

INTRODUCED: December 14, 2015

AN ORDINANCE No. 2015-267

To authorize the Chief Administrative Officer to accept funds in the amount of \$53,350 from the Virginia Department of Emergency Management; to transfer \$53,350 in matching funds from the Fiscal Year 2015-2016 General Fund Budget, Department of Fire and Emergency Services account; and to appropriate the total amount of \$106,700 to the Fiscal Year 2015-2016 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Fire and Emergency Services by \$106,700 for the purpose of increasing awareness in emergency preparedness and providing foam team training for fire and emergency services personnel.

\_\_\_\_\_  
Patron – Mayor Jones

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: FEB 8 2016 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is authorized to accept funds in the amount of \$53,350 from the Virginia Department of Emergency Management for the purpose of increasing awareness in emergency preparedness and providing foam team training for fire and emergency services personnel.

AYES:            9            NOES:            0            ABSTAIN: \_\_\_\_\_

ADOPTED:   FEB 8 2016   REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

§ 2. That matching funds in the amount of \$53,350 are hereby transferred from the General Fund Budget, Department of Fire and Emergency Services account for the fiscal year commencing July 1, 2015, and ending June 30, 2016.

§ 3. That the funds received together with the matching funds transferred are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2015, and ending June 30, 2016, by increasing estimated revenues by \$106,700, increasing the amount appropriated for expenditures by \$106,700 and allotting to the Department of Fire and Emergency Services the sum of \$106,700 for the purpose of increasing awareness in emergency preparedness and providing foam team training for fire and emergency services personnel.

§ 4. This ordinance shall be in force and effect upon adoption.



CITY OF RICHMOND  
INTRACITY CORRESPONDENCE

4-4435  
O & R REQUEST

NOV 18 2015

Chief Administration Office  
City of Richmond

DATE: November 13, 2015

TO: The Honorable Members of City Council

THROUGH: Dwight C. Jones, Mayor

THROUGH: Selena Cuffee-Glenn, Chief Administrative Officer

THROUGH: Lenora Reid, Deputy Chief Administrative Officer of Finance and Administration

THROUGH: Jay Brown, Director of Budget and Strategic Planning

FROM: Robert A. Creecy, Fire Chief, Richmond Fire and Emergency Services

RE: Proposed acceptance of funds for Richmond Fire and Emergency Services

ORD/RES #: To Amend Ordinance #2015-57-83

**PURPOSE:** To authorize the Chief Administrative Officer to accept funds in the amount of \$53,350 from the Virginia Department of Emergency Management and to appropriate \$106,700 to the City of Richmond Department of Fire and Emergency Services FY2016 Special Funds Budgets for the purpose of foam team training for fire and emergency service personnel.

**REASON:** The City of Richmond's Fire and Emergency Services seeks approval for funds in the amount of \$53,350 awarded by the Virginia Department of Emergency Management.

**RECOMMENDATION:** It is recommended that this funding is accepted and appropriated to the City of Richmond Department of Fire and Emergency Services Special Fund Budget for FY2016.

**BACKGROUND:** The grant initiative was awarded with the full support of the Virginia Department of Emergency Management for provision materials needed for community training and preparedness. This project seeks to provide foam training to enhance capability to effectively respond to a "Flammable Liquid Unit Train" incident in a coordinated effort to protect the public and the environment. This project will develop and provide technical expertise that can be available statewide by calling for a hazardous materials response. Funding would provide training for fire and emergency service personnel for the region.

**FISCAL IMPACT/COST:** The total amount of this award is \$106,700 including \$53,350 in matching funds allocated in the City of Richmond Department Fire and Emergency Services general fund operating budgets.

DEC 10 2015

OFFICE OF THE CITY CLERK



# CITY OF RICHMOND

## INTRACITY CORRESPONDENCE

**FISCAL IMPLICATIONS:** Acceptance of this award will allow the City of Richmond Department of Fire and Emergency Services to generate increasing interest in preparedness that must be capitalized on by the region.

**BUDGET AMENDMENT NECESSARY:** Yes to amend Special Fund Ordinance #2015-57-83

**REVENUE TO THE CITY:** The City will receive a total of \$53,350 in grant funds from the Virginia Department of Emergency Management to be appropriated to the FY2016 Special Fund Budget.

**DESIRED EFFECTIVE DATE:** Upon adoption.

**REQUESTED INTRODUCTION DATE:** December 14th, 2015

**CITY COUNCIL PUBLIC HEARING DATE:** January 11th, 2015

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Public Safety

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** N/A

**AFFECTED AGENCIES:** The Department of Finance, the Department of Budget and Strategic Planning and the City of Richmond Fire and Emergency Services.

**RELATIONSHIP TO EXISTING ORD.OR RES.:** Adopted Special Fund Ordinance #2015-57-83

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** Grant Award Letters

**STAFF:** Fire Chief Robert A. Creecy, 804-646-6671



**COMMONWEALTH of VIRGINIA**  
*Department of Emergency Management*

JEFFREY D. STERN PH.D.  
State Coordinator

CURTIS C. BROWN  
Chief Deputy Coordinator

BRETT A. BURDICK  
Deputy Coordinator

November 5, 2015

10501 Trade Court  
North Chesterfield, Virginia 23236-3713  
(804) 897-8500  
(TDD) 874-2417  
FAX (804) 897-8508

Ms. Selena Cuffee-Glenn  
Chief Administrative Officer  
Richmond City  
900 E. Broad Street, Suite 201  
Richmond, VA 23219

RE: FY 2014 Supplemental Emergency Management Performance Grant

Dear Ms. Cuffee-Glenn:

The Virginia Department of Emergency Management (VDEM) is pleased to announce the allocation of the **2014 Emergency Management Performance Grant (EMPG) (CFDA # 97.042)** from the U. S. Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA). Appropriation Authority for this program is *the Department of Homeland Security Appropriations Act, 2014 (Public Law 113-76)*. Your locality has been allocated funding for:

Project Title: Foam Team Training

Federal Grant Allocation:	\$53,350.00	
Recipient's Required Cost Share/Match Amount:		\$53,350.00
Total Project:	\$106,700.00	

The purpose of the EMPG Program is to make grants to states to assist state and local governments in preparing for all hazards as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act* (42 U.S.C. 5121 et seq.). Title VI of the *Stafford Act* authorizes FEMA to make grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from hazards and to vest responsibility for emergency preparedness jointly in the federal government, states, and their political subdivisions. The federal government, through the EMPG Program, provides necessary

*"Working to Protect People, Property and Our Communities"*

Ms. Selena Cuffee-Glenn  
Page 2  
November 5, 2015

direction, coordination, and guidance, and provides necessary assistance, as authorized in this title so that a comprehensive emergency preparedness system exists for all hazards.

The obligation period for this program is **October 1 to July 31, 2016**. Reimbursements may be requested for items procured during this period consistent with the project intent. As a reminder, organizations that spend more than \$750,000 in DHS funds during a fiscal year are subject to an independent audit per OMB circular A-133.

All projects must comply with Environmental and Historic Preservation (EHP) requirements. Sub-recipients must not obligate and/or expend any (federal and/or non-federal matching) funds on any project having the potential to impact environments planning and historical preservation resources without the prior approval of FEMA. A current EHP review evaluation form must be submitted as part of the VDEM application. For more information, please visit <http://www.vaemergency.gov/em-community/grants/> or contact your grant specialist.

All applicants are required to submit a completed VDEM grant package and the electronic grants on-line budget application. In order to complete the on-line budget, please follow these instructions:

**Step 1: Please go on-line to the eGMS Grants System at <https://www.ttegms.com/virginia/login.cfm>. After logging in, you will see a welcome screen. Click on Grant Management and then on Budget Application from the drop-down menu. Click the link named 2014 Supplemental Local Emergency Management Performance Grant (SLEMPG) to complete your on-line budget application.**

**Step 2: The remaining required forms are attached and can also be found on VDEM's website and in the eGMS. Below is a list of the documents that comprise the VDEM grant application package:**

- **Online Budget ([eGMS](#))**
- **POC [Form](#)**
- **EHP Evaluation [Form](#)**
- **Grant Assurances [Form](#)**
- **FEMA 20-16C [Form](#)**
- **SF-LLL – Certification Regarding Lobby [Form](#)**

In FY 2014, the federal share of the cost of an activity carried out using funds made available under the program shall not exceed 50% of the total budget. Cost match (cash or in-kind) requirement, as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act* (Public Law 93-288), as amended, 42 U.S.C. 5121-5207, specifically, Title VI, sections 611(j) and 613. Unless otherwise authorized by law, federal funds cannot be matched with other federal funds.

Ms. Selena Cuffee-Glenn  
Page 3  
November 5, 2015

FEMA administers cost matching requirements in accordance with 44 CFR §13.24, which is located at [http://www.access.gpo.gov/nara/cfr/waisidx\\_07/44cfrv1\\_07.html](http://www.access.gpo.gov/nara/cfr/waisidx_07/44cfrv1_07.html), or 2 CFR §215.23, which is located at [http://www.access.gpo.gov/nara/cfr/waisidx\\_07/2cfrv1\\_07.html](http://www.access.gpo.gov/nara/cfr/waisidx_07/2cfrv1_07.html). To meet matching requirements, the grantee contributions must be reasonable, allowable, allocable, and necessary under the grant program and must comply with all federal requirements and regulations.

All successful applicants for all DHS grant and cooperative agreements are required to comply with DHS Standard Administrative Terms and Conditions available <http://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>. Upon approval of an application, the award will be made in the form of a grant. The date the approval of award is entered in the system is the "award date." Notification of award approval is made through the eGMS Grants System through an automatic e-mail to the sub-grantee point of contact listed in the initial application. Follow the directions in the notification to accept your award documents. The authorized grant official should carefully read the award package for instructions on administering the grant and to learn more about the terms and conditions associated with responsibilities under federal awards.

Sub-grantees are obligated to submit progress reports as a condition of their award acceptance. Subgrantee Quarterly Reports must be submitted to the VDEM Grant Administrator on a quarterly basis through email. The Subgrantee Quarterly Report is available at <http://www.vaemergency.gov/em-community/grants/all-grant-forms>. Sub-grantees are required to report on progress towards implementing plans described in their application. Within 30 days after the end of the period of performance sub-grantees must submit a final progress report detailing all accomplishments throughout the period of performance.

Please review and sign the required documents and return them to the Grants Management Office by December 1, 2015. If you have any questions regarding this award, please contact Jocelyn Bagby at the VDEM Grants Management Office at (804) 897-9766.

Sincerely,



Jeffrey D. Stern Ph.D.

JDS/jb

c: Capt. Darl Jewell, Deputy Fire Marshal  
Ms. Eileen Tarr, Acting Chief Regional Coordinator, Region I