

INTRODUCED: March 28, 2016

AN ORDINANCE No. 2016-101

To authorize the Chief Administrative Officer to accept grant funds in the amount of \$395,137 from the United States Department of Housing and Urban Development and to appropriate the increase to the Fiscal Year 2015-2016 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Social Services by \$395,137 for the purpose of providing \$154,287 for the Housing First homeless assistance program and \$240,850 for the A Place to Start homeless assistance program.

Patron – Mayor Jones

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: APR 25 2016 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$395,137 from the United States Department of Housing and Urban Development for the purpose of providing \$154,287 for the Housing First homeless assistance program and \$240,850 for the A Place to Start homeless assistance program.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2015, and ending June 30, 2016, by increasing estimated revenues

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: APR 25 2016 REJECTED: _____ STRICKEN: _____

by \$395,137, increasing the amount appropriated for expenditures by \$395,137 and allotting to the Department of Social Services the sum of \$395,137 for the purpose of providing \$154,287 to the Housing First homeless assistance program and \$240,850 to the A Place to Start homeless assistance program.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

RECEIVED

O & R REQUEST

FEB 29 2016

4-4861

Chief Administration Office
City of Richmond

MAR 16 2016

O&R REQUEST OFFICE OF CITY ATTORNEY

DATE: January 28, 2016

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: Dwight C. Jones, Mayor *[Signature]*

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer *[Signature]*

THROUGH: Lenora Reid, Deputy Chief Administrative Officer of Finance and Administration *[Signature]*

THROUGH: James Duval, Interim Director of Finance *[Signature]*

THROUGH: Jay Brown, Director of Budget and Strategic Planning *[Signature]*

THROUGH: Debra Gardner, Deputy Chief Administrative Officer for Human Services *[Signature]*

FROM: Shunda Giles, Director of Social Services *[Signature]*

RE: To authorize the Chief Administrative Officer to accept funds from the U.S. Department of Housing and Urban Development (HUD) on behalf of the Department of Social Services and to appropriate to the Department of Social Services Special Fund Budget for FY2016

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Office to accept an additional \$395,137 from the U.S. Department of Housing and Urban Development (HUD) and appropriate the increase to the special fund budget of the Department of Social Services for the fiscal year 2016. This O&R amends Ordinance Number 2009-129-138 by adding federal funding for A Place to Start (APTS) and Housing First programming.

REASON: The U. S. Department of Housing and Urban Development awarded the City of Richmond an additional \$395,137 in homelessness assistance funding for FY 2016.

RECOMMENDATION: The City's Administration and the Department of Social Services recommend approval and appropriation of these funds to the Department of Social Services FY 2016 Special Fund Budget.

BACKGROUND: The special fund budget previously included \$1,642,892 for the Shelter Plus Care grant based on prior year awards. Shelter Plus Care is a federally funded HUD program that provides rental subsidies and support to those with a disability (mental health, substance abuse, and/or AIDS) who are formally homeless.

A Place to Start (APTS) is a regional program that serves individuals experiencing chronic homelessness and serious mental illness. APTS immediately houses these individuals. Housing provides the initial stability that then allows the individuals to meaningfully engage in services.

Housing First, is a federal HUD program that can make a positive difference in hard-to-serve population, as can other forms of permanent supportive housing. Although some chronically homeless people with mental illness and co-occurring substance-related disorders are willing and able to commit to treatment, they may either be unable to keep such a commitment or may simply reject a conditional offer of housing. The theory behind Housing First is that street life is so demanding that people are unable to concentrate on recovery. Once the hardships of street life are left behind and they have condition-free stable housing, chronically homeless mentally ill persons are better equipped to address their illnesses.

Per the attached award letters, the U.S. Department of Housing and Urban Development has grant award earmarks \$240,850 for A Place to Start and \$154,287 for Housing First (two new awards for FY2015).

The City of Richmond will receive an additional \$395,137 from the U.S. Department of Housing and Urban Development. With the addition, the total earmark for the City Of Richmond will equal \$1,427,302.

FISCAL IMPACT / COST: The City of Richmond is to receive an additional \$395,137 in federal revenue, with no local match required.

FISCAL IMPLICATIONS: The additional federal funding will enhance homeless assistance to Richmond residents, without an increase in local funding.

BUDGET AMENDMENT NECESSARY: Yes. Special fund budget ordinance 2009-129-138 should be amended to allow for the additional grant award.

REVENUE TO CITY: HUD is providing \$395,137 in additional federal grant funds.

DESIRED EFFECTIVE DATE: Upon adoption

REQUESTED INTRODUCTION DATE: March 14, 2016

CITY COUNCIL PUBLIC HEARING DATE: April 25, 2016

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Education and Human Services

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: The Department of Social Services, the Department of Budget and Strategic Planning and the Department of Finance

AFFECTED AGENCIES: Regular

RELATIONSHIP TO EXISTING ORD. OR RES.: 2009-129-138

REQUIRED CHANGES TO WORK PROGRAM(S): none

ATTACHMENTS: Notice of award from the U.S. Department of Housing and Urban Development

STAFF: Shunda T. Giles, Director
Brinette Jones, Deputy Director, Children, Families and Adults
Phyllis Grooms-Gordon, Program Manager

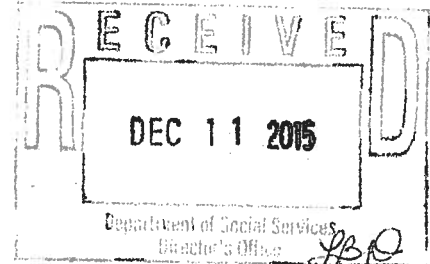


U. S. Department of Housing & Urban Development

Richmond Field Office
600 E. Broad Street, 3rd Floor
Richmond, VA 23219
1-800-842-2610

DEC - 9 2015

Ms. Shunda T. Giles
Director of Social Services
City of Richmond, Department of Social Services
900 East Marshall Street, Suite 330
Richmond, VA 23219



SUBJECT: Processing Your FY 2014 Continue of Care Program Grant Agreement
Project Name: APTS 6 2014 Application
Grant Number: VA0230L3F001401

Dear Ms. Giles:

Congratulations on the final selection for renewal grant funding under the FY 2014 Continue of Care (COC) program. All conditions attached to your award for this project have been met or are in process of being met. This one year award will continue to support your program previously funded by HUD in FY 2013, further contributing to our national effort to end homelessness.

The operating start date of the Renewal Grant is 03-01-2016 (eligible expenses incurred on or after this date through 02-28-2017 may be reimbursed through the grant).

Upon execution of the Renewal Grant Agreement by you and HUD, HUD will obligate the total funds for this project in the amount of \$179,169 allocated as follows:

- | | |
|----------------------------------|-----------|
| 1. Grant for Operating | \$0 |
| 2. Grant for Supportive Services | \$46,900 |
| 3. Grant for Rental Assistance | \$120,660 |
| 4. Grant for HMIS | \$0 |
| 5. Grant for Administration | \$11,609 |

I enclose three copies of the Grant Agreement that constitute the agreement between City of Richmond and HUD. Please sign all three copies and return them to this office within two weeks of receipt of this letter. When they are received, HUD will sign and execute them and return one to you.

HUD is "The Department of Opportunity"
Our Mission: To create strong, sustainable, inclusive communities with quality affordable homes for all.
Visit our website at www.hud.gov/virginia

Please note that your grant cannot begin and HUD cannot disburse any funds to you for this project until the Grant Agreement is fully executed.

If you have any questions, please call me at (804) 822-4831. Staff requiring technical assistance should contact Mr. Tom Ogunde at (804) 822-4824. We look forward to working with you toward the successful continuation of your Continue of Care Program project.

Sincerely,

A handwritten signature in black ink, appearing to read "R. J. Legette". The signature is stylized with a large initial "R" and a horizontal line extending to the right.

Ronnie J. Legette
Director

Enclosures

Tax ID Number: 54-6001556
Original CoC Grant Number: VA0230L3F001300
CoC Program Grant Number: VA0230L3F001401
DUNS Number: 003133840

SCOPE OF WORK EXHIBIT for the FY 2014 CoC PROGRAM COMPETITION

1. This Agreement is governed by the Continuum of Care program Interim Rule attached hereto and made a part hereof as Exhibit 1a. Upon publication for effect of a Final Rule for the Continuum of Care program, the Final Rule will govern this Agreement instead of the Interim Rule. The project listed on this Exhibit at 5., below, is also subject to the terms of the FY 2014 Notice of Funds Availability.
2. This Exhibit, providing an additional award of funding, is added to the Continuum of Care Program Grant Agreement identified above by the Original CoC Program Grant Number, under the authority of the fifth paragraph of the Original CoC Program Grant Agreement. The funding provided through this Scope of Work will be referred to by the Renewal Award Number listed above.
3. The grant term applicable to funds shall be 1 year which shall run from 03-01-2016 to 02-28-2017
4. The Continuum that designated Recipient to apply for grant funds is not a high-performing community.
5. Recipient is not a Unified Funding Agency and was not the only Applicant the Continuum of Care designated to apply for and receive grant funds and is not the only Recipient for the Continuum of Care that designated it. HUD's total funding obligation for this grant is \$179169 for project number VA0230L3F001401. In accordance with 24 CFR 578.105(b), Recipient is prohibited from moving more than 10% from one budget line item in a project's approved budget to another without a written amendment to this Agreement. The obligation for this project shall be allocated as follows:

a. CoC Planning cost	\$ 0
b. Acquisition	\$ 0
c. New construction	\$ 0
d. Rehabilitation	\$ 0
e. Leasing	\$ 0
f. Rental assistance	\$ 120660
i. Tenant-based rental assistance	\$
ii. Project-based rental assistance	\$
iii. Sponsor-based rental assistance	\$
g. Supportive services	\$ 46900
h. Operating costs	\$ 0
i. HMIS	\$ 0
j. Administration	\$ 11609

6. No funds for new projects may be drawn down by Recipient until HUD has approved site control pursuant to §578.21 and §578.25 and no funds for renewal projects may be drawn down by Recipient before the end date of the project's final operating year under the grant that has been renewed.
7. Nothing in this grant agreement shall be construed as creating or justifying any claim against the federal government or the grantee by any third party.

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:

(Signature)

Ronnie Legette, Director

(Typed Name and Title)

(Date)

RECIPIENT

City of Richmond

(Name of Organization)

By:

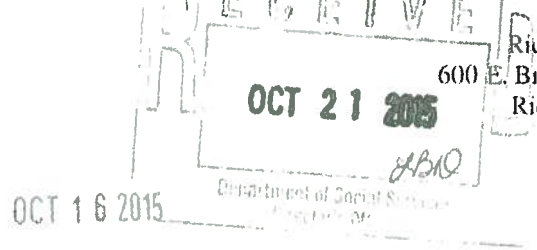
(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)



U. S. Department of Housing & Urban Development



Richmond Field Office
600 E. Broad Street, 3rd Floor
Richmond, VA 23219
1-800-842-2610

Ms. Shunda T. Giles
Director of Social Services
City of Richmond, Department of Social Services
900 East Marshall Street, Suite 330
Richmond, VA 23219

SUBJECT: Processing Your FY 2014 Continue of Care Program Grant Agreement
Project Name: Richmond Shelter Plus Care 2 APTS
Grant Number: VA0001L3F001402

Dear Ms. Giles:

Congratulations on the final selection for renewal grant funding under the FY 2014 Continue of Care (COC) program. All conditions attached to your award for this project have been met or are in process of being met. This one year award will continue to support your program previously funded by HUD in FY 2013, further contributing to our national effort to end homelessness.

The operating start date of the Renewal Grant is August 1, 2015 (eligible expenses incurred on or after this date through July 31, 2016 may be reimbursed through the grant).

Upon execution of the Renewal Grant Agreement by you and HUD, HUD will obligate the total funds for this project in the amount of \$61,681 allocated as follows:

- | | |
|----------------------------------|----------|
| 1. Grant for Operating | \$0 |
| 2. Grant for Supportive Services | \$0 |
| 3. Grant for Rental Assistance | \$57,720 |
| 4. Grant for HMIS | \$0 |
| 5. Grant for Administration | \$3,961 |

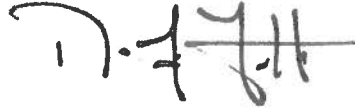
I enclose three copies of the Grant Agreement that constitute the agreement between City of Richmond and HUD. Please sign all three copies and return them to this office within two weeks of receipt of this letter. When they are received, HUD will sign and execute them and return one to you.

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Our Mission: To create strong, sustainable, inclusive communities with quality affordable homes for all.
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Please note that your grant cannot begin and HUD cannot disburse any funds to you for this project until the Grant Agreement is fully executed.

If you have any questions, please call me at (804) 822-4831. Staff requiring technical assistance should contact Mr. Tom Ogunde at (804) 822-4824. We look forward to working with you toward the successful continuation of your Continue of Care Program project.

Sincerely,

A handwritten signature in black ink, appearing to read "R. J. Legette". The signature is written in a cursive style with a horizontal line extending to the right.

Ronnie J. Legette
Director

Enclosures

Tax ID Number: 54-6001556
Original CoC Grant Number: VA0001L3F001301
CoC Program Grant Number: VA0001L3F001402
DUNS Number: 003133840

SCOPE OF WORK EXHIBIT for the FY 2014 CoC PROGRAM COMPETITION

1. This Agreement is governed by the Continuum of Care program Interim Rule attached hereto and made a part hereof as Exhibit 1a. Upon publication for effect of a Final Rule for the Continuum of Care program, the Final Rule will govern this Agreement instead of the Interim Rule. The project listed on this Exhibit at 5., below, is also subject to the terms of the FY 2014 Notice of Funds Availability.
2. This Exhibit, providing an additional award of funding, is added to the Continuum of Care Program Grant Agreement identified above by the Original CoC Program Grant Number, under the authority of the fifth paragraph of the Original CoC Program Grant Agreement. The funding provided through this Scope of Work will be referred to by the Renewal Award Number listed above.
3. The grant term applicable to funds shall be 1 year which shall run from 08-01-2015 to 07-31-2016
4. The Continuum that designated Recipient to apply for grant funds is not a high-performing community.
5. Recipient is not a Unified Funding Agency and was not the only Applicant the Continuum of Care designated to apply for and receive grant funds and is not the only Recipient for the Continuum of Care that designated it. HUD's total funding obligation for this grant is \$61681 for project number VA0001L3F001402. In accordance with 24 CFR 578.105(b), Recipient is prohibited from moving more than 10% from one budget line item in a project's approved budget to another without a written amendment to this Agreement. The obligation for this project shall be allocated as follows:

a. CoC Planning cost	\$ 0
b. Acquisition	\$ 0
c. New construction	\$ 0
d. Rehabilitation	\$ 0
e. Leasing	\$ 0
f. Rental assistance	\$ 57720
i. Tenant-based rental assistance	\$
ii. Project-based rental assistance	\$
iii. Sponsor-based rental assistance	\$
g. Supportive services	\$ 0
h. Operating costs	\$ 0
i. HMIS	\$ 0
j. Administration	\$ 3961

6. No funds for new projects may be drawn down by Recipient until HUD has approved site control pursuant to §578.21 and §578.25 and no funds for renewal projects may be drawn down by Recipient before the end date of the project's final operating year under the grant that has been renewed.
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Ronnie Legette, Director

(Typed Name and Title)

(Date)

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City of Richmond

(Name of Organization)

By:

(Signature of Authorized Official)

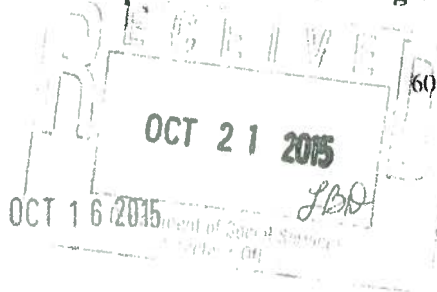
(Typed Name and Title of Authorized Official)

(Date)



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Ms. Shunda T. Giles
Director of Social Services
City of Richmond, Department of Social Services
900 East Marshall Street, Suite 330
Richmond, VA 23219

SUBJECT: Processing Your FY 2014 Continue of Care Program Grant Agreement
Project Name: Richmond Shelter Plus Care 3 Housing First
Grant Number: VA0002L3F001402

Dear Ms. Giles:

Congratulations on the final selection for renewal grant funding under the FY 2014 Continue of Care (COC) program. All conditions attached to your award for this project have been met or are in process of being met. This one year award will continue to support your program previously funded by HUD in FY 2013, further contributing to our national effort to end homelessness.

The operating start date of the Renewal Grant is August 1, 2015 (eligible expenses incurred on or after this date through July 31, 2016 may be reimbursed through the grant).

Upon execution of the Renewal Grant Agreement by you and HUD, HUD will obligate the total funds for this project in the amount of \$154,287 allocated as follows:

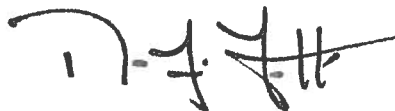
- | | |
|----------------------------------|-----------|
| 1. Grant for Operating | \$0 |
| 2. Grant for Supportive Services | \$0 |
| 3. Grant for Rental Assistance | \$144,384 |
| 4. Grant for HMIS | \$0 |
| 5. Grant for Administration | \$9,903 |

I enclose three copies of the Grant Agreement that constitute the agreement between City of Richmond and HUD. Please sign all three copies and return them to this office within two weeks of receipt of this letter. When they are received, HUD will sign and execute them and return one to you.

Please note that your grant cannot begin and HUD cannot disburse any funds to you for this project until the Grant Agreement is fully executed.

If you have any questions, please call me at (804) 822-4831. Staff requiring technical assistance should contact Mr. Tom Ogunde at (804) 822-4824. We look forward to working with you toward the successful continuation of your Continue of Care Program project.

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4. The Continuum that designated Recipient to apply for grant funds is not a high-performing community.
5. Recipient is not a Unified Funding Agency and was not the only Applicant the Continuum of Care designated to apply for and receive grant funds and is not the only Recipient for the Continuum of Care that designated it. HUD's total funding obligation for this grant is \$154287 for project number VA0002L3F001402. In accordance with 24 CFR 578.105(b), Recipient is prohibited from moving more than 10% from one budget line item in a project's approved budget to another without a written amendment to this Agreement. The obligation for this project shall be allocated as follows:

a. CoC Planning cost	\$ 0
b. Acquisition	\$ 0
c. New construction	\$ 0
d. Rehabilitation	\$ 0
e. Leasing	\$ 0
f. Rental assistance	\$ 144384
i. Tenant-based rental assistance	\$
ii. Project-based rental assistance	\$
iii. Sponsor-based rental assistance	\$
g. Supportive services	\$ 0
h. Operating costs	\$ 0
i. HMIS	\$ 0
j. Administration	\$ 9903

6. No funds for new projects may be drawn down by Recipient until HUD has approved site control pursuant to §578.21 and §578.25 and no funds for renewal projects may be drawn down by Recipient before the end date of the project's final operating year under the grant that has been renewed.
7. Nothing in this grant agreement shall be construed as creating or justifying any claim against the federal government or the grantee by any third party.

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:

(Signature)

Ronnie Legette, Director

(Typed Name and Title)

(Date)

RECIPIENT

City of Richmond

(Name of Organization)

By:

(Signature of Authorized Official)

(Typed Name and Title of Authorized Official)

(Date)