

INTRODUCED: November 14, 2016

AN ORDINANCE No. 2016-299

To authorize the Chief Administrative Officer to accept funds in the amount of \$198,355.00 from the Virginia Department of Social Services and to appropriate the increase to the Fiscal Year 2016-2017 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Social Services by \$198,355.00 for the purpose of hiring three employees for the Healthy Families program.

Patron – Mayor Jones

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: DEC 12 2016 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$198,355.00 from the Virginia Department of Social Services for the purpose of hiring three employees for the Healthy Families program.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2016, and ending June 30, 2017, by increasing estimated revenues by \$198,355.00, increasing the amount appropriated for expenditures by \$198,355.00 and allotting

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: DEC 12 2016 REJECTED: _____ STRICKEN: _____

to the Department of Social Services the sum of \$198,355.00 for the purpose of hiring three employees for the Healthy Families program.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O & R REQUEST

OCT 10 2016
4-5755
Chief Administration Office
City of Richmond

O&R REQUEST

DATE: September 16, 2016

EDITION: 1

TO: The Honorable Members of City Council

RECEIVED

THROUGH: Dwight C. Jones, Mayor *D. Jones*

OCT 19 2016

THROUGH: Selena Cuffee-Glen, Chief Administrative Officer *SCG*

OFFICE OF CITY ATTORNEY

THROUGH: Lenora Reid, Deputy Chief Administrative Officer of Finance and Administration *LR*

THROUGH: John Wack, Director of Finance *JW*

THROUGH: Jay Brown, Director of Budget and Strategic Planning *JB*

THROUGH: Debra Gardner, Deputy Chief Administrative Officer for Human Services *Debra Gardner*

FROM: Shunda Giles, Director, Social Services *Shunda S. Giles*

RE: To Authorize the Chief Administrative Officer to accept funds from the Virginia Department of Social Services for the Healthy Families Program

ORD. OR RES. No. _____

PURPOSE: The purpose of this ordinance is to appropriate \$198,355.00 from the Virginia Department of Social Services to the FY17 Special Revenue Budget for the Richmond City Department of Social Services (\$91,374.00 was previously projected and included within FY17 Special Fund Budget).

REASON: The funding will be used by the Richmond Department of Social Services Healthy Families Program to promote child well-being and to prevent the abuse and neglect of our city's children through intensive home visiting.

RECOMMENDATION: The City's Administration and the Department of Social Services recommend approval and appropriation of these funds to assist vulnerable families at-risk of child abuse and neglect. Virginia Department of Social Services has provided funding for this program has been provided annually to the city for over 15 years.

BACKGROUND: Healthy Families America (HFA) is a nationally recognized evidence-based home visiting program model designed to work with overburdened families who are at-risk for adverse childhood experiences including child maltreatment. It is the primary home visiting program model best suited to work with families who may have histories of trauma, intimate partner violence, mental health and/or substance abuse issues. Healthy Families services begin prenatally or immediately shortly after the birth of a baby and are offered voluntarily, intensively and until the child turns three (3) years of age. Healthy Families Richmond is one of 34 Healthy Families Programs in Virginia.

FISCAL IMPACT / COST: These funds will increase the Department of Social Services FY17 Special Revenue Fund by \$198,355.00.

FISCAL IMPLICATIONS: These funds will be used to promote child well-being and prevent the abuse and neglect of our city's children through intensive home visiting services.

BUDGET AMENDMENT NECESSARY: Yes.

REVENUE TO CITY: \$289,729.00

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: November 14, 2016

CITY COUNCIL PUBLIC HEARING DATE: December 12, 2016

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Education and Human Services

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: The Department of Social Services, the Department of Budget and Strategic Planning and the Department of Finance.

AFFECTED AGENCIES: Regular

RELATIONSHIP TO EXISTING ORD. OR RES.: None.

REQUIRED CHANGES TO WORK PROGRAM(S): None.

ATTACHMENTS:

STAFF:

O&R Request

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Shunda Giles, Director
Department of Social Services

Brinette Jones, Deputy Director II
DSS Children, Families & Adults

Myrtle Brown, Deputy Director II
DSS Administration and Finance

JoAnne Robertson, Program Manager
DSS Healthy Families Richmond

COMMONWEALTH OF VIRGINIA
DEPARTMENT OF SOCIAL SERVICES
DIVISION OF FAMILY SERVICES
CONTRACT RENEWAL and MODIFICATION

Date: June 30, 2016
Contract No.: FAM-15-084-27
Contract Renewal No: 1
Modification No: 1

Issued by: Commonwealth of Virginia
Department of Social Services
Division of Family Services
801 East Main Street
Richmond, Virginia 23219-2901

Contractor: Richmond City DSS

Commodity: Healthy Families Services

This Renewal and Contract Modification is entered into pursuant to the provisions of the basis contract.

CONTRACT RENEWAL

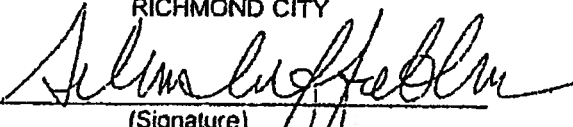
In accordance with Section 3, Special Terms and Conditions; Paragraph O, Renewal of Contract, the Commonwealth of Virginia, Department of Social Services, wishes to exercise its option to renew the above referenced contract for an additional 12 months. The period of renewal will be from July 1, 2016 through June 30, 2017. The total dollar amount of the renewal is \$ 289,729.


CONTRACT MODIFICATION:

Description of Modification:

- A. Reference Attachment C.1 – Program Data: Replace Attachment C Program Data dated July 1, 2015 through June 30, 2016 with the revised Attachment C.1 Program Data for the period of July 1, 2016 through June 30, 2017
- B. Reference Attachment D.1– Work Plan Healthy Families: Replace Attachment D Work Plan Healthy Families for the period July 1, 2015 through June 30, 2016 with the revised Attachment D.1 Work Plan Healthy Families for the period of July 1, 2016 through June 30, 2017.
- C. Reference Attachment E.1 – Budget: Replace Attachment E Budget dated July 1, 2015 through June 30, 2016 with the revised Attachment E.1 Budget for the period of July 1, 2016 through June 30, 2017.

Except as provided herein, as heretofore changed, the Scope of Services and all terms and conditions of Contract Number FAM-15-084-27 shall remain unchanged and in full force and effect.

RICHMOND CITY
BY: 
(Signature)
NAME: SELENA COLLIER - CLANV
(Print)
TITLE: Chief Administrative Officer
DATE: 7/12/16

VIRGINIA DEPARTMENT OF SOCIAL SERVICES
BY: 
(Signature)
NAME: Andrea Hendricks
(Print)
TITLE: PURCHASING MANAGER
DATE: 8-25-16

BUDGET SUMMARY - DSS FUNDS AND MATCH FUNDS

Revised Budget

SUBGRANTEE Name:		7/1/16 - 6/30/17			
Grant Period					
BUDGET CATEGORY	TOTAL PROGRAM BUDGET	TOTAL DSS REQUEST	TOTAL MATCH AMOUNT	TOTAL PROJECT BUDGET (Match + DSS Request)	
SALARIES		\$ 171,390.45	\$ 51,129.00	\$ 222,519.45	
EMPLOYEE BENEFITS		\$ 89,842.28	\$ -	\$ 89,842.28	
OFFICE & PROGRAM		\$ 7,351.27	\$ -	\$ 7,351.27	
SUB-CONTRACT PROGRAM SERVICES Up to \$25,000		\$ -	\$ -	\$ -	
TRAINING/TRANSPORTATION		\$ 1,320.00	\$ -	\$ 1,320.00	
OTHER (Total)		\$ 16,125.00	\$ -	\$ 16,125.00	
Modified Total Direct Costs (MTDC)	\$ -	\$ 286,029.00	\$ -	\$ 286,029.00	
% Indirect costs *					
Amount Indirect costs	\$ -	\$ -	\$ -	\$ -	
Total MTDC + Indirect Costs	\$ -	\$ 286,029.00	\$ -	\$ 286,029.00	
Rent		\$ -	\$ -	\$ -	
Equipment purchase		\$ 3,700.00	\$ -	\$ 3,700.00	
Sub-contractor fees over \$25,000		\$ -	\$ -	\$ -	
Total	\$ -	\$ 289,729	\$ 51,129.00	\$ 340,858	
Percentage of Total Program Budget Requested from DSS		0%			

* Awarded funds cannot be used to supplant existing funds.