



Richmond City Council

Boards & Commissions
 Appointments & Reappointments

Formal Meeting of Richmond City Council
 Monday, September 12, 2016 – 6:00 p.m.

Motion to approve
 09/12/2016 ~ 9-0

Organizational Development Standing Committee recommends approval of the following appointment:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Affordable Housing Trust Fund Oversight Board (10 members) (page 2)	Representative of Richmonders Involved to Strengthen our Communities *	Steven Saltzberg (reappointment, page 3)	11/10/2016 – 11/10/2019 Appointed

Public Safety Standing Committee recommends approval of the following appointments:

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>	<u>Terms</u>
Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles (7 members) (page 4)	Citizen of the city	Joshua L. Mathews-Ailsworth (page 5)	09/12/2016 - 05/24/2019 <i>Succeeding Eric Payne, not interested in reappointment</i> Appointed
Citizen Advisory Commission on Alternatives to Incarceration (15 members) (page 7)	At-large resident of the city	Janice Y. Alarhabi (page 8)	09/12/2016 – 09/12/2018 <i>Succeeding Shannon A. Wilson-Gonzalez, not interested in reappointment</i> Appointed
		Denise D. Cooper (reappointment, page 10)	11/10/2016 – 11/10/2018 Appointed
Community Criminal Justice Board (15 members) (page 11)	Public defender	Tracy E. Paner (page 12)	09/12/2016 – 09/14/2017 <i>Succeeding Susan Hansen, resigned</i> Appointed

Affordable Housing Trust Fund Oversight Board

Vacancy Chart

As of
November 13, 2016

The board shall consist of ten members, each of whom shall either reside in the city of Richmond or have a principal place of employment within the city of Richmond. One member shall be selected from each of the following categories:

- (1) A representative from Richmonders Involved to Strengthen our Communities.
- (2) A resident of the city of Richmond or a representative of a service provider assisting low-income individuals or families.
- (3) A representative from the Richmond Association of Realtors.
- (4) A representative from an organization dedicated to promoting affordable housing.
- (5) A lender from a financial institution with affordable housing financing experience.
- (6) A builder or developer with experience constructing housing projects.
- (7) A representative of the Richmond Redevelopment and Housing Authority.
- (8) An attorney specializing in housing matters.
- (9) A housing counselor.
- (10) A member of City Council, who shall be a non-voting member of the board.

Of the ten members, the City Council shall appoint six members, including the members designated in subdivisions (1) through (4) and (9) and (10). The mayor, by a writing submitted to the City Clerk, shall appoint four members, including the members designated in subdivisions (5) through (8).


(Not yet assigned to a standing committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Jean Longest	All members of Council	11/10/2016	Yes	Yes	(3)
Steven Saltzberg	All members of Council	11/10/2016	Yes	Application included	(1)

Contact:

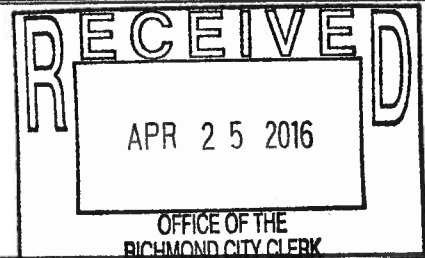
Cybelle McDaniels, Board Analyst

Cybelle.mcdaniels@richmondgov.com or 804-646-5713


City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Affordable Housing Trust Fund Oversight Board	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Saltzberg	First Name: Steven
Home Street Address: 3323 Hanover Ave	Home Telephone: 804-360-1440
Home City, Zip Code: Richmond VA 23221	Home Fax:
Personal E-Mail Address: stevesaltzberg@gmail.com	
Employer: Retired	
Job Title: Retired	How Long? 2 years
Business Street Address:	Business Telephone:
Business City, Zip Code:	Business Fax:
Business E-Mail Address:	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? First Number of years? 10	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>Steven Saltzberg</u> Date: <u>April 24, 2016</u>	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
 Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles

Vacancy Chart

as of
November 13, 2016

The Advisory Board for the Assessment of Towing Fees and the Storage of Vehicles shall have three (3) representatives of the Police Department, three (3) towing and recovery operators, and one (1) member of the general public, who shall be a citizen of the City of Richmond, to be appointed by Council.

Four members of the board shall constitute a quorum.

(Assigned to the Public Safety Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Gordon Burke	All members of Council	05/24/2016	No	No longer eligible	Towing and recovery operator
Kevin Conner	All members of Council	05/24/2016	Yes	Contacted. No response received.	Towing and recovery operator
Eric Payne	All members of Council	05/24/2016	Yes	No	Citizen of the city

Contact:

Lt. John Beazley
200 W. Grace St.
Richmond, Va. 23220
804-646-6726 (w)
John.beazley@richmondgov.com



Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

ADVISORY BOARD FOR THE ASSESSMENT OF TOWING FEES AND THE STORAGE OF VEHICLES

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Employee of TEKSystems (office in Glen Allen), but contracted to work for Virginia Commonwealth University Health System (in Richmond City).

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

8+ years of professional experience in higher education, long-term care, and academic medical centers in the field of learning and development. Experience in learning program and service needs assessment, design, development, implementation, and evaluation, Experience managing staff, programs, and services. Strong technology skills. Strong interpersonal and communication skills.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

B.A. degree with a major in Philosophy and a minor in Educational Media. M.S.Ed. degree in Adult Education/Human Resource Development. Post-Graduate Certificate in College Student Personnel Administration. Certified Manager (CM) through ICPM.

Other Community Involvement:

N/A



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

Recently moved to the Richmond, Virginia area. Previously served on the Parks & Recreation Commission in Harrisonburg, Virginia. Additional prior community involvement included coaching youth sports, mentoring college students, service-learning trips, and serving on employment related tasks forces and committees.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

Citizen Advisory Commission on Alternatives to Incarceration

Vacancy Chart

As of
November 13, 2016

The commission shall be composed of 15 members appointed by City Council. Eight (8) members shall be nominated by council and seven (7) members nominated by the mayor.

The members of the commission, at least eight of whom shall be residents of the city, shall be representatives from any combination of the following categories, provided that no member shall be an employee of any correctional facility:

1. Resident of a community within the city where correctional resident-based services, establishments providing alternatives to incarceration or correctional facilities are located
2. At-large resident of the city
3. Richmond Public Schools
4. Workforce development agency
5. Small minority business development organization
6. Technical educational institution
7. Higher educational institution
8. Law enforcement
9. State or local department of social services
10. Administrator of a community-based corrections program
11. Faith-based community organization
12. Business community
13. Council member representing the district in which the Justice Center is located

Non-voting Members:

Chief Administrative Officer or his designee.

The commission may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

(Assigned to the Public Safety Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Denise Cooper	All members of Council	11/10/2016	Yes	Application included	At-large resident
Maya Simpkins	All members of Council	11/10/2016	Yes	Contacted. No response received.	At-large resident
Shannon Wilson-Gonzalez	All members of Council	06/09/2016	Yes	No	At-large resident
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above
Vacant	Mayor	-	-	-	Any of above

Contact:

Kiya Stokes
Council Liaison for the 6th District
804-646-7964 or kiya.stokes@richmondgov.com



Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

CITIZEN ADVISORY COMMISSION ON ALTERNATIVES TO INCARCERATION

Title: _____

Name: *Janice Y Alarhabi*

Home Address: 001702 EVERETT ST RICHMOND VA 23224

Home Telephone: _____ Home Fax: _____

Personal E-Mail Address: *diversityrealty1702@outlook.com*

Employer: *Diversity Realty & Auction, LLC*

Job Title: *Manager* How Long? _____

Business Address: 001702 EVERETT STREET RICHMOND VA 23224

Business Telephone: *804 605-5362* Ext: _____ Business Fax: _____

Business E-Mail Address *diversityrealty1702@outlook.com*

Is Your Place of Employment Located in the city of Richmond Yes

Is your Place of Employment Located in the County? No If Yes, Which County? _____

Are You A City Resident? No If Yes, Which City Council District? 8 Number of Years? _____

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have been a mother for over 29 years. I know what it is like to be in trouble previously. I want to assist non violate offenders at rehabilitating to avoid incarceration. I am currently a member of MT. Gilead International Missionaries. We have a great deal of missions to assist these individuals in rebuilding their lives.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

Resume.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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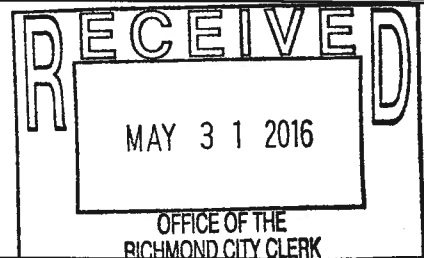
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City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Citizen Advisory Commission on Alternatives to Incarceration	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Cooper	First Name: Denise
Home Street Address: 5112 Burtwood Lane	Home Telephone: 804.232.8839
Home City, Zip Code: Richmond, Va. 23224	Home Fax:
Personal E-Mail Address: Burtwood1@hotmail.com	
Employer: Richmond Behavioral Health Authority	
Job Title: Program Supervisor II	How Long? 16 years
Business Street Address: 107 S. 5 th Street	Business Telephone: 804.819.4202
Business City, Zip Code: Richmond, VA. 23219	Business Fax:
Business E-Mail Address: Cooperd@rbha.org	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 09 Number of years? 16	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract. 	
Signature: Denise D. Cooper, LSATP, MAC, CRC, CSAC	Date: 05/31/2016
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	



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www.richmondgov.com/cityclerk

Community Criminal Justice Board

Vacancy Chart

as of

November 13, 2016

Fifteen (15) members appointed by the City Council, to include the following:

- A Judge of the Circuit Court;
- A Judge of the General District Court;
- A Judge of the Juvenile and Domestic Relations Court;
- The Chief Magistrate;
- The Chief of Police;
- An Attorney for the Commonwealth;
- The Public Defender or an attorney who is experienced in the defense of criminal matters;
- The Sheriff;
- A local educator;
- An administrator of a community services board;
- A City Council member; and
- Four (4) citizen members (at-large members may be selected from nominees presented to the City Council by the board)

(Assigned to the Public Safety Standing Committee)

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Susan Hansen	All members of Council	02/01/2016	No	No longer eligible	Public Defender

Contact:

R. Renee Robinson, Criminal Justice Planner
Department of Justice Services
804-646-3846



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

(Name of Authority, Board, Commission or Task Force)

COMMUNITY CRIMINAL JUSTICE BOARD

Title: *Ms.*

Name: *Tracy E. Paner*

Home Address: *000701 E FRANKLIN ST RICHMOND VA 23219*

Home Telephone: *804-467-1221* Home Fax:

Personal E-Mail Address: *tpaner@ric.idc.virginia.gov*

Employer: *Office of the Public Defender*

Job Title: *Public Defender* How Long?

Business Address: *000701 E. FRANKLIN ST RICHMOND VA 23219*

Business Telephone: *804-225-4330* Ext: *133* Business Fax: *804-371-4908*

Business E-Mail Address *tpaner@ric.idc.virginia.gov*

Is Your Place of Employment Located in the city of Richmond No

Is your Place of Employment Located in the County? No If Yes, Which County?

Are You A City Resident? No If Yes, Which City Council District? *6* Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

B.A. Political Science, Mary Washington College 1988
J.D. T.C. Williams School of Law, University of Richmond 1991

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Chairperson EBDM Diversion Workgroup Jan 2016 - present

Other Community Involvement:

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



Authorities, Boards, Commissions and Task Forces Application

T 804-467-1221 TRACY E. PANER

TPANER@RIC.IDC.VIRGINIA.GOV

EXPERIENCE ACTING PUBLIC DEFENDER

Office of the Public Defender, Richmond JANUARY 2016

Ensure that attorneys provide zealous, client centered representation at every stage of a case by serving as a role model in the courtroom and in the office. Work closely with supervising attorneys to evaluate each attorney's strengths and weaknesses to develop a new organizational chart. Meet regularly with team leaders to monitor attorney's completion of the requirements for VIDC certification to represent clients with misdemeanor, juvenile, felony and appellate cases. Actively monitor individual attorney's caseloads, in terms of both volume and seriousness by monitoring the office database, and meeting with Senior Attorneys and team leaders. Meet weekly with the appellate attorney to guarantee compliance with filing deadlines and IDC policies. Work closely with Human Resources to verify employee timesheets in TAL, follow the appropriate procedure following a resignation and the initiation of the hiring process.

CHIEF DEPUTY PUBLIC DEFENDER

Office of the Public Defender, Richmond 2006-2016

Zealously represent indigent clients charged with misdemeanor and felony offenses in Juvenile Court, General District Court and Circuit Court. Directly supervise attorneys, investigators, sentencing specialists and administrative staff.

Supervise and train new attorneys in criminal procedure, local practice rules, VIDC standards of practice, certification requirements and ethical obligations. Model and teach client centered representation throughout all phases of representation. Assist more experienced attorneys with complex cases, specifically with creative pretrial motions, preserving the record, developing a trial strategy, and ultimately sitting second chair during trial.

Assist the Public Defender with personnel issues that arise in the course of employment,



Authorities, Boards, Commissions and Task Forces Application

including compliance with DHRM policies throughout both hiring and termination processes and FMLA eligibility and requirements. Perform twice yearly evaluations of attorneys, investigators, sentencing advocates and administrative assistants.

SENIOR ASSISTANT PUBLIC DEFENDER

Office of the Public Defender, Richmond 1999-2006

Represent indigent clients charged with a various criminal offenses, including jury trials for murder, rape, robbery and breaking and entering. Successfully preserved several appellate issues.

ASSISTANT ATTORNEY GENERAL

Office of the Attorney General 1998-1999

Investigated and prosecuted Medicaid fraud throughout the Commonwealth. Supervised a team of investigators and guided the course of the information gathering phase.

SENIOR ASSISTANT COMMONWEALTH'S ATTORNEY

Office of the Commonwealth's Attorney, Newport News 1996-1998

Prosecuted all criminal offenses, including jury trials for murder, rape and embezzlement. Supervised and trained new attorneys.

ASSISTANT PUBLIC DEFENDER

Office of the Public Defender, Richmond 1992-1996

Represented clients charged with criminal offenses in all trial courts. Wrote petitions, briefs and presented oral arguments for the Court of Appeals and Supreme Court of Virginia.

EDUCATION T. C. WILLIAMS SCHOOL OF LAW

University of Richmond, Virginia — J.D. 1991

MARY WASHINGTON COLLEGE

Page 2 of 2

PAGE 2

Fredericksburg, Virginia — B.A. Political Science 1988



Authorities, Boards, Commissions and Task Forces Application

MEMBERSHIPS

? VIRGINIA STATE BAR #32790, admitted 1991

? RICHMOND CRIMINAL BAR

? COMMUNITY CRIMINAL JUSTICE BOARD, attend meetings as designate for Susan Hansen

? NATIONAL ASSOCIATION OF PU

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

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