



City of Richmond

Informal Meeting Minutes

900 East Broad Street
Richmond, VA 23219
www.richmondgov.com/cityclerk

Monday, February 8, 2016

4:00 PM

Council Chamber, 2nd Floor - City Hall

Richmond City Council convened in Informal Session on Monday, February 8, 2016, in the Council Chamber located on the second floor of City Hall, 900 East Broad Street.

Councilmembers Present

The Honorable Michelle Mosby, President
The Honorable Chris Hilbert, Vice President
The Honorable Parker Agelasto
The Honorable Jon Baliles
The Honorable Kathy Graziano
The Honorable Cynthia Newbille
The Honorable Ellen Robertson
The Honorable Charles Samuels
The Honorable Reva Trammell

Staff Present

Lou B. Ali, Council Chief of Staff
Lisa Braxton, Assistant City Clerk
Haskell Brown, Deputy City Attorney
Jean V. Capel, City Clerk
Allen Jackson, City Attorney
Candice Reid, Deputy City Clerk

Councilor Michelle Mosby, President of Council, called the meeting to order at 4:11 p.m. and presided.

Upon the President's request, Lisa Braxton, Assistant City Clerk, provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

Snow Management Operation and Update

John Buturla, Interim Deputy Chief Administrative Officer – Operations, and Bobby Vincent, Public Works Deputy Director, provided Council with a presentation and update regarding the city's snow management operation and efforts during the January 22, 2016 snow event. A copy of the presentation has been filed.

Selena Cuffee-Glenn, Chief Administrative Officer, was also available to answer questions regarding snow event preparation, post-storm operations and the budgetary impact.

Mr. Vincent informed Council that the Department of Public Works' current budget does not include a line item for leaf collection services and that the program is managed with departmental savings.

Vice President Chris Hilbert requested that city administration provide Council with information regarding alternative strategies for the leaf collection program.

Councilor Parker Agelasto expressed concern with the leaf collection budget, clearing of snow emergency routes during the recent snow event, the snow plow tracker application on the city's website and towing vendor contracts.

Councilor Ellen Robertson suggested that, in order to correctly allocate funding, changes to the leaf collection policy be adopted prior to FY2017 budget deliberations.

Councilor Cynthia Newbille thanked the Department of Public Works for their efforts during last month's snow event.

Departmental Staffing Levels and Study Update

Johnny McLean, Human Resources Director, informed Council that currently, the Department of Human Resources does not have the manpower nor funding to complete a requested workforce analysis which would require a comprehensive review of over 4500 jobs; he stated that funding will be requested in the FY 2017 budget to procure a vendor for the undertaking of the study.

Councilor Ellen Robertson requested that the staffing study include Council-appointed agencies.

Homeless Services Initiatives

Debra Gardner, Deputy Chief Administrative Officer – Human Services, provided Council with information regarding homelessness; she stated that a community forum will be held on Wednesday, February 10, 2016, at 5:30 p.m., at the Altria Theater, 6 North Laurel Street. A copy of the information has been filed.

Docket Review

Lisa Braxton, Assistant City Clerk, reviewed the following agenda items as indicated:

Consent Agenda:

1. Ord. 2014-093 – to be continued to Monday, May 9, 2016
2. Ord. 2014-217 – to be continued to Monday, February 22, 2016
3. Ord. 2015-199 – to be continued to Monday, February 22, 2016
4. Ord. 2015-232 – to be continued to Monday, February 22, 2016
5. Ord. 2015-233 – retained on the Consent Agenda

City Assessor James Hester and Councilor Ellen Robertson introduced and answered questions regarding Ord. 2015-233.

Councilor Parker Agelasto requested an assessment of late payments on real estate taxes for properties with tax abatements.

6. Ord. 2015-245 – to be continued to Monday, March 14, 2016
7. Ord. 2015-246 – to be continued to Monday, March 14, 2016
8. Ord. 2015-265 – retained on the Consent Agenda
9. Ord. 2015-266 – retained on the Consent Agenda

10. Ord. 2015-267 – retained on the Consent Agenda
11. Ord. 2015-268 – retained on the Consent Agenda
12. Ord. 2016-001 – retained on the Consent Agenda
13. Ord. 2016-002 – retained on the Consent Agenda

Lory Markham, Planning and Development Review City Planner, was available to answer questions regarding Ord. 2016-002.

14. Ord. 2016-003 – retained on the Consent Agenda
15. Ord. 2016-004 – retained on the Consent Agenda
16. Ord. 2016-005 – retained on the Consent Agenda
17. Ord. 2016-006 – retained on the Consent Agenda
18. Ord. 2016-007 – retained on the Consent Agenda
19. Ord. 2016-008 – retained on the Consent Agenda
20. Ord. 2016-009 – retained on the Consent Agenda
21. Ord. 2016-010 – retained on the Consent Agenda
22. Ord. 2016-011 – retained on the Consent Agenda
23. Ord. 2016-012 – retained on the Consent Agenda
24. Ord. 2016-013 – retained on the Consent Agenda

Vice President Chris Hilbert stated that he will be abstaining from voting on Ord. 2016-013 due to a conflict of interest.

25. Ord. 2016-014 – retained on the Consent Agenda
26. Ord. 2016-015 – retained on the Consent Agenda

Vice President Chris Hilbert stated that he will be abstaining from voting on Ord. 2016-015 due to a conflict of interest.

27. Res. 2015-R064 – to be continued to Monday, February 22, 2016
28. Res. 2015-R068 – to be continued to Monday, March 14, 2016
29. Res. 2015-R069 – to be continued to Monday, March 14, 2016
30. Res. 2016-R002 – retained on the Consent Agenda

There were no further comments or discussions concerning Consent Agenda items reviewed.

Regular Agenda:

31. Ord. 2015-192 – to be amended and continued to Monday, February 22, 2016
32. Ord. 2015-263 – retained on the Regular Agenda

Councilor Charles Samuels informed Council that he will be introducing an amendment to Ord. 2015-263 later that evening at the Formal Session of Council.

There were no further comments or discussions concerning Regular Agenda items reviewed.

Other Business

Lenora Reid, Deputy Chief Administrative Officer – Finance and Administration, reported that, currently, the external auditor was conducting substantive testing and that the FY 2015 CAFR was still expected to be completed by the end of February.

Adjournment

There being no further business, the meeting adjourned at 5:51 p.m.