

# Commission of Architectural Review SUBMISSION APPLICATION

City of Richmond, Room 510 - City Hall 900 East Broad Street, Richmond, Virginia 23219 PHONE: (804) 646-6335 FAX: (804) 646-5789

AND ADDRESS: C503 OLD WARWICK ROAD  CITY, STATE AND ZIPCODE: Richmond, UA 23235  ARCHITECT/CONTRACTOR'S NAME: Scott Thomas  AND ADDRESS: **Il East Franklin **S. Stc. 400  CITY, STATE AND ZIPCODE: Richmond, Va 23219  Would you like to receive your staff report via email? Yes No  REQUEST FOR CONCEPTUAL REVIEW  I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d)  Richmond City Code for the proposal outlined below in accordance with materials accompanying this application conceptual review is advisory only.  APPLICATION FOR CERTIFICATE OF APPROPRIATENESS  I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (O Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specific accompanying this application.  DETAILED DESCRIPTION OF PROPOSED WORK (Required):  STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORL PROPOSED. (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describe project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)  Signature of Owner or Authorized Agent: I have a company to the project is being reviewed for an administrative approval. See instruction sheet for requirements.)			
OWNER'S NAME: Lanua Dennis  AND ADDRESS: \$\( \) \$\(	12	COPIES OF SUPPORTING DOCUMENTATION ARE REQUIRED FOR PRO	DCESSING YOUR SUBMISSION
AND ADDRESS: C503 OLD WARWICK ROAD  CITY, STATE AND ZIPCODE: Richmond, UA 23235  ARCHITECT/CONTRACTOR'S NAME: Scott Thomas  AND ADDRESS: **Il East Franklin **S. Stc. 400  CITY, STATE AND ZIPCODE: Richmond, Va 23219  Would you like to receive your staff report via email? Yes No  REQUEST FOR CONCEPTUAL REVIEW  I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d)  Richmond City Code for the proposal outlined below in accordance with materials accompanying this application conceptual review is advisory only.  APPLICATION FOR CERTIFICATE OF APPROPRIATENESS  I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4 (O Historic Districts) of the Richmond City Code for the proposal outlined below in accordance with plans and specific accompanying this application.  DETAILED DESCRIPTION OF PROPOSED WORK (Required):  STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORL PROPOSED. (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describe project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)  Signature of Owner or Authorized Agent: I have a company to the project is being reviewed for an administrative approval. See instruction sheet for requirements.)	L	CATION OF WORK: 22 East Leigh St. 23219	DATE: 5 14 17
ARCHITECT/CONTRACTOR'S NAME: Scott Thomas  ARCHITECT/CONTRACTOR'S NAME: Scott Thomas  AND ADDRESS: ***U ** ** ***East Franklin** *** *** **************************	o	VNER'S NAME: Langa Dennis	TEL NO .: 323-490-616
ARCHITECT/CONTRACTOR'S NAME: Scatt Thomas  AND ADDRESS: **Il & ast Franklin St. Stc. 400  CITY, STATE AND ZIPCODE: Richmond, Vo. 23219  Would you like to receive your staff report via email? Yes No REQUEST FOR CONCEPTUAL REVIEW  I hereby request Conceptual Review under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) Richmond City Code for the proposal outlined below in accordance with materials accompanying this application that conceptual review is advisory only.  APPLICATION FOR CERTIFICATE OF APPROPRIATENESS  I hereby make application for the issuance of a certificate under the provisions of Chapter 114, Article IX, Division 4, Section 114-930.6(d) Richmond City Code for the proposal outlined below in accordance with plans and specific accompanying this application.  DETAILED DESCRIPTION OF PROPOSED WORK (Required):  STATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE DESIGN OF THE WORLD PROPOSED. (Include additional sheets of description if necessary, and 12 copies of artwork helpful in describe project. The 12 copies are not required if the project is being reviewed for an administrative approval. See instruction sheet for requirements.)  Signature of Owner or Authorized Agent: Name of Owner or Authorized Agent: Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized Agent (please print legibly): Name of Owner or Authorized A	Α	DADDRESS: 6503 OLD WARWICK ROAD	EMAIL: +anyaddennis
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Name of Owner or Authorized Agent (please print legibly): TANNA Dennis  (Space below for staff use only)	S F	TATE HOW THE DESIGN REVIEW GUIDELINES INFORM THE ROPOSED. (Include additional sheets of description if necessary, and 12 capers are not required if the project is being reviewed for an	IE DESIGN OF THE WORK copies of artwork helpful in describing
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ADDUCATIONALO			
ADDI ICATION NO	(5	pace below for staff use only)	
Received by Commission Secretary APPLICATION NO.	R	ceived by Commission Secretary APPLICATION	N NO
DATE SCHEDULED FOR	C	ATESCHEDULED	FOR

Note: CAR reviews all applications on a case-by-case basis.

Revised 10-02-2014



# COMMISSION OF ARCHITECTURAL REVIEW APPLICATION/CERTIFICATE OF APPROPRIATENESS

PROPERTY (Location of Work)
address 22 E. Leigh St
listoric District Lackson Ward
PROPOSED ACTION
Alteration (including paint colors)
□ Addition □ New Construction (Conceptual Review required)
☐ Conceptual Review ☐ Final Review
APPLICANT (if other than owner)  Name SHARON BAPTIST CHURCH  Name Tanya Dennis  Company  Scompany  Mailing Address 22 E. Letgt ST.  Mailing Address  APPLICANT (if other than owner)  Name Tanya Dennis  Company Ezibu Wuntu African  Mailing Address  Mailing Address
Phone (804) 643-3825  Phone 323-490-6127  Email 918 JACK @ 9 MATL COM.  Email + anyaddennis e yahoo.com  Signature Lama Januas  Date 5/23/17  Date 5/16/17
ACKNOWLEDGEMENT OF RESPONSIBILITY
tequirements: A complete application includes all applicable information requested on checklists to rovide a complete and accurate description of existing and proposed conditions. Preliminary review neeting or site visit with staff may be necessary to process the application. Owner contact information and ignature is required. Late or incomplete applications will not be considered.
coning Requirements: Prior to CAR review, it is the responsibility of the applicant to determine if zoning approval is required and application materials should be prepared in compliance with zoning.
compliance: If granted, you agree to comply with all conditions of the COA. Revisions to approved work equire staff review and may require a new application and CAR approval. Failure to comply with the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an idditional year, upon written request.
Space below for staff use only)
application received:
Date/Time ECE VED Complete □ Yes □ No
MAY 2 4 2017 Created 7/2016

1:37 KC



## **CERTIFICATE OF APPROPRIATENESS**

## **DEMOLITION CHECKLIST**

<u>Well in advance</u> of the COA application deadline contact staff to discuss your project, and if necessary, to make an appointment to meet with staff for a project consultation in office or on site.

Complete all applicable sections and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials <u>must</u> clearly represent current and proposed conditions. Refer to Standards for Demolition outlined in Section 30.930.7(d) of the City Code, as well as, the *Richmond Old and Historic Districts Handbook and Design Review Guidelines*.

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	PR	ROPERTY ADDRESS: 22 E. Leigh St Richmond Va 23219
	WI	RITTEN DESCRIPTION
	~	property description, current conditions and any prior alterations or additions 'Emoual of fencina in front of annex building  IOTOGRAPHS place on 8 ½ x 14 page, label photos with description and location
X		elevations (all sides)
/		interior views that show structural damage and/or deterioration. Does Not Apply
	DF	RAWINGS
		legal "plat of survey" showing improvements
	DC	DCUMENTATION
		evidence of any consideration by the owner of uses and adaptive reuses, relocation or re-sale of the property
		rehabilitation cost estimates, itemized and detailed
		comparison costs of rehabilitation of the existing building, demolition of the building and new construction
		report by a licensed structural engineer on the feasibility of rehabilitation
		evidence that the building does or does not contribute to the historic character of the Old and Historic District
		complete architectural plans and drawings of the intended future use of the property (See CAR New Construction checklist)
X		plans to reuse or recycle — list of building materials to be salvaged



## **CERTIFICATE OF APPROPRIATENESS**

## ALTERATION AND ADDITION CHECKLIST

<u>Well in advance</u> of the COA application deadline contact staff to discuss your project, and if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable sections and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials <u>must</u> clearly represent current and proposed conditions. Refer to Standards for Rehabilitation outlined in Section 30.930.7(b) of the City Code, as well as, the *Richmond Old and Historic Districts Handbook and Design Review Guidelines*.

PROPERTY ADDRESS:	22 East heigh	St. Richmond	UN 23219	
BUILDING TYPE ALTERATION TYPE				
☐ single-family residence	☐ garage	& addition Ticket	□ roof	
multi-family residence	☐ accessory structure	□ foundation Booth	awning or canopy	
Commercial building	□ other	☐ wall siding or cladding	★ commercial sign	
☐ mixed use building		☐ windows or doors	☐ ramp or lift	
☐ institutional building		porch or balcony	□ other	
WRITTEN DESCRIPTION	N			
☐ property description, curre	nt conditions and any prior alte	rations or additions		
proposed work: plans to ch	nange any exterior features, an	d/or addition description		
☐ current building material co	onditions and originality of any	materials proposed to be repair	ed or replaced	
proposed new material de	scription: attach specification	sheets if necessary		
PHOTOGRAPHS place on 8 ½ x 11 page, label photos with description and location (refer to photograph guidelines)				
elevations of all sides				
detail photos of exterior elements subject to proposed work				
☐ historical photos as evidence for restoration work				
DRAWINGS (refer to require	ed drawing guidelines)			
	☐ list of current windows a	nd doors	evations (all sides)	
☐ proposed site plan	☐ list of proposed window	and door 🔲 proposed	elevations (all sides)	
☐ current floor plans	☐ current roof plan	☐ demolitio	n plan	
☐ proposed floor plans	proposed roof plan	☐ perspecti	ve and/or line of sight	
☐ legal "plat of survey"				



## **CERTIFICATE OF APPROPRIATENESS**

## **NEW CONSTRUCTION CHECKLIST**

<u>Well in advance</u> of the COA application deadline contact staff to discuss your project, and if necessary, to make an appointment to meet with staff for a project consultation in the office or on site.

Complete all applicable sections and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials <u>must</u> clearly represent current and proposed conditions. Refer to Standards for New Construction outlined in Section 30.930.7(c) of the City Code, as well as, the *Richmond Old and Historic Districts Handbook and Design Review Guidelines*.

PROPERTY ADDRESS: 22 E. Leigh Street - Richmond Va 23219

NEW BUILDING TYPE	DRAWINGS (refer to required drawing guidelines)			
single-family residence	floor plans			
☐ multi-family residence	elevations (all sides)			
commercial building	roof plan			
mixed use building	list of windows and doors, including size, material, design			
☐ institutional building	☐ context drawing showing adjacent buildings			
□ garage	☐ perspective			
R accessory structure Ticket Booth	☐ site plan			
□ other	☐ legal plat of survey			
WRITTEN DESCRIPTION				
describe new structure including levels, foundation, siding, windows, doors, roof and details				
state how the Richmond Old and Historic Districts Handbook and Design Review Guidelines informed the proposed work, site specific pages and sections of the Guidelines that apply				
☐ material description; attach specification sheets if ne	ecessary			
PHOTOGRAPHS place on 8 ½ x 11 page, label photos with description and location (refer to photograph guidelines)				
site as seen from street, from front and corners, include neighboring properties				

## 22 East Leigh Street – Renovation Project Exterior

The Sharon Baptist Church will be repurposed into a community event center. The exterior changes are minimal and does not compromise the integrity of the historical aspects of the site. The following upgrades/changes are:

- 1) A canopy extending from the façade of the annex building door to the street. The color will be burgundy, charcoal or turquoise blue depending on the final selection of paint color for the exterior of the church, side of annex building (brick façade to remain untouched) and conference/business building behind the church.
- 2) Painting of the church which is comprised of painted brick Italianate, business/conference building and side of annex building.
- 3) Uplighting of the Sharon Church: four lights on the front; four lights on the side and two lights in the back of the church (above the conference/business building.)
- 4) Ticket booth on the west end of the property on the left side of the annex building
- 5) Removal of bushes and fencing in front of the annex building.
- 6) Removal of the popular tree on the corner of 1<sup>st</sup> and Leigh street to accomedate lighting of the church façade.
- 7) New door on the conference/business building.
- 8) Upgrade Landscaping. New grass and plants.
- 9) Sign where the current Sharon Baptist sign currently resides, on the corner of 1<sup>st</sup> and Leigh Street.
- 10) Signage on the sides and front of the canopy.
- 11) Canopy will have lighting inside.

PROJECT OVERVIEW:
LEIGH STREET EVENT CENTER
22 EAST LEIGH STREET
RICHMOND, VA
Currently Sharon Baptist Church

## PROJECT OVERVIEW

PURPOSE: Ezibu Muntu African Dance Company and Cultural Foundation has been serving the Richmond community for 43 years and outgrew their current location 20 years ago. Sponsored initially by Virginia Commonwealth University, the company has survived on fundraising and performances since 1984 when they separated from VCU. The Company is seeking funding to acquire the Sharon Baptist Church and convert it into a practice space and theater for the company. They also plan to extend their cultural, social and business reach into the community and will offer a plethora of classes and workshops unrelated to the company for seniors, youth and the general public. The Event Center will be run by the Leigh Street Management Team. The Management Team will advertise rentable space to corporations, groups and individuals for meetings, conferences, seminars, receptions, banquets, workshops, trainings, concerts, plays and music.

The Company will collaborate with the Black Repertory Theater and the Virginia Black Music Society to bring a wide range of entertainment and information to the Richmond Area. The Black History Museum located three blocks away has already indicated interest in collaborating with the event center.

The Company grant, available upon request, is requesting \$3,800,000 for purchase of the property, renovations and upgrades and 12 months of operating capital.

Project Site: 13,000 square feet comprised of a church with newly remodeled handicap accessible restrooms, with large finished basement containing two restrooms, two additional rooms and a small cubby area that could serve as a small office. The annex building has two stories with banquet area and kitchen on first floor and 6 classrooms, two offices and two storage rooms on the 2<sup>nd</sup> floor. The third building is a business building with 8 offices, 2 restrooms and a kitchen.

Project: Convert church into a theater and event center

Renovations will reconfigure the church into a theater with 400 seat capacity; dance studio/open area in basement with 150 seat capacity; banquet area with 100 seat capacity; recording studio; video capabilities for teleconferencing; band practice room; classrooms; commercial kitchen, large conference room, two offices, and artist in residence housing.

For further information contact Tanya Dennis at 323-490-6127. www.ezibumuntu.org





Home Awarings Maring Lovers Services Gallery Contact Ut C



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Canopy for Annex Building Door

Related Projects





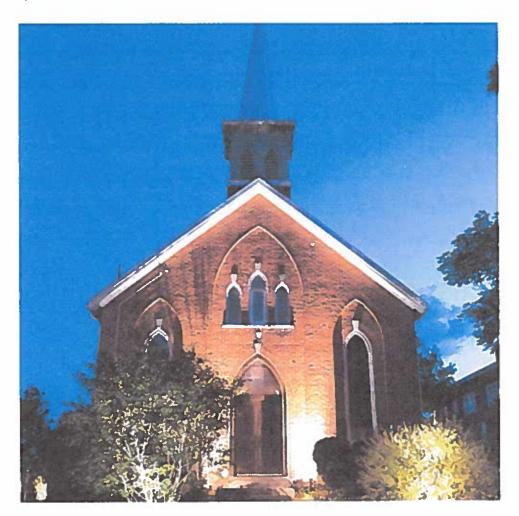


The Sharon Baptish Church 22 E. Leigh St Richmond, Va 23219

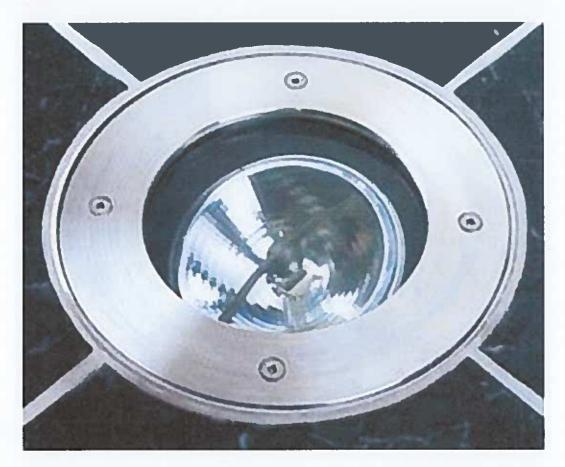
13,000 Sq ft 3 buildings • Annex • Church • business



Dusiness Duilding

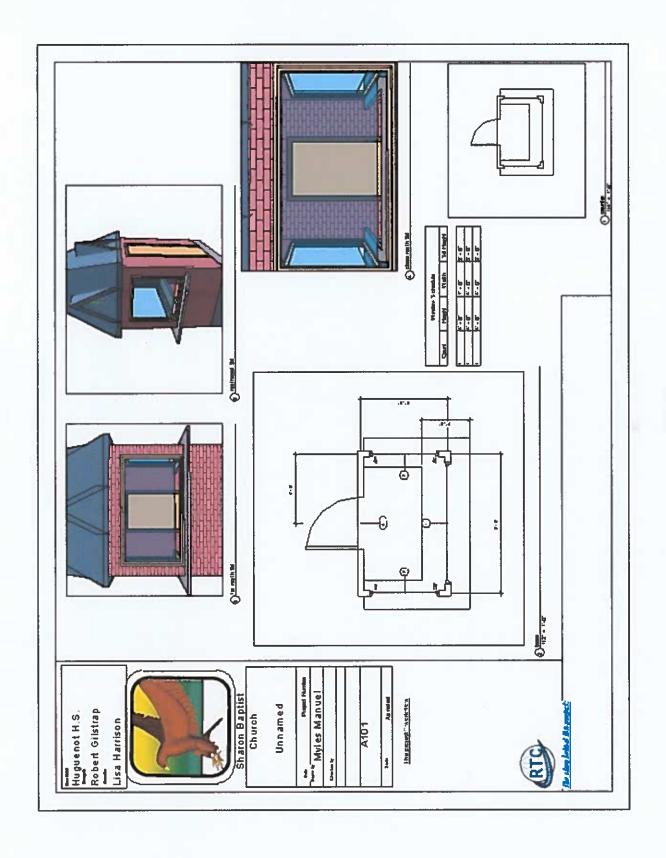


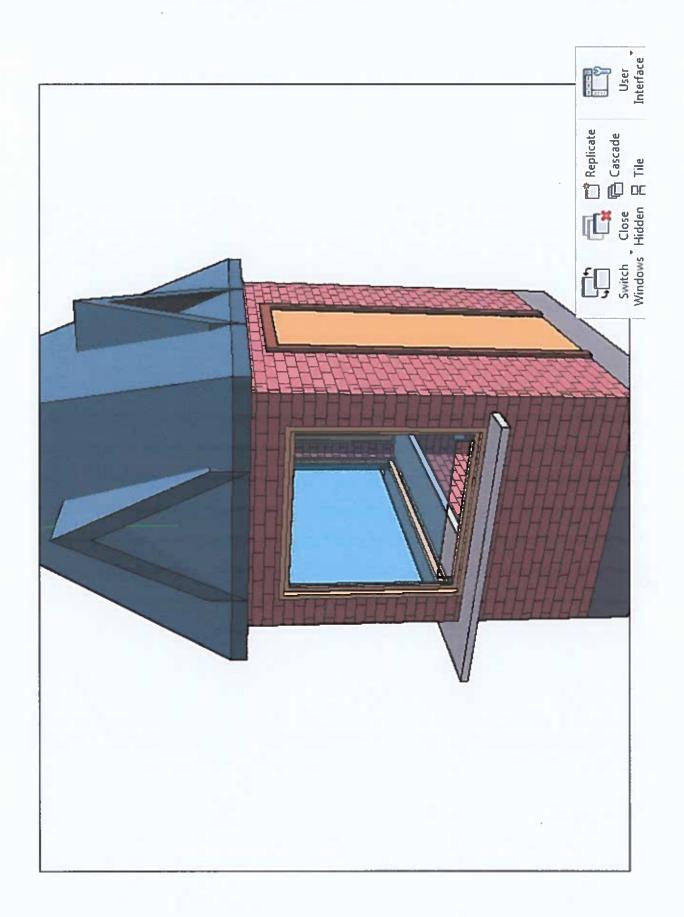
Example: Uplighting Exterior

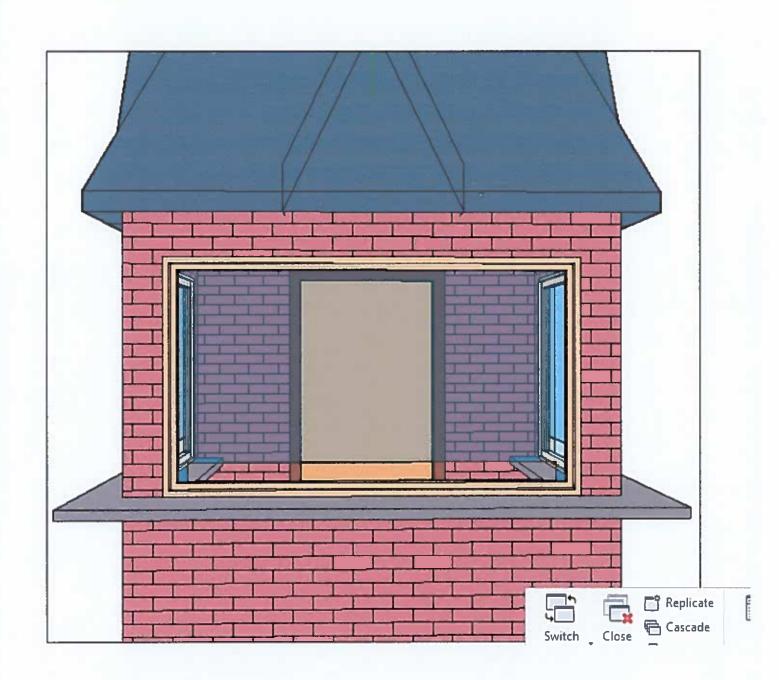


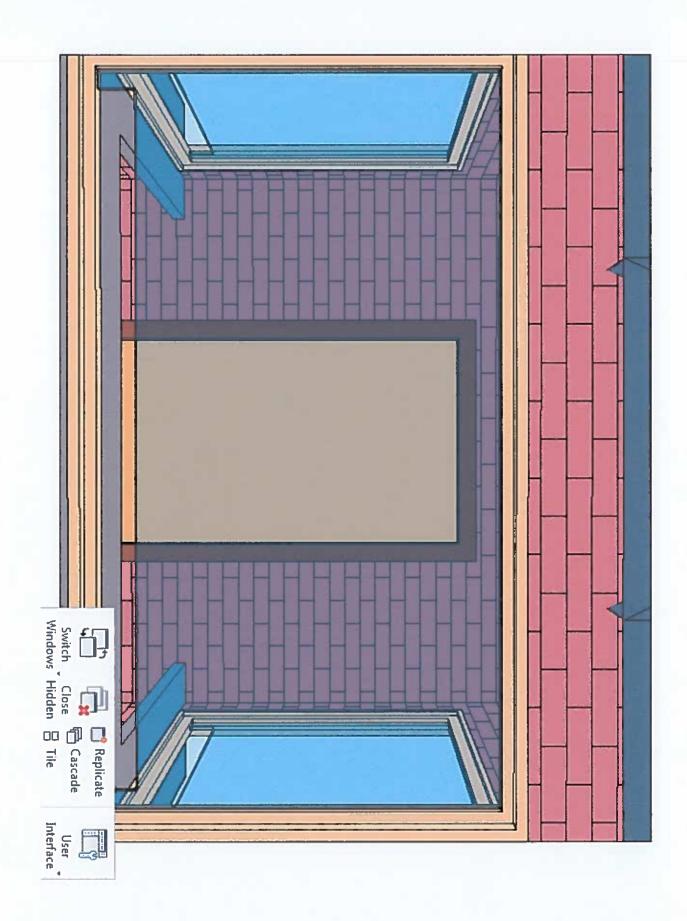
1) Light selected for church uplighting 10 lights total

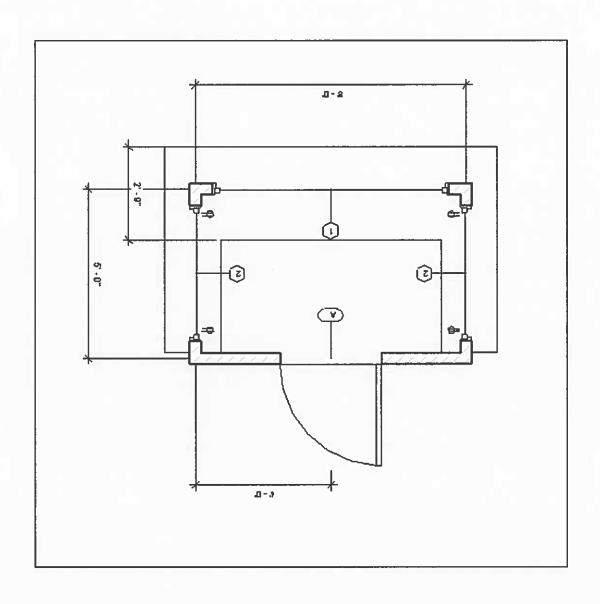
2) Lights on front, side of church including back Cover top of conference building.)











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**Dutch Doors** 

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Double Door Entrance Units

**Entrance Units** 

**Dutch Entrance Units** 

**Double Dutch Doors** 

**Applied Molding Doors** 

Side Lights

Transoms

Mirror Doors

Wall Panels

**Wood Species** 

**Glass Types** 





Back to Distinctive Front Entry Doors

## Select Your Product Options

Interior/Exterior

**Wood Species** 

Measurement Type

Width

Height

Thickness

**Double Door** 

Pre Hung

Pre-Hung Jamb Width

Pre-Hung Hinge Finish

Lockset Preps

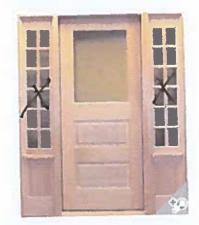
**Swing Direction** 

Glass Type

Stained Glass

**Optional Shelf** 

Quantity



Questions? Click the Field labels!

Please Select 💠

ŧ

#

+

Select Interior/Exterior

Exact Size: 4

ŧ 36 🛊

80 \$

Select Interior/Exterior 🖘

None - This is a Single Door \$

Pre-Hung on Matching Jamb: 💠

4 \$ 9/16 \$ Brass Hinges

# None

# In Left

None ‡

Door for Conserence building



DAYSTAR DEFENDER RED 20mm 32x80

Primary Color: Antique Ivory LOGO SPECIFICATION	LOGO SPECIFICATION	Approved as shown
Secondary Color: Antique Ivory     Integrated Standard Color:	Integrated Standard Color:	
Text Color: Bark	☐ Integrated SW Color:	Date
	☐ Vinyl on Aluminum	Approved with lister
GRAPHICS DISCLAIMER: This custom a	GRAPHICS DISCLAIMER: This custom artwork is not intended to provide an exact match	
between ink, vinyl, paint, or LED color.	between ink, viryl, paint, or LED color. Brickwork, masonry and landscaping is not included to the connect. Massumments chown are accommissions distractions of final product.	Date
may vary. LED images shown are simu	may vary. LED images shown are simulated to replicate optimum viewing distance. Sign is	
designed to be illuminated at all times.	designed to be illuminated at all times. Stetches are based off of this premise.	Samuel Control of the

Stewartsig	ORIGINAL DESIGN
changes	



EXPERIENCE

O NOT DUPLICAT PH. 1-800-237-3928 - FAX 1-800-485-4280

