



Land Use, Housing and Transportation Standing Committee

Boards & Commissions Vacancy Report

Tuesday, January 17, 2017

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
Board of Fire Appeals (5 members) (page 3)	Qualified by experience and training to rule on matters pertaining to building construction and fire prevention * (1 vacancy)	John E. Boyer (page 4)
Board of Directors of the Central Virginia Waste Management Authority (3 directors and 3 alternates appointed by the city) (page 6)	Resident of the city (1 vacancy)	Michael David McNeel (page 7)
	Alternate * (3 vacancies)	No applications
Clean City Commission (15 members) (page 9)	3 rd & 6 th District qualified voters (3 total vacancies)	3rd District Edward Gilchrist (page 10)
	Corporate or citizen volunteer (1 vacancy)	Doug K. Allen, Jr. (page 11) Mary A. Elfner (page 13) Tony Leone (page 20)
Commission of Architectural Review (9 members) (page 22)	Citizen of the city appointed at large (1 vacancy)	Doug K. Allen, Jr. (page 23) Gerald Jason Hendricks (page 25)
Urban Design Committee (10 members) (page 26)	Member of the City Planning Commission * (1 vacancy)	David Johannas (page 27)
Urban Forestry Commission (9 voting members) (page 32)	Resident of the city who is a certified landscape architect (1 vacancy)	No applications
	Certified arborist * (1 vacancy)	No applications
	Resident of the city (1 vacancy)	Doug K. Allen, Jr. (page 33) Frances Booker (page 35) Mary A. Elfner (page 37) Mary K. Larson (page 44) Victoria Walden Levy (page 46)
	Resident of the city (Mayoral appointments, 3 vacancies)	No applications

* Applicants must either reside or work in the city.

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
Board of Building Code Appeals, Electrical Division (5 members & 3 alternates) (page 48)	Licensed professional engineer in private practice actively engaged in the design of electrical systems for buildings * (1 vacancy)	<i>No applications</i>
	Representatives of an electrical contractor * (2 vacancies)	<i>No applications</i>
	Alternates * (2 vacancies)	<i>No applications</i>
Board of Building Code Appeals, General Division (5 members & 3 alternates) (page 49)	Alternates * (2 vacancies)	<i>No applications</i>
Board of Building Code Appeals, Plumbing and Mechanical Division (5 members & 3 alternates) (page 50)	Representative of a mechanical contractor * (1 vacancy)	<i>No applications</i>
	Licensed professional engineer actively engaged in the design of mechanical systems for buildings * (1 vacancy)	<i>No applications</i>
	Certified master plumber * (1 vacancy)	<i>No applications</i>
	Alternates * (2 vacancies)	<i>No applications</i>
Green City Commission (9 members) (page 51)	At-large representative (Mayoral appointment, 1 vacancy)	<i>No applications</i>
	City employee in the Department of Public Works (Mayoral appointment, 1 vacancy)	<i>No applications</i>
Maymont Foundation (3 members appointed by the city) (page 52)	Member of the City Planning Commission (Mayoral designee, 1 vacancy)	<i>No applications</i>
	Director of Recreation and Parks (Mayoral designee, 1 vacancy)	<i>No applications</i>
Slave Trail Commission (17 members) (page 53)	Members of the “Hope in the Cities” organization * (3 vacancies)	<i>No applications</i>
	Representative from the Department of Parks, Recreation and Community Facilities (1 vacancy)	<i>No applications</i>
	* (12 vacancies)	<i>No applications</i>

* Applicants must either reside or work in the city.

Board of Fire Appeals

Vacancy Chart

as of
May 7, 2017

At least five (5) members who are qualified by experience and training to rule on matters pertaining to building construction and fire prevention.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Frederick Hughes	All Members of Council	11/28/2016	No	-	Qualified in building construction and fire prevention

Contact:

William M. Martin, Acting Fire Battalion Chief

Prevention Division

550 E. Marshall Street, Suite 202

Richmond, VA 23219

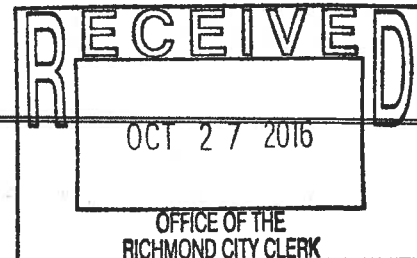
646-0623

William.martin@richmondgov.com

City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force:	
Board of Fire Appeals	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Boyer	First Name: John E. "Dawson"
Home Street Address: 802 Seneca Rd	Home Telephone: 804.651.3859
Home City, Zip Code: Richmond, 23226	Home Fax:
Personal E-Mail Address: Dawson.Boyer@gmail.com	
Employer: Long and Foster	
Job Title: Realtor	How Long? 6 years
Business Street Address: 8804 Patterson Ave	Business Telephone: 8047403000
Business City, Zip Code: Richmond, 23229	Business Fax:
Business E-Mail Address: Dawson@LNF.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which county? Henrico	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? First Number of years? 7 Years	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:	
B.A. Virginia Military Institute Small Business Owner (business located in the City of Richmond) Real Estate Agent	



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: City of Richmond School Board
Date(s) Served: 02/2016-Present Office(s) Held: Representative, First District

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

Sit on the disciplinary committee of expulsion appeals for RPS, this is a voluntary role.
All Metro Executive Advisory Board for YoungLife. YoungLife is a non-profit that mentors High School and Middle School aged students.
11/2013-02/2016, Vice President of the TeeJay Vikings Fund, a 501(c)(3) created to enrich the academic, athletic and extracurricular activities for the students at Thomas Jefferson High School.

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

As a Realtor, I have served on the Richmond Association of Realtors (RAR) Legislative Committee and have chaired the RAR Young Professional Network committee.

☐ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

I was made aware of this appointment by Robert C. Hagaman, a Lieutenant in the Richmond Fire Department.

Signature: J. E. Dawson Boyer Date: 10/27/2016
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Central Virginia Waste Management Authority

Vacancy Chart

As of
May 7, 2017

The governing body of the City of Richmond, together with the Cities of Petersburg, Colonial Heights, and Hopewell; Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Prince George, Powhatan and the Town of Ashland, **shall appoint at least one of its residents to the Board and may appoint an alternate for each member. The City appoints three (3) residents and three (3) alternates.**

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Kevin White	All members of Council	05/13/2016	No	Resigned	Alternate
Johnnie Allen	All members of Council	01/28/2017	Yes	Contacted. No response received.	Alternate
Lana Agostini	All members of Council	04/27/2016	No	Resigned	Resident of the city
Larry Boyd	All members of Council	07/25/2015	Yes	Contacted. May have left the area.	Alternate

Contact:

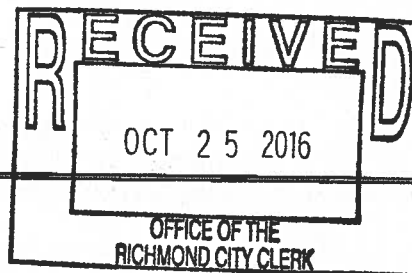
Kimberly Hynes, Director of Administration & Finance
Central Virginia Waste Management Authority
359-8413



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: CVWMA	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: McNeel	First Name: Michael (David)
Home Street Address: 6925 - F Carnation St. RVA	Home Telephone: RVA804-309-7860
Home City, Zip Code: 23225	Home Fax: N/A
Personal E-Mail Address: mcneelmd@gmail.com	
Employer: City of Richmond - DPW	
Job Title: Sr. Policy Advisor	How Long? 5 yrs
Business Street Address: 900 E. Broad St.	Business Telephone: 804-646-2022
Business City, Zip Code: 23219	Business Fax:
Business E-Mail Address: David.mcneel@richmondgov.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 9 Number of years? 2	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: BA, St. Thomas University, Houston, Texas Port of Richmond, former Executive Director Develop and manage DPW's Environmental Compliance Liaison with the U.S. Army Corps of Engineers, Norfolk District	



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on.
Please give date(s) and office(s) held, if applicable.

Entity: _____

Date(s) Served: _____

Office(s) Held: _____

Entity: _____

Date(s) Served: _____

Office(s) Held: _____

Entity: _____

Date(s) Served: _____

Office(s) Held: _____

Other community involvement:

James River Advisory Council - Member

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

☐ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

DPW Staff

Signature: M. David McNeel

Date: 10/26/16

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Clean City Commission

Vacancy Chart

As of
May 7, 2017

Fifteen (15) members appointed by Council, of which nine (9) members shall be from among the eligible voters within each voting district, five (5) members shall be corporate/citizen volunteers, one (1) member shall be the Director of Public Works, or his designee.

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Edward Gilchrist	All members of Council	02/28/2017	Yes	Application included	3 rd District qualified voter
Badia Hiwott	All members of Council	11/23/2017	No	Declined appointment	6 th District qualified voter
Orville A. Shroades-Clevenger	All members of Council	09/26/2016	No	Resigned	Corporate/citizen volunteer

Contact:

Darlene Mallory, Support Services Manager/Clean City Commission Coordinator
Department of Public Works
3506 N. Hopkins Road
804-646-8325
Darlene.mallory@richmondgov.com



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <i>Clean City Commission</i>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <i>GILCHRIST</i>	First Name: <i>EDWARD</i>
Home Street Address: <i>301 WESTWOOD AVENUE</i>	Home Telephone: <i>329-7660</i>
Home City, Zip Code: <i>23 RICHMOND, VA 23222</i>	Home Fax: <i>—</i>
Personal E-Mail Address: <i>richmondfocus2@gmail.com</i>	
Employer: <i>Retired</i>	
Job Title: <i>—</i>	How Long? <i>NA</i>
Business Street Address:	Business Telephone: <i>NA</i>
Business City, Zip Code: <i>NA</i>	Business Fax: <i>NA</i>
Business E-Mail Address: <i>NA</i>	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>NA</i>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? <i>NA</i>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <i>3rd</i> Number of years? <i>15</i>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <i>NA</i>	
If yes, please provide information on the nature of the contract.	
Signature: <i>Edward M. Gilchrist</i> Date: <i>12-14-16</i>	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Page 1 of 2

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

CLEAN CITY COMMISSION

Title:

Name: *Doug K Allen Jr*

Home Address: *003110 PARK AVE APT 5 RICHMOND VA 23221*

Home Telephone: *7579515121* Home Fax:

Personal E-Mail Address: *allendk@me.com*

Employer: *Marstel-Day, LLC*

Job Title: *Planner* How Long?

Business Address: *000033 S 13TH ST FL 2 RICHMOND VA 23219*

Business Telephone: *7032259198* Ext: Business Fax:

Business E-Mail Address: *dallen@marstel-day.com*

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☐ No If Yes, Which County?

Are You A City Resident? ☒ Yes If Yes, Which City Council District? *1* Number of Years? *10*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☐ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*2011 graduate of the VCU Wilder School with a B.S. in Urban and Regional Studies
5+ years as an encroachment planner, focusing on compatible land use. 4+ years as a project manager. Skills include: GIS; land use planning; development of project management tools; zoning; research and writing.
Member of the national and Virginia chapters of the American Planning Association. Member of the American Institute of Certified Planners (AICP). Member of the national and Central Virginia chapters of the Project Management Institute (PMI).*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

Attend and contribute to GRTC Transit Advisory Group meetings as a member of the public.



City of Richmond, Virginia
City Council

Page 2 of 2

Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Project Manager and Level II Planner with Marstel-Day, LLC, with five years of experience across a range of disciplines including GIS mapping, land use planning, communications and engagement, facilitation, research and analysis, and project leadership. Proven ability as a project manager to adapt to the strengths of the project team to generate products on time, under budget, and to deliver what the client desires. Established as a self-motivator with a reputation for seeking out new, diverse projects to expand background and skill set.

Areas of experience include:

? Land Use Planning/Policy ? GIS ? Data Analysis
? Urban Planning ? Community Outreach ? NEPA
? Environmental Planning/Policy ? Public Speaking ? Community Engagement
? Community Facilitation ? Military Installation Planning ? Military Liaison

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Page 1 of 2

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

CLEAN CITY COMMISSION

Title:

Name: *Mary A Elfner Mary*

Home Address: *001613 W LABURNUM AVE 1613 RICHMOND VA 23227*

Home Telephone: *8043359049* Home Fax:

Personal E-Mail Address: *melfner@gmail.com*

Employer: *Virginia Audubon Council*

Job Title: *Director* How Long?

Business Address: *001613 W LABURNUM AVE 1613 RICHMOND VA 23227*

Business Telephone: *8043359049* Ext: Business Fax:

Business E-Mail Address: *director@virginiaauduboncouncil.org*

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☐ No If Yes, Which County?

Are You A City Resident? ☒ Yes If Yes, Which City Council District? *2* Number of Years? *9*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☐ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Bachelor of Arts degree in environmental science, Warren Wilson College, Asheville, NC
Masters of Science degree in wildlife biology and environmental policy, University of Georgia

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

Vice-president of Ginter Park Residents Association (2008-2011)
Conservation Chair of Richmond Audubon Society (2015 to present)

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short



City of Richmond, Virginia
City Council

Page 2 of 2

Authorities, Boards, Commissions and Task Forces Application

Resume.

I am sending a CV and Cover Letter separately from this online application

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I decided to apply as I think it's the right thing to do to be locally involved in my community and

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Mary A. Elfner

1613 W. Laburnum Ave.
Richmond, VA 23227
804 335 9049
melfner@gmail.com

Education

M.S., Environmental Policy and Wildlife
Biology, University of Georgia, 1991
B.A., Environmental Science and
Chemistry, Warren Wilson College, 1985

Honors

2012, Avian Defenders Award, Richmond
Audubon Society

2004, AWWA Conservation Division, Best
Paper Award

2000, The Ogeechee Audubon Society,
Contribution to Principles of Audubon

1999, The Garden Clubs of America,
Contribution to Conservation

1998, 20 Who Made A Difference,
Savannah Morning News

Membership

National Audubon Society, TogetherGreen
Fellow

American Water Works Association

Warren Wilson College Alumni Board

Conference & Event Planning

Savannah WaterSmart '96

Savannah Water Efficiency Project, 1998

The Coastal Georgia Land Trust Board of
Directors Strategic Planning Retreat, June,
2000

Water Conservation Planning Process for
Georgia, January to October 2003

Important Bird Areas Dedication, Ossabaw
Island, June 2007

An Evening With John James Audubon,
The Library of Virginia, December 2008

Experience Summary

Ms. Elfner has 20 years of experience in working with local, state and federal governments, and non-profit groups on wildlife, land and water conservation and protection. She currently serves as Director and President of the Board of the Virginia Audubon Council in Richmond, Virginia

Ms. Elfner has worked for the National Audubon Society, the U.S. Fish & Wildlife Service, the Georgia Department of Natural Resources (GADNR) and the Savannah-Chatham County Metropolitan Planning Commission and is highly experienced in environmental policy, planning and programming.

Ms. Elfner also has experience with non-profit principles and practices as she served as the executive director of the Coastal Georgia Land Trust from 1999 to 2002. And in 2004, she won the American Water Works Association Conservation Division Best Paper Award.

Virginia Audubon Council

<http://www.virginiaauduboncouncil.org>

Georgia Important Bird Areas Coordinator,

<http://iba.audubon.org/iba/viewState.do?state=US-GA>

Coastal Ark Coordinator, Georgia Department of Natural Resources,
Coastal Management Program, Coastal Resources Division.

Water Conservation Coordinator, Georgia Department of Natural
Resources, Office of the Commissioner.

Executive Director, the Coastal Georgia Land Trust.

Water Conservation Planner, Chatham County-Savannah
Metropolitan Planning Commission, Savannah, Georgia.

Fish & Wildlife Biologist, U.S. Fish & Wildlife Service, Fort Benning,
Georgia.

Wildlife Intern, Cumberland Island, Georgia, Bobcat Reintroduction Project.

Georgia Governor's Intern, Georgia Department of Natural Resources, Natural Heritage Program.

Membership and Offices Held:

President of the Board, Virginia Audubon Council

Basin Advisory Committee member for Georgia's Comprehensive Water Planning Process

Leadership Savannah

Ossabaw Island Comprehensive Management Plan Committee Member

Coastal Marsh Hammock Advisory Committee Work

The Wildlife Society, Associate Wildlife Biologist

The Ogeechee Audubon Society, Past President

The American Water Works Association Conservation Committee

Publications:

Elfner, M.A. 1991. An Analysis of the Functions, Values, and Policies of Freshwater Wetlands in Georgia. M.S. Thesis, University of Georgia, 132 pp.

Cubbage, F.W., M.A. Elfner, and J.G. Harris, Jr. 1991. The economic values of forested wetlands. Pages 19-32 in Sun Joseph Chang, editor, Proceedings of the Southern Forest Economics Workshop. Louisiana Agricultural Experiment Station, Baton Rouge, Louisiana. Presented by M.A. Elfner at the SOFEW Conference, Washington, D.C., February 20-22, 1991.

Fort Stewart Land Condition Trend Analysis Summary, 1992-1994. Sponsor report, U.S. Army Construction Engineering Research Laboratory, Champaign, Illinois.

Forested Wetlands Protection in Georgia: Literature, Laws, and Policies. Final report submitted to: Georgia Forestry Commission Research Division, Macon, Georgia. Submitted by Fred Cubbage, Tom Harris, and Mary Elfner. UGA School of Forest Resources, July 27, 1991.

Elfner, M.A. 1997. Ground water use and conservation in the Savannah area. Pages 431-433 in The Proceedings of the 1997 Georgia Water Resources Conference, held March 20 and 21, 1997, at The University of Georgia, Kathryn J. Hatcher, Editor, Institute of Ecology, The University of Georgia, Athens, Georgia.

Elfner, M.A. 2003. Water conservation in Georgia, who's doing what and where do we go from here? The Proceedings of the 2003 Georgia Water Resources Conference, held April 23 and 24, 2003, at the University of Georgia, Kathryn J. Hatcher, Editor, Institute of Ecology, The University of Georgia, Athens, Georgia.

Elfner, M.A. 2004. Conservation, Bringing water use efficiency into mainstream thought and action. Georgia County Government, January 2004, pages 16-18.

Elfner, M.A. and R.J. McDowell. 2004. Water conservation in Georgia, bringing efficiency into mainstream thinking. Journal of the American Water Works Association, Volume 96, Number 4, April 2004.

References: Available upon request.

From: [Mary Elfner](#)
To: [Rawles, Alexander B. - Clerk's Office](#)
Cc: [Mark, Don - Mayor's Office](#)
Subject: Re: Clean City Commission - Application
Date: Monday, November 14, 2016 5:13:40 PM
Attachments: [CV three page December 2015.doc](#)

Dear Mr. Rawles and Mr. Mark,

I have just submitted my online applications for 4 different advisory boards and commissions: Parks and Recreation, Clean City, Green City and Urban Forestry. Please find attached my CV, and this email can serve as my cover letter. I want to use my training and experience to serve my local community, and I look forward to hearing from you soon.

Thank you,
Mary Elfner

www.virginiaauduboncouncil.org

<http://www.togethergreen.org/fellows/fellow/mary-elfner>

On Mon, Nov 14, 2016 at 11:33 AM, Rawles, Alexander B. - Clerk's Office
<Alexander.Rawles@richmondgov.com> wrote:

Ms. Elfner,

Per our telephone conversation of this afternoon, you may complete an application on [our website](#). Alternatively, you may complete either the attached Microsoft Word or Adobe PDF version of our application. Please e-mail any supporting documentation, such as a cover letter or resume, directly to me.

Should you wish to speak to someone in the Mayor's Office about appointment by the mayor to the Green City Commission, please contact Don Mark at the e-mail address copied above.

Should you need any additional information, please do not hesitate to contact me. I look forward to receiving your application.

Best,

Alexander B. Rawles

Boards and Commissions Administrator

Office of the City Clerk

City of Richmond

900 East Broad Street, Suite 200

Richmond, Virginia 23219

Office: [\(804\) 646 - 4089](tel:8046464089)

www.richmondgov.com/cityclerk

Would you like to actively take part in creating a vibrant community that is a great place to live, work, learn, play, visit and raise a family?

Visit our [Boards and Commissions website](#) for a listing of opportunities to serve your community as a member of a board or commission.

--

Mary

www.virginiaauduboncouncil.org

<http://www.togethergreen.org/fellows/fellow/mary-elfner>



City of Richmond, Virginia
City Council

Page 1 of 2

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

CLEAN CITY COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have 10 years of prior experience working in local government. I held budget, finance and policy related positions at the City of Richmond and Chesterfield County.

I have a MBA from VCU.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I served briefly on the Chesterfield Credit Union board while employed at Chesterfield County.

Other Community Involvement:

I'm currently participating in the Adopt-A-Street program--I adopted a section of Riverside Dr. near my home/office. I've volunteered at the Virginia Home. I've participated in the James River Clean Up day.



City of Richmond, Virginia
City Council

Page 2 of 2

Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I saw that there were vacancies on the Clean City Commission while looking at the website. I'd like

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Commission of Architectural Review

Vacancy Chart

as of
May 7, 2016

Nine (9) members who are citizens of the City. One member shall be appointed from at least three (3) nominees made by the **Better Housing Coalition**, one shall be appointed from at least three (3) nominees made by the Richmond Chapter of the American Institute of Architects, one shall be appointed from at least three (3) nominees made by the Historic Richmond Foundation, one shall be appointed from at least three (3) nominees made by the Richmond Association of Realtors, and five (5) shall be appointed from citizens of the City at-large. **Further, two (2) of the nine (9) members of the commission shall be residents of Old and Historic Districts.** One of the at-large members shall serve a concurrent term on the urban design committee. **No officer or employee of any organization that may nominate candidates for appointment to the commission shall be appointed as a member of the commission.** The Commission shall elect from its membership, a chairman and vice-chairman. **The Director of the Department of Planning and Development Review shall appoint a secretary for the Commission who shall be a qualified employee of that department.**

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Gerald Hendricks	All members of Council	03/10/2017	Yes	Application included	Citizen at large

Contact:

Marianne Pitts, Planner II
Department of Planning & Development Review
804-646-7550
Marianne.pitts@richmondgov.com



City of Richmond, Virginia
City Council

Page 1 of 2

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

COMMISSION OF ARCHITECTURAL REVIEW

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

2011 graduate of the VCU Wilder School with a B.S. in Urban and Regional Studies
5+ years as an encroachment planner, focusing on compatible land use. 4+ years as a project manager. Skills include: GIS; land use planning; development of project management tools; zoning; research and writing. Member of the national and Virginia chapters of the American Planning Association. Member of the American Institute of Certified Planners (AICP). Member of the national and Central Virginia chapters of the Project Management Institute (PMI).

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

Attend and contribute to GRTC Transit Advisory Group meetings as a member of the public.



City of Richmond, Virginia
City Council

Page 2 of 2

Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Project Manager and Level II Planner with Marstel-Day, LLC, with five years of experience across a range of disciplines including GIS mapping, land use planning, communications and engagement, facilitation, research and analysis, and project leadership. Proven ability as a project manager to adapt to the strengths of the project team to generate products on time, under budget, and to deliver what the client desires. Established as a self-motivator with a reputation for seeking out new, diverse projects to expand background and skill set.

Areas of experience include:

? Land Use Planning/Policy ? GIS ? Data Analysis
? Urban Planning ? Community Outreach ? NEPA
? Environmental Planning/Policy ? Public Speaking ? Community Engagement
? Community Facilitation ? Military Installation Planning ? Military Liaison

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Urban Design Committee

Vacancy Chart

as of
May 7, 2017

The Committee shall consist of ten (10) members who either reside in the City or have their primary place of business in the City. Members shall be appointed by City Council. One (1) of the members of the Committee shall be a registered architect; one (1) shall be a member of a recognized local organization in one of the various fields of static arts; one (1) shall be a member of the faculty of the arts division of a local college or university; one (1) shall be a registered professional engineer; one (1) shall be a business executive or professional; one (1) shall be a registered landscape architect or a person having demonstrated talent in landscape design; one (1) shall be a member of the City Planning Commission; one (1) shall be a member of the Commission of Architectural Review; and two (2) shall be citizens of the City appointed at-large.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Doug Cole	All members of Council	03/11/2016	No	-	Member of the City Planning Commission

Contact:

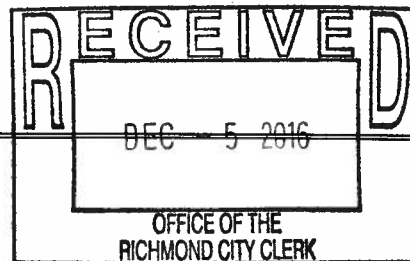
Kathleen Onufer, Executive Staff Assistant
Planning and Preservation Division
Department of Community Development
804-646-5207
kathleen.onufer@richmondgov.com



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Urban Design Committee	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: David	First Name: Johannas
Home Street Address: 711 Byrd Park Court	Home Telephone: 804-359-0711
Home City, Zip Code: Richmond, Va. 23220	Home Fax:
Personal E-Mail Address: dave@johannasdesign.com	
Employer: Johannas Design Group	
Job Title: Principal	How Long? 17
Business Street Address: 1901 West Cary Street	Business Telephone: 804-358-4993
Business City, Zip Code: Richmond, Va. 23220	Business Fax:
Business E-Mail Address: dave@johannasdesign.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 5 Number of years? 32	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, please provide information on the nature of the contract.	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:	



NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

☐ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Signature: David Johannas **Date:** 12/5/16

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk

BIO

“Design is an interpretive art focusing on the integration of architecture and the environment.”

David Johannas has over 35 years of experience in architecture, interior projects and planning throughout North America. His work encompasses a variety of innovations in urban design involving mixed-use, high-end residential and retail, with a particular interest in historic preservation and adaptive re-use.

After graduating from the University of Oregon in 1975, David received a wide range of experience working with different scale architectural offices in Edmonton, Alberta, New York City (including Martin Dorf, Peter Marino, and Gensler), Denver, Colorado and Richmond, Virginia. He established his own practice in 2000. At UC Berkeley David studied under the auspices of Christopher Alexander. He apprenticed with Richard and Dion Neutra of Los Angeles.

Architecture has been a life pursuit for David. He has maintained fervor toward the design of buildings, responding to the fashion trends of modern architecture, while maintaining his own design philosophy. He has a wide range of experience with public and private sector clients in North America and has worked extensively in the Richmond area. He and his wife reside in Richmond's historic Byrd Park Neighborhood.

EDUCATION

- 9/72-12/75 University of Oregon, Eugene OR
Bachelor of Architecture, five-year program
- Spring 1975 University of California at Berkeley, Berkeley, CA
Urban Design Studio Program
- 9/69-6/72 Case Western Reserve University, Cleveland, OH
Major: Urban and Environmental Studies

ACKNOWLEDGMENTS

- 2011 G.R.A.C.R.E. Best Retail or Restaurant project – Xtra's Café
G.R.A.C.R.E. Finalist Rehabilitation or Renovation Project – Stuzzi Pizzeria Napoletana
Golden Hammer Award Edmund A. Rennolds Jr. Excellence in Architecture Award – Johannas Design Group
- 2010 G.R.A.C.R.E. Best Retail or Restaurant project – The Boathouse at Rocketts Landing
- 2009 G.R.A.C.R.E. Best Multi-family project – The Mews at Cary Mill
G.R.A.C.R.E. Best Entertainment Venue and Project of the Year – The National Theater w/ Gibson's Grill
- 2008 A.C.O.R.N. Golden Hammer Award Best Renovation – National Theater
A.C.O.R.N. Golden Hammer Award Best Infill Project – The Reserve Condominiums
G.R.A.C.R.E. Best Renovated Historic Rehabilitation Project- deLux Restaurant
- 2007 VDDA – The Burton Condominiums, Danville
A.C.O.R.N. Golden Hammer finalist – Seven Hills
A.C.O.R.N. Golden Hammer finalist – Orchard House
A.C.O.R.N. Golden Hammer finalist – The Trolley Condominiums
A.C.O.R.N. Golden Hammer finalist – Sterling Row
G.R.A.C.R.E. – Best Residential Project of the Year
- 1996 National Ornament and Miscellaneous Metals Association, Cast Fabrication Category, Bronze Award, Wolk Residence, Richmond, VA
- 6/1/93 Style Weekly "Building Up" cover story pages 5-9, Lux Residence Richmond, VA
- 1987 American Institute of Steel Construction, Architectural Award of Excellence, Innsbrook Technical Center, Glen Allen, VA.
- 11-12/87 Virginia Record cover story pages 35-38, Innsbrook Technical Center.

9/87	Architectural Record page 66, Innsbrook Technical Center.
10/85	Interiors "New Design for Physical Fitness" pages 168-9, Main Street Medical Center, Richmond, VA.

COMMUNITY SERVICE

7/12 - present	City of Richmond Planning Commissioner
1/12 – present	Uptown Association Board Member
10/04 – 10/10	City of Richmond: Commission of Architectural Review Commission Member and Chairman (2008-2009) AIA James River Chapter Appointee
4/02 – Present	Urban Land Institute Member
499-7/01	City of Richmond: Urban Design Committee Chairman (2000-2001), Vice Chairman (1999-2000)
9/97-9/98	Your Neighbors Uptown Master Planning Committee Member
4/95-6/96	Lower Fan Civic Association President
8/95-6/97	Fan District Association: Master Planning Committee Chairman (1995), Member (1996-1997)
6/95-7/01	City of Richmond, Urban Design Committee Commission Member
9/85-9/87	Monument Avenue Preservation Society

Urban Forestry Commission

Vacancy Chart

As of
May 7, 2017

The Commission shall consist of **two (2) non-voting members** and **nine (9) voting members**. The two (2) non-voting members shall be the Director of Public Works and the Director of Community Development, or their designee. Of the nine (9) voting members, the Mayor shall appoint three (3) members and the City Council shall appoint six (6) members. One member shall be a certified arborist, and one member shall be a registered certified landscape architect.

Except for the certified arborist, all voting members shall be residents of the city. No voting member shall be an officer or employee of the City and no member shall hold any contract with the City, or subcontract thereof, to provide goods or services relating to City-owned trees.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Christopher Catanzaro	All members of Council	04/12/2016	Yes	Not interested	City resident
Janine Lester	All members of Council	04/08/2016	Yes	Contacted. No response received.	Certified arborist
Andrea Almond	All members of Council	01/28/2016	No	Resigned	Certified landscape architect
Elizabeth Barrett	Mayor Jones	02/25/2016	No	Resigned	City resident
Kendra Taylor	Mayor Jones	02/25/2016	No	Resigned	City resident
Lindsay Walton	Mayor Jones	04/26/2014	Yes	Mayor's Office notified	City resident

Contact:

Mark Olinger
900 E. Broad St., Suite 511
Richmond, VA 23219
646-6305 (o)
mark.olinger@richmondgov.com



City of Richmond, Virginia
City Council

Page 1 of 2

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

URBAN FORESTRY COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*2011 graduate of the VCU Wilder School with a B.S. in Urban and Regional Studies
5+ years as an encroachment planner, focusing on compatible land use. 4+ years as a project manager. Skills include: GIS; land use planning; development of project management tools; zoning; research and writing.
Member of the national and Virginia chapters of the American Planning Association. Member of the American Institute of Certified Planners (AICP). Member of the national and Central Virginia chapters of the Project Management Institute (PMI).*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

Attend and contribute to GRTC Transit Advisory Group meetings as a member of the public.



City of Richmond, Virginia
City Council

Page 2 of 2

Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Project Manager and Level II Planner with Marstel-Day, LLC, with five years of experience across a range of disciplines including GIS mapping, land use planning, communications and engagement, facilitation, research and analysis, and project leadership. Proven ability as a project manager to adapt to the strengths of the project team to generate products on time, under budget, and to deliver what the client desires. Established as a self-motivator with a reputation for seeking out new, diverse projects to expand background and skill set.

Areas of experience include:

? Land Use Planning/Policy ? GIS ? Data Analysis
? Urban Planning ? Community Outreach ? NEPA
? Environmental Planning/Policy ? Public Speaking ? Community Engagement
? Community Facilitation ? Military Installation Planning ? Military Liaison

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Page 1 of 2

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

URBAN FORESTRY COMMISSION

Title:

Name: *Frances Booker*

Home Address: *004605 NEW KENT AVE RICHMOND VA 23225*

Home Telephone: *8042322670* Home Fax:

Personal E-Mail Address: *flightburn@gmail.com*

Employer:

Job Title: How Long?

Business Address: *VA*

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond *No*

Is your Place of Employment Located in the County? *No* If Yes, Which County?

Are You A City Resident? *Yes* If Yes, Which City Council District? *4* Number of Years? *30*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

I have an MBA from Va Tech and am an avid gardener. I am a long-time member of both Lewis Ginter and Maymont.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia
City Council

Page 2 of 2

Authorities, Boards, Commissions and Task Forces Application

Active in Forest Hill Gardeners and Forest Hill Neighborhood Association.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk



City of Richmond, Virginia
City Council

Page 1 of 2

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

URBAN FORESTRY COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Bachelor of Arts degree in environmental science, Warren Wilson College, Asheville, NC
Masters of Science degree in wildlife biology and environmental policy, University of Georgia

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

Vice-president of Ginter Park Residents Association (2008-2011)
Conservation Chair of Richmond Audubon Society (2015 to present)

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short



City of Richmond, Virginia
City Council

Page 2 of 2

Authorities, Boards, Commissions and Task Forces Application

Resume.

I am sending a CV and Cover Letter separately from this online application

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

I decided to apply as I think it's the right thing to do to be locally involved in my community and

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Mary A. Elfner

1613 W. Laburnum Ave.
Richmond, VA 23227
804 335 9049
melfner@gmail.com

Education

M.S., Environmental Policy and Wildlife
Biology, University of Georgia, 1991
B.A., Environmental Science and
Chemistry, Warren Wilson College, 1985

Honors

2012, Avian Defenders Award, Richmond
Audubon Society

2004, AWWA Conservation Division, Best
Paper Award

2000, The Ogeechee Audubon Society,
Contribution to Principles of Audubon

1999, The Garden Clubs of America,
Contribution to Conservation

1998, 20 Who Made A Difference,
Savannah Morning News

Membership

National Audubon Society, TogetherGreen
Fellow

American Water Works Association

Warren Wilson College Alumni Board

Conference & Event Planning

Savannah WaterSmart '96

Savannah Water Efficiency Project, 1998

The Coastal Georgia Land Trust Board of
Directors Strategic Planning Retreat, June,
2000

Water Conservation Planning Process for
Georgia, January to October 2003

Important Bird Areas Dedication, Ossabaw
Island, June 2007

An Evening With John James Audubon,
The Library of Virginia, December 2008

Experience Summary

Ms. Elfner has 20 years of experience in working with local, state and federal governments, and non-profit groups on wildlife, land and water conservation and protection. She currently serves as Director and President of the Board of the Virginia Audubon Council in Richmond, Virginia

Ms. Elfner has worked for the National Audubon Society, the U.S. Fish & Wildlife Service, the Georgia Department of Natural Resources (GADNR) and the Savannah-Chatham County Metropolitan Planning Commission and is highly experienced in environmental policy, planning and programming.

Ms. Elfner also has experience with non-profit principles and practices as she served as the executive director of the Coastal Georgia Land Trust from 1999 to 2002. And in 2004, she won the American Water Works Association Conservation Division Best Paper Award.

Virginia Audubon Council

<http://www.virginiaauduboncouncil.org>

Georgia Important Bird Areas Coordinator,

<http://iba.audubon.org/iba/viewState.do?state=US-GA>

Coastal Ark Coordinator, Georgia Department of Natural Resources,
Coastal Management Program, Coastal Resources Division.

Water Conservation Coordinator, Georgia Department of Natural
Resources, Office of the Commissioner.

Executive Director, the Coastal Georgia Land Trust.

Water Conservation Planner, Chatham County-Savannah
Metropolitan Planning Commission, Savannah, Georgia.

Fish & Wildlife Biologist, U.S. Fish & Wildlife Service, Fort Benning,
Georgia.

Wildlife Intern, Cumberland Island, Georgia, Bobcat Reintroduction Project.

Georgia Governor's Intern, Georgia Department of Natural Resources, Natural Heritage Program.

Membership and Offices Held:

President of the Board, Virginia Audubon Council

Basin Advisory Committee member for Georgia's Comprehensive Water Planning Process

Leadership Savannah

Ossabaw Island Comprehensive Management Plan Committee Member

Coastal Marsh Hammock Advisory Committee Work

The Wildlife Society, Associate Wildlife Biologist

The Ogeechee Audubon Society, Past President

The American Water Works Association Conservation Committee

Publications:

Elfner, M.A. 1991. An Analysis of the Functions, Values, and Policies of Freshwater Wetlands in Georgia. M.S. Thesis, University of Georgia, 132 pp.

Cubbage, F.W., M.A. Elfner, and J.G. Harris, Jr. 1991. The economic values of forested wetlands. Pages 19-32 in Sun Joseph Chang, editor, Proceedings of the Southern Forest Economics Workshop. Louisiana Agricultural Experiment Station, Baton Rouge, Louisiana. Presented by M.A. Elfner at the SOFEW Conference, Washington, D.C., February 20-22, 1991.

Fort Stewart Land Condition Trend Analysis Summary, 1992-1994. Sponsor report, U.S. Army Construction Engineering Research Laboratory, Champaign, Illinois.

Forested Wetlands Protection in Georgia: Literature, Laws, and Policies. Final report submitted to: Georgia Forestry Commission Research Division, Macon, Georgia. Submitted by Fred Cubbage, Tom Harris, and Mary Elfner. UGA School of Forest Resources, July 27, 1991.

Elfner, M.A. 1997. Ground water use and conservation in the Savannah area. Pages 431-433 in The Proceedings of the 1997 Georgia Water Resources Conference, held March 20 and 21, 1997, at The University of Georgia, Kathryn J. Hatcher, Editor, Institute of Ecology, The University of Georgia, Athens, Georgia.

Elfner, M.A. 2003. Water conservation in Georgia, who's doing what and where do we go from here? The Proceedings of the 2003 Georgia Water Resources Conference, held April 23 and 24, 2003, at the University of Georgia, Kathryn J. Hatcher, Editor, Institute of Ecology, The University of Georgia, Athens, Georgia.

Elfner, M.A. 2004. Conservation, Bringing water use efficiency into mainstream thought and action. Georgia County Government, January 2004, pages 16-18.

Elfner, M.A. and R.J. McDowell. 2004. Water conservation in Georgia, bringing efficiency into mainstream thinking. Journal of the American Water Works Association, Volume 96, Number 4, April 2004.

References: Available upon request.

From: [Mary Elfner](#)
To: [Rawles, Alexander B. - Clerk's Office](#)
Cc: [Mark, Don - Mayor's Office](#)
Subject: Re: Clean City Commission - Application
Date: Monday, November 14, 2016 5:13:40 PM
Attachments: [CV three page December 2015.doc](#)

Dear Mr. Rawles and Mr. Mark,

I have just submitted my online applications for 4 different advisory boards and commissions: Parks and Recreation, Clean City, Green City and Urban Forestry. Please find attached my CV, and this email can serve as my cover letter. I want to use my training and experience to serve my local community, and I look forward to hearing from you soon.

Thank you,
Mary Elfner

www.virginiaauduboncouncil.org

<http://www.togethergreen.org/fellows/fellow/mary-elfner>

On Mon, Nov 14, 2016 at 11:33 AM, Rawles, Alexander B. - Clerk's Office
<Alexander.Rawles@richmondgov.com> wrote:

Ms. Elfner,

Per our telephone conversation of this afternoon, you may complete an application on [our website](#). Alternatively, you may complete either the attached Microsoft Word or Adobe PDF version of our application. Please e-mail any supporting documentation, such as a cover letter or resume, directly to me.

Should you wish to speak to someone in the Mayor's Office about appointment by the mayor to the Green City Commission, please contact Don Mark at the e-mail address copied above.

Should you need any additional information, please do not hesitate to contact me. I look forward to receiving your application.

Best,

Alexander B. Rawles

Boards and Commissions Administrator

Office of the City Clerk

City of Richmond

900 East Broad Street, Suite 200

Richmond, Virginia 23219

Office: [\(804\) 646 - 4089](tel:8046464089)

www.richmondgov.com/cityclerk

Would you like to actively take part in creating a vibrant community that is a great place to live, work, learn, play, visit and raise a family?

Visit our [Boards and Commissions website](#) for a listing of opportunities to serve your community as a member of a board or commission.

--

Mary

www.virginiaauduboncouncil.org

<http://www.togethergreen.org/fellows/fellow/mary-elfner>



City of Richmond, Virginia
City Council

Page 1 of 2

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

URBAN FORESTRY COMMISSION

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

not that I'm aware

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I am applying to be a citizen member of the Urban Forestry Commission. I have no formal qualifications other than being an interested Richmond resident and someone who has been passionate about gardening and landscaping for many years.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Professionally: I have degrees in Biology and Medical Technology, and have worked in healthcare, in one form or another and in the Richmond area for most of my adult life. I currently work for Bon Secours as a Business Intelligence Developer on our electronic medical record system. Prior to that, I was a Healthcare I.T. consultant for 8 years, and prior to that, as a Medical Technologist in clinical laboratories, including 8 years with the Department of Clinical Pathology at the Medical College of Virginia (now known as VCU Health Systems).

Personally: I have been a long time, passionate gardener for many years, including having taken quite a few classes in Horticulture and Landscape Design. Now that I enjoy downtown condo living, what I now lack in an actual garden of my own I make up for in additional time to contribute to the larger landscape of our city, and would love to get involved in this particular manner.



City of Richmond, Virginia
City Council

Page 2 of 2

Authorities, Boards, Commissions and Task Forces Application

Other Community Involvement:

I have applied for a few, but have not yet had the opportunity to serve on any Richmond authorities, boards, commissions or task forces. I am eager to contribute my time, energy and enthusiasm and become more involved.

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Over the years, my community involvement has included volunteering in various capacities, among them:

- * BikeWalkRVA - as an advocate for safer pedestrian & bike infrastructure in the Richmond area*
 - * Habitat For Humanity - as volunteer labor on a recent home project*
 - * Richmond READ Center - providing literacy tutoring to adult learners*
 - * Lewis Ginter Botanical Garden - as a library volunteer*
 - * Forest View Volunteer Rescue Squad - as an EMT*
-

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

In 2012, I was prompted to move to downtown Richmond from the Southside (Forest Hill area) after I s

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia
City Council

Page 1 of 2

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

URBAN FORESTRY COMMISSION

Title: Mrs

Name: Victoria Walden Levy Victo

Home Address: 003906 FAUQUIER AVENUE RICHMOND VA 23227

Home Telephone: 804-264-1815

Home Fax:

Personal E-Mail Address: vwlevy@alumni.unc.edu

Employer: McGuireWoods LLP

Job Title: Reference Librarian

How Long?

Business Address: 000800 CANAL ST. RICHMOND VA 23219

Business Telephone: 804-775-7620

Ext:

Business Fax:

804-775-1016

Business E-Mail Address vlevy@mcguirewoods.com

Is Your Place of Employment Located in the city of Richmond

Yes

Is your Place of Employment Located in the County?

No

If Yes, Which County?

Are You A City

Yes

If Yes, Which City Council District?

5

Number of Years?

16

Resident?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

University of North Carolina at Chapel Hill - Master of Science, Library Science; Bachelor of Arts, Biology

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

n/a

Other Community Involvement:

St. Paul's Catholic Church, Sunday School catechist

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia
City Council

Page 2 of 2

Authorities, Boards, Commissions and Task Forces Application

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

City of Richmond website

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Board of Building Code Appeals, Electrical Division

Vacancy Chart

As of
May 7, 2017

When feasible, the electrical division shall consist of two (2) representatives of electrical contractors; one (1) licensed professional engineer in private practice actively engaged in the design of electrical systems for buildings; one (1) representative of a public electric power utility; and one (1) citizen with knowledge of electrical systems. Three alternate members shall be appointed to serve in the absence of any regular member of any division of the board. *Alternate members must meet the same qualifications as members.* (Opinion from Law Department dated 10/19/2012) All members appointed by the Council shall be residents of the City or shall be employed by a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Ira Seay	All members of Council	03/21/2017	Yes	No response received	Representative of an electrical contractor
John Paul Goode	All members of Council	11/11/2016	No	Resigned	Licensed professional engineer in private practice actively engaged in the design of electrical systems for buildings
Roger Minter	All members of Council	06/25/2016	Yes	No response received	Representative of an electrical contractor
Melvin Brown	All members of Council	10/25/2013	Yes	No response received	Alternate
James Randolph	All members of Council	10/22/2010	Yes	No response received	Alternate

Contact:

Douglas Murrow
Building Commissioner
646-6958

Board of Building Code Appeals, General Division

Vacancy Chart

As of
May 7, 2017

When feasible, the Board of Building Code Appeals, General Division shall consist of one (1) licensed general contractor engaged primarily in the building of commercial buildings and structures; one (1) licensed architect or one licensed engineer, who is currently engaged in the active design of buildings and structures; and three (3) citizens with knowledge of the building construction trade. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members appointed by the City Council shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
James Snowa	All members of Council	01/28/2016	Yes	No	Alternate
Vacant	All members of Council	-	-	-	Alternate

Contact:

Douglas Murrow, Building Commissioner
Planning & Development Review
646-6958

Board of Building Code Appeals, Plumbing and Mechanical Division

Vacancy Chart

as of
May 7, 2017

When feasible, the Board of Building Code Appeals, Plumbing and Mechanical Division shall consist of one (1) representative of a mechanical contractor; one (1) licensed professional engineer actively engaged in the design of mechanical systems for buildings; one (1) certified master plumber; one (1) licensed professional engineer in private practice engaged in the design of plumbing systems for buildings; and one (1) citizen with knowledge of plumbing systems or mechanical systems or both. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members are appointed by City Council and shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
George Brock	All members of Council	01/12/2015	No	Not eligible	Representative of a mechanical contractor
Sean Cantrell	All members of Council	07/25/2014	Yes	Contacted. No response received.	Licensed professional engineer actively engaged in the design of mechanical systems for buildings
George O. Hardy, IV	All members of Council	07/25/2014	Yes	Contacted. No response received.	Alternate
Thomas J. Shepardson	All members of Council	01/12/2012	Yes	Contacted. No response received.	Alternate
Ellis R. Lowry, Jr.	All members of Council	04/23/2015	No	-	Certified master plumber

Contact:

Douglas Murrow
Building Commissioner, City of Richmond
646-6928

Green City Commission

Vacancy Chart

As of
May 7, 2017

The Commission shall consist of **nine (9) members**. The Council shall appoint seven (7) of the members, one of whom must have expertise in urban forestry. The Mayor shall appoint two (2) members, one of whom shall be a city employee in the Department of Public Works or the designee thereof.

Of the remaining members, one member shall be selected from each of the following fields:

- (1) Sustainability.
- (2) Green building practices.
- (3) Energy efficiency.
- (4) Environmental protection.

At least **four** of the **Council appointees shall reside in the city or have their principal place of employment in the city** in accordance with section 2-756 of this Code. The **remaining Council appointees and the Mayor's appointee** other than the Director of Public Works or the designee thereof **shall not** be subject to any requirement that they maintain a residence or a principal place of employment in the city. All other aspects of the commission and its membership not addressed in this division shall be governed by Chapter 2, Article V, Division 1 of the City Code.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Mark Brandon	Mayor	08/10/2014	Yes	Mayor's Office notified	-
James Jackson	Mayor	08/10/2014	No	Mayor's Office notified	City employee

Maymont Foundation

Vacancy Chart

as of
May 7, 2017

City representatives on the Board of Directors; the Director of Recreation and Parks, one member of City Council and one member of the City Planning Commission designated by the Mayor.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Norman Merrifield	-	-	-	Mayoral designee	Director of Recreation and Parks
Rodney Poole	-	12/31/2011	Yes	Mayoral designee	Member of the City Planning Commission

Contact:

Anissa Wackerman
Executive Assistant
804-358-7166 x 312

awackerman@maymont.org

Slave Trail Commission

Vacancy Chart

as of
May 7, 2017

The Commission shall be composed of **seventeen (17) members**. Such persons shall be appointed by the Council and shall serve for terms of three (3) years. The membership of the Commission shall include at least one (1) member of City Council, not less than three (3) members of the “Hope in the Cities” organization and a representative from the Department of Parks, Recreation and Community Facilities. Any appointed Council members shall be given the first option of serving as the Chair of the Commission in the order of their appointment.

(Assigned to the Land Use, Housing & Education Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Delores McQuinn	All members of Council	3/23/2012	No	-	Reside or work in the city of Richmond
Gilbert Carter	All members of Council	1/12/2012	No	-	Reside or work in the city of Richmond
Shawn Utsey	All members of Council	10/27/2011	No	-	Reside or work in the city of Richmond
David Herring	All members of Council	10/13/2011	No	-	Reside or work in the city of Richmond
Tameka Hobbs	All members of Council	7/28/2011	No	-	Reside or work in the city of Richmond
Antione Green	All members of Council	6/23/2011	No	-	Reside or work in the city of Richmond
Anita Randolph	All members of Council	3/24/2011	No	Resigned	Reside or work in the city of Richmond
Sylvester Turner	All members of Council	1/9/2009	No	-	Hope in the Cities representative
Charles Vaughan	All members of Council	12/12/2008	No	-	Reside or work in the city of Richmond
Benjamin Campbell	All members of Council	10/10/2005	No	-	Reside or work in the city of Richmond
Nessa Johnson	All members of Council	12/12/2005	No	Resigned	Reside or work in the city of Richmond
Jeff Eastman	All members of Council	6/23/2011	No	Resigned	Reside or work in the city of Richmond
Ralph White	All members of Council	10/22/2010	No	-	Representative from the Department of Parks, Recreation and Community Facilities
Philip Schwarz	All members of Council	3/25/2008	No	Resigned	Reside or work in the city of Richmond
Vacant	-	-	-	-	Hope in the Cities representative
Vacant	-	-	-	-	Hope in the Cities representative

Contact:

Delegate Delores L. McQuinn, Chair
Slave Trail Commission
deldmcquinn@house.virginia.gov
804-698-1070 (o)