



## City of Richmond

### Minutes - Draft

#### Public Safety Standing Committee

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Monday, October 27, 2015

5:00 PM

Council Chamber, 2nd Floor - City Hall

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#### **Committee Members and Staff in Attendance**

The Honorable Reva Trammell ~ Chair  
The Honorable Chris Hilbert ~ Vice Chair  
The Honorable Charles Samuels ~ Member  
Jean V. Capel, City Clerk  
Greg Lukanuski, Assistant City Attorney  
Alexander Rawles, Boards and Commissions Administrator  
Faye Smith, Sr. Assistant City Clerk  
Steve Taylor, Council Policy Analyst

#### **Call to Order**

Chair Reva Trammell called the meeting to order at 5:06 p.m. and presided.

#### **Chamber Evacuation Plan and Citizen Speaker Guidelines**

Faye Smith, Senior Assistant City Clerk, provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines and conduct during the meeting.

#### **Public Comment Period**

There were no public comments.

#### **Approval of Minutes**

The minutes of July 28, 2015 were approved ~ Motioned by Committee member Charles Samuels and seconded ~ Vote 3/0.

#### **Presentation(s)**

There were no presentations.

#### **Discussion Item(s)**

#### **City's Inclement Weather Policy - Notices to Employees Status Update & Community Assisted Public Safety (CAPS) Update**

Keith Rogers, Senior Assistant, Chief Administrative Office, informed the committee that the city's chief administrative officer requested that updates concerning the city's inclement weather policy

and the city's Community Assisted Public Safety (CAPS) program be delayed until the November 24, 2015 Public Safety Standing Committee meeting. Mr. Rogers requested that specific questions be sent to him regarding the inclement weather policy to ensure that city administration responds to the committee's concerns.

### **Paper(s) for Consideration**

**Vice Chair Chris Hilbert moved to forward the following papers to City Council with the recommendation to continue to the November 24<sup>th</sup> Public Safety Standing Committee meeting; which was seconded and approved ~ Vote 3/0:**

**ORD. 2015-189** To amend City Code § 46.1-69, concerning inspection reports for fire prevention systems, for the purpose of requiring persons or firms testing or inspecting fire prevention systems to be certified and qualified to provide such testing or inspecting services.

**Patron** Mayor Jones

**ORD. 2015-190** To amend City Code § 46.1-3, concerning the authority of the fire code official at fires and other emergencies, for the purpose of authorizing the fire code official to regulate open burning.

**Patron** Mayor Jones

**ORD. 2015-197** To amend City Code § 46.1-51, concerning permit issuance to engage in or conduct a certain business, enterprise or activity, for the purpose of adding a separate permit for thermal pest control treatment, and to amend ch. 46.1, art. V, div. 3 of the City Code, concerning amendments to the fire prevention code, by adding therein a new section 46.1-63, for the purpose making it unlawful for any person to use or operate a temporary heat source to heat the interior of a building, structure or premise to a temperature above 100 degrees Fahrenheit for pest control treatment purposes unless such person has complied with certain conditions.

**Patron** Mayor Jones

**ORD. 2015-205** To amend ch. 46.1, art. V, div. 3 of the City Code, by adding therein a new section 46.1-64, concerning maximum standpipe outlet pressure, for the purpose of regulating the maximum outlet pressure for firefighting standpipe systems.

**Patron** Mayor Jones

**ORD. 2015-206** To amend City Code § 46.1-51, concerning permit issuance to engage in or conduct a certain business, enterprise or activity, for the purpose of removing the fee for the exception that a tank may be abandoned if empty and increasing the fee for filling or removing residential heating oil tanks of less than 1,100 gallon size, and to amend City Code § 46.1-53, concerning the removal and closure of underground storage tanks, for the purpose of removing the exception that a tank may be abandoned if empty and to require soil testing to determine the contents of the tank.

**Patron** Mayor Jones

**ORD. 2015-207** To amend ch. 46.1, art. V, div. 3 of the City Code, by adding therein a new section 46.1-62, concerning fire escape examination and maintenance, for the purpose of requiring the examination and maintenance of all fire escapes on buildings within the city.  
**Patron** Mayor Jones

**Committee member Charles Samuels moved to forward the following paper to City Council with the recommendation to continue to the November 24<sup>th</sup> Public Safety Standing Committee meeting, which was seconded and approved ~ Vote 3/0:**

**ORD. 2015-187** To amend and reordain City Code §§ 2-1080 and 2-1080.2, concerning the composition and terms of office for the Clean City Commission and the organization of and reporting requirements for the Clean City Commission, respectively, for the purposes of increasing the membership of the Commission from 15 members to 17 members, clarifying that the Director of Public Works shall serve as an ex officio member of the Commission and increasing the number of members that shall constitute a quorum from eight to nine members.  
**Patron** Ms. Trammell

*Alexander Rawles, Boards and Commission Administrator, introduced Ord. No. 2015-187 requesting a continuation of the proposed legislation to allow the City Attorney's Office an opportunity to review other avenues without increasing the membership of the commission.*

**Committee member Charles Samuels moved to forward the following paper to City Council with the recommendation to approve, which was seconded and approved ~ Vote 3/0:**

**ORD. 2015-188** To authorize the Chief Administrative Officer to accept funds in the amount of \$22,428.90 from the Virginia Department of Health's Office of Emergency Medical Services; to transfer \$4,410.90 from the Fiscal Year 2015-2016 General Fund Budget, Fire and Emergency Services account; and to appropriate the total amount of \$26,839.80 to the Fiscal Year 2015-2016 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Fire and Emergency Services by \$26,839.80 for the purpose of providing funding for the purchase of emergency medical supplies.  
**Patron** Mayor Jones

*Fire Marshal David Creasy, Fire and Emergency Services, introduced Ord. No. 2015-188 stating that the purpose of the funds indicated in the proposed legislation is to allow the department to purchase emergency medical supplies.*

**Committee member Charles Samuels moved to forward the following paper to City Council with the recommendation to approve, which was seconded and approved ~ Vote 3/0:**

**ORD. 2015-219** To authorize the Chief Administrative Officer to accept grant funds in the amount of \$68,740.00 from the Office of the Attorney General of Virginia and to appropriate the increase to the Fiscal Year 2015-2016 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of

Police by \$68,740.00 for the purpose of purchasing equipment for the Department of Police.

**Patron** Mayor Jones

*Major Sydney Collier, Richmond Police Department, introduced **Ord. No. 2015-219** and answered questions from Committee members.*

## **Discussion Item(s) ~ Continued**

### **Board Vacancies**

Alexander Rawles, Boards and Commissions Administrator, reviewed the following board applications for the Committee's consideration:

#### **Capital Area Alcohol Safety Action Program Policy Advisory Board**

Carlton G. Edwards, Sr. – Reappointment

Kelly S. Miles

Robert J. Windle

Vice Chair Chris Hilbert requested the number of terms that Mr. Edwards has served on the board and how many additional terms is he eligible to serve.

Mr. Rawles advised Vice Chair Hilbert that he will research the information and get back to him.

Committee member Charles Samuels moved to forward the Capital Area Alcohol Safety Action Program Policy Advisory Board applications to the November 2<sup>nd</sup> Organizational Standing Committee meeting for consideration, which was seconded and adopted ~ Vote 3/0.

#### **Community Criminal Justice Board (CCJB)**

Michael N. Herring (Attorney of the Commonwealth) – Reappointment

Tra'Quann L. Buskey

Eric English

Maya Simpkins

Committee member Charles Samuels asked if Deputy Chief Eric English would be appointed to the CCJB as the chief of police designee.

Victoria Pearson, General Counsel, Richmond Police Department, informed Committee member Samuels that she will check with Police Chief Alfred Durham and get back to him.

Committee member Samuels moved to continue CCJB appointment applications to the November 24<sup>th</sup> Public Safety Standing Committee meeting, which was seconded and approved ~ Vote 3/0.

Vice Chair Chris Hilbert moved to forward the CCJB reappointment application of Michael Herring to City Council with the recommendation to approve, which was seconded and approved ~ Vote 3/0.

**Richmond Ambulance Authority (RAA)**

Dr. Joseph W. Boatwright, III (Reappointment)

Matthew A. Conrad

Dr. Susangeline Strickland (Reappointment)

Committee member Charles Samuels moved to forward the RAA appointment/reappointments applications for Dr. Joseph Boatwright, Matthew Conrad and Dr. Strickland to City Council with the recommendation to approve, which was seconded and approved ~ Vote 3/0.

*A copy of the material provided has been filed.*

**Staff Report**

Steve Taylor, Council Policy Analyst, distributed the October staff report to the committee.

*A copy of the material provided has been filed.*

**Adjournment**

There being no further business, the meeting adjourned at 5:43 p.m.

**Next Meeting: Tuesday, November 24, 2015 - 5:00 p.m., Council Chamber, 2<sup>nd</sup> Floor - City Hall**  
**Staff Contact: Faye Smith, 804-646-7955, [faye.smith@richmondgov.com](mailto:faye.smith@richmondgov.com)**