



## City of Richmond

### Minutes

#### Public Safety Standing Committee

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Tuesday, July 26, 2016

5:00 PM

Council Chamber, 2nd Floor - City Hall

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#### **Committee Members and Staff in Attendance**

The Honorable Reva Trammell ~ Chair  
The Honorable Charles Samuels ~ Member  
Jean V. Capel, City Clerk  
Greg Lukanuski, Assistant City Attorney  
Alexander Rawles, Boards and Commissions Administrator  
Candice Reid, Deputy City Clerk  
Faye Smith, Sr. Assistant City Clerk  
Steve Taylor, Council Policy Analyst

#### **Reported Absent**

The Honorable Chris Hilbert ~ Vice Chair

#### **Call to Order**

Chair Reva Trammell called the meeting to order at 5:01 p.m. and presided.

#### **Chamber Evacuation Plan and Citizen Speaker Guidelines**

Senior Assistant City Clerk Faye Smith provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines.

#### **Public Comment Period**

Clarence Richardson, Jr., member of We Care, addressed the committee regarding the Richmond Police Department's (RPD) operations. Mr. Richardson stated that the We Care organization wishes to serve as a liaison between citizens and the RPD and would like to provide accurate information to citizens when questioned about the department's administrative leave policy.

Police Chief Alfred Durham thanked Mr. Richardson for his support of the RPD and provided him with his contact information stating that he would be happy to meet with him and answer any questions he may have.

Richmond Ambulance Authority (RAA) Chief Executive Officer Chip Decker and RAA Chief Operating Officer Rob Lawrence provided information regarding RAA response time requirements. Mr. Decker stated that, as an emergency medical service (EMS) agency, it is required by the state to report to the local governing body, information regarding call response.

Mr. Lawrence reported that RAA had another excellent reporting year in which the overall system performed at 93% for all responses, against the 90% state requirement. In addition, Mr. Lawrence stated that the authority received the Dick Ferneau Career Agency of the Year award, trained 950 new Richmond Redevelopment & Housing Authority tenants in CPR and will participate in the National Night Out event next Tuesday.

*Committee Chair Reva Trammell asked Mr. Decker to email committee members the information he shared regarding RAA and to contact Ms. Rosa Jones, president of the Oak Grove Civic Association regarding its National Night Out event.*

## **Board Vacancies**

Boards and Commissions Administrator Alexander Rawles reviewed board applications for the committee's consideration.

It was the consensus of the committee to recommend approval of the following board appointments/reappointment:

### **Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles**

Joshua L. Mathews-Ailsworth

### **Citizen Advisory Commission on Alternatives to Incarceration**

Janice Y. Alarhabi

Denise D. Cooper (Reappointment)

### **Community Criminal Justice Board**

Tracy E. Paner

Williams A. Efird, III

*A copy of the material provided has been filed.*

## **Approval of Minutes**

The minutes of June 28, 2016 were approved ~ Motioned by committee member Charles Samuels and seconded ~ Vote 2/0.

## **Presentation(s)**

There were no presentations.

## **Paper(s) for Consideration**

There were no papers for consideration.

## **Discussion Item(s)**

### **Richmond Police Department's Staffing Needs Update**

Police Chief Alfred Durham provided information regarding the Richmond Police Department (RPD) and its staffing needs which included, but was not limited to, the following:

- Major Accomplishments of the Department
- Current Staffing Levels
- Total of Overtime Pay Issued
- Recruitment Process and Associated Costs
- Officer Separation

Chief Durham answered questions from the committee and stated that he will provide committee members with a list of separated officers to include years of service and resignation dates.

Chair Trammell stated that Chief Administrative Officer Selena Cuffee-Glenn has agreed to meet with the committee and Chief Durham to discuss how to address the department's staffing issues.

*A copy of the material provided has been filed.*

### **Staff Report**

Council Policy Analyst Steve Taylor distributed the July staff report to the committee.

*A copy of the material provided has been filed.*

### **Adjournment**

There being no further business to come before the committee, the meeting adjourned at 6:07 p.m.