



# Land Use, Housing and Transportation Standing Committee

Boards & Commissions  
Vacancy Report

Tuesday, April 19<sup>th</sup>, 2016

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
<b>Board of Building Code Appeals, Electrical Division</b> (5 members & 3 alternates) ( <a href="#">page 3</a> )	Representative of an electrical contractor * (1 vacancy)	No applications
	Citizen with knowledge of electrical systems (1 vacancy)	No applications
	Alternates * (3 vacancies)	Thomas Farleigh ( <a href="#">reappointment, page 4</a> )
<b>Board of Building Code Appeals, General Division</b> (5 members & 3 alternates) ( <a href="#">page 5</a> )	Citizen with knowledge of the building construction trade * (1 vacancy)	John Bock ( <a href="#">reappointment, page 6</a> )
	Alternates * (2 vacancies)	No applications
<b>Board of Building Code Appeals, Plumbing and Mechanical Division</b> (5 members & 3 alternates) ( <a href="#">page 7</a> )	Representative of a mechanical contractor * (1 vacancy)	No applications
	Licensed professional engineer actively engaged in the design of mechanical systems for buildings * (1 vacancy)	No applications
	Licensed professional engineer actively engaged in the design of plumbing systems for buildings * (1 vacancy)	John Cain ( <a href="#">reappointment, page 8</a> )
	Certified master plumber * (1 vacancy)	No applications
	Alternates * (2 vacancies)	No applications
<b>Board of Fire Appeals</b> (5 members) ( <a href="#">page 9</a> )	Qualified by experience and training to rule on matters pertaining to building construction and fire prevention * (1 vacancy)	William Willis ( <a href="#">reappointment, page 10</a> )
<b>City Planning Commission</b> (9 members) ( <a href="#">page 11</a> )	Qualified voter (1 vacancy)	Melissa E. Davis ( <a href="#">page 12</a> ) Mike C. Gray ( <a href="#">page 14</a> )
	Qualified voter (Mayoral appointment, 1 vacancy)	No applications
<b>Clean City Commission</b> (15 members) ( <a href="#">page 16</a> )	1 <sup>st</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> , 7 <sup>th</sup> & 9 <sup>th</sup> District qualified voters (5 total vacancies)	<b>9<sup>th</sup> District Representative:</b> Nathan Tersteeg ( <a href="#">reappointment, page 17</a> )

\* Applicants must either reside or work in the city.

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
<b>Green City Commission</b> (9 members) <a href="#">(page 18)</a>	Demonstrated knowledge of and experience with green business and job programs (1 vacancy)	Trip Pollard <a href="#">(reappointment, page 19)</a>
	Director of a department of the city or such director's designee (Mayoral appointment, 1 vacancy)	No applications
	Resident of the city (Mayoral appointment, 1 vacancy)	No applications
<b>Urban Design Committee</b> (10 members) <a href="#">(page 20)</a>	Member of the faculty of the arts division of a local college or university (1 vacancy)	No applications
	Citizen of the city appointed at-large * (1 vacancy)	Chris Arias <a href="#">(reappointment, page 21)</a> John Bolecek <a href="#">(page 22)</a> David M. Sacks <a href="#">(page 25)</a>
	Member of the City Planning Commission * (1 vacancy)	No applications
<b>Highway Safety Commission</b> (12 members) <a href="#">(page 27)</a>	Citizen and qualified voter (1 vacancy)	No applications
<b>Board of Directors of the Central Virginia Waste Management Authority</b> (3 directors and 3 alternates appointed by the city) <a href="#">(page 28)</a>	Alternate * (1 vacancy)	No applications
<b>Maymont Foundation</b> (3 members appointed by the city) <a href="#">(page 29)</a>	City Planning Commission representative * (Mayoral designee, 1 vacancy)	No applications
<b>Urban Forestry Commission</b> (9 voting members) <a href="#">(page 30)</a>	Resident of the city who is a certified landscape architect (1 vacancy)	No applications
	Certified arborist * (1 vacancy)	No applications
	Resident of the city (1 vacancy)	No applications
	Resident of the city (Mayoral appointments. 3 vacancies, one eligible for reappointment)	No applications

\* Applicants must either reside or work in the city.

# Board of Building Code Appeals, Electrical Division

## Vacancy Chart

As of  
September 11, 2016

When feasible, the electrical division shall consist of two (2) representatives of electrical contractors; one (1) licensed professional engineer in private practice actively engaged in the design of electrical systems for buildings; one (1) representative of a public electric power utility; and one (1) citizen with knowledge of electrical systems. Three alternate members shall be appointed to serve in the absence of any regular member of any division of the board. *Alternate members must meet the same qualifications as members.* (Opinion from Law Department dated 10/19/2012) All members appointed by the Council shall be residents of the City or shall be employed by a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

(Assigned to the Land Use, Housing & Education Standing Committee)

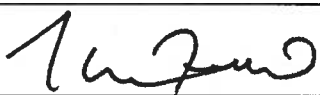
Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Roger Minter	All members of Council	06/25/2016	Yes	Contacted. No response received.	Electrical contractor
Melvin Brown	All members of Council	10/25/2013	Yes	No response received	Alternate three
James Randolph	All members of Council	10/22/2010	Yes	No response received	Alternate one
Vacant	-	-	-	-	Alternate two
Vacant	-	-	-	-	Citizen with knowledge of electrical systems

**Contact:**  
Douglas Murrow  
Building Commissioner  
646-6958

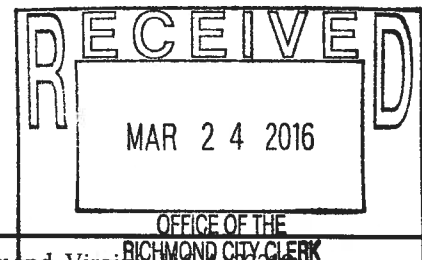


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b> Board of Building Code Appeals, Electrical Division	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
<b>Last Name:</b> FARLEIGH	<b>First Name:</b> THOMAS (T.K.)
<b>Home Street Address:</b> 3940 DARBY DRIVE	<b>Home Telephone:</b> (804) 323-6046
<b>Home City, Zip Code:</b> MIDLOTHIAN, 23113	<b>Home Fax:</b> NONE
<b>Personal E-Mail Address:</b> Tfarleigh@baskervill.com	
<b>Employer:</b> BASKERVILL	
<b>Job Title:</b> DIRECTOR OF ENGINEERING	<b>How Long?</b> 13 YEARS
<b>Business Street Address:</b> 101 S. 15TH ST, SUITE 200	<b>Business Telephone:</b> (804) 343-1010
<b>Business City, Zip Code:</b> RICHMOND, 23219	<b>Business Fax:</b> (804) 343-0909
<b>Business E-Mail Address:</b> Tfarleigh@baskervill.com	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
<b>Are you a city resident?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? _____ Number of years? _____	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
<b>Signature:</b> 	<b>Date:</b> FARLEIGH
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.



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# Board of Building Code Appeals, General Division

## Vacancy Chart

*As of*  
September 11, 2016

When feasible, the Board of Building Code Appeals, General Division shall consist of one (1) licensed general contractor engaged primarily in the building of commercial buildings and structures; one (1) licensed architect or one licensed engineer, who is currently engaged in the active design of buildings and structures; and three (3) citizens with knowledge of the building construction trade. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members appointed by the City Council shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
John Bock	All members of Council	06/10/2016	Yes	Application included	Citizen with knowledge of the building construction trade
James Snowa	All members of Council	01/28/2016	Yes	No	Alternate
Vacant	All members of Council	-	-	-	Alternate

### Contact:

Douglas Murrow, Building Commissioner  
Planning & Development Review  
646-6958

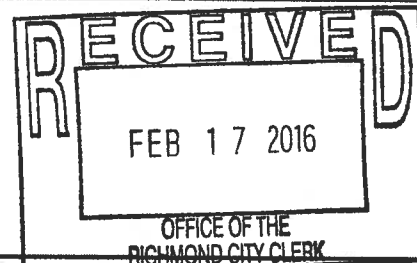


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <div style="text-align: center;">LBBCA</div>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Bock	First Name: John
Home Street Address: 5624 Lakeview Road	Home Telephone: 804-932-9215
Home City, Zip Code: 23141	Home Fax:
Personal E-Mail Address: jlbarch@erols.com	
Employer: Self	
Job Title: Architect	How Long?
Business Street Address: 3201B Rosedale Ave.	Business Telephone: 804-353-8447
Business City, Zip Code: 23230	Business Fax: 804-353-8453
Business E-Mail Address: jlbarch@erols.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>  If yes, please provide information on the nature of the contract.	
Signature:  Date: 2/17/16 <div style="text-align: center; font-size: small; margin-top: 10px;">(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</div>	

NOTE: This application is a public document.



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# Board of Building Code Appeals, Plumbing and Mechanical Division

## Vacancy Chart

*as of*  
September 11, 2016

When feasible, the Board of Building Code Appeals, Plumbing and Mechanical Division shall consist of one (1) representative of a mechanical contractor; one (1) licensed professional engineer actively engaged in the design of mechanical systems for buildings; one (1) certified master plumber; one (1) licensed professional engineer in private practice engaged in the design of plumbing systems for buildings; and one (1) citizen with knowledge of plumbing systems or mechanical systems or both. Three (3) alternate members shall be appointed to serve in the absence of any regular member of the board. *Alternate members must meet the same qualification as the members. (Opinion from Law Department dated 10/19/2012)* All members are appointed by City Council and shall be a resident of the City or shall be an employee of a firm which has a place of business within the City. Employees or officials of the City shall not serve as board members.

*(Assigned to the Land Use, Housing & Education Standing Committee)*


Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
John Cain	All members of Council	06/25/2016	Yes	Application included	Licensed professional engineer actively engaged in the design of plumbing systems for buildings
Sean Cantrell	All members of Council	07/25/2014	Yes	Contacted. No response received.	Licensed professional engineer actively engaged in the design of mechanical systems for buildings
George Brock	All members of Council	01/12/2015	No	Not eligible	Representative of a mechanical contractor
Ellis R. Lowry, Jr.	All members of Council	04/23/2015	No	-	Certified master plumber
George O. Hardy, IV	All members of Council	07/25/2014	Yes	Contacted. No response received.	Alternate two
Thomas J. Shepardson	All members of Council	01/12/2012	Yes	Contacted. No response received.	Alternate three

### Contact:

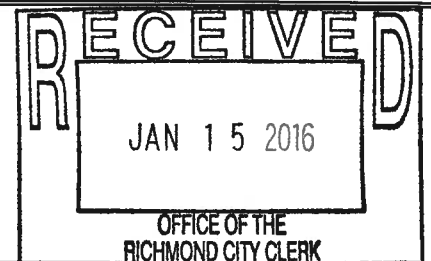
Douglas Murrow  
Building Commissioner, City of Richmond  
646-6928

**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

**(Please Print or Type)**

Name of Authority, Board, Commission or Task Force: Board of Building Code Appeals, Plumbing and Mechanical Division	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Cain	First Name: John
Home Street Address: 2800 Chartstone Court	Home Telephone: 804.378.3778
Home City, Zip Code: Midlothian, 23113	Home Fax:
Personal E-Mail Address: jcain@dunlappartners.com	
Employer: Dunlap & Partners Engineers	
Job Title: Partner	How Long? 9 years
Business Street Address: 2112 W. Laburnum Ave., Ste. 205	Business Telephone: 804.358.9200
Business City, Zip Code: 23227	Business Fax: 804.358.2928
Business E-Mail Address: jcain@dunlappartners.com	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature:  Date: January 15, 2016	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

**NOTE: This application is a public document.**



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## Board of Fire Appeals

### Vacancy Chart

*as of*  
September 11, 2015

At least five (5) members who are qualified by experience and training to rule on matters pertaining to building construction and fire prevention.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
William Willis	All Members of Council	02/28/2016	Yes	Application included	Qualified in building construction and fire prevention

Contact:

William M. Martin, Acting Fire Battalion Chief

Prevention Division

550 E. Marshall Street, Suite 202

Richmond, VA 23219

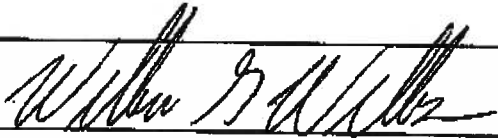
646-0623

[William.martin@richmondgov.com](mailto:William.martin@richmondgov.com)

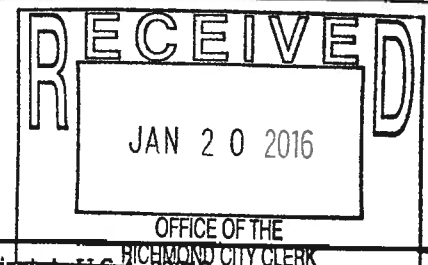


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: Board of Fire Appeals	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Willis	First Name: William
Home Street Address: 10102 Laurel Lakes Dr	Home Telephone: 8043631994
Home City, Zip Code: Glen Allen 23060	Home Fax:
Personal E-Mail Address: william_willis@hotmail.com	
Employer: Virginia Commonwealth University	
Job Title: Fire Safety Engineer	How Long? 18 years
Business Street Address: 1000 E. Marshall St	Business Telephone: 8048287385
Business City, Zip Code: 23298	Business Fax: 8048281773
Business E-Mail Address: wgwilli1@vcu.edu	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature: <u>William G Willis</u>  Date: <u>1/20/15</u> (By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.



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# City Planning Commission

## Vacancy Chart

*as of*  
September 11, 2016

The Planning Commission shall consist of nine (9) members. One member shall be a member of Council who shall be appointed by the Council for a term coincident with their term on Council; one member shall be a member of the Board of Zoning Appeals appointed by the Board of Zoning Appeals for a term coincident with their term on such board; one member shall be the Chief Administrative Officer or an officer or employee of the City designated from time to time by the Chief Administrative Officer; six (6) citizen members shall be qualified voters of the City who hold no office of profit under the City government (one shall be appointed by the Mayor and five appointed by the City Council).

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Jeffrey Sadler	All members of Council	07/08/2016	Yes	No	Citizen & qualified voter
Melvin Law	Mayor Jones	12/14/2015	Yes	Mayor's Office notified	Citizen & qualified voter

### Contact:

Lory Markham, Planner III/Land Use Administrator  
Department of Planning & Development Review  
646-6309



City of Richmond, Virginia  
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITY PLANNING COMMISSION**

Title:

Name: *Melissa E Davis*

Home Address: *002328 W GRACE ST RICHMOND VA 23220*

Home Telephone: *3014662053* Home Fax:

Personal E-Mail Address: *melissa\_davis78@hotmail.com*

Employer:

Job Title:  How Long?

Business Address: *VA*

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☒ No If Yes, Which County?

Are You A City Resident? ☒ No If Yes, Which City Council District? *2* Number of Years? *1*

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☒ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*MBA (Marketing and Strategy), R.H. Smith School of Business, University of Maryland*  
*BA (Sociology), University of Virginia*

Other Community Involvement:

*N/A*

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

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*Fan District Association, member*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

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City of Richmond, Virginia  
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**CITY PLANNING COMMISSION**

Title:

Name:

Home Address:

Home Telephone:  Home Fax:

Personal E-Mail Address:

Employer:

Job Title:  How Long?

Business Address:

Business Telephone:  Ext:  Business Fax:

Business E-Mail Address

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County?  If Yes, Which County?

Are You A City Resident?  If Yes, Which City Council District?  Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*Graduate of the University of Richmond, 2006, Bachelor of Arts degree majoring in English and American Studies.*

*As a longtime resident of the City of Richmond, I am intimately familiar with where the city has been and the opportunities it holds for the future. The City Planning Commission is responsible for developing recommendations on the future expansion and growth of Richmond. My work as a Partner and Co-Founder of Commonwealth Partnerships Group, my work with the Urban Land Institute, and other organizations, I am well positioned to look holistically at projects and capital improvement projects in order to make unbiased recommendations on their merit. Responsible, smart growth in Richmond is of paramount importance.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*None*

Other Community Involvement:



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

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*President, Massey Alliance, VCU Massey Cancer Center*  
*Member, Richmond Business Council Cabinet of the Greater Richmond Chamber of Commerce*  
*Member, Urban Land Institute Richmond Chapter*  
*Member, American Marketing Association Richmond Chapter*  
*Graduate, Leadership Metro Richmond Class of 2015*  
*Graduate, Mentor Richmond Class V*  
*2011 Foundation's Finest Honoree, Virginia Cystic Fibrosis Foundation*  
*Member, Public Relations Society of America Richmond Chapter*

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**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Named one of Style Weekly's Top 40 Under 40 in 2015*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Clean City Commission

## Vacancy Chart

*As of*  
September 11, 2016

Fifteen (15) members appointed by Council, of which nine (9) members shall be from among the eligible voters within each voting district, five (5) members shall be corporate/citizen volunteers, one (1) member shall be the Director of Public Works, or his designee.

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Angie Heyming	All members of Council	06/26/2013	No	Resigned	1 <sup>st</sup> District qualified voter
Andrea Steegmayer	All members of Council	10/22/2015	Yes	Contacted. No response received.	4 <sup>th</sup> District qualified voter
Amy Elisabeth Robins	All members of Council	05/13/2016	Yes	No	5 <sup>th</sup> District qualified voter
Barbara Branch	All members of Council	01/28/2016	Yes	No	7 <sup>th</sup> District qualified voter
Nathan Tersteeg	All members of Council	03/22/2016	Yes	Application included	9 <sup>th</sup> District qualified voter

### Contact:

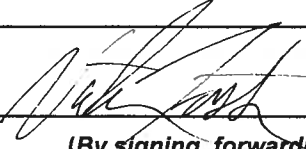
Darlene Mallory, Support Services Mgr./Clean City Commission Coordinator  
Department of Public Works  
3506 N. Hopkins Road  
646-8325

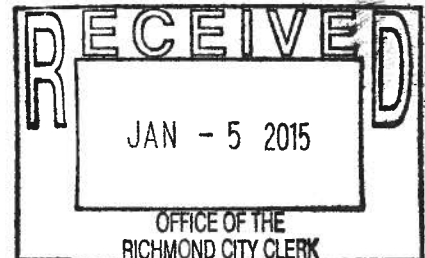




City of Richmond, Virginia  
City Council  
Authorities, Boards, Commissions and Task Forces  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <u>Clean City Commission</u>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: <u>Tersteeg</u>	First Name: <u>Nathan</u>
Home Street Address: <u>6109 Worthington Rd.</u>	Home Telephone: <u>804-402-0338</u>
Home City, Zip Code: <u>Richmond 23225</u>	Home Fax: <input type="text"/>
Personal E-Mail Address: <u>nathantersteeg@gmail.com</u>	
Employer: <u>Virginia Commonwealth University</u>	
Job Title: <u>Art Foundation Advisor</u>	How Long? <u>3 years</u>
Business Street Address: <u>900 Park Ave. Hibbs Hall PO Box 842532</u>	Business Telephone: <u>804-827-8648</u>
Business City, Zip Code: <u>Richmond 23284-2532</u>	Business Fax: <u>804-827-4511</u>
Business E-Mail Address: <input type="text"/>	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county? <input type="text"/>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? <u>9</u> Number of years? <u>5</u>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.   	
Signature: <u></u>	Date: <u>12/28/2015</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	



NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219  
Telephone: (804) 646-7955 • Fax: (804) 646-7736  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

# Green City Commission

## Vacancy Chart

*As of*  
September 11, 2016

The Commission shall consist of **nine (9) members**. The Council shall appoint seven (7) of the members. The Mayor shall appoint two (2) of the members, one of whom shall be the director of a department of the City or such director's designee.

Council shall appoint one person from each of the following categories:

- (1) demonstrated knowledge of and experience with green business and job programs;
- (2) demonstrated knowledge of and experience with energy efficiency and conservation practices and life cycle cost analysis;
- (3) demonstrated knowledge of and experience with green high performance building standards and technology;
- (4) demonstrated knowledge of and experience with green affordable housing;
- (5) demonstrated knowledge of and experience with green infrastructure;
- (6) demonstrated knowledge and experience with renewable energy and renewable portfolio standards;  
and
- (7) demonstrated knowledge of and experience with alternative transportation and alternative fuels.

The mayor shall appoint:

- (8) a director of a department of the City or such director's designee; and
- (9) one citizen.

At least **four** of the **Council appointees shall reside in the city or have their principal place of employment in the city** in accordance with section 2-837 of this Code. The **remaining Council appointees and the Mayor's appointee** who is not a department director **shall not** be subject to the residency requirement or have a principal place of employment in the city. All other aspects of the commission and its membership not addressed in this division shall be governed by Chapter 2, Article V, Division 1 of the City Code.

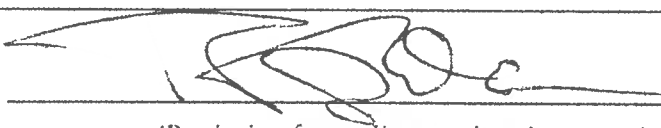
*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Trip Pollard	All members of Council	07/08/2016	Yes	Application included	Green business and job programs
Mark Brandon	Mayor	08/10/2014	Yes	Mayor's Office notified	Citizen representative
James Jackson	Mayor	08/10/2014	No	Mayor's Office notified	Director of a city department or a director's designee

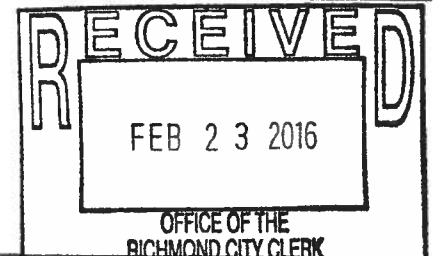


**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces**  
**Reappointment Application**

(Please Print or Type)

Name of Authority, Board, Commission or Task Force: <div style="text-align: center;">Green City Commission</div>	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Trip	First Name: Pollard
Home Street Address: 3800 Darby Dr.	Home Telephone: 804-272-1977
Home City, Zip Code: Midlothian, VA 23113	Home Fax:
Personal E-Mail Address:	
Employer: Southern Environmental Law Center	
Job Title: Director, Land and Community Program	How Long? 23 years
Business Street Address: 530 E. Main St., Suite 620	Business Telephone: 804-343-1090
Business City, Zip Code: Richmond, VA 23219	Business Fax:
Business E-Mail Address: tpollard@selcva.org	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which City Council district? Number of years?	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature:  Date: 2/22/16	
<i>(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)</i>	

NOTE: This application is a public document.



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# Urban Design Committee

## Vacancy Chart

*as of*  
September 11, 2016

The Committee shall consist of ten (10) members who either reside in the City or have their primary place of business in the City. Members shall be appointed by City Council. One (1) of the members of the Committee shall be a registered architect; one (1) shall be a member of a recognized local organization in one of the various fields of static arts; one (1) shall be a member of the faculty of the arts division of a local college or university; one (1) shall be a registered professional engineer; one (1) shall be a business executive or professional; one (1) shall be a registered landscape architect or a person having demonstrated talent in landscape design; one (1) shall be a member of the City Planning Commission; one (1) shall be a member of the Commission of Architectural Review; and two (2) shall be citizens of the City appointed at-large.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Doug Cole	All members of Council	03/11/2016	No	-	City Planning Commission representative
Chris Arias	All members of Council	05/13/2016	Yes	Application included	Citizen of the city appointed at-large
Robert Smith	All members of Council	09/09/2016	Yes	No	Member of the faculty of the arts division of a local college or university

### Contact:

Kathleen Onufer, Executive Staff Assistant  
Planning and Preservation Division  
Department of Community Development  
804-646-5207

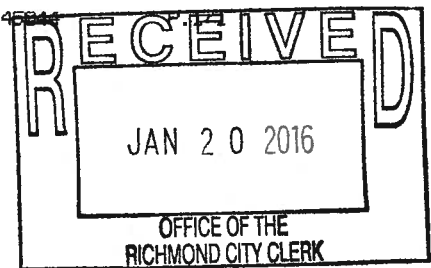
[kathleen.onufer@richmondgov.com](mailto:kathleen.onufer@richmondgov.com)


JAN-20-2016 09:30A FROM:FOX/ARIAS

18002145044

TO:18002145044

*City of Richmond, Virginia*  
*City Council*  
 (Please Print or Type)



Name of Authority, Board, Commission or Task Force: Urban Design committee	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other:	
Last Name: Arias	First Name: Chris
Home Street Address: 3418 Hawthorne Ave.	Home Telephone: 804-387-5344
Home City, Zip Code: Richmond Va 23222	Home Fax:
Personal E-Mail Address: ariasllc@comcast.net	
Employer: self	
Job Title: Architectural designer	How Long? 20yrs
Business Street Address: 3418 Hawthorne Ave.	Business Telephone: 804-387-5344
Business City, Zip Code: Richmond Va 23222	Business Fax:
Business E-Mail Address: ariasllc@comcast.net	
Is your place of employment located in the city of Richmond? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 3rd Number of years? 19	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract.	
Signature:  Date: 1-20-2016	
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

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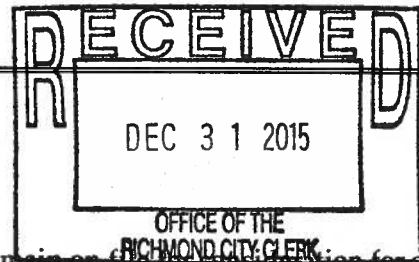
Page 1 of 1

Revised -04/01/14

**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

(Please Print or Type)

<b>Name of Authority, Board, Commission or Task Force:</b>	
Urban Design Committee	
<b>Title:</b> Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
<b>Last Name:</b> Bolecek	<b>First Name:</b> John
<b>Home Street Address:</b> 517 S. Pine St	<b>Home Telephone:</b> 804 6907439
<b>Home City, Zip Code:</b> 23220	<b>Home Fax:</b>
<b>Personal E-Mail Address:</b> johnbolecek@gmail.com	
<b>Employer:</b> Virginia Department of Transportation	
<b>Job Title:</b> Statewide Bicycle and Pedestrian Planner	<b>How Long?</b> 4 years
<b>Business Street Address:</b> 1401 E. Broad St	<b>Business Telephone:</b> 804-371-4869
<b>Business City, Zip Code:</b> 23219	<b>Business Fax:</b>
<b>Business E-Mail Address:</b> john.bolecek@vdot.virginia.gov	
<b>Is your place of employment located in the city of Richmond?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>Is your place of employment located in the county?</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county?	
<b>Are you a city resident?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 5 Number of years? 10	
<b>Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?</b> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. VDOT provides grants for transportation projects to localities.	
<b>Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force:</b>	
Masters in Urban and Environmental Planning from the University of Virginia. Over 10 years experience in urban and transportation planning. My strongsuit is the ability to review complicated transportation designs, plans, and projects and provide helpful technical comments that improve their urban design.	



**NOTE:** This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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**City of Richmond, Virginia**  
**City Council**  
**Authorities, Boards, Commissions and Task Forces Application**

**List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.**

Entity: Highway Safety Commission

Date(s) Served: 11/11/13 to Present

Office(s) Held: Member, and Chairman

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_

Office(s) Held: \_\_\_\_\_

Entity: \_\_\_\_\_

Date(s) Served: \_\_\_\_\_

Office(s) Held: \_\_\_\_\_

**Other community involvement:**

Volunteer with James River Park System and Richmond MORE. Board Member, Groundworks RVA

**OPTIONAL**

**Please list additional information you would like considered, or you may attach your resume or other information.**

Resume attached

☒ **Check this box if your resume is attached.**

**How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?**

Signature: John Bolecek

Date: 12/31/15

*(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)*

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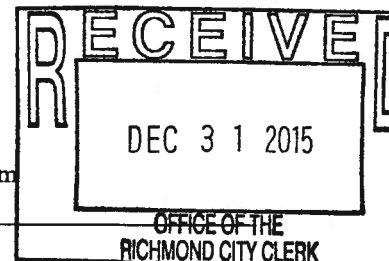
Telephone: (804) 646-7955 • Fax: (804) 646-7736

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**John Bolecek**

517 S. Pine St  
Richmond, Virginia 23220

(804) 690-7439  
johnbolecek@gmail.com



## **EDUCATION**

### **University of Virginia, Charlottesville, Virginia**

- Master of Urban and Environmental Planning, May 2009
- Major Coursework in Transportation Planning and Policy, Infrastructure and Environmental Policy

### **Virginia Commonwealth University, Richmond, Virginia**

- B.S., Cum Laude, December 2005 Major: Urban Studies

### **Sorensen Institute for Political Leadership, Charlottesville, Virginia**

- Graduate of Political Leaders Program, December 2014

### **Computer Skills:**

- Microsoft Office, Word, PowerPoint, Access and Excel; Adobe Suite, InDesign and Photoshop
- ESRI ArcGIS, ArcCatalog, ArcScene, and GPS Technology

## **RELEVANT EXPERIENCE**

### **Statewide Bicycle and Pedestrian Coordinator, Virginia Department of Transportation July 2011 – Present**

- Advise and provide guidance to cities and urban counties to implement multimodal infrastructure and design
- Work with the VDOT Bicycle and Pedestrian Policy Committee to implement the Commonwealth Transportation Board's 2004 *Policy for Integrating Bicycle and Pedestrian Accommodations*
- Serve as the primary liaison on bicycling and pedestrian issues with other state agencies, planning organizations, localities, and the public

### **Policy Analyst, Office of the Secretary, U.S. Department of Transportation January 2010 to July 2011**

- Served as a Policy Analyst on safety, environmental and energy issues in the Office of the Assistant Secretary for Transportation Policy
- Wrote talking points, briefing papers, and policy memos for the Assistant Secretary
- Coordinated various transportation policy issues for the departmental reauthorization proposal
- Worked as a Contracting Officer's Technical Representative for various research grants appropriated by Congress
- Served as a Grant Reviewer for the Federal High Speed Rail Grant Program and a Livability Team Leader in the TIGER discretionary grant review process
- Reviewed and coordinated National Transportation Safety Board recommendations to the department
- Authored the Report to Congress on DOT's Response to National Transportation Safety Board recommendations

### **Course Instructor, Virginia Local Technical Assistance Program November 2008 and March 2009**

- Developed and taught two separate full day courses titled "Bicycle and Pedestrian Program Essentials"
- Discussed planning, funding, design, policy, and law related to bicycle and pedestrian transportation
- 60 attendees were professionals from the Virginia Department of Transportation, Virginia localities, and consulting firms

### **Graduate Level Teaching Assistant, University of Virginia January 2008 to December 2008**

- Teaching Assistant for the Transportation Planning and Policy Course at the University's School of Architecture
- Provided substantial ArcGIS and technical support to both students and professor
- Assisted with 5 Safe Routes to School Plans for separate Charlottesville Elementary Schools, one of which received a grant and is being implemented
- Worked as a team member to create a detailed 200 page University of Virginia Bicycle Plan

### **Governor's Fellow, Virginia Department of General Services June 2006 – July 2006**

- Compiled a multi-state report concerning state land acquisition procedures involving land trusts
- Drafted a report detailing Virginia's land acquisition process and conferred with a wide array of state employees at various levels in state government

## **COMMUNITY INVOLVEMENT**

Chairman, Richmond Highway Safety Commission; Board Member, Groundworks RVA; Volunteer, James River Park System; Volunteer, Richmond MORE





City of Richmond, Virginia  
City Council

Page 1 of 2

**Authorities, Boards, Commissions and Task Forces Application**

(Name of Authority, Board, Commission or Task Force)

**URBAN DESIGN COMMITTEE**

Title: Mr.

Name: David M Sacks

Home Address: 001609 CONFEDERATE AVE 1609 RICHMOND VA 23227

Home Telephone: 804-353-2417

Home Fax:

Personal E-Mail Address: dmsacks@verizon.net

Employer: County of Henrico

Job Title: Community Development Manager

How Long?

Business Address: 004062 CROCKETT ST P.O. HENRICO VA 23273

Business Telephone: 804-501-7611

Ext:

Business Fax:

804-501-7630

Business E-Mail Address: sac01@henrico.us

Is Your Place of Employment Located in the city of Richmond

No

Is your Place of Employment Located in the County?

Yes

If Yes, Which County?

Henrico

Are You A City

Yes

If Yes, Which City Council District?

2

Number of Years?

34

Resident?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

*I possess a Master's Degree in Urban and Regional Planning; provided staff support to both the Richmond UDC and CAR for five years; was instrumental in developing the City Master Plan; am very familiar with all areas of the City and the roll of the UDC; have a good rapport with a large number of City neighborhood and business organizations. I have over 30 years of planning, design, and community development experience.*

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*From approximately 1994 - 2002 served on the Board of Directors of Neighborhood Housing Services of Richmond, Inc. as the City's representative. This is not an official City of Richmond Board, but was a City Council designee.*

Other Community Involvement:

*Have been involved in the following:*

*American Institute of Certified Planners (AICP)*

*American Planning Association*



City of Richmond, Virginia  
City Council

Page 2 of 2

**Authorities, Boards, Commissions and Task Forces Application**

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*Graduate: Commonwealth Management Institute  
Housing Development Finance Professional Certificate  
Adjunct Faculty Member, Virginia Commonwealth University, Richmond, Virginia  
Virginia Chapter American Planning Assoc. Board of Directors (1997-2000)  
Neighborhood Housing Services of Richmond, Inc. Board of Directors (1991-2000)  
Virginia Housing Development Authority Local Government Advisory Committee  
Neighborhood Reinvestment Corporation Mid-Atlantic District Advisory Council  
Travelers Aid Society of Central Virginia: Board of Directors (1987-1993)  
United Way of Greater Richmond, Agency Evaluation Committee (1986-1991)  
City of Richmond Customer Service Steering Committee (1998-2001)  
Executive Board, Mary Munford Elementary School PTA (1999-2001)  
Board of Trustees, Historic Monument Avenue and Fan District Foundation  
Richmond Public Schools Reading Tutor an*

---

**(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.**

*Being a generalist urban planner with design review expertise and experience with development of public projects within the City, along with my understanding of neighborhood issues and concerns, I believe I can bring an unbiased, thorough, and thoughtful perspective in my commitment to the Urban Design Committee. My experience spans issues of land use, historic preservation, environmental quality, housing and community development, and project design and development. My general career path has been as follows: 1983-1985: Regional Planner with the Richmond Regional Planning District Commission; 1985-2006: Urban Planner in various capacities with the City of Richmond ending as Deputy Director of Community Development; 2007-2011: Assistant Director with the Virginia Department of Conservation and Recreation; 2011-present: Community Development Manager with County of Henrico.*

*This application is for one of the citizen members of the committee.*

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**How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?**

*Identified vacancy from review of City Clerk's web pages.*

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**NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.**

# Highway Safety Commission

## Vacancy Chart

*as of*  
September 11, 2016

The commission shall be composed of 12 members as follows:

- (1) A member of the Council.
- (2) Four qualified voters of the city who hold no office of profit with the city.
- (3) Three members with expertise in transportation safety.
- (4) The superintendent of the School Division of the city of Richmond.
- (5) The commanding officer of the Traffic Division of the Department of Police.
- (6) The traffic engineer of the city.
- (7) The director of Public Works.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Fatima Yousofi	All members of Council	02/29/2016	Yes	Resigned	Citizen and qualified voter

**Contact:**

Travis Bridewell, Operations Manager – Traffic Engineering  
Department of Public Works  
646-5745

# Central Virginia Waste Management Authority

## Vacancy Chart

*As of  
September 11, 2016*

The governing body of the City of Richmond, together with the Cities of Petersburg, Colonial Heights, and Hopewell; Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Prince George, Powhatan and the Town of Ashland, **shall appoint at least one of its residents to the Board and may appoint an alternate for each member. The City appoints three (3) residents and three (3) alternates.**

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Larry Boyd	All members of Council	07/25/2015	Yes	Contacted. May have left the area.	Alternate

**Contact:**

Kimberly Hynes, Director of Administration & Finance  
Central Virginia Waste Management Authority  
359-8413

# Maymont Foundation

## Vacancy Chart

*as of*  
September 11, 2016

City representatives on the Board of Directors; the Director of Recreation and Parks, one member of City Council and one member of the City Planning Commission designated by the Mayor.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

Member	Patron	Expiration Date	Eligible for Reappoint.	Interested in Reappoint.	Qualification
Rodney Poole	-	12/31/2011	Yes	Mayoral designee. Mayor's Office notified.	City Planning Commission representative

**Contact:**

Alicia Guillama

Executive Assistant

358-7166 x 312 (o)

[aguillama@maymont.org](mailto:aguillama@maymont.org)

# Urban Forestry Commission

## Vacancy Chart

*As of*  
September 11, 2016

The Commission shall consist of **two (2) non-voting members** and **nine (9) voting members**. The two (2) non-voting members shall be the Director of Public Works and the Director of Community Development, or their designee. Of the nine (9) voting members, the Mayor shall appoint three (3) members and the City Council shall appoint six (6) members. One member shall be a certified arborist, and one member shall be a registered certified landscape architect.

Except for the certified arborist, all voting members shall be residents of the city. No voting member shall be an officer or employee of the City and no member shall hold any contract with the City, or subcontract thereof, to provide goods or services relating to City-owned trees.

*(Assigned to the Land Use, Housing & Education Standing Committee)*

<b>Member</b>	<b>Patron</b>	<b>Expiration Date</b>	<b>Eligible for Reappoint.</b>	<b>Interested in Reappoint.</b>	<b>Qualification</b>
Christopher Catanzaro	All members of Council	04/12/2016	Yes	Not interested	City resident
Janine Lester	All members of Council	04/08/2016	Yes	Contacted. Awaiting response.	Certified arborist
Andrea Almond	All members of Council	09/02/2014	No	Resigned	Certified landscape architect
Elizabeth Barrett	Mayor Jones	11/18/2013	No	Resigned	City resident
Kendra Taylor	Mayor Jones	12/16/2013	No	Resigned	City resident
Lindsay Walton	Mayor Jones	04/26/2014	Yes	Mayor's Office notified	City resident

### Contact:

Douglas Dunlap  
Interim Director of Economic and Community Development  
646-6822