

INTRODUCED: January 11, 2016

AN ORDINANCE No. 2016-010

To authorize the Chief Administrative Officer to accept grant funds in the amount of \$400,000 from the United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention, and to amend the Fiscal Year 2015-2016 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Justice Services by \$400,000 for the purpose of replacing the current juvenile drug court program with a juvenile behavioral health docket program to provide additional services to juvenile offenders with co-occurring mental health and substance abuse disorders.

\_\_\_\_\_  
Patron – Mayor Jones

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Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: FEB 8 2016 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$400,000 from the United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention, for the purpose of replacing the current juvenile drug court program with a juvenile behavioral health docket program to provide additional services to juvenile offenders with co-occurring mental health and substance abuse disorders.

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED:   FEB 8 2016   REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2015, and ending June 30, 2016, by increasing estimated revenues by \$400,000, increasing the amount appropriated for expenditures by \$400,000 and allotting to the Department of Justice Services the sum of \$400,000 for the purpose of replacing the current juvenile drug court program with a juvenile behavioral health docket program to provide additional services to juvenile offenders with co-occurring mental health and substance abuse disorders.

§ 3. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE



O&R REQUEST

DATE: October 26, 2015

EDITION: I

TO: The Honorable Members of City Council

O & R REQUEST

THROUGH: The Honorable Dwight C. Jones, Mayor

[Handwritten signature]

DEC 2 2015

4-4496

Chief Administration Office
City of Richmond

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Debra Gardner, Deputy Chief Administrative Officer of Human Services

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THROUGH: Lenora Reid, Deputy Chief Administrative Officer/ Chief Financial Officer

[Handwritten initials]

THROUGH: Jay A. Brown, Director of Budget and Strategic Planning

JAB 11/30/15

FROM: Rufus Fleming, Director, Justice Services

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RE: Acceptance of United States Department of Justice, Office of Juvenile Justice and Delinquency Programs Grant Funds

ORD. OR RES. No.

DEC 10 2015

PURPOSE: To authorize the Chief Administrative Officer to accept and appropriate grant funds in the amount of \$400,000 for FY16 from the United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention for the purpose of expanding and removing barriers of the existing Richmond Juvenile Drug Court Program.

REASON: To increase the effectiveness of Richmond juvenile drug court by supporting strategies that recognize and engage the family as a valued partner in all components of the program.

RECOMMENDATION: The City's Administration recommends adoption of this ordinance.

BACKGROUND: In 1999, the City of Richmond Juvenile and Domestic Relations Court along with the Department of Justice Services, established the Juvenile Drug Court Program. The Department's goal is to expand the scope and activities of this program by serving youth with co-occurring disorders (mental health and substance use). Thus the program's name was changed to the Juvenile Behavioral Health Docket (JBHD). The docket system initiative aims to increase program enrollment, enrich the aftercare and family engagement practices within the program, upgrade data management and reporting, treat youthful offenders with co-occurring disorders, make JBHD a more viable alternative to standard probation, and evaluate current practices to improve program effectiveness and outcomes. JBHD will replace the current Drug Court Program by targeting the moderate and high risk juvenile offenders.

**FISCAL IMPACT / COST:** The Department of Justice Services is required to provide an “in-kind” match of 25% in the amount of \$133,333.

**FISCAL IMPLICATIONS:** None

**BUDGET AMENDMENT NECESSARY:** None

**REVENUE TO CITY:** The City will be reimbursed \$400,000 from the United States Department of Justice, Office of Juvenile and Delinquency Prevention. This revenue will be placed in the Department of Justice Services Special Fund Budget.

**DESIRED EFFECTIVE DATE:** Upon adoption

**REQUESTED INTRODUCTION DATE:** 12/14/15

**CITY COUNCIL PUBLIC HEARING DATE:** 1/11/16

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Public Safety Committee

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None

**AFFECTED AGENCIES:** Department of Budget, Department of Finance, and Justice Services

**RELATIONSHIP TO EXISTING ORD. OR RES.:** 2015-57-83

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** Statement of Grant Award

**STAFF:** Rhonda Gilmer, Deputy Director  
Department of Justice Services  
804-646-5410



**U.S. Department of Justice**

Office of Justice Programs

*Office of Juvenile Justice and Delinquency Prevention*

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*Office of the Administrator*

Washington, D.C. 20531

October 15, 2015

Gregory Hopkins  
City of Richmond, Virginia  
Justice Services  
900 Eats Broad Street, Room 201  
Richmond, VA 23219-1907

Award Number: 2015-DC-BX-0005

On behalf of the Office of Juvenile Justice Delinquency and Prevention (OJJDP), I want to congratulate you on your federal award! I will be your grant manager for the duration of your project. My role will be to assist you in fulfilling your program goals and objectives throughout the planning, implementation and evaluation phases of your project.

We at OJJDP want you to be successful as you carry out your project's goals and objectives. To ensure that you have a good start, we have a new structure in place that requires all new grantees to engage with the training and technical assistance provider, the National Council of Juvenile and Family Court Judges (NCJFCJ) upon the start of their proposed project. NCJFCJ will conduct an initial site visit to each of the new grantees. Each site visit will be two days in length and includes individual team interviews, court and staffing observation, individualized feedback, and a day long training/strategic planning session. It is anticipated that the initial site visit will take place before June 30, 2016, depending on the grantees' availability. Please look for a separate email from me introducing you to your site liaison from NCJFCJ.

Your first priority will be to work toward the final approval of your budget. In the coming days, I will be emailing you to walk through that process and satisfy any requirements set forth by our Office of the Chief Financial Officer (OCFO). OJJDP is aware that due to the increase in funding awarded to you, there might be a need for a request to reduce or waive the match requirement. If so, you must do the following:

- 1) Request in writing on your organization and/or agency letterhead, a reduction or waiver for the required match. This request must be made by the authorized representative on your grant award.
- 2) The request must state the reason for the reduction in or waiver of the match requirement. This should not simply state that it creates financial hardship. You must provide a more detailed justification.
- 3) Submit to me and it will be reviewed by this program office for approval.

Please note that you should not request a reduction or waiver of the match requirement unless it is necessary and you can fully justify the reason for the request.

Once your budget is approved, you can begin to work on your proposed project. **Please note:** you should not plan to spend any money until you receive a final approval of your budget.

Lastly, as a federal grantee, it is important to communicate any project or personnel changes to me immediately; and to remain compliant with federal regulations in all of your activities and project milestones. We have a variety of resources available, including the Financial Guide, a concise handbook and "how-to" guide on all financial matters; and TTA 360, a centralized training and technical assistance (TTA) request system which offers a single point-of-entry to access the full range of training and services for grantees.

I have included Customer Service numbers if you need assistance with the Grant Management System or would like to speak with someone regarding a budget matter; you'll want to keep this information handy during the duration of your grant:

Grants Management System: 888-549-9901 (option 3); [GMS.HelpDesk@ojp.usdoj.gov](mailto:GMS.HelpDesk@ojp.usdoj.gov)

Office of the Chief Financial Officer: 800-458-0786 (option 2); [ASK.OCFO@usdoj.gov](mailto:ASK.OCFO@usdoj.gov)

**Please note:** Should you decide to contact any of the above parties for assistance, please notify me so that I will be kept informed on all grant-related activity. **Please reference your award number on all emails, voicemails and correspondence.**

If you have any questions about the above-referenced items, or would like additional guidance on getting started, I may be reached by email: [Leanetta.Jessie@ojp.usdoj.gov](mailto:Leanetta.Jessie@ojp.usdoj.gov) or phone at (202) 532-0152.

Again, congratulations on your federal award, I look forward to working with you.

Sincerely,

Leanetta Jessie  
Program Manager  
U.S. Department of Justice  
Office of Justice Programs  
Juvenile Justice System Improvement

Cc: Selena Cuffee-Glenn , Authorized Representative  
Tina Y Rollins, Financial Point of Contact

# Office of Juvenile Justice and Delinquency Prevention

<b>Award Title:</b> The Juvenile Behavioral Health Docket	
<b>Award Description:</b>	
<p>The Office of Juvenile Justice and Delinquency Prevention (OJJDP) envisions a nation where our children are healthy, educated, and free from violence. If they come into contact with the juvenile justice system, the contact should be rare, fair, and beneficial to them. To meet this vision, this program will focus on increasing the effectiveness of juvenile drug courts by: (1) supporting programs or strategies that recognize and engage the family as a valued partner in all components of the program; (2) supporting local training programs or teams that educate practitioners and their families to meet the needs of the adolescent client and include adolescent brain development, integrated treatment, trauma-informed care, cultural competency, and strong judicial interaction; (3) supporting the development of local programs that will engage stakeholders and build or enhance partnerships among judges, representatives from behavioral health treatment programs, juvenile justice, social services, school and vocational training programs, law enforcement, probation, prosecution, defense, and community organizations; (4) supporting existing juvenile drug courts to monitor and evaluate current practices to develop strategies to create policies and procedures that will address and provide solutions to identified local barriers and (5) developing and implementing data management systems, including disaggregated data by race and ethnicity of participants.</p> <p>The Richmond Juvenile Drug Court (RJDC) will use funding to enhance and expand its existing juvenile drug court program. RJDC proposes to implement The Juvenile Behavioral Health Docket (JBHD). The docket system initiative aims to increase program enrollment, enrich the aftercare and family engagement practices within the program, upgrade data management and reporting, make drug court a more viable alternative to standard probation, and evaluate current practices to improve program effectiveness and outcomes. JBHD will replace the current Drug Court Program by targeting the moderate and high risk juvenile offenders. The project will begin with a study of existing practices that will include a survey of current, evidence based practices in juvenile drug courts. The evaluation will generate specific strategies for expanding drug court enrollment by engaging stakeholders (including juvenile offenders, their families, defense attorneys, Commonwealth's Attorney, probation officers and city justice professionals). The JBHD project will increase family engagement by significantly enhancing the aftercare portion of the program and the existing case management system will be reviewed and modified based on the evaluation results. CA/NCF</p>	
<b>Awardee Name:</b> City of Richmond, Virginia	<b>Award Number:</b> 2015-DC-BX-0005
<b>Solicitation Title:</b> OJJDP FY 15 Juvenile Drug Courts Addressing Systematic Barriers Program	<b>Fiscal Year:</b> 2015
<b>Supplement Number:</b> 00	<b>Amount:</b> \$400,000.00
<b>Earmark:</b> No	<b>Recovery Act:</b> No
<b>State/Territory:</b> VA	<b>County:</b> Richmond
<b>Congressional District:</b> 03	<b>Award Status:</b> Open