

INTRODUCED: February 9, 2015

AN ORDINANCE No. 2015-35

As Amended

To amend City Code § [~~2-224~~] 2-184, concerning the City Auditor, and City Code § [~~2-543~~] 2-153, concerning the duties of the Department of Information Technology, for the purpose of prescribing that the main internet webpage of each department or other agency include a link to audit reports and information concerning the status of implementations of audit recommendations.

Patron – Mr. Samuels

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: MAR 9 2015 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That section [~~2-224~~] 2-184 of the Code of the City of Richmond [~~(2004)~~] (2015) be and is hereby **amended** and reordained as follows:

Sec. [~~2-224~~] 2-184. City auditor requests for audits and projects; office space; webpage.

(a) The members of the city council shall make all requests for audits and projects to be performed by the city auditor on a form prescribed by the council chief of staff. The form shall require a fiscal impact statement for the audit or project, an indication of the priority level requested by the requesting council member and an indication of the priority level assigned by

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: JAN 11 2016 REJECTED: _____ STRICKEN: _____

the two city council members on the audit committee or the city council, as applicable. Each request shall be approved by the two city council members on the audit committee. However, if one or both of the two council members on the audit committee decline to approve the request, such request may be appealed to the city council, and the council may, by a motion adopted during a meeting of the council, approve the request.

(b) The chief administrative officer shall ensure that the city auditor is furnished with sufficient office space to house the staff who will be assigned to perform the functions of the city auditor.

(c) The department of information technology shall maintain on the webpage of the office of the city auditor a subsidiary webpage entitled “reports issued” for the purpose of providing an internet location at which all audit reports and all inspector general reports issued since January 1, 2012, are electronically published for public review. The city auditor shall furnish the department of information technology with such information as may be necessary for the department of information technology to ensure that the “reports issued” subsidiary webpage includes, for each audit report, the number of agreed-upon audit recommendations and the number of such recommendations that have been implemented, updated on a semiannual basis.

§ 2. That section [~~2-543~~] 2-513 of the Code of the City of Richmond [~~(2004)~~] (2015) be and is hereby **amended** and reordained as follows:

Sec. [~~2-543~~] 2-513. Duties.

(a) The department of information technology shall be responsible for providing centralized data processing and telecommunications services and the development of a central information system for use of all city agencies and for the public schools when requested to do so by the school board.

(b) The department of information technology shall be responsible for the management of mailing, messenger, duplicating or printing services.

(c) The department of information technology shall be responsible for including on the main internet webpage of each department or other agency established pursuant to law a hyperlink to the “reports issued” subsidiary webpage on the main internet webpage of the office of the city auditor and ensuring that the hyperlinks on all such main internet webpages shall have the same name, which shall clearly indicate that the hyperlink will direct the viewer to audit reports and the status of the implementation of audit recommendations.

§ 3. That the hyperlinks and information required to be included on City webpages by this ordinance shall be included or posted no later than July 1, [~~2015~~] 2016.

§ 4. This ordinance shall be in force and effect upon adoption.



Richmond City Council

The Voice of the People

Richmond, Virginia

Office of the Council Chief of Staff

Ordinance/Resolution Request

TO Allen Jackson, Richmond City Attorney
Richmond Office of the City Attorney

THROUGH Lou Brown All *LB*
Council Chief of Staff

FROM Meghan Brown, Council Budget Analyst *MKB*

COPY Mr. Charles R. Samuels, 2nd District Council Member
Haskell Brown, Deputy City Attorney
Vincent Jones, Deputy Council Chief of Staff *V. Jones*
Marianne Pitts, 2nd District Liaison

DATE January 26, 2015

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TITLE Require Publication of Internal Audit Recommendations on Auditor's Office Website and a Link to the Information on Each Department's Front Webpage

RECEIVED
JAN 28 2015

OFFICE OF CITY ATTORNEY

This is a request for the drafting of an Ordinance Resolution

REQUESTING COUNCILMEMBER/PATRON

Councilman Samuels

SUGGESTED STANDING COMMITTEE

Government Operations

ORDINANCE/RESOLUTION SUMMARY

The patron requests an ordinance to establish a new section in the City Code to require the CAO or designee to include on each department or agency's front webpage on the City's website a link that forwards the user to the "Reports Issued" page on the City Auditor's website. The City Auditor's Office shall report next to each issued report the number of agreed-upon audit recommendations and the number of implemented recommendations. This information shall be updated on a bi-annual basis. Posting of this information shall begin starting July 1, 2015 or earlier as the information is feasible to be posted by the City Auditor's Office.

BACKGROUND

"Transparency" is government's obligation to share information with residents, which may be needed to make informed decisions and hold officials accountable. Governments that take a proactive approach in disclosing information hold themselves accountable to constituents.

The City's Internal Auditor's Office regularly discloses a wide variety of ways to improve government programs and operations through their audit recommendations. When an audit recommendation is made, the department or agency has the responsibility for implementing it. Acceptance of a recommendation does not ensure results; effective implementation does, hence the need for more transparency, monitoring and follow up.

The patron's proposal would require the City to include on each department or agency front webpage on the City's website a link that forwards the user to the "Reports Issued" page on the City Auditor's website. The City Auditor's Office shall report, for each issued report, the number of agreed-upon audit recommendations and the number of implemented recommendations. This information shall be updated on a bi-annual basis.

The link on each department or agency webpage should be the same and labeled: "Internal Audit Reports and Audit Recommendation Status" or something equivalent, which shall be consistent across all City agencies, departments or offices.

FISCAL IMPACT STATEMENT

Fiscal Impact Yes No

Budget Amendment Required Yes No

Estimated Cost or Revenue Impact \$

Fiscal Summary:

There will be additional staff time for the City Auditor's Office to gather the information, review it for accuracy and coordinate with Department of Information Technology staff to get the information loaded onto the City's website. It will also take staff time for the Department of Information Technology to establish and post a link to each department and agency webpage. It is expected that these costs will be covered in the impacted department or agency's current operating budget.

Attachment/s Yes No

Richmond City Council Ordinance/Resolution Request Form/updated 10.5.2012 /ss