

INTRODUCED: September 26, 2016

AN ORDINANCE No. 2016-246

To amend Ord. No. 2016-053, adopted May 13, 2016, which adopted a General Fund Budget for Fiscal Year 2016-2017 and made appropriations pursuant thereto, to transfer funds in the amount of \$2,573 from the Department of Economic and Community Development agency and to appropriate this \$2,573 to the Richmond Regional Planning District Commission line item in the Non-Departmental agency for the purpose of funding an increase in the City’s membership dues for the Richmond Regional Planning District Commission.

\_\_\_\_\_  
Patron – Mayor Jones

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: OCT 10 2016 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Ordinance No. 2016-053, adopted May 13, 2016, which adopted a General Fund Budget for the fiscal year commencing July 1, 2016, and ending June 30, 2017, and made appropriations pursuant thereto, is hereby amended by transferring funds in the amount of \$2,573 from the Department of Economic and Community Development agency and appropriating these transferred funds in the amount of \$2,573 to the Richmond Regional Planning District Commission line item in the Non-Departmental agency for the purpose of funding an increase in the City’s

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED:    OCT 10 2016    REJECTED: \_\_\_\_\_    STRICKEN: \_\_\_\_\_

membership dues for the Richmond Regional Planning District Commission for the fiscal year commencing July 1, 2016, and ending June 30, 2017.

§ 2. This ordinance shall be in force and effect upon adoption.

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CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST

SEP 21 2016

Chief Administration Office
City of Richmond

4-5704

O&R REQUEST

DATE: September 8, 2016

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: Dwight C. Jones, Mayor

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, DCAO for Finance & Administration

THROUGH: Jay A. Brown, Ph.D., Director, Budget & Strategic Planning

THROUGH: Lee Downey, DCAO for Economic & Community Development

THROUGH: Doug Dunlap, Interim Director, Economic & Community Development

FROM: Keith C. Rogers Jr., Senior Assistant to the Chief Administrative Officer

RE: To amend the FY2017 General Fund Budget by transferring \$2,573 from the Economic & Community Development agency to the Non-Departmental agency for the Richmond Regional Planning District Commission

RECEIVED

SEP 23 2016

OFFICE OF CITY ATTORNEY

ORD. or RES No.

PURPOSE: To amend Ordinance No. 2016-053, which adopted the General Fund Budget for Fiscal Year 2017, by transferring \$2,573 from the Economic & Community Development agency to the Non-Departmental agency for Richmond Regional Planning District Commission.

REASON: The Richmond Regional Planning District Commission (RRDPC) did not finalize locality dues for FY17 until May 12, 2016. Richmond's FY17 General Fund Budget was adopted on May 13, 2016. A budget amendment is required because the amount included in the FY17 budget (\$128,190) is less than the approved dues amount (\$130,763). This amendment will make RRPDC's total FY17 allocation \$130,763.

RECOMMENDATION: City Administration recommends approval.

BACKGROUND: While the current per capita assessment rate remains at \$0.60, the increase in Richmond's FY17 dues are reflective of an increased population estimate. The

FY17 population estimate for Richmond is 217,838, an increase from the FY16 population estimate of 213,504. Funds in the amount of \$128,190 have already been disbursed to RRPDC. The difference of \$2,573 will be disbursed upon adoption of this ordinance.

**FISCAL IMPACT/COST:** The additional \$2,573 will be provided from Economic & Community Development's budget.

**FISCAL IMPLICATIONS:** N/A.

**BUDGET AMENDMENT NECESSARY:** Yes. An amendment is needed to modify the FY17 General Fund Budget Ordinance (2016-53).

**REVENUE TO CITY:** N/A

**DESIRED EFFECTIVE DATE:** Upon Adoption.

**REQUESTED INTRODUCTION DATE:** September 26, 2016

**CITY COUNCIL PUBLIC HEARING DATE:** October 10, 2016

**REQUESTED AGENDA:** Consent Agenda.

**RECOMMENDED COUNCIL COMMITTEE:** Organizational Development – October 3, 2016

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None.

**AFFECTED AGENCIES:** Department of Budget & Strategic Planning, Department of Finance, Department of Economic & Community Development

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Ord. No. 2016-53

**REQUIRED CHANGES TO WORK PROGRAM(S):** None.

**ATTACHMENTS:** Letter from RRPDC RE: FY 2017 Member Dues

**STAFF:** Keith C. Rogers Jr., Senior Assistant to the Chief Administrative Officer.

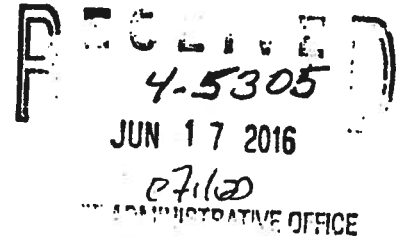


# RICHMOND REGIONAL PLANNING DISTRICT COMMISSION

9211 FOREST HILL AVENUE, SUITE 200  
RICHMOND, VIRGINIA 23235  
(804) 323-2033

June 15, 2016

Ms. Selena Cuffee-Glenn  
Chief Administrative Officer  
City of Richmond  
900 East Broad Street, Suite 201  
Richmond, VA 23219



RE: FY 2017 Member Dues

Dear Ms. Cuffee-Glenn:

At its May 12, 2016 meeting, the Richmond Regional Planning District Commission (RRPDC) acted on the final budget for FY 2016. As a part of that budget, membership dues for local governments were presented. The FY 2017 Member Dues for the City of Richmond are \$130,763. An invoice is enclosed. Payment for member dues is required by July 31, 2016.

The budget approved by the Commission includes no increase in the current per capita assessment rate which has remained at \$0.60 since 1992. The estimate of total population for the City of Richmond developed by the RRPDC serves as the basis for the Dues Assessment. The population estimate is 217,938.

Should you have any questions regarding this information please contact Ms. Jo A. Evans, RRPDC Assistant Executive Director at the RRPDC. Thank you for your attention to this matter. We greatly appreciate the support of our member localities.

Sincerely,

Martha Shickle  
Executive Director

MS/pms

enclosures

cc: Dominic Ochei, Director of Finance  
Jo A. Evans, Assistant Executive Director  
Peter M. Sweetland, RRPDC Finance and Contracts Administrator

[WWW.RICHMONDREGIONAL.ORG](http://WWW.RICHMONDREGIONAL.ORG)

TOWN OF ASHLAND CITY OF RICHMOND COUNTY OF CHARLES CITY COUNTY OF CHESTERFIELD  
COUNTY OF GOOCHLAND COUNTY OF HANOVER COUNTY OF HENRICO COUNTY OF NEW KENT COUNTY OF POWHATAN

**CONFIRMATION OF RECEIPT**

**FY 2017 Member Dues**

(On receipt, please sign and return in the enclosed envelope.)

I confirm the receipt of FY 2017 letter of Member Dues and acknowledge that the following is due by July 31, 2016:

**City of Richmond**

**\$130,763**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**Table 2017C - Member Dues Assessment**  
**Fiscal Year 2017 - May 16 Budget**  
**Richmond Regional Planning District Commission**

Line #		Column 1		Column 2	Column 3
			Dec 15 Preliminary Budget <sup>1</sup>	May 16 Budget Projection <sup>2</sup>	Change Dec to May
FY 17 Dues Rate: 60 cents per capita; 55 cents outside TPO Study Area for Charles City, Chesterfield, Goochland, New Kent, and Powhatan. Effective Rate 59.63 cents per capita.					
1	Charles City County <sup>3</sup>	Dues	\$ 4,325	\$ 4,319	\$ (6)
2		Population	\$ 7,340	7,331	(9)
3	Chesterfield County <sup>3</sup>	Dues	\$ 201,436	\$ 197,913	\$ (3,523)
4		Population	\$ 339,386	333,450	(5,936)
5	Goochland County <sup>3</sup>	Dues	\$ 13,170	\$ 12,717	\$ (453)
6		Population	\$ 23,071	22,277	(794)
7	Hanover County <sup>4</sup>	Dues	\$ 56,355	\$ 58,011	\$ 1,656
8		Population	\$ 93,926	96,685	2,759
9	Henrico County	Dues	\$ 195,733	\$ 192,430	\$ (3,303)
10		Population	\$ 326,222	320,717	(5,505)
11	New Kent County <sup>3</sup>	Dues	\$ 12,166	\$ 11,837	\$ (330)
12		Population	\$ 21,038	20,468	(570)
13	Powhatan County <sup>3</sup>	Dues	\$ 17,204	\$ 16,522	\$ (682)
14		Population	\$ 29,617	28,442	(1,175)
15	Town of Ashland	Dues	\$ 4,454	\$ 4,397	\$ (57)
16		Population	\$ 7,423	7,328	(95)
17	City of Richmond	Dues	\$ 129,002	\$ 130,763	\$ 1,761
18		Population	\$ 215,003	217,938	2,935
19		Total Dues	\$ 633,845	\$ 628,908	\$ (4,937)

**Notes:**

- <sup>1</sup> The Preliminary Budget for FY17 Member Dues was developed based on the \$0.60 per capita dues rate established in 1992 for population within the RRTPO Study Area. The rate is \$0.55 per capita for population outside the TPO Study Area. The dues budget is based on the population projections developed by the RRPDC using average growth from 2010-2013 derived from the Weldon Cooper Center estimates for July 2014 released on January 27, 2015. The estimate for the Town of Ashland was developed by the RRPDC. These estimates will be updated for the release of Weldon Cooper population data in January 2016 and will be assessed in June of 2016 to be paid by July 31, 2016.
- <sup>2</sup> The Budget for FY17 Member Dues was developed based on the \$0.60 per capita dues rate established in 1992 for population within the RRTPO Study Area. The rate is \$0.55 per capita for population outside the TPO Study Area. The dues budget is based on the population estimates prepared and released by the Weldon Cooper Center for July 2015 released on January 27, 2016. The estimate for the Town of Ashland is as of July 1, 2014. It was as provided by the US Census Bureau. The dues provided here will be invoiced in June 2016 and payable by July 31, 2016.
- <sup>3</sup> Total jurisdiction population is reported in the table. However, projections of population outside the TPO Study Area and inside the TPO study area were calculated to compute the dues assessment. The Average Effective Member Dues Rate is 59.63 cents per capita.