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CITY OF RICHMOND

MONTHLY FINANCE REPORT

AS OF May 31, 2016



CITY OF RICHMOND
DEPARTMENT OF FINANCE

June 15, 2016

Honorable Members of the Governing Council:

The Administration is pleased to present the May 31, 2016 Monthly Financial Report (MFR) pursuant to City Ordinance 2015-213-207.

This MFR is intended to provide informative and relevant financial data to City Council. The report includes highlights of the City's financial condition for the first eleven months of FY2016. This financial information, which is unaudited, includes comparative General Fund revenues and expenditures to date for the periods ending May 31, 2015 and 2016, as well as comparison to the full year budget.

As of May 31, 2016, General Fund revenues totaled \$415.2 million, or 59% of the budgeted annual revenue. Compared to the same period last year, the City has received 6.1% more revenue in this fiscal year than last year at the same time. This is due to several factors. There were transactions not posted in previous months that were posted to the ledger for May close. Although, Intergovernmental Revenues, Service Charges and Fines and Forfeitures continue to lag behind FY2015 amounts, sizeable increases was noted for city taxes (primarily in real estate, personal property, utility gas, and machinery and tools taxes), utility pilot payments, and miscellaneous revenue. Exhibit 1 provides the budgetary comparison for revenues.

As of May 31, 2016, General Fund expenditures totaled \$576.3 million, or 82% of the budgeted expenditures. The target expenditure for this period of the fiscal year should be 92%. The freeze currently in place might explain the reduction in expenditures. Exhibit 2 provides the budgetary comparison for expenditures.

Exhibit 3 presents General Fund revenues by categories and compares the revenues to date to the same period last year.

Exhibit 4 depicts General Fund budget and expenditure by agency for the period ending May 31, 2016.

Exhibit 5 provides summary encumbrances by department totaling \$16.2 million. Department of Public Works (DPW) and Information Technology (DIT) are agencies with large encumbrances. DPW's encumbrances are for grass cutting, leaf collection, waste and trash removal services. DIT's encumbrances are for paper and printing services, wireless communication and other information technology services for the City.

EXHIBIT 1

**CITY OF RICHMOND, VIRGINIA
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND REVENUES
FOR THE ELEVEN MONTHS ENDED MAY 31, 2016
(UNAUDITED)**

	FY15 Actual	FY 16 Final Budget	FY 16 Actual	FY 16 Budget to Actual Positive (Negative)	FY 16 % of Final Budget	Variance FY15 vs FY16
Revenues						
City Taxes						
Real Estate	\$ 109,619,193	\$ 230,681,016	\$ 111,241,289	\$ (119,439,727)	48%	\$ 1,622,096
Sales-1% Local	23,137,687	33,375,585	25,514,511	(7,861,074)	76%	2,376,824
Sales Tax for Education	18,548,153	24,833,935	15,297,921	(9,536,014)	62%	(3,250,232)
Personal Property	6,277,086	46,566,673	12,207,889	(34,358,784)	26%	5,930,803
Machinery and Tools	(422,866)	15,500,000	1,439,220	(14,060,780)	9%	1,862,086
Utility Sales Tax Gas	—	4,600,000	4,188,917	(411,083)	91%	4,188,917
Utility Sales Tax Electric	9,463,964	12,325,598	9,481,354	(2,844,244)	77%	17,390
Utility Sales Tax Telephone	139,574	271,609	426,240	154,631	157%	286,666
State Communication Taxes	11,188,499	17,227,533	12,433,176	(4,794,357)	72%	1,244,677
Bank Stock	6,841,416	8,454,227	1,449,352	(7,004,875)	17%	(5,392,064)
Prepared Food	26,322,019	31,419,954	26,769,605	(4,650,349)	85%	447,586
Lodging Tax	4,882,504	7,070,496	6,158,946	(911,550)	87%	1,276,442
Admission	2,269,086	2,990,398	1,895,041	(1,095,357)	63%	(374,045)
Real Estate Taxes - Delinquent	9,815,846	9,547,841	8,820,146	(727,695)	92%	(995,700)
Personal Property Taxes - Delinquent	6,544,050	11,547,376	5,660,897	(5,886,479)	49%	(883,153)
Private Utility Poles and Conduits	99,924	157,933	68,699	(89,234)	43%	(31,225)
Penalties and Interest	3,679,867	4,880,806	5,247,486	366,680	108%	1,567,619
Titling Tax-Mobile Home	4,293	6,050	3,975	(2,075)	66%	(318)
State Recordation	661,291	801,368	954,478	153,110	119%	293,187
Property Rental 1%	82,388	147,588	57,992	(89,596)	39%	(24,396)
Vehicle Rental Tax	648,323	960,634	681,482	(279,152)	71%	33,159
Telephone Commissions	426,115	370,686	427,957	57,271	115%	1,842
Total City Taxes	240,228,412	463,737,306	250,426,573	(213,310,733)	54%	10,198,161
Licenses, Permits and Privilege Fees						
Business and Professional	28,114,578	34,154,691	28,799,800	(5,354,891)	84%	685,222
Vehicle	2,569,052	3,989,495	1,457,519	(2,531,976)	37%	(1,111,533)
Transfers, Penalties, Interest & Delinquent Collections	9,163	19,488	7,619	(11,869)	39%	(1,544)
Parking Fees & Permits	104,961	—	35,593	35,593	—	(69,368)
Utilities Right of Way Fees	380,170	780,210	318,639	(461,571)	41%	(61,531)
Other Licenses, Permits and Fees	832,886	1,334,775	709,345	(625,430)	53%	(123,541)
Total Licenses, Permits and Privilege Fees	32,010,810	40,278,659	31,328,515	(8,950,144)	78%	(682,295)
Intergovernmental						
State Shared Expense	16,431,564	19,768,695	15,171,033	(4,597,662)	77%	(1,260,531)
Total State Block Grant	3,367,529	4,280,605	3,073,456	(1,207,149)	72%	(294,073)
Department of Social Services	63,657	40,279,992	172,411	(40,107,581)	0%	108,754
Federal Revenues	1,200	395,778	10,580	(385,198)	3%	9,380
Street Maintenance	25,125,501	24,539,223	19,728,707	(4,810,516)	80%	(5,396,794)
State Aid to Localities	6,828,845	13,600,000	10,420,515	(3,179,485)	77%	3,591,670
Service Charges on Tax Exempt Property (State PILO)	1,543,766	3,422,138	2,254,655	(1,167,483)	66%	710,889
All Other Intergovernmental Revenues	31,381,641	2,600,269	31,323,809	28,723,540	1205%	(57,832)
Total Intergovernmental	84,743,703	108,886,700	82,155,166	(26,731,534)	75%	(2,588,537)

EXHIBIT 2

CITY OF RICHMOND, VIRGINIA
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND EXPENDITURES
FOR THE ELEVEN MONTHS ENDED MAY 31, 2016
(UNAUDITED)

	FY15	FY 16	FY 16	FY 16	FY 16	Variance
	Actual	Final Budget	Actual	Budget to Actual Positive (Negative)	Budget to Actual %	FY15 vs FY16
Expenditures						
General Government						
City Council	\$ 1,095,675	\$ 1,341,347	\$ 1,058,070	\$ (283,277)	79%	\$ (37,605)
City Clerk	693,224	959,487	677,404	(282,083)	71%	(15,820)
Planning and Development Review	7,109,527	9,610,086	8,267,728	(1,342,358)	86%	1,158,201
Assessor of Real Estate	2,426,215	3,085,868	2,526,656	(559,212)	82%	100,441
City Auditor	1,415,448	1,919,731	1,233,873	(685,858)	64%	(181,575)
Department of Law	2,154,804	2,856,107	2,231,434	(624,673)	78%	76,630
General Registrar	1,007,068	2,180,893	1,292,054	(888,839)	59%	284,986
Department of Information Technology	17,398,110	19,277,259	16,159,240	(3,118,019)	84%	(1,238,870)
Chief Administrative Officer	1,304,455	1,318,589	1,104,648	(213,941)	84%	(199,807)
Budget and Strategic Planning	942,600	1,282,474	1,093,023	(189,451)	85%	150,423
Department of Human Resources	2,403,167	3,129,457	2,350,283	(779,174)	75%	(52,884)
Department of Finance	20,329,256	25,048,877	20,868,980	(4,179,897)	83%	539,724
Procurement Services	1,001,637	1,166,461	975,149	(191,312)	84%	(26,488)
Office of Press Secretary to Mayor	399,157	537,455	425,463	(111,992)	79%	26,306
City Treasurer	164,544	187,129	148,712	(38,417)	79%	(15,832)
Economic /Community Development	3,771,534	5,193,866	3,398,628	(1,795,238)	65%	(372,906)
Council Chief of Staff	1,009,253	1,177,737	994,574	(183,163)	84%	(14,679)
Minority Business Development	578,864	579,067	510,817	(68,250)	88%	(68,047)
City Mayor's Office	828,202	986,408	869,014	(117,394)	88%	40,812
Office of Community Wealth Building	—	1,317,436	577,142	(740,294)	44%	577,142
Total General Government	66,032,740	83,155,733	66,762,892	(16,392,841)	80%	730,152
Public Safety and Judiciary						
Judiciary	8,910,983	10,600,988	8,980,819	(1,620,169)	85%	69,836
Juvenile and Domestic Relations District Court	309,273	468,989	162,955	(306,034)	35%	(146,318)
City Sheriff	31,997,325	34,512,489	31,505,034	(3,007,455)	91%	(492,291)
Department of Police	73,958,382	85,008,458	73,609,407	(11,399,051)	87%	(348,975)
Department of Emergency Communications	3,361,771	4,183,908	3,507,340	(676,568)	84%	145,569
Department of Fire and Emergency Services	39,342,355	44,572,505	38,886,706	(5,685,799)	87%	(455,649)
Animal Control	1,400,620	1,599,385	1,438,183	(161,202)	90%	37,563
Total Public Safety and Judiciary	159,280,709	180,946,722	158,090,444	(22,856,278)	87%	(1,190,265)
Highways, Streets, Sanitation and Refuse						
Department of Public Works	50,432,180	58,541,822	47,315,504	(11,226,318)	81%	(3,116,676)
Human Services						
Office of DCAO for Human Services	1,630,154	1,791,534	1,370,314	(421,220)	76%	(259,840)
Department of Social Services	40,407,441	50,335,214	38,739,977	(11,595,237)	77%	(1,667,464)
Justice Services	7,743,649	8,879,024	7,625,911	(1,253,113)	86%	(117,738)
Department of Public Health	—	3,781,490	3,702,286	(79,204)	98%	3,702,286
Total Human Services	49,781,244	64,787,262	51,438,488	(13,348,774)	79%	1,657,244
Culture and Recreation						
Richmond Public Library	4,685,609	5,755,953	4,571,043	(1,184,910)	79%	(114,566)
Department of Parks, Recreation and Community Facilities	14,379,730	16,430,284	12,921,268	(3,509,016)	79%	(1,458,462)
Total Culture and Recreation	19,065,339	22,186,237	17,492,311	(4,693,926)	79%	(1,573,028)
Education						
Richmond Public Schools	120,984,685.00	170,833,592	128,125,192	(42,708,400)	75%	7,140,507

EXHIBIT 3

GENERAL FUND REVENUES BY CATEGORIES
FOR THE ELEVEN MONTHS ENDED MAY 31, 2016

	FY2015 May	FY2016 Amended Budget	FY2016 May	FY2016 vs. FY2015	FY2016 vs. FY2015 % Variance
General Property Taxes					
Real Property Taxes					
Current	109,619,193	230,681,016	111,241,289	1,622,095	1%
Delinquent Real Estate Tax	9,815,846	9,547,841	8,820,146	(995,701)	-10%
Subtotal: Real Property Taxes	119,435,039	240,228,857	120,061,434	626,395	1%
Personal Property Taxes					
Personal Property Tax	4,658,618	29,857,973	12,207,889	7,549,272	162%
Personal Property Tax Relief	1,618,469	16,708,700	--	(1,618,469)	-100%
Delinquent Personal Property Tax	6,544,050	11,547,376	5,660,897	(883,153)	-13%
Subtotal: Personal Property Tax	12,821,137	58,114,049	17,868,786	5,047,650	39%
Other Property Taxes					
Machinery & Tools Tax	(422,866)	15,500,000	1,439,220	1,862,086	-440%
Mobile Home Title Tax	4,293	6,050	3,975	(318)	-7%
Subtotal: Other Property Tax	(418,573)	15,506,050	1,443,195	1,861,768	-445%
Total General Property Taxes	131,837,603	313,848,956	139,373,415	7,535,813	6%
Other Local Taxes					
Consumer Utility Taxes					
Electric Consumer tax	9,463,964	12,325,598	9,481,354	17,391	0%
Gas Consumer Tax	--	4,600,000	4,188,917	4,188,917	--
Utility Sales Tax Telephone	139,574	271,609	426,240	286,666	205%
Utility Pole & Conduit Tax	99,924	157,933	68,699	(31,225)	-31%
Subtotal: Consumer Utility Taxes	9,703,462	17,355,140	14,165,209	4,461,748	46%
Consumer Taxes					
Local Sales & Use Tax	23,137,687	33,375,585	25,514,511	2,376,825	10%
Prepared Food (Meals) Tax	26,322,019	31,419,954	26,769,605	447,586	2%
Lodging (Hotel) Tax	4,882,504	7,070,496	6,158,946	1,276,443	26%
Admissions Tax	2,269,086	2,990,398	1,895,041	(374,045)	-16%
Vehicle Rental Tax	648,323	960,634	681,482	33,159	5%
Short Term (1% Property) Rental Tax	82,388	147,588	57,992	(24,396)	-30%
Subtotal: Consumer Taxes	57,342,006	75,964,655	61,077,577	3,735,571	7%
State Distributed Local Taxes					
Sales & Use Tax for Education	18,548,153	24,833,935	15,297,921	(3,250,232)	-18%
Communications Tax	11,188,499	17,227,533	12,433,176	1,244,676	11%
Recordation Tax	661,291	801,368	954,478	293,187	44%
Subtotal: State Dist. Local Taxes	30,397,943	42,862,836	28,685,574	(1,712,369)	-6%
Business Taxes					
Bank (Stock) Franchise Tax	6,841,416	8,454,227	1,449,352	(5,392,064)	-79%
Telephone Commissions Tax	426,115	370,686	427,957	1,842	0%
Subtotal: Business Taxes	7,267,531	8,824,913	1,877,309	(5,390,222)	-74%
Other Taxes					
Penalty & Interest on Delinquent Taxes	3,679,867	4,880,806	5,247,486	1,567,619	43%
Subtotal: Other Taxes	3,679,867	4,880,806	5,247,486	1,567,619	43%
Total Other Local Taxes	108,390,808	149,888,350	111,053,155	2,662,347	2%
Total Taxes	240,228,410	463,737,306	250,426,570	10,198,160	4%
Licenses, Permits & Fees					
Business License	28,114,578	34,154,691	28,799,800	685,221	2%
Vehicle License	2,569,052	3,989,495	1,457,519	(1,111,533)	-43%
Parking Fees & Permits	104,961	--	35,593	(69,368)	-66%
Utility Right-of-Way Fees	380,170	780,210	318,639	(61,531)	-16%
Other Licenses, Permits & Fees	842,049	1,354,263	716,964	(125,085)	-15%
Total Licenses Permits & Fees	32,010,811	40,278,659	31,328,514	(682,297)	-2%
Intergovernmental Revenue					
Federal Revenue	1,200	395,778	10,580	9,380	782%
State Payment for Social Services	63,657	42,433,947	172,411	108,754	171%
State House Bill 599	6,828,845	13,600,000	10,420,515	3,591,670	53%
Reimbursement for State Shared Expenses	16,431,564	17,614,740	15,171,033	(1,260,531)	-8%
Street Maintenance	25,125,501	24,539,223	19,728,707	(5,396,794)	-21%
State Block Grant	3,367,529	4,280,605	3,073,456	(294,073)	-9%
State Payment in Lieu of Taxes (PILOT)	1,543,766	3,422,138	2,254,655	710,889	46%
All Other State Revenue	31,381,641	2,600,269	31,323,809	(57,832)	0%
Total Intergovernmental Revenue	84,743,702	108,886,700	82,155,165	(2,588,537)	-3%

EXHIBIT 4

GENERAL FUND BUDGET AND EXPENDITURE BY AGENCY FOR THE ELEVEN MONTHS ENDED MAY 31, 2016

Agency Name	FY2016 Budget	FY2016 Actuals
Animal Control	1,599,385	1,438,183
Budget & Strategic Planning	1,282,474	1,093,023
Chief Administrative Officer	1,318,589	1,104,648
City Assessor	3,085,868	2,526,656
City Attorney	2,856,107	2,231,434
City Auditor	1,919,731	1,233,873
City Clerk	959,487	677,404
City Council	1,341,347	1,058,070
City Debt	61,176,421	59,167,238
City Sheriff	34,512,489	31,505,034
City Treasurer	187,129	148,712
Council Chief Of Staff	1,177,737	994,574
Court Services Unit	226,350	126,146
Department Emergency Communication (DEC)	4,183,908	3,507,340
Department Of Information Technology	19,277,259	16,159,240
Economic & Comm Development	5,193,866	3,398,628
Finance	25,048,877	20,868,980
Fire & Emergency Services	44,672,244	38,886,706
General Registrar	2,180,893	1,292,054
Human Resources	3,129,457	2,350,283
Human Services	1,927,315	1,370,314
Judiciary	10,729,276	8,854,673
Justice Services	8,896,467	7,625,911
Juvenile & Domestic Relations Court	242,639	162,955
Mayor's Office	986,408	869,014
Minority Business Development	579,067	510,817
Non Departmental	56,224,301	47,935,419
Office of Community Wealth Building	1,317,436	577,142
Parks & Recreation	16,489,444	12,921,268
Planning & Development Review	10,479,909	8,267,728
Police Department	85,088,088	73,609,407
Press Secretary	537,455	425,463
Procurement Services	1,166,461	975,149
Public Health	3,781,490	3,702,286
Public Library	5,755,953	4,571,043
Public Works	59,788,117	47,315,504
Richmond Public Schools	170,833,592	128,125,192
Social Services	55,530,214	38,739,977
Grand Total	705,683,250	576,327,490

Source: Department of Budget & Strategic Planning

EXHIBIT 6
OPERATING CASH & INVESTMENT BALANCES
(IN MILLIONS)

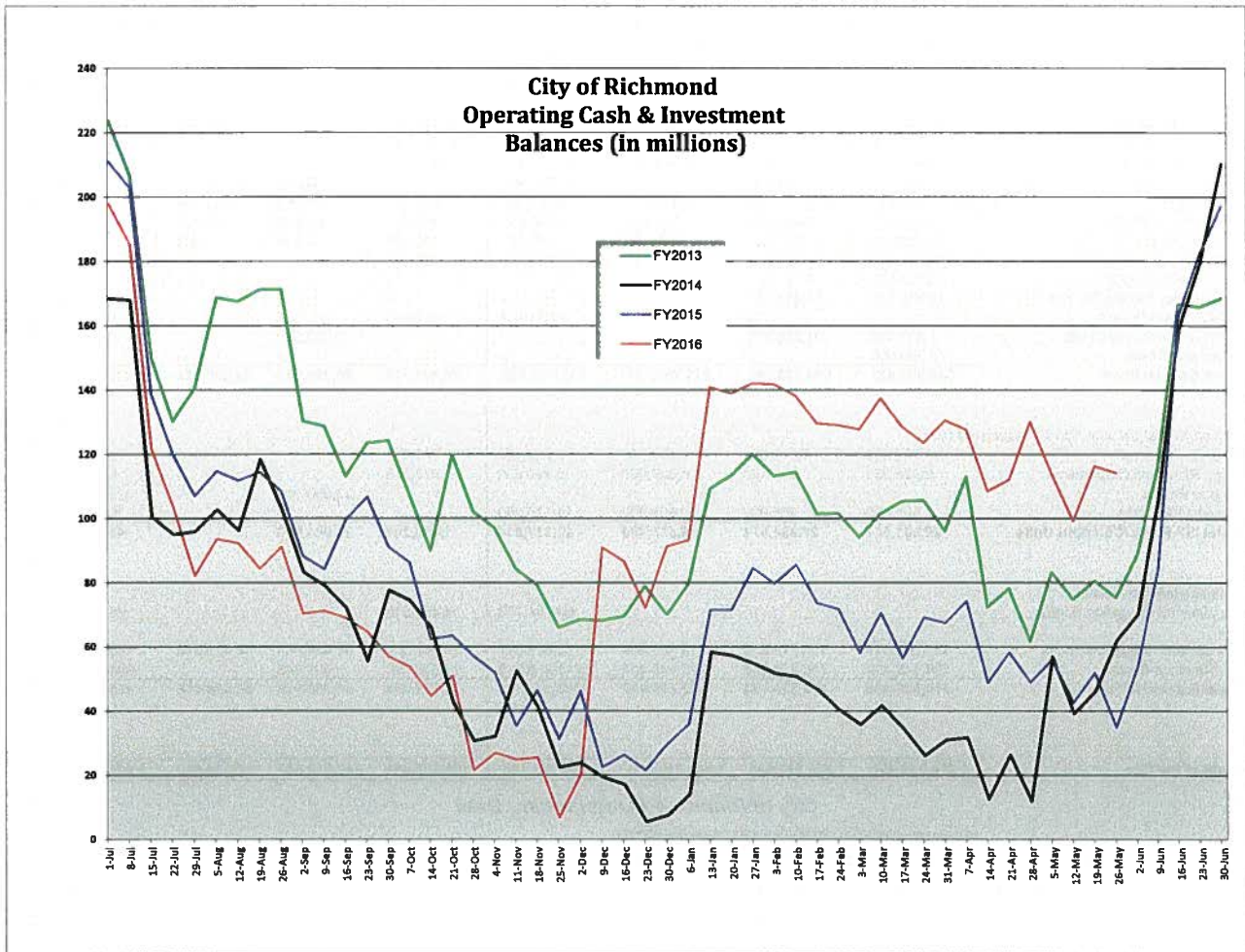
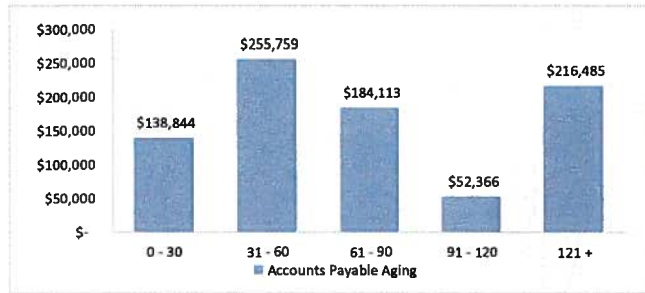


EXHIBIT 8
ACCOUNTS PAYABLE AGING REPORT

ACCOUNTS PAYABLE AGING REPORT AS OF MAY 31, 2016

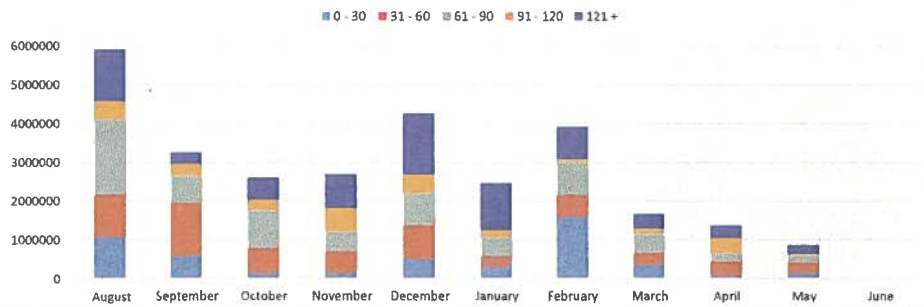
Days	Amount
0 - 30	\$ 138,844
31 - 60	\$ 255,759
61 - 90	\$ 184,113
91 - 120	\$ 52,366
121 +	\$ 216,485
Total	\$ 847,667



ACCOUNTS PAYABLE AGING REPORT FOR THE PERIOD ENDING MAY 31, 2016

Month	0 - 30	31 - 60	61 - 90	91 - 120	121 +	Grand Total
August	\$ 1,082,881	\$ 1,082,170	\$ 1,983,830	\$ 472,026	\$ 1,327,888	\$ 5,908,595
September	\$ 562,493	\$ 1,370,406	\$ 693,530	\$ 329,995	\$ 278,067	\$ 3,234,489
October	\$ 119,450	\$ 649,783	\$ 965,600	\$ 299,108	\$ 649,760	\$ 2,583,601
November	\$ 127,005	\$ 553,548	\$ 515,765	\$ 515,103	\$ 858,178	\$ 2,569,597
December	\$ 486,882	\$ 857,783	\$ 828,578	\$ 503,184	\$ 1,574,371	\$ 4,250,778
January	\$ 284,689	\$ 275,827	\$ 482,566	\$ 188,838	\$ 1,209,195	\$ 2,441,115
February	\$ 1,587,007	\$ 555,378	\$ 828,856	\$ 104,284	\$ 830,202	\$ 3,905,728
March	\$ 326,995	\$ 313,392	\$ 494,878	\$ 139,544	\$ 375,981	\$ 1,650,791
April	\$ 63,389	\$ 354,265	\$ 209,762	\$ 408,285	\$ 315,417	\$ 1,349,098
May	\$ 138,844	\$ 255,759	\$ 184,113	\$ 52,366	\$ 216,485	\$ 847,667
June						

AP Aging Data for Fiscal Year 2016



Source: Department of Finance

EXHIBIT 10

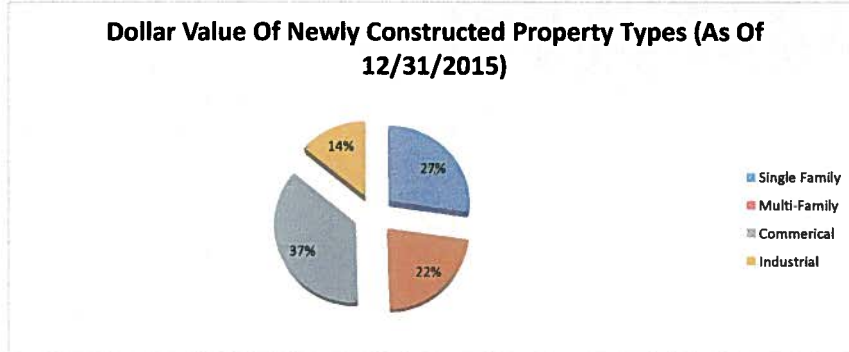
ECONOMIC INDICATORS FOR THE CITY OF RICHMOND FOR THE ELEVEN MONTHS ENDED MAY 31, 2016

A. Unemployment Rate (April 30, 2016) 4.00%
(Source: US Bureau of Labor Statistics)

B. Dollar Value Of Newly Constructed Property Types (12/31/2015):

Single Family	\$61,358,000
Multi-Family	\$60,085,000
Commercial	\$82,066,000
Industrial	\$31,431,000

(Source: City Assessor's Office)



C. New Business Licenses:

Number	89
Amount	\$26,617

(Source: Department of Finance, Revenue Administration)

D. YTD Retail Sales Tax \$25,514,511
(Source: Department of Finance)

E. YTD Transient Lodging Tax (as reported in MUNIS)* \$6,815,913
YTD Transient Lodging Tax (as reported in RAPIDS)** \$6,168,946
Variance Due To Timing \$656,967
(Source: Department of Finance)

F. YTD Meals Tax \$26,769,606
(Source: Department of Finance)

G. Dollar Value of Residential Sales \$55,877,729
(Source: City Assessor's Office)

