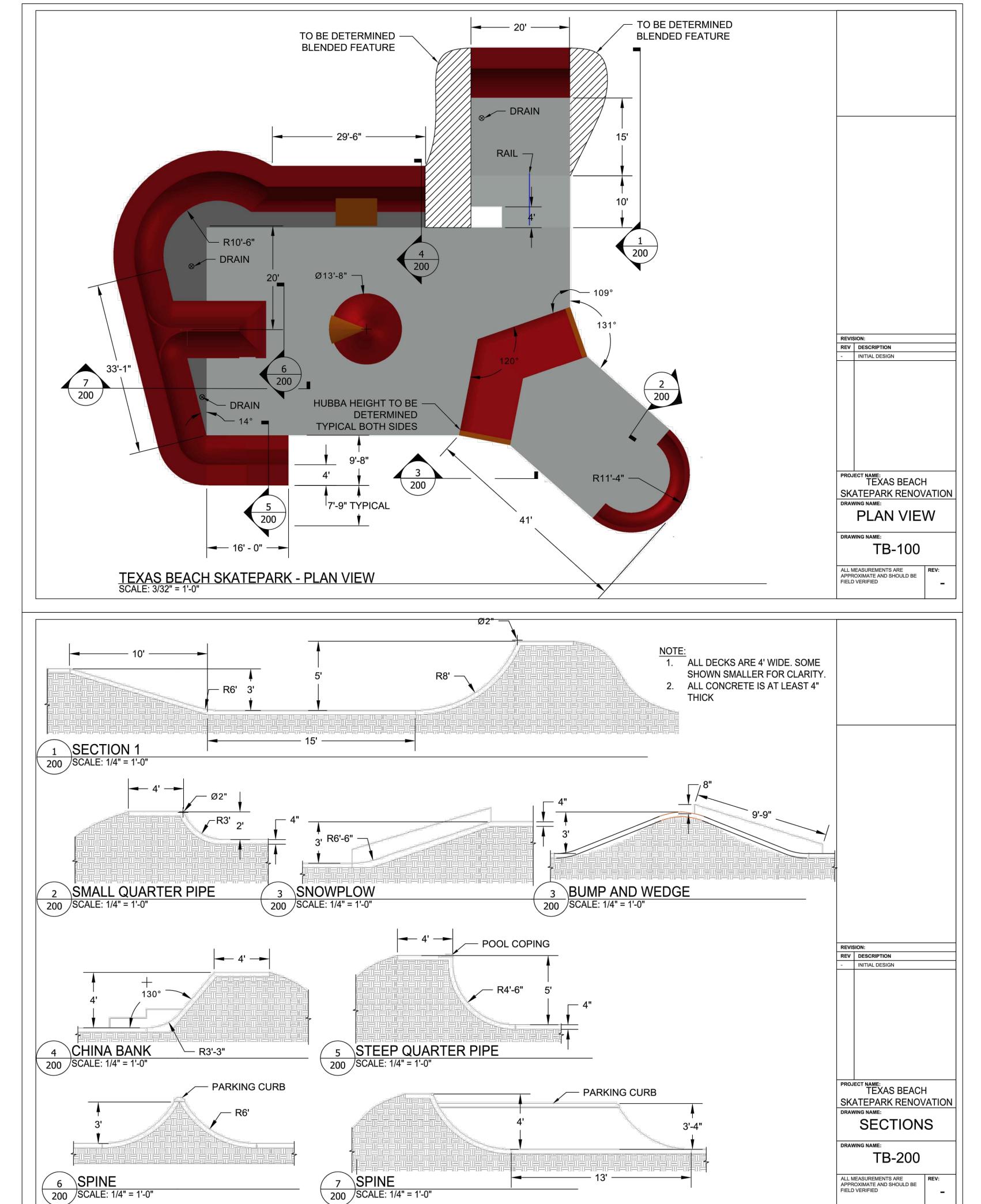
GENERAL NOTES

- DIMENSIONS AND RADII ARE TO FACE OF CURB, WHERE APPLICABLE, UNLESS OTHERWISE INDICATED.
- 2. THE CONTRACTOR SHALL SECURE ALL NECESSARY PERMITS FOR THIS PROJECT FROM THE CITY OF RICHMOND OR STATE AGENCIES.
- 3. ANY PERMITS WHICH MUST BE OBTAINED SHALL BE THE CONTRACTOR'S RESPONSIBILITY AND AT HIS EXPENSE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ABIDING BY ALL CONDITIONS AND REQUIREMENTS OF THE PERMITS.
- 4. ALL PAVING MATERIALS AND DRAINAGE STRUCTURES SHALL BE BUILT AND INSTALLED IN ACCORDANCE WITH VIRGINIA DEPARTMENT OF TRANSPORTATION STANDARDS AND SPECIFICATIONS.
- 5. THE LOCATION OF EXISTING SEWER, WATER OR GAS LINES, CONDUITS OR OTHER STRUCTURES ACROSS, UNDERNEATH, OR OTHERWISE ALONG THE LINE OF PROPOSED WORK ARE NOT NECESSARILY SHOWN ON THE PLANS, AND IF SHOWN ARE ONLY APPROXIMATE. CONTRACTOR SHALL VERIFY LOCATION AND ELEVATION OF ALL UNDERGROUND UTILITIES SHOWN ON THE PLANS IN AREAS OF CONSTRUCTION PRIOR TO STARTING WORK. CONTACT ENGINEER IMMEDIATELY IF LOCATION OR ELEVATION IS DIFFERENT FROM THAT SHOWN ON THE PLANS, IF THERE APPEARS TO BE A CONFLICT, OR UPON DISCOVERY OF ANY UTILITY NOT SHOWN ON THE PLANS. FOR ASSISTANCE IN LOCATING EXISTING UTILITIES CALL "MISS UTILITY", 1-800-552-7001.
- 6. WHERE PAVEMENT IS BEING REMOVED, THE CONTRACTOR SHALL REMOVE AGGREGATE BASE MATERIAL TO SUB-GRADE.
- DAMAGE TO UTILITIES (INCLUDING UNDERGROUND) OR PROPERTY OF OTHERS BY CONTRACTOR DURING CONSTRUCTION SHALL BE REPAIRED TO PRECONSTRUCTION CONDITIONS BY CONTRACTOR AT NO COST TO OWNER.
- 8. EXISTING PAVEMENT AND OTHER SURFACES DISTURBED BY CONTRACTOR (WHICH ARE NOT TO BE REMOVED) SHALL BE REPAIRED TO LIKE-NEW CONDITION.
- 9. THE CONTRACTOR IS REQUIRED TO MAINTAIN ALL DITCHES, PIPES, AND OTHER DRAINAGE STRUCTURES FREE FROM OBSTRUCTION UNTIL WORK IS ACCEPTED BY THE OWNER. THE CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGES CAUSED BY FAILURE TO MAINTAIN DRAINAGE STRUCTURES IN OPERABLE CONDITION.
- 10. THE OWNER SHALL HAVE A SET OF APPROVED PLANS AVAILABLE AT THE SITE AT ALL TIMES WHEN WORK IS BEING PERFORMED. A DESIGNATED RESPONSIBLE EMPLOYEE SHALL BE AVAILABLE FOR CONTACT BY CITY INSPECTORS.
- 11. LANDSCAPING AND SITE IMPROVEMENTS WILL BE INSTALLED AND MAINTAINED SO AS NOT TO INTERFERE WITH SIGHT DISTANCE NEEDS OF DRIVERS WITHIN THE PARKING AREA AND AT ENTRANCE/EXIT LOCATIONS.
- 12. THE CONTRACTOR SHALL NOTIFY THE CITY ENGINEER AT LEAST 48 HOURS PRIOR TO STARTING WORK ON THIS PROJECT.
- 13. THE CONTRACTOR AND/OR THE DEVELOPER IS RESPONSIBLE FOR THE COST OF REPAIR OR REPLACEMENT OF ANY TRAFFIC CONTROL EQUIPMENT THAT EITHER NEEDS TO BE RELOCATED OR THAT IS DAMAGED AS A RESULT OF THIS PROJECT. ANY WORK INVOLVING THE TRAFFIC CONTROL EQUIPMENT SHALL BE COORDINATED THROUGH THE CITY OF RICHMOND TRAFFIC ENGINEERING.
- 14. VERIFY THE PROPOSED LAYOUT WITH ITS RELATIONSHIP TO THE EXISTING SITE SURVEY. ALSO VERIFY ALL DIMENSIONS, SITE CONDITIONS, AND MATERIAL SPECIFICATIONS AND NOTIFY THE OWNER AND ENGINEER OF ANY ERRORS, OMISSIONS, OR DISCREPANCIES BEFORE COMMENCING OR PROCEEDING WITH
- 15. DEVIATIONS FROM, OR CHANGES TO THESE PLANS WILL NOT BE ALLOWED, UNLESS OTHERWISE APPROVED BY THE ENGINEER.
- 16. MAKE EXPLORATORY EXCAVATIONS AND LOCATE EXISTING UTILITIES SUFFICIENTLY AHEAD OF CONSTRUCTION TO PERMIT REVISIONS TO THE PLANS IF NECESSARY. THE EXISTENCE AND/OR LOCATION OF UTILITIES SHOWN ON THESE PLANS MAY BE ONLY APPROXIMATELY CORRECT. TAKE PRECAUTIONARY MEASURES TO PROTECT THE UTILITIES SHOWN HEREON AND ANY OTHER EXISTING UTILITIES NOT OF RECORD OR NOT SHOWN ON THESE PLANS. REPAIR AT YOUR OWN EXPENSE, ANY EXISTING UTILITIES DAMAGED DURING CONSTRUCTION. IF A UTILITY IS DAMAGED DURING CONSTRUCTION, STOP WORK IMMEDIATELY AND NOTIFY THE ENGINEER.
- 17. PROPERLY SECURE THE CONSTRUCTION AREA AT ALL TIMES AGAINST UNAUTHORIZED ENTRY AND ADEQUATELY PROTECT EQUIPMENT, MATERIALS, AND COMPLETED WORK FROM THEFT AND VANDALISM. THE OWNER IS NOT RESPONSIBLE FOR THE LOSS OF ANY MATERIAL STORED AT THE SITE.
- 18. ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION OF THIS PROJECT INCLUDING SAFETY OF ALL PERSONS AND PROPERTY. THIS REQUIREMENT SHALL APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS; AND SHALL DEFEND, INDEMNIFY, AND HOLD THE OWNER AND THE ENGINEER HARMLESS FROM ANY AND ALL LIABILITY, REAL AND ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPT FOR LIABILITY ARISING FROM "THE SOLE NEGLIGENCE OF THE OWNER OR THE ENGINEER."
- 19. ALL TURF AREAS THAT ARE IMPACTED OR DISTURBED BY VEHICLES, EQUIPMENT, OR ACTIVITY SHALL BE REPAIRED, REGRADED, AND RESEEDED TO THE SATISFACTION OF THE OWNER.
- 20. PERFORM ALL WORK USING DIMENSIONS SHOWN ON THESE PLANS. DO NOT USE SCALES, RULERS, DIVIDERS, MAP WHEELS OR OTHER MEASURING DEVICES TO DETERMINE SPATIAL RELATIONSHIPS ON THESE DRAWINGS.
- 21. ALL UNSUITABLE MATERIAL SHALL BE REMOVED FROM THE CONSTRUCTION LIMITS OF PAVED AREAS.



1" = 30'





Engineering • Surveying • Environmental Services

Richmond, VA
8090 Villa Park Drive
Richmond, VA 23228
Richmond, VA 23228
804-224-2228 Fax: 804-264-8773
Coats, NC
Coats, NC

BETAILS

RICHMOND YOUNG PROFESSIONALS KIW,

RIVERVIEW COMMUNITY PARK

CITY OF RICHMOND, VIRGINIA

DESIGNED BY:

DMM

DRAWN BY:

DMM

CHECKED BY:

DMM

SCALE:

1" = 30'

DATE:

MAY 24, 2017

PROJECT NUMBER:

R16215R-01

C4.0

Riverview Community Park Three Year Budget

Initial Infrastructure	Total Cost	Funding Committee	Funding Still to Raise	Funding Source/s	Notes
Playground and Entrance Sign	\$ 85,000.00	\$ 85,000.00	\$ -	Richmond Young Professionals Kiwanis	See Kompan Quote in attachments for further details
				Club (RYPKC)	
Skate park	\$ 75,000.00	\$ 75,000.00	\$ -	Richmond Area Skateboard Alliance	Estimated budget; some funding still to be raised
				(RASA)	
Community Garden beds, walking	\$ 15,000.00	\$ 15,000.00	\$ -	RYPKC / Keep Virginia Beautiful Grant	With RYPKC providing additional volunteer and in-kind support.
trail, parking spaces, and general				(\$400)	
clean up					
Subtotal	\$ 175,000.00				

3 Years Ongoing Maintenance			
Community Garden Fees	\$ 1,200.00		Three-year estimated fees for water access and maintenance
Community Garden water permit	\$ 100.00		Three year total (\$50 per year for first year then \$25/year)
Community Garden Insurance	\$ 300.00		Three year estimate
Subtotal	\$ 1,600.00		

Total Park Budget

\$ 176,600.00