



# Education and Human Services Standing Committee

Boards & Commissions  
Vacancy Report

Thursday, September 8, 2016

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
<b>Aging and Disabilities Advisory Board</b> (9 members) ( <a href="#">page 3</a> )	Resident of the city who is a disabled person (1 vacancy)	Larry James Young, Jr. ( <a href="#">reappointment, page 4</a> )
	Resident of the city who is a senior citizen (1 vacancy)	Barbara J. Robinson ( <a href="#">page 5</a> )
<b>Capital Area Partnership Uplifting People, Inc.</b> (5 members appointed by City Council to the Board of Directors) ( <a href="#">page 8</a> )	Resident of the city (1 vacancy)	Dr. Morteza Farajian ( <a href="#">page 9</a> ) Del. Delores L. McQuinn ( <a href="#">reappointment, page 13</a> ) Renee C. Wigfall ( <a href="#">page 14</a> )
<b>J. Sargeant Reynolds Community College Board</b> (5 members appointed by City Council) ( <a href="#">page 19</a> )	Resident of the region served who is involved in business, industry or profession served by the college * (1 vacancy)	Dr. Morteza Farajian ( <a href="#">page 20</a> ) Allison Mathews-Ailsworth ( <a href="#">page 24</a> )
<b>Richmond Behavioral Health Authority</b> (15 members) ( <a href="#">page 27</a> )	Representative of the community, to include a consumer or a family member of a consumer when practical * (1 vacancy)	No applications
	City employee (Mayoral nominee, 1 vacancy)	Dr. Cheryl Ivey Green ( <a href="#">reappointment, page 28</a> )
<b>Advisory Board of Recreation and Parks</b> (13 members) ( <a href="#">page 31</a> )	Monroe Park Conservancy nominee * (1 vacancy)	No applications
<b>Career and Technical Education Commission</b> (21 members) ( <a href="#">page 32</a> )	* (Mayoral appointment, 1 vacancy)	No applications

\* Applicants must either reside or work in the city.

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
<b>Carillon Advisory Committee</b> (8 members) <a href="#">(page 33)</a>	Public relations field representative * (1 vacancy)	No applications
	Engineer, builder or architect * (1 vacancy)	No applications
	Citizen representatives. Applicants must reside in the city. (2 vacancies)	No applications
	Carillonneur * (1 vacancy)	No applications
	Experience in and active in finance * (1 vacancy)	No applications
	Area resident and Carillon Civic Association member. Applicant must reside in the city. (1 vacancy)	No applications
	Member of the veterans groups active in raising funds for the restoration of the Carillon * (1 vacancy)	No applications

\* Applicants must either reside or work in the city.

# Aging and Disabilities Advisory Board

## Vacancy Chart

*as of*

November 13, 2016

The Board shall be composed of nine (9) members nominated and appointed by the Council.

Of the nine members:

- A. 1 - member shall be a representative of the business community with primary residence or principal place of business located within the city of Richmond,
- B. 2 - members shall be city residents/disabled persons,
- C. 2 - members shall be city residents/senior citizens,
- D. 1 - member shall be either a member of the Council or a City employee,
- E. 1 - member shall be city resident/caregiver of at least one disabled person,
- F. 1 - member shall be a caregiver of at least one senior citizen and
- G. 1 - member shall be either an attorney or paralegal (i) whose firm or office routinely represents or handles cases for senior citizens or disabled persons, (ii) who has experience addressing issues related to the American with Disabilities Act and (iii) who shall not be required to be a resident of or have a principal place of business in the city.

The Board may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

*This board has not yet been assigned to a standing committee.*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Larry James Young, Jr.	All members of Council	11/11/2016	Yes	Application included	Disabled person who is a city resident
Linda Broady-Myers	All members of Council	05/02/2016	No	Resigned	Senior citizen who is a city resident

### Contact:

Paul Manning, Chief Service Officer, Neighbor-to-Neighbor Initiative

Human Services

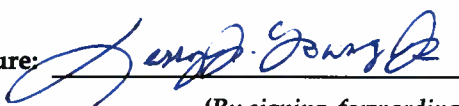
804-646-6528

[Paul.manning@richmondgov.com](mailto:Paul.manning@richmondgov.com)

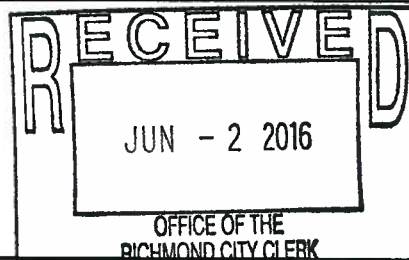


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b>		Aging and Disabilities Advisory Board	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>			
<b>Last Name:</b> YOUNG JR.		<b>First Name:</b> LARRY	
<b>Home Street Address:</b> 4100 NARBETH AVE.		<b>Home Telephone:</b> (804) 248-3028	
<b>Home City, Zip Code:</b> RICHMOND, 23234		<b>Home Fax:</b>	
<b>Personal E-Mail Address:</b> mog1983va@gmail.com			
<b>Employer:</b>			
<b>Job Title:</b>		<b>How Long?</b>	
<b>Business Street Address:</b>		<b>Business Telephone:</b>	
<b>Business City, Zip Code:</b>		<b>Business Fax:</b>	
<b>Business E-Mail Address:</b>			
<b>Is your place of employment located in the city of Richmond?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>			
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?			
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? Number of years?			
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, please provide information on the nature of the contract.			
<b>Signature:</b> 		<b>Date:</b> 6/2/16	
<small>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</small>			

NOTE: This application is a public document.



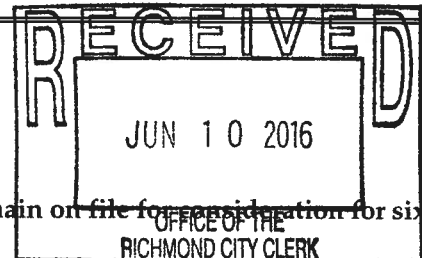
Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)



**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Aging and Disabilities Advisory Board	
<b>Title:</b> Mr. <input type="checkbox"/> Mrs. <input checked="" type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
<b>Last Name:</b> Robinson	<b>First Name:</b> Barbara
<b>Home Street Address:</b> 3212 Irvington St.	<b>Home Telephone:</b> (804) 232-3976
<b>Home City, Zip Code:</b> Richmond, VA 23234	<b>Home Fax:</b> None
<b>Personal E-Mail Address:</b> bjr930@gmail.com	
<b>Employer:</b> Retired Educator - Richmond City Public Schools	
<b>Job Title:</b> Teacher / Tutor (1968-2013)	<b>How Long:</b> 45 years
<b>Business Street Address:</b> N/A	<b>Business Telephone:</b> N/A
<b>Business City, Zip Code:</b> N/A	<b>Business Fax:</b> N/A
<b>Business E-Mail Address:</b> N/A	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Retired	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 8th Number of years? 69	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
<b>Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:</b> • Armstrong High School - 1964 • Bennett College (Greensboro, N.C.) - 1968 (BA) • Virginia Commonwealth University - 1977 (MA) Richmond, VA	



**NOTE:** This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: Advisory Board Broad Rock Library - Richmond City

Date(s) Served: Current Office(s) Held: Secretary

Entity: Electoral Board - Richmond City

Date(s) Served: \_\_\_\_\_ Office(s) Held: \_\_\_\_\_

Entity: GRTC Care Van Advisory

Date(s) Served: Current Office(s) Held: \_\_\_\_\_

Other community involvement:

- Pi Lambda Theta
- Alumni Chapter - Bennett College
- Alumni Chapter Virginia Commonwealth University
- Cherry Garden Civic Association
- Eight District Association - Richmond City
- AARP
- Autism Society - National

**OPTIONAL**

Please list additional information you would like considered, or you may attach your resume or other information.

- Retired Membership - REA, VEA, NEA
- Eastern Star
- Advisory Group - VA Resource Center For Independent Living

☒ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Referred by - Mrs. Maureen Eberhardt - Resource Center for Independent Living

Signature: Barbara J. Robinson

Date: June 7, 2016

(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

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# Barbara J. Robinson

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## Education

### Bennett College

Greensboro, NC

- 1968 BA, Elementary Education; Minor – English

### Virginia Commonwealth University

Richmond, VA

- 1977 MA, Administration and Supervision

### Post Graduate Professional Certificate

State of Virginia

- Endorsements: Elementary Principal, Elementary Supervisor, Middle Education 4-8

## Organizations

- Pi Lambda Theta
- Advisory Board Broad Rock Library (Richmond City)
- Electoral Board (Richmond City)
- Alumni Chapter Bennett College
- Alumni Membership Virginia Commonwealth University
- Band Booster Parent (Thomas Jefferson High School)
- Cherry Garden Civic Association
- AARP
- Eastern Star
- Retired Membership (REA, VEA)
- Autism Society

## Interests

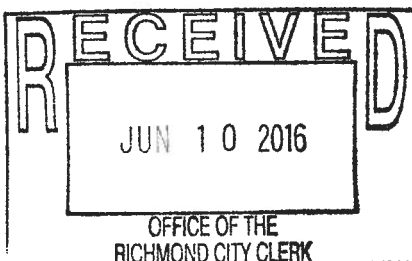
Traveling and Reading

## Personal

- Single Parent (Husband, Arthur L. Robinson deceased 1996)
- Children: Lenora (David, son-in-law), Leon and Thomas
- Extended Family: Veda, Jennifer, Jesse Sr., Jesse Arthur, Jeanne

## Community Experience

- Leadership Team: Baptist General Convention of Virginia, 1981-1983
- Staff member: Youth Retreat, Eagle Eyrie; Lynchburg, Virginia 1982-1983
- Member of the Planning Committee, First Baptist Church Youth Ministry
- Assistant Youth Director with Elizabeth Harris Chapter of the Eastern Star; Richmond, VA



# Capital Area Partnership Uplifting People, Inc.

## Vacancy Chart

*As of*  
November 13, 2016

The Board of Directors shall be composed of at least fifteen (15) members, and no more than thirty (30) members (by-laws). The board shall consist of three categories of membership, as follows:

**Local Government Representatives** – Representatives of local governments will make up one-third of the board's members. Each participating jurisdiction's governing body will be requested to appoint a certain number of representatives, who reside in a jurisdiction, to serve on the Board of Directors. The number of directors requested to serve on behalf of a jurisdiction will be determined by the percentage of low income residents of that jurisdiction compared to the total number of low income residents of all participating jurisdictions.

**Representatives of the Poor** – One third of the board's members shall be members of CAPUP's Neighborhood Advisory Councils.

**Representatives of Community Organizations** – One third of the members of the board shall be officials or designated representatives of business, industry, labor, religious, educational welfare, law enforcement or other major groups in the region, and persons added to the board as a result of the petition provision of the Bylaws.

*(Assigned to the Education and Human Services Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Delores McQuinn	All members of Council	06/10/2016	Yes	Application included	Resident

### Contact:

Thomas Wagstaff  
Executive Director  
[twagstaff@capup.org](mailto:twagstaff@capup.org)  
804-788-0213





City of Richmond, Virginia  
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CAPITAL AREA PARTNERSHIP UPLIFTING PEOPLE. INC.**

Title:

Name: *Morteza Farajian*

Home Address: 001101 HAXALL PT 414 RICHMOND VA 23219

Home Telephone: 2404016244 Home Fax:

Personal E-Mail Address: *mortezafarajian@gmail.com*

Employer: Virginia Office of Public Private Partnerships

Job Title: Program Manager How Long?

Business Address: 000600 E MAIN ST STE 2120 RICHMOND VA 23219

Business Telephone: 804-786-0470 Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☒ No If Yes, Which County?

Are You A City Resident? ☒ Yes If Yes, Which City Council District?  6 Number of Years?  4

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Ph.D. in Project Management from University of Maryland.  
M.Sc. in Project Management from University of Maryland.  
B.S. in Civil Engineering from University of Maryland.  
More than 10 years of professional experience, both in public sector and private sector, in planning, procurement, financing and development of infrastructure projects using innovative delivery models such as design-build and public-private partnerships (P3s).  
Committee member on Transportation Research Board's Revenue and Finance Committee. Member of American Society of Civil Engineers, Project Management Institute.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I have not had the opportunity to serve on any of the city of Richmond;s Authorities, Boards, Commissions or Task Forces yet.*

Other Community Involvement:



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

*President of Central Virginia Iranian-American Society.*

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I have a diverse background in engineering, finance, project management and business development, as well as over 10 years of experience working in the infrastructure development. I joined Virginia's Office of Public-Private Partnerships (VAP3) in January 2012 as a program manager. In this position, I am responsible for leading the development and procurement of multi-modal P3 projects, as well as programmatic initiatives such as development of guidelines and manuals for the VAP3.*

*As a successful entrepreneur, I have co-founded InfraShares, a crowd-financing platform to raise capital for infrastructure projects through innovative financial solutions. This concept has been successfully utilized in commercial real estate development in large cities such as Washington D.C. and provides a great opportunity for citizens to invest in their community infrastructure and enjoy economic benefits as well as financial gains.*

*I have a Ph.D. degree and a Master's degree in Project Management from University of Maryland (Go Terps!), and a Bachelor's degree in Civil Engineering from American University of Sharjah. Most of my research background is in project planning, cost-benefit analysis, value for money analysis and decision making optimization. I am currently serving a board member on the TRB's Revenue and Finance committee.*

*Increasing efficiency, effective optimization and finding innovative solutions have been the central elements of my academic life as well as my professional experience.*

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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## SUMMARY OF PROFESSIONAL SKILLS

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- Project/Procurement Management
- Project Finance
- Alternative Delivery/Public Private Partnerships
- Negotiation & Contract Administration
- Project Development
- Value for Money Analysis & Feasibility Analysis
- Risk Management
- Stakeholder Engagement & Public Outreach

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## PROFESSIONAL EXPERIENCE

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- **Co-founder, InfraShares, Belmont, CA** (01/2016–Present)
  - Co-founder of InfraShares, a platform to deliver innovative financial solutions for infrastructure projects such as renewable energy, transportation and social infrastructure through crowdsourcing of debt and equity. Other services include strategic consulting in innovative delivery methods, financial feasibility analysis, life-cycle cost analysis, structured project finance, Benefit Cost Analysis, etc.
- **Program Manager, Office of Public-Private Partnerships, Richmond, VA** (01/2012–Present)
  - **PPTA Program**
    - Lead in the development, implementation and monitoring of P3 projects, statewide policies & programmatic initiatives.
    - Lead in project development activities (i.e. identification & screening, feasibility analysis, prioritization, etc. )
    - Lead in development of financial toolkits for analysis of revenue risk & availability payment structures
    - Lead in development of VfM Guidelines and VFM workshops
    - Lead in development of innovative concepts and business plans
  - **Program Manager for Transfrom 66 P3 Project (aprx capital cost = \$2.1 Billion)**
    - Lead in P3 project development activities such as scope identification, screening, commercial/financial option analysis, scoping and affordability analysis, risk analysis, VfM analysis, economic impact analysis, benefit cost analysis, traffic & revenue, risk workshops, coordinations with third parties.
    - Lead in development of procurement documents such as RFQ and RFP, and financing documents such as TIFIA LOI and PABs applications.
    - Lead in coordination with VDOT to search for different financing and funding options.
    - Co-lead in stakeholder engagement and public outreach
  - **Advisory Support to CBBT Thimble Shoal Project (aprx capital cost = \$1 Billion)**
    - Support in project development and procurement activities
    - Support in coordinations with TIFIA and FHWA, conducting risk workshops and procurement strategy
    - Support in conducting VFM analysis and review of an unsolicited P3 proposal
  - **Program Manager for Route 460 Project (Aprx capital cost = \$1.4 Billion)**
    - Lead in public/political outreach, as well as coordinations with FHWA, counties & localities
    - Lead in financial/commercial analysis, VFM analysis, deveopment of procurement documents & negotiaions
    - Lead in development of TIFIA LOI, TIGER Applications, Finance Plan, PMP, Risk Register and CER
    - Lead in coordinations to receive an \$80 million Virginia Transportation Infrastructure Bank (VTIB) loan
    - Co-lead in financial close activities (rating process, bond pricing, investor presentation and sale, etc.)
    - Support in post financial close activities (contract interpretation, conflict resolution, negotiation strategy)
- **Project Manager, NSA Construction, Los Angeles, CA** (06/2011–01/2012)
  - Lead in development of company's Project Management Office and training of employees
  - Assist in development of bid documents and negotiations for multiple projects
  - Assist in strategic development plan, investment evaluation tools & investment prioritization

- **Project Control, Department of Capital Projects, University of Maryland** (12/2009-06/2011)  
**Worked as owner representative on construction of Art & Performing Art Center (Aprx \$75 Million)**
  - Lead in identification and resolve of cost discrepancies and updating financial and accounting systems.
  - Assist in development and execution of project management plans
  - Assist in performance control (KPIs) & drafting reports for higher management and auditors
  - Assist in the review of change bulletins, RFIs, Specifications and contract documents, etc.
- **Research Assistant, Project Management Center for Excellence, University of Maryland** (09/2008-06/2011)
  - Lead in conducting research on a wide array of innovative topics (including P3s, VFM analysis, structured finance, project evaluation and prioritization, multi-criteria decision support systems & organization design)
  - Assist in preparing guidelines & handbooks for Alabama Department of Transportation (ALDOT) for "Evaluation of Public Private Partnership Proposals" and "Financial Feasibility Analysis".
  - Assist in development of "Public Private Partnership (P3) Financial Analysis Toolkit (P3FAST)" for Alabama Department of Transportation.
  - Lead in development of multi-objective decision support systems for project prioritization and funding allocation using AHP and multi-value probabilistic optimization.
- **Project Development Consultant, MAN Holdings, Dubai, UAE/Tehran, Iran** (09/2006-09/2008)
  - Lead in project development and investment analysis for multiple real estate projects.
  - Lead in reviewing project documents, development plans and cost/schedule forecasts.
  - Lead in performance management and control for multiple projects.
  - Assist in contract negotiations and marketing.

#### **PROFESSIONAL MEMBERSHIPS**

- Transportation Research Board (TRB) - Member of Revenue and Finance Committee
- Transportation Research Board (TRB) - Member of P3 and Research subcommittees
- Project Management Institute (PMI)
- American Society of Civil Engineers (ASCE)
- International Bridge, Tunnel and Turnpike Association (IBTTA)
- Society for Benefit Cost Analysis

#### **EDUCATION**

##### **Ph.D. in Project Management**

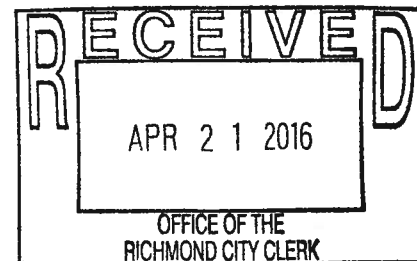
University of Maryland, College Park, MD  
Dissertation Topic: Structured Project Finance for P3s in the U.S.

##### **M.Sc. in Project Management**

University of Maryland, College Park, MD  
Thesis Topic: Transaction Cost of P3s in the U.S.

##### **B.Sc. in Civil Engineering, magna cum laude**

American University of Sharjah (AUS), Sharjah, UAE



#### **SELECT GRADUATE LEVEL COURSES**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Managing/Leading Project Teams</li> <li>• Procurement Management</li> <li>• Negotiation &amp; Conflict Resolution</li> <li>• Legal Aspects of Engineering &amp; Construction</li> <li>• Public Finance and Fiscal Management</li> <li>• Financial Engineering</li> <li>• Project Cost Accounting &amp; Finance</li> <li>• Risk Management</li> <li>• Portfolio Management</li> <li>• Performance Management</li> </ul> | <ul style="list-style-type: none"> <li>• Positive Psychology and Positive Workplace</li> <li>• Advanced Topics in Organization Design</li> <li>• Project Budgeting, Scheduling &amp; Control</li> <li>• Linear and Probabilistic Optimization</li> <li>• Advanced Topics in Negotiations</li> <li>• Engineering System Analysis</li> <li>• Construction Equipments and Methods</li> <li>• Real Estate Investment &amp; Planning</li> <li>• Engineering Decision Making</li> <li>• Advanced Topics in Decision Analysis</li> </ul> |
|---|---|





City of Richmond, Virginia  
City Council

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**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CAPITAL AREA PARTNERSHIP UPLIFTING PEOPLE. INC.**

Title:

Name: *Renee C Wigfall*

Home Address: 000413 W CLAY ST RICHMOND VA 23220

Home Telephone: 2157583992 Home Fax:

Personal E-Mail Address: RCWigfall@gmail.com

Employer: Standard Parking/DPW

Job Title: Administrative Assistant How Long?

Business Address: 000900 E BROAD ST RICHMOND VA 23219

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond  No

Is your Place of Employment Located in the County?  No  If Yes, Which County?

Are You A City Resident? Yes  If Yes, Which City Council District? 2  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?  No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*CWA Loaned Executive to the United Way 2003-2006 responsible for Food banks within Orlando Florida, Volunteer for the African American History Museum, Former Product Ambassador for Comcast Internet for reduced or no cost for low income families. Scientist teaching science to children from low income families in Philadelphia PA 2013-2016*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Business Administration Pierce College 1996, Drexel University continuing education student current Applied Technology focusing on Business Applications. Belitz Language Institute Spanish 1996*

Other Community Involvement:



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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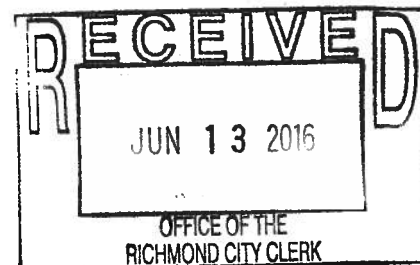
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Telephone: (804) 646-7955 \* Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

## RENEE C. WIGFALL

100 E Price St 2E  
Philadelphia, PA 19144  
Telephone 215-758-3992  
Wigfall1996@gmail.com



### PERSONAL STATEMENT

I am a telecommunications professional offering years of diversified experience. I have excellent communication and problem solving skills. I am dedicated to achieving customer satisfaction as well as meeting or surpassing company expectations. Able to focus on projects, develop strategies and meet or exceed deadlines. I possess a strong rapport with personnel, customers, and associates based on knowledge, professionalism, and integrity.

### QUALIFICATION HIGHLIGHTS

- Consistently met and exceeded sales goals and product quotas.
- Mentored and trained new employees; cross-trained team members across the Customer Repair Service Center organization.
- Received numerous accolades and letters of appreciation from customers.
- Provided monthly employee awareness seminars on topics such as current procedures, products, new technologies, benefits, and policies.

### EXPERIENCE

#### **Hotwire Communications-Bala Cynwyd, PA Senior Executive Call Center Agent November 2014-Present**

- Direct point of contact for all Better Business Bureau, Public Utility Commission, Department of Agriculture, FCC and Consumer Affairs complaint resolutions.
- Direct point of contact for all Social Media complaint resolution
- Provides analytics and support to help drive operational efficiencies. Maintains policies and procedures to provide necessary customer service. Responsible for resolving high-level, escalated customer problems and complaints promptly and efficiently.
- This position researches and resolves customer issues related to sales, service, products or billing, and may cover any product line. Typical complaints are problems that may put a job or customer in jeopardy and are received through a variety of sources.
- Exercises sound judgment, and acts responsibly in the customer's and the company's interest.
- Account Audits, Quality Assurance, and Training
- Assist all Executive Management

#### **Hotwire Communications-Wynnewood, PA Customer Service/Technical Support February 2013-November 2014**

- Processed customer orders, new service, changing, and deleting service orders
- Trouble shoot technical issues and issue trouble tickets for dispatch
- Process payments, auto pay, and direct debit.
- Interface with all internal and external teams and agencies
- Trainer, customer service / sales techniques
- Track all work flow until completion
- Meet and exceed all weekly, and monthly individual metrics
- LIVE CHAT Lead
- DirecTV Specialist
- Hotwire Wireless Specialist
- Launch Scheduler

#### **Comcast Business Class-Horsham, PA Business Sales Representative February 2011-February 2013**



- Demonstrated a strong understanding and enthusiasm around technology, especially around all Comcast commercial products and services, promoting and selling offerings to small and midsize business customers in Comcast's Central Division.
- Prepared and executed presentations and proposals for prospective customers.
- Effectively communicated to and developed rapport with customers to facilitate the evaluation of customer's potential product needs to make appropriate recommendations.

**Urban Projects-Philadelphia, PA Telecom Project Coordinator September 2008-January 2011**

- Managed 8 regional project managers assuring project time lines were set and met.
- Worked with project leads to ensure key project decisions were made in a timely fashion.
- Monitored project status and key deliverables against milestones and budget.
- Coordinate development of risk mitigation / contingency plan
- Controlled changes to projects through Company's change request processes and documentation
- Ensured quality of project deliverables meets acceptable standards
- Managed and reported on the project resource plan.
- Created, managed and reported on budget utilization for the project implementation.
- Supervised project leads to setup project schedules and managed completion of tasks through regular status reporting from projects leads.
- Provide advice and guidance to business partners as required regarding best practices in project management.

**Verizon Business, Philadelphia, PA Account Manager,  
January 2007– Sept. 2008**

- A consultative sales position managing a module of 400 customers with an annual telecom spend of \$8,000 to \$100,000.
- Responsible for creating and owning ongoing relationship and managing the activity of the account team including the Account Executive, Sales Engineer, Implementation Specialist,
- Consulted with customers on the complete line of Verizon voice, data, video, VoIP, PRI, MPLS Networks, T1's, T3's, DS1, DS3, and CPE products.
- Responsible for territory account planning, hunting, and forecasting as well as customer retention and growth
- Responsible for creating custom proposals, RFP's, accurate pricing and network configuration.
- Leads and partners with Account Executive to drive attainment of \$1.8M to \$2.6M annual revenue through the execution of a sales plan in adherence to Verizon's Standards of Performance

**BellSouth - Orlando, Florida Business Sales Associate  
May 2000- Dec. 2006**

- Highly regarded for consistently achieving superior sales results through leadership, planning, and effective implementations
- Developed and implemented electronic sales presentation templates
- Established close client relationships, evaluated regional trends and product strategies, promoted new products, maintained client service and satisfaction, and monitored sales performance
- Achieved consistently high client satisfaction ratings
- A highly dedicated professional with a track record for longevity and organizational loyalty in meeting day-to-day/ year-to-year operational and sales objectives
- Promoted business through creative sales techniques and special promotional programs
- Determined credit and security requirements and extension of credit.

**Bell Atlantic – Lansdowne, PA Maintenance Administrator Supervisor  
January 1997-Dec.1999**

- Assisted with planning, implementing, and testing systems
- Analyzed information technology systems to identify threats, vulnerabilities, countermeasures, and residual risk
- Supervised and coordinated activities of workers engaged in customer service activities in the Customer Repair Center.
- Provided guidance and direction to subordinates, including setting performance standards and monitoring performance.
- Trained newly hired employees on Policies, Procedure, and Systems. Coordinated Peer to Peer and One on One training

**EDUCATION**

Peirce College 1996  
Business Management

Certificate Microsoft Office

Certificate, Spanish Berlitz School of Language, Philadelphia, PA

University of Georgia *Leadership School*, 2002, 2006

**Courses**

Networking, Data Trouble Shooting, Video Trouble Shooting, VOIP, ATM, Fiber Optics, Digital Networks WAN, LAN, T1, ISDN, MPLS Networks, PRI's, Centrex, Funnel Management, Overcoming Objections, Selling to Irrate Customers, Sales for Women, Closing the Sale, and Top Down Selling.

## **J. Sargeant Reynolds Community College Board**

### **Vacancy Chart**

*As of*  
November 13, 2016

Five (5) board members are appointed by City Council based on population. Members of the College Board shall be residents of the region and shall include persons from various businesses, industries, and professions being served by the community college.

*(Assigned to the Education and Human Services Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Rondle Edwards	All members of Council	07/01/2016	No	-	Resident of the region served who is involved in business, industry or profession served by college

**Contact:**

Judy Harris, Administrative Assistant to the President  
J. Sargeant Reynolds Community College  
804-523-5200



City of Richmond, Virginia  
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD**

Title:

Name: *Morteza Farajian*

Home Address: 001101 HAXALL PT 414 RICHMOND VA 23219

Home Telephone: 2404016244 Home Fax:

Personal E-Mail Address: *mortezafarajian@gmail.com*

Employer: Virginia Office of Public Private Partnerships

Job Title: Program Manager How Long?

Business Address: 000600 E MAIN ST STE 2120 RICHMOND VA 23219

Business Telephone: 804-786-0470 Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☒ No If Yes, Which County?

Are You A City Resident? ☒ Yes If Yes, Which City Council District?  6 Number of Years?  4

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Ph.D. in Project Management from University of Maryland.  
M.Sc. in Project Management from University of Maryland.  
B.S. in Civil Engineering from University of Maryland.  
More than 10 years of professional experience, both in public sector and private sector, in planning, procurement, financing and development of infrastructure projects using innovative delivery models such as design-build and public-private partnerships (P3s).  
Committee member on Transportation Research Board's Revenue and Finance Committee. Member of American Society of Civil Engineers, Project Management Institute.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*I have not had the opportunity to serve on any of the city of Richmond's Authorities, Boards, Commissions or Task Forces yet.*

Other Community Involvement:



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

*President of Central Virginia Iranian-American Society.*

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*I have a diverse background in engineering, finance, project management and business development, as well as over 10 years of experience working in the infrastructure development. I joined Virginia's Office of Public-Private Partnerships (VAP3) in January 2012 as a program manager. In this position, I am responsible for leading the development and procurement of multi-modal P3 projects, as well as programmatic initiatives such as development of guidelines and manuals for the VAP3.*

*As a successful entrepreneur, I have co-founded InfraShares, a crowd-financing platform to raise capital for infrastructure projects through innovative financial solutions. This concept has been successfully utilized in commercial real estate development in large cities such as Washington D.C. and provides a great opportunity for citizens to invest in their community infrastructure and enjoy economic benefits as well as financial gains.*

*I have a Ph.D. degree and a Master's degree in Project Management from University of Maryland (Go Terps!), and a Bachelor's degree in Civil Engineering from American University of Sharjah. Most of my research background is in project planning, cost-benefit analysis, value for money analysis and decision making optimization. I am currently serving a board member on the TRB's Revenue and Finance committee.*

*Increasing efficiency, effective optimization and finding innovative solutions have been the central elements of my academic life as well as my professional experience.*

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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## SUMMARY OF PROFESSIONAL SKILLS

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- Project/Procurement Management
- Project Finance
- Alternative Delivery/Public Private Partnerships
- Negotiation & Contract Administration
- Project Development
- Value for Money Analysis & Feasibility Analysis
- Risk Management
- Stakeholder Engagement & Public Outreach

## PROFESSIONAL EXPERIENCE

---

- **Co-founder, InfraShares, Belmont, CA** (01/2016–Present)
  - Co-founder of InfraShares, a platform to deliver innovative financial solutions for infrastructure projects such as renewable energy, transportation and social infrastructure through crowdsourcing of debt and equity. Other services include strategic consulting in innovative delivery methods, financial feasibility analysis, life-cycle cost analysis, structured project finance, Benefit Cost Analysis, etc.
- **Program Manager, Office of Public-Private Partnerships, Richmond, VA** (01/2012–Present)
  - **PPTA Program**
    - Lead in the development, implementation and monitoring of P3 projects, statewide policies & programmatic initiatives.
    - Lead in project development activities (i.e. identification & screening, feasibility analysis, prioritization, etc. )
    - Lead in development of financial toolkits for analysis of revenue risk & availability payment structures
    - Lead in development of VfM Guidelines and VFM workshops
    - Lead in development of innovative concepts and business plans
  - **Program Manager for Transfrom 66 P3 Project (aprx capital cost = \$2.1 Billion)**
    - Lead in P3 project development activities such as scope identification, screening, commercial/financial option analysis, scoping and affordability analysis, risk analysis, VfM analysis, economic impact analysis, benefit cost analysis, traffic & revenue, risk workshops, coordinations with third parties.
    - Lead in development of procurement documents such as RFQ and RFP, and financing documents such as TIFIA LOI and PABs applications.
    - Lead in coordination with VDOT to search for different financing and funding options.
    - Co-lead in stakeholder engagement and public outreach
  - **Advisory Support to CBBT Thimble Shoal Project (aprx capital cost = \$1 Billion)**
    - Support in project development and procurement activities
    - Support in coordinations with TIFIA and FHWA, conducting risk workshops and procurement strategy
    - Support in conducting VFM analysis and review of an unsolicited P3 proposal
  - **Program Manager for Route 460 Project (Aprx capital cost = \$1.4 Billion)**
    - Lead in public/political outreach, as well ascoordinations with FHWA, counties & localities
    - Lead in financial/commercial analysis, VFM analysis, deveopment of procurement documents & negotiaions
    - Lead in development of TIFIA LOI, TIGER Applications, Finance Plan, PMP, Risk Register and CER
    - Lead in coordinations to receive an \$80 million Virginia Transportation Infrastructure Bank (VTIB) loan
    - Co-lead in financial close activities (rating process, bond pricing, investor presentation and sale, etc.)
    - Support in post financial close activities (contract interpretation, conflict resolution, negotiation strategy)
- **Project Manager, NSA Construction, Los Angeles, CA** (06/2011–01/2012)
  - Lead in development of company's Project Management Office and training of employees
  - Assist in development of bid documents and negotiations for multiple projects
  - Assist in strategic development plan, investment evaluation tools & investment prioritization

- **Project Control, Department of Capital Projects, University of Maryland** (12/2009-06/2011)  
**Worked as owner representative on construction of Art & Performing Art Center (Aprx \$75 Million)**
  - Lead in identification and resolve of cost discrepancies and updating financial and accounting systems.
  - Assist in development and execution of project management plans
  - Assist in performance control (KPIs) & drafting reports for higher management and auditors
  - Assist in the review of change bulletins, RFIs, Specifications and contract documents, etc.
- **Research Assistant, Project Management Center for Excellence, University of Maryland** (09/2008-06/2011)
  - Lead in conducting research on a wide array of innovative topics (including P3s, VFM analysis, structured finance, project evaluation and prioritization, multi-criteria decision support systems & organization design)
  - Assist in preparing guidelines & handbooks for Alabama Department of Transportation (ALDOT) for "Evaluation of Public Private Partnership Proposals" and "Financial Feasibility Analysis".
  - Assist in development of "Public Private Partnership (P3) Financial Analysis Toolkit (P3FAST)" for Alabama Department of Transportation.
  - Lead in development of multi-objective decision support systems for project prioritization and funding allocation using AHP and multi-value probabilistic optimization.
- **Project Development Consultant, MAN Holdings, Dubai, UAE/Tehran, Iran** (09/2006-09/2008)
  - Lead in project development and investment analysis for multiple real estate projects.
  - Lead in reviewing project documents, development plans and cost/schedule forecasts.
  - Lead in performance management and control for multiple projects.
  - Assist in contract negotiations and marketing.

### **PROFESSIONAL MEMBERSHIPS**

- Transportation Research Board (TRB) - Member of Revenue and Finance Committee
- Transportation Research Board (TRB) - Member of P3 and Research subcommittees
- Project Management Institute (PMI)
- American Society of Civil Engineers (ASCE)
- International Bridge, Tunnel and Turnpike Association (IBTTA)
- Society for Benefit Cost Analysis

### **EDUCATION**

#### **Ph.D. in Project Management**

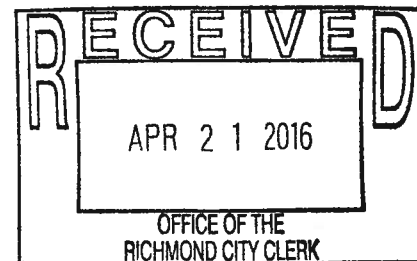
University of Maryland, College Park, MD  
Dissertation Topic: Structured Project Finance for P3s in the U.S.

#### **M.Sc. in Project Management**

University of Maryland, College Park, MD  
Thesis Topic: Transaction Cost of P3s in the U.S.

#### **B.Sc. in Civil Engineering, magna cum laude**

American University of Sharjah (AUS), Sharjah, UAE



### **SELECT GRADUATE LEVEL COURSES**

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Managing/Leading Project Teams</li> <li>• Procurement Management</li> <li>• Negotiation &amp; Conflict Resolution</li> <li>• Legal Aspects of Engineering &amp; Construction</li> <li>• Public Finance and Fiscal Management</li> <li>• Financial Engineering</li> <li>• Project Cost Accounting &amp; Finance</li> <li>• Risk Management</li> <li>• Portfolio Management</li> <li>• Performance Management</li> </ul> | <ul style="list-style-type: none"> <li>• Positive Psychology and Positive Workplace</li> <li>• Advanced Topics in Organization Design</li> <li>• Project Budgeting, Scheduling &amp; Control</li> <li>• Linear and Probabilistic Optimization</li> <li>• Advanced Topics in Negotiations</li> <li>• Engineering System Analysis</li> <li>• Construction Equipments and Methods</li> <li>• Real Estate Investment &amp; Planning</li> <li>• Engineering Decision Making</li> <li>• Advanced Topics in Decision Analysis</li> </ul> |
|---|---|



City of Richmond, Virginia  
City Council

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**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**J. SARGEANT REYNOLDS COMMUNITY COLLEGE BOARD**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

-Bachelors in Finance  
-Masters in College Student Personnel Administration vx  
-Professional Experience in Higher Education since 2008 in Virginia and abroad  
-Worked for James Madison University, Eastern Mennonite University, Lord Fairfax Community College and Virginia Commonwealth University in Virginia  
-Worked for University College London in Doha, Qatar  
-Specialize in Off Campus Student Housing thus collaborate with students, landlords and local neighborhood associations on a regular basis.  
-Completed the Citizen's Police Academy course through Harrisonburg Police Department and Emerging Leaders Course at James Madison University

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

None. I moved to Richmond in January 2016.





## Authorities, Boards, Commissions and Task Forces Application

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### Other Community Involvement:

- Mentor for Big Brothers Big Sisters (2008-2014, 2016-Present)
- Coach Girls & Women's Basketball (2008-Present)
- Member of Jackson Ward Neighborhood Association's Welcome Committee

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### (OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

#### SERVICE:

Northwestern University Head Basketball Coach (2015) Doha, Qatar  
Outward Bound ~ Hamad Bin Khalifa University Chaperone(2015) Doha, Qatar  
Student Center ~ Hamad Bin Khalifa University Intern(2014) Muscat, Oman  
Big Brothers, Big Sisters Big Sister (2005 - 2006, 2010 - 2014, 2016-Present)Harrisonburg, VA  
Judicial Affairs ~ JMU Council Member & Mentor (2007- 2008, 2011-2014) Harrisonburg, VA  
Harrisonburg Parks and Recreation Youth Basketball Coach (2008 – 2014)Harrisonburg, VA  
Harrisonburg Parks and Recreation Kickball Coach (2009 - 2014)Harrisonburg, VA  
Harrisonburg, VA Avalon Woods Home Owners Association President (2009 – 2013) Harrisonburg, VA  
Alternative Breaks Program ~ JMU Learning Partner - Animal Welfare (2014) Chestertown, MD  
Valley 4th Planning Committee (2012 - 2013) Harrisonburg, VA  
Alternative Breaks Program ~ JMU Learning Partner -Environmental (2013) Redwoods, CA  
Alternative Breaks Program ~ JMU Learning Partner - Veterans & Homelessness (2013) Boston, MA  
Alternative Breaks Program ~ JMU Learning Partner - Environmental (2012) Midland, Canada  
Alternative Breaks Program ~ JMU Learning Partner - AIDS & Homelessness (2011) New Orleans, LA  
Intensive English Program ~ EMU Conversation Partner (2009 – 2010) Harrisonburg, VA  
Young People's Christian Association Trip ~ EMU Faculty Liaison, Homelessness (2010) New Orleans, LA  
Harrisonburg Little League Association Softball Coach (2009) Harrisonburg, VA

#### EDUCATION:

James Madison University - Master of Education, May 2008 - College Student Personnel Administration  
James Madison University - Bachelor of Business Administration, May 2006 - Finance

#### PROFESSIONAL:

- Coordinator ~ Off Campus Student Services ~ Virginia Commonwealth University (2016-Present)
- Develop, implement, assess and refined as needed, educational programs and other resources related to living off-campus involving other campus partners as appropriate.
  - Create, update and maintain the Off Campus Student Services website.
  - Develop positive and constructive relationships with off campus housing and service providers.
  - Participate within the department and university by adding your knowledge and skills to appropriate committees.

Student Life and Welfare Manager ~ University College London (2014-2015)

- Answer daily inquiries from students in regards to housing, financial funding, transportation, parking permits, immunizations, insurance, and life outside the classroom.
- Lead the Student Financial Funding process including accepting applications, liaison with a committee for approval, notify the student of the decision and work with UCL Qatar Finance to disburse funds.
- Assign and maintain housing for UCL Qatar students living on and off campus.
- Intercedes as appropriate on behalf of students in relation to off campus and on campus housing provider. ?Provide effective mediation services for off campus students experiencing roommate and landlord conflicts.
- Develop, implement, assess and refine as needed, educational programs ranging from cultural events to service



City of Richmond, Virginia  
City Council

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**Authorities, Boards, Commissions and Task Forces Application**

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*learning opportunities.*

- Develop and implement UCL Qatar induction.*
- Assist with the development and implementation of UCL Qatar graduation ceremony.*
- Coordinate Visiting Lecture arrangements including flight, hotel, visa, local transport, local phone and payment.*
- Establish, update and maintain the Student Services Office Facebook page continually.*
- Establish, update, produce and distribute the Student Services Office ne*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Self, Looking to get involved in Richmond and make a lasting impact.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 \* Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Richmond Behavioral Health Authority

## Vacancy Chart

*as of*

November 13, 2016

Fifteen (15) members who shall be appointed by Council. (Code of Virginia Section 37.2-602 – no less than six and no more than 18 members.)

Appointments to the Board of Directors shall be broadly representative of the community, to include consumers and family members of consumers when practical, one (1) city employee who shall be nominated by the mayor and one (1) member of City Council.

*(Assigned to the Education and Human Services Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Cheryl Ivey Green	Nominated by the mayor	06/10/2016	Yes	Awaiting Application	City employee
Henry F. Bulifant, IV	All members of Council	04/23/2018	No	Resigned	Reside or work and be representative of the community

### Contact:

Meleese Evans, Asst. to the Executive Director and Board of Directors  
Richmond Behavioral Health Authority  
819-4002

6/30/2016 12:43 PM



City of Richmond, Virginia  
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**RICHMOND BEHAVIORAL HEALTH AUTHORITY**

Title: *Dr.*

Name: *Cheryl Ivey Green Chery*

Home Address: *004730 TAYLOR BROOK LANE RICHMOND VA 23234*

Home Telephone: *804-271-8861*

Home Fax:

Personal E-Mail Address: *cigreen@prodigy.net*

Employer: *City of Richmond*

Job Title: *Senior Assistant to the Mayor*

How Long?

*7*

Business Address: *000900 E. BROAD STREET ST RICHMOND VA 23219*

Business Telephone: *804-646-7970*

Ext:

Business Fax:

Business E-Mail Address *cheryl.green@richmondgov.com*

Is Your Place of Employment Located in the city of Richmond

*Yes*

Is your Place of Employment Located in the County?

*No*

If Yes, Which County?

Are You A City

*No*

If Yes, Which City Council District?

Number of Years?

Resident?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? *No*

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*B.S. Virginia Commonwealth University  
Master of Divinity Virginia Union University  
Doctor of Ministry United Theological  
Served two terms State Board of Behavioral Health (Served as Chair)  
Served Southside Development Center Board 10 Years  
Current Member National Coalition 100 Black Women  
Served one term Richmond Behavioral Health*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*State Board of Behavioral Health*

Other Community Involvement:

*National Coalition 100 Black Women*



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

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*Served with Junior League of Richmond*  
*Served with Alpha Kappa Alpha Sorority*  
*Served with Virginia Heroes*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

---

**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Appointed by Mayor but worked with RBHA as a member of the State Board of Behavioral Health*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 \* Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

**From:** [Neely, Grant O. - Mayor's Office](#)  
**To:** [Rawles, Alexander B. - Clerk's Office](#)  
**Cc:** [Jones, Dwight C. - Mayor](#); [Green, Cheryl Ivey - Mayor's Office](#)  
**Subject:** Richmond Behavioral Health Authority: Re-appointment  
**Date:** Wednesday, June 22, 2016 9:46:00 AM

---

Mr. Rawles,

Mayor Jones re-appoints **Cheryl Ivey Green** to the board of the Richmond Behavioral Health Authority.

Grant

Grant Neely  
Chief of Staff  
Office of Mayor Dwight C. Jones  
Richmond, Virginia USA

# Advisory Board of Recreation and Parks

## Vacancy Chart

*as of*

November 13, 2016

The Advisory Board of Recreation and Parks shall consist of 13 members. All members are appointed by motion of City Council. One member shall be nominated by the Board of Directors of the Monroe Park Conservancy to represent the conservancy, one member shall be nominated by the Board of Directors of the Maymont Foundation to represent the foundation, and one member shall be nominated by the Board of Directors of the EnRichmond Foundation to represent the foundation. One member shall be selected from the staff of the city's Department of Parks, Recreation and Community Facilities. One member shall be selected from each of the nine Councilmanic Districts of the City, with each such member to be a resident of the Councilmanic District nominated by the Council member representing such Councilmanic District; provided, however, that should the Council member representing such Councilmanic District fail to nominate a resident of the Councilmanic District within 90 days of a vacancy, whether created by the expiration of a term or otherwise, in the seat assigned to that Councilmanic District, any Council member may nominate a resident of any Councilmanic District to fill such vacancy.

*(Assigned to the Education and Human Services Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Alice McGuire Massie	All members of Council	10/24/2014	Yes	Awaiting application	Monroe Park Conservancy representative

### Contact:

Wanda Marable, Executive Assistant  
Parks, Recreation and Community Facilities  
646-1128

[Wanda.marable@richmondgov.com](mailto:Wanda.marable@richmondgov.com)

# Career and Technical Education Commission

## Vacancy Chart

*as of*

November 13, 2016

The commission shall be composed of twenty one (21) members. The Council shall appoint 19 members of the commission by resolution. The mayor shall appoint two members of the commission by letter to the city clerk.

The members of the commission shall be appointed by Council as follows:

- (1) A member of the Council's Education and Human Services Standing Committee, who shall chair the commission.
- (2) Two representatives from the administration of the school division of the city of Richmond
- (3) A member of the school board of the city of Richmond
- (4) A representative from Greater Richmond Partnership, Inc.
- (5) A member of the Resource Workforce Investment Board of the Capital Region Workforce Partnership who represents the city on that board
- (6) A member of the Richmond Technical Center Career and Technical Education Advisory Council
- (7) A representative from the Greater Richmond Chamber of Commerce.
- (8) Eleven at-large members who shall either (i) reside or operate a business within the city or (ii) be representatives of an organization promoting education or workforce development

*(Assigned to the Education and Human Services Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Vacant	Mayor	-	-	Mayor's Office notified	Reside or work

### Contact:

Uzziah Harris, 9<sup>th</sup> District Council Liaison  
Uzziah.harris@richmondgov.com  
804-646-2779



# Carillon Advisory Committee

## Vacancy Chart

*as of*

November 13, 2016

Eight (8) members. The members shall be appointed by City Council. One shall be a resident of the area and a member of the Carillon Civic Association; one shall be a member of one of the veteran groups active in raising funds for the restoration of the Carillon; one shall be employed in the public relations field; one shall be an engineer, builder, or architect; one shall be experienced in and active in finance; one shall be a musician skilled as a carillonneur, and two shall be citizens of the city.

*(Assigned to the Education and Human Services Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Stephen Pancham	All members of Council	04/09/2015	Yes	Applications on hold	Engineer, builder or architect
Ryland Bailey	All members of Council	11/28/2014	No	-	Member of veterans group active in raising funds for the restoration of the Carillon
Richard Steele	All members of Council	02/26/2012	No	-	Citizen representative
Debra Bosko	All members of Council	10/25/2007	Yes	No	Citizen representative
Shawn Freude	All members of Council	10/25/2007	No	-	Public relations field representative
Donald Traser	All members of Council	10/25/2007	Yes	No	Carillonneur
Thomas Wagstaff	All members of Council	10/25/2007	No	-	Experienced and active in finance
Vacant	All members of Council	-	-	-	Area resident and member of the Carillon Civic Association

### Contact:

There is no current contact person for this committee.