



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.richmondgov.com/cityclerk

Minutes

Governmental Operations Standing Committee

Thursday, October 27, 2016

5:00 PM

Council Chamber, 2nd Floor - City Hall

Committee Members and Staff in Attendance

The Honorable Jonathan Baliles – Chair
The Honorable Charles Samuels – Vice Chair
The Honorable Cynthia Newbille – Member
Lou Brown Ali, Council Chief of Staff
Debra Bowles, Assistant City Clerk
Meghan Brown, Council Deputy Chief of Staff
Bonnie Ashley, Deputy City Attorney
Jean Capel, City Clerk
Joyce Davis, Council Policy Analyst
Alexander Rawles, Boards and Commissions Administrator

Call to Order

Chair Jonathan Baliles called the meeting to order at 5:05 p.m.

Evacuation Announcement

Upon the chair's request, Debra Bowles, assistant city clerk, provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines and conduct during the meeting.

Presentation

Human Resources Vacancy and Turnover Report

Director of Human Resources Johnny McLean provided a report to the committee addressing the vacancy and turnover information for 2016. Mr. McLean stated that the turnover rate in Virginia was 18.1% while the city of Richmond's turnover rate is 10.4%.

Chair Jonathan Baliles requested that the information provided be distributed to all Council members.

A copy of the material provided has been filed.

Public Comment

None

Approval of Minutes

Vice Chair Charles Samuels moved to approve the minutes of September 22, 2016, which was seconded and approved. ~ Vote 3/0

Paper(s) for Consideration

Vice Chair Charles Samuels moved to continue Ordinance 2014-093 to the January 2017 Governmental Operations Standing Committee meeting, and to continue Resolutions 2016-R007 and 2016-R016 to the November 17, 2016 Governmental Operations Standing Committee meeting, which was seconded and unanimously approved.

- ORD. 2014-093 - To establish an Advisory Task Force for the Economic Revitalization of South Richmond to provide advice to the Council, the Mayor and other City agencies concerning strategies and initiatives to improve the economic health of and promote economic development in certain Enterprise Zones and along certain corridors of South Richmond.
Patron: Ms. Trammell
- RES. 2016-R007 - To declare a public necessity and to initiate an amendment to the City's zoning ordinance making the Department of Planning and Development Review, instead of the Office of the City Clerk, responsible for the mailing of required notices of City Planning Commission meetings.
Patron: Vice President Hilbert
- RES. 2016-R016 - To establish a policy of the Council that the Council will appoint no person to the Board of Commissioners of the Richmond Redevelopment and Housing Authority to more than two consecutive full terms.
Patron: Mr. Agelasto

Vice Chair Charles Samuels moved to forward the following paper to Council with the recommendation to approve, which was seconded and unanimously approved:

- ORD. 2016-258 To amend and reordain ch. 24, art. II of the City Code by adding therein a new div. 10, consisting of §§ 24-265 through 24-272, concerning valet parking on public ways in the city; and to amend and reordain Appendix A of the City Code by adding therein for City Code § 24-269 new fees applicable to valet parking permits.
Patron: Mayor Jones

Travis Bridewell, operations manager for public works, introduced Ordinance 2016-258 stating that the proposed ordinance brings a needed consistency as it relates to valet parking within the city. Mr. Bridewell provided committee members with a handout showing various valet parking signs that are being used within the city. Mr. Bridewell also stated that the proposed ordinance addresses valet zones to ensure public safety and safe passage of vehicular and pedestrian traffic.

Vice Chair Charles Samuels asked if the city has a complete listing of businesses that offer valet parking and how the notice of changes will be provided should the proposed ordinance be adopted. Mr. Samuels also asked if the program will pay for itself or will there be additional costs to the city.

Mr. Bridewell reported that a media press release would be provided stating that businesses would need to apply for the valet parking program. Mr. Bridewell also stated that valet parking would need to receive the permit, not the business itself.

John Buturla, deputy chief administrative officer for operations, stated that a list of businesses offering valet parking is being compiled and the cost of the program should take care of itself within the enterprise fund.

Chair Jonathan Baliles made recommendation that the city contact hotel, restaurant and hospitality associations in addition to providing media notification.

A copy of the material provided has been filed.

Vice Chair Charles Samuels moved to forward the following paper to Council with no recommendation, which was seconded and unanimously approved:

ORD. 2016-260

To amend ch. 2, art. IV, div. 4 of the City Code by adding therein a new section 2-323, concerning monthly vacancy and turnover rate reporting, for the purpose of requiring the Director of Human Resources to provide a monthly vacancy and turnover rate report to the Council Chief of Staff for distribution to the City Council

Patron: Vice President Hilbert

Vice Chair Charles Samuels spoke regarding Ordinance 2016-260 stating that that the proposed legislation would be amended at the November 14th Council meeting to state that the vacancy and turnover rate reporting would be done on a quarterly basis as opposed to a monthly.

Board Vacancies

Boards and Commissions Administrator Alexander Rawles reviewed board applications for consideration by the committee.

Vice Chair Charles Samuels moved to approve recommendation of the following appointments and reappointment, which was seconded and unanimously approved.

City Personnel Board

Joshua L. Mathews-Ailsworth – Appointment

Betty L. Squire – Reappointment

David Kilmon – Interim Appointment

A copy of the material provided has been filed.

Discussion Item(s)

None

Staff Report

Council Policy Analyst Joyce Davis provided the committee with the October staff report.

A copy of the material provided has been filed.

Chair Jonathan Baliles recognized students that were in attendance from Virginia Commonwealth University (VCU) and the University of Richmond (UoR).

Adjournment

There being no further business, the meeting adjourned at 5:36 p.m.