



# City of Richmond

900 East Broad Street  
Richmond, VA 23219  
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## Minutes

### Organizational Development Standing Committee

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**Monday, April 3, 2017**

**5:00 PM**

**Council Chamber, 2nd Floor-City Hall**

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#### Committee Members and Staff in Attendance

The Honorable Council President Chris Hilbert ~ Chair  
The Honorable Council Vice President Cynthia Newbille ~ Vice Chair  
The Honorable Andreas Addison ~ Member (*early departure*)  
The Honorable Parker Agelasto ~ Member  
The Honorable Kimberly Gray ~ Member  
The Honorable Kristen Larson ~ Member  
The Honorable Ellen Robertson ~ Member (*late arrival*)  
The Honorable Reva Trammell ~ Member (*late arrival & early departure*)  
Lou B. Ali, Council Chief of Staff  
Haskell Brown, Deputy City Attorney  
Jean Capel, City Clerk  
Allen Jackson, City Attorney  
Alexander Rawles, Boards and Commissions Administrator  
Faye Smith, Senior Assistant City Clerk

#### Absent

The Honorable Michael Jones ~ Member

#### Call to Order

Chair Chris Hilbert called the meeting to order at 5:08 p.m. and presided. Upon the Chair's request, Sr. Assistant City Clerk Faye Smith provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

#### Approval of Minutes

Committee member Kim Gray moved to approve the March 6, 2017 Organizational Development Standing Committee meeting minutes, which was seconded and approved. ~ **Vote:** Ayes 6, Larson, Agelasto, Gray, Addison, Newbille, Hilbert. Noes, None. Robertson and Trammell had not yet arrived.

#### Reports from City Administration, Council Staff and Other Parties

##### Invest Health Strategies for Healthier Cities and Market Value Analysis

Dr. Danny Avula, Director, Richmond City Health District, and Ira Goldstein, Ph.D., President, Reinvestment Fund Policy Solutions, provided a presentation on Invest Health Strategies for Healthier Cities and Market Value Analysis to members of the committee and responded to questions.

Dr. Avula stated that the Robert Wood Johnson Foundation is the largest health funder in the country and, about a year ago, launched an effort to figure out how to bridge the economic development world and the public health world. He announced that Richmond was selected as one of 50 mid-size cities to join this national

conversation.

Dr. Avula stated that members of the invest health conversation team that represent the city of Richmond are himself, Dr. Risha Berry - Office of Community Wealth Building, Dr. Mark Constantine - Richmond Memorial Health Foundation, Sheryl Garland, VCU Health System and T.K. Somanath, Richmond Redevelopment & Housing Authority. Dr. Avula reviewed the team's three main approaches for 2017, members of the Market Value Analyst (MVA) Advisory Committee and the timeline for work.

*Committee members Reva Trammell and Ellen Robertson arrived and were seated.*

Mr. Goldstein stated that the Reinvestment Fund was retained by the Richmond Memorial Health Foundation to conduct a market value analysis study of the city of Richmond. Mr. Goldstein also stated that the Reinvestment Fund is an organization that invests in communities to help build up wealth and economic opportunities for people and places. Mr. Goldstein provided an overview of the following:

- Market Value Analysis (MVA) process
- Preparing an MVA
- Study area
- MVA components
- Typical MVA components
- Home sales prices, 2015
- Percent owner occupied households
- Location of vacant properties

*A copy of the material provided has been filed.*

### **Richmond Transit Network Plan Update**

Amy Inman, Senior Administrator of Multimodal Transportation - Economic and Community Development, presented an update on the Richmond Transit Network Plan to members of the committee. Ms. Inman thanked the committee for working with Greater Richmond Transit Company (GRTC) on the final round of public meetings on the recommended network plan. Ms. Inman stated that fourteen meetings were conducted, approximately three hundred people attended and very good input was received from citizens. Ms. Inman stated that notification to the public will be given when additional stops are added to bus route, and a public meeting will be scheduled. She informed the committee that GRTC will upload a summary of meeting public comments on its website, and stated that they are currently working with GRTC on marketing, communication and outreach, the travel buddies program and starting the education part of the transit plan.

Committee Reva Trammell exited the meeting.

### **Comprehensive Annual Financial Report (CAFR) Update**

Finance Director John Wack stated that the FY 2016 CAFR is almost done and the external auditor, Clifton Larson Allen, LLC, will present the CAFR to the committee during the April 24<sup>th</sup> council meeting. Mr. Wack answered questions from the committee.

Chair Chris Hilbert encouraged the committee to review the budget schedule for deadlines.

### **Consideration of Appointments to Boards, Commissions and Similar Entities**

Alexander Rawles, Boards and Commissions Administrator, reviewed the following board application for the committee's consideration. It was the consensus of the committee to continue the following board application to the next Organizational Development Standing Committee meeting:

Board Name	Criteria for Appointment	Applicant Name	Committee Action
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<b>Maggie L. Walker Initiative Citizens Advisory Board</b> (16 members)	Business owner or a representative of a business with a workforce made up of employees, the majority of whom reside in the city of Richmond *	Melissa E. Davis (initial appointment)	Recommended for Continuous
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\*Applicants must either reside or work in the city

*A copy of the material provided has been filed.*

Mr. Rawles advised committee member Kim Gray that Penny McPherson was contacted by e-mail several time regarding her interest in being reappointed to the Maggie L. Walker Initiative Citizens Advisory Board with no response.

Committee Ellen Robertson informed the committee that the Maggie L. Walker Initiative Citizens Advisory Board meets on the 3<sup>rd</sup> Monday of each month and she will reach out to Ms. McPherson concerning reappointment. Ms. Robertson stated that she will advised the board of Ms. Davis' interest in serving on the advisory board, and will report back to the committee regarding the board's recommendation from its May meeting.

Committee Andreas Addison exited the meeting.

### **Discussion Item(s)**

#### **Term Limits and Criteria for Board and Commission Members**

Boards and Commissions Administrator Alexander Rawles provided the committee with a document pertaining to board and commission term limit policies and amendment recommendations. Mr. Rawles provided an overview of the following proposals:

- Proposal A
  - Amend the City Code to clarify that City Council shall appoint no person to more than two terms of three year each on may board, commission or similar entity, whether or not the city created such entity, unless otherwise specified by law.
- Proposal B
  - No person is eligible for reappointment after a period of continuous service totaling eight years.
- Proposal C
  - Unless otherwise specified by general law, no member of a board, commission, or similar entity shall be eligible for reappointments after a period of continuous service totaling six years. Additionally, terms of all appointments, unless otherwise specified by law, shall be for three years each.
- Option 1 (any proposal)
  - After serving the maximum number of permitted consecutive terms, persons may be appointed to the same entity after a lapse of service totaling no less than one full year.
- Option 2 (Proposal A only)
  - Terms amounting to less than 2/3 of a full, regular term shall not be considered for purposes of determining eligibility for reappointment.

*A copy of the material provided has been filed.*

Committee members Parker Agelasto and Kristen Larson expressed support for Proposal B and Option 1.

### **Richmond Regional Planning District Commission**

Vice Chair Cynthia Newbille spoke regarding funding needs for the Central Virginia Emergency Management Alliance (CVEMA). Vice Chair Newbille stated that a presentation was e-mailed to committee members prior to the meeting. She also stated that localities were asked whether they would consider contributing funds for a planner position for a year. She advised the committee that the city's contribution would be \$3,100 to allow the planner position to continue staff support to the CVEMA and seek funds to continue to promote emergency preparedness.

City Attorney Allen Jackson advised the committee that, if the source of funding would come from this year's budget, a budget amendment would be needed along with a recommendation by the mayor for next year, beginning July 1<sup>st</sup>. He stated that the amendment may be done as part of council's amendment process and the best place to request such amendment would be in the non-departmental budget.

In response to a question from Chair Hilbert, Vice Chair Newbille stated that she will review the budget to locate the fund for the planner position.

It was the consensus of the committee to commit to getting the money to fund the planner position.

### **Reports of Standing Committees**

None.

### **Other business:**

It was the consensus of the committee to change the meeting time for the budget work sessions on Monday, April 17, 2017 and Monday, April 24, 2017 from 1:00 p.m. to 11:00 a.m. and cancel the budget work session on Friday, April 21, 2017.

### **Adjournment**

There being no further business to come before the committee, the meeting adjourned at 7:47 p.m.