

INTRODUCED: September 28, 2015

AN ORDINANCE No. 2015-219-213

To authorize the Chief Administrative Officer to accept grant funds in the amount of \$68,740.00 from the Office of the Attorney General of Virginia and to appropriate the increase to the Fiscal Year 2015-2016 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Police by \$68,740.00 for the purpose of purchasing equipment for the Department of Police.

Patron – Mayor Jones

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: NOV 9 2015 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer, for and on behalf of the City of Richmond, is hereby authorized to accept funds in the amount of \$68,740.00 from the Office of the Attorney General of Virginia for the purpose of purchasing equipment for the Department of Police.

§ 2. That the funds received are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2015, and ending June 30, 2016, by increasing estimated revenues by \$68,740.00, increasing the amount appropriated for expenditures by \$68.740.00, and allotting

AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: NOV 9 2015 REJECTED: _____ STRICKEN: _____

to the Department of Police the sum of \$68,740.00 for the purpose of purchasing equipment for the Department of Police.

§ 3. This ordinance shall be in force and effect upon adoption.

4-4041
RECEIVED

SEP 18 2015

O & R REQUEST

AUG 26 2015



OFFICE OF CITY ATTORNEY
CITY OF RICHMOND
INTRACITY CORRESPONDENCE

Chief Administration Office
City of Richmond

O&R REQUEST

DATE: August 18, 2015

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: Dwight C. Jones, Mayor

THROUGH: Selena Cufee-Glen, Chief Administrative Officer

THROUGH: Lenora Reid, DCAO Finance and Administration

THROUGH: Jay A. Brown, Ph.D., Director of Budget and Strategic Planning

FROM: Alfred Durham, Chief of Police

RE: Acceptance of funds to purchase equipment for the Richmond Police Department

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer to accept the grant award from the Office of the Attorney General in the amount of \$68,740.00 and appropriate the increase to the Richmond Police Department Special Funds Budget for the fiscal year 2016 to purchase equipment for the City of Richmond Police Department. This grant award does not require a cash match.

REASON: The City of Richmond Police Department seeks approval for funds in the amount of \$68,740.00 awarded by the Office of the Attorney General. The official statement of the grant award/acceptance has been received and all funds should be appropriated to the Richmond Police Department Special Funds Budget. The grant funds will provide the Richmond Police Department \$68,740.00 for police equipment.

RECOMMENDATION: It is recommended that this funding is accepted and appropriated to the Richmond Police Department Special Fund Budget fiscal year 2016.

BACKGROUND: On October 1, 2014, the US Department of Justice (DOJ), Office of Justice Programs (OJP) Bureau of Justice Assistance (BJA) awarded the Office of the Attorney General (OAG) a grant under the Violent Gang and Gun Crime Reduction Program, also known as Pro-

ject Safe Neighborhoods (PSN). This program furthers DOJ's mission and violent crime reduction strategy by providing support to state, local, and tribal efforts to reduce gun and gang-related violent crime.

The City of Richmond Police Department has been identified and named as a recipient of a portion of the grant funding. The OAG is granting/awarding the Richmond Police Department \$68,740.00 for a Firearms Training Simulator and EyeTrax Portable Pole Camera Systems.

FISCAL IMPACT / COST: These funds will increase the Special Fund Budget by \$68,740.00. It does not include a cash match.

FISCAL IMPLICATIONS: The acceptance of this award will allow the Richmond Police Department to purchase police equipment for daily operations.

BUDGET AMENDMENT NECESSARY: Yes. This request amends the 2016 Special Fund Budget.

REVENUE TO CITY: The City of Richmond will receive \$68,740.00 from the Office of the Attorney General.

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: September 2015

CITY COUNCIL PUBLIC HEARING DATE:

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: None.

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None.

AFFECTED AGENCIES: Department of Finance, Department of Budget and Strategic Planning and the Richmond Police Department

RELATIONSHIP TO EXISTING ORD. OR RES.: None.

REQUIRED CHANGES TO WORK PROGRAM(S): None.

ATTACHMENTS: Memorandum of Understanding between the Office of the Attorney General and the Richmond Police Department. The original proposal is filed with the Office of the Attorney General.

O&R Request

Page 3 of 3

STAFF:

Alfred Durham, Chief of Police, Alfred.Durham@richmondgov.com

William B. Friday, Deputy Director I, Richmond Police Department, William.Friday@richmondgov.com

Gail R. Johnson, Program Manager, Gail.Johnson@richmondgov.com

GiTonya L. Parker, Grants Manager, 804.646.7648, GiTonya.Parker@richmondgov.com



MEMORANDUM OF UNDERSTANDING

COMMONWEALTH OF VIRGINIA, OFFICE OF THE ATTORNEY GENERAL AND RICHMOND POLICE DEPARTMENT

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is made this 16th day of June, 2015, by and between the COMMONWEALTH OF VIRGINIA, OFFICE OF THE ATTORNEY GENERAL ("Commonwealth" or "OAG") and the RICHMOND POLICE DEPARTMENT ("Department").

1. **PURPOSE:** This Memorandum sets out the terms of an understanding between the OAG and the Department for the use of federal asset forfeiture funds to help provide supplemental financial support for the Departments immediate law enforcement needs as outlined in the proposal submitted to the OAG. The OAG will provide \$68,740 in federal asset forfeiture monies to the Department to execute its responsibilities under the U.S. Department of Justice (DOJ), Office of Justice Programs' (OJP) Bureau of Justice Assistance (BJA) grant under the Violent Gang and Gun Crime Reduction Program, also known as Project Safe Neighborhoods (PSN).

2. **TIME FRAME.** The grant received by the OAG has a project period of July 1, 2015 through September 30, 2016.

3. **Background:** On or October 1, 2014 the U.S. Department of Justice (DOJ), Office of Justice Programs' (OJP) Bureau of Justice Assistance (BJA) awarded the Office of the Attorney General (OAG) a grant under the Violent Gang and Gun Crime Reduction Program, also known as Project Safe Neighborhoods (PSN). This program furthers DOJ's mission and violent crime reduction strategy by providing support to state, local, and tribal efforts to reduce gun and gang-related violent crime.

The grant is \$997,084.00 with \$498,547 coming from BJA and \$498,537 coming from the OAG. The funds for this project are budgeted and approved by the US Department of Treasury and the OAG to come out of Fund 0282, Abbott asset forfeiture funds.

For the purposes of this MOU, the sponsoring department within City is the Richmond Police Department. The expenses being funded by this MOU are listed in the chart below, and are more thoroughly detailed in the grant proposal.

Programs	Attachment	Department	Allocation
Equipment		Richmond Police Dept.	\$68,740
		Total	\$68,740

4. **PROGRAM DESCRIPTION AND LOCATION:** The PSN Program seeks to reduce violent gun, gang, and violent crime in the City of Richmond through deterrence efforts aimed at potential offenders, the implementation of proven enforcement strategies to prevent and

reduce gun and gang crimes, controlled substance, and violent crimes. The proposed PSN Program will harness the resources of federal, state, and local law enforcement in Richmond. The proposed effort will incorporate the five design features of PSN to reduce the gun and gang violence throughout the EDVA.

5. **COOPERATION WITH OAG.** The Department will work directly with the OAG PSN Coordinator to ensure that the purposes of this MOU are fulfilled.
6. **COOPERATION WITH OTHER ENTITIES.** Michigan State University (MSU), under the direction of OAG and BJA, is providing training and technical assistance for the federal PSN program, a RAND Researcher and is conducting the evaluation of the federal program. The Department will cooperate with the evaluation of PSN, which will be performed by RAND and the OAG pursuant. MSU and RAND are available for training and technical support pursuant to their affiliation with the federal grant program.
7. **REPORTING REQUIREMENTS.** The Department will be required to submit to the OAG quarterly progress reports and a cumulative final progress report. The OAG has developed a Worksheet form to be used for both quarterly and final reporting of case activities and other information. The Department may submit one report covering all programs under this MOU; however, the report should provide individual information on each program. The PSN Coordinator and OAG personnel will assist the Department with these reports.

The federal grant quarters and their associated report due dates are as follows:

Federal Grant Quarter:	Report Due No Later Than:
July 1 through September 30	October 25
October 1 through December 31	January 25
January 1 through March 31	April 25
April 1 through June 30	July 25

A. The Department shall submit to the OAG PSN Coordinator quarterly progress reports prior to the report due dates listed above. Quarterly reports are to include the following information for each program funded hereunder:

- Total number of homicides, aggravated malicious wounding, malicious wounding and robberies that occur during the reporting period
- Total number of homicides, aggravated malicious wounding, malicious wounding, and robberies that occurred with a firearm during the reporting period
- Number of homicides committed with a firearm during the reporting period
- Number of homicides that are gang related that occurred during the reporting period
- Number of aggravated malicious wounding or malicious wounding that are gang related committed during the reporting period
- Number of robberies that are gang-related committed during the reporting period
- Information related to the program specific equipment purchased

COPY

B. The Department shall submit a cumulative final report prior to September 30, 2016. At least two weeks prior to this date, the Department shall present a preliminary draft of the final report to the PSN Coordinator. The final report shall include the information required in quarterly progress reports. The OAG shall have the right to modify and/or to require additional elaboration as it deems necessary to insure a comprehensive and thorough written study of all work required by the MOU.

8. **SUBCONTRACTS.** In the event that the Department desires to subcontract part of the work specified herein, the Department shall furnish the OAG with the names, qualifications and experience of their proposed subcontractors. The Department shall, however, remain fully liable and responsible for the work to be done by its subcontractors and shall assure compliance with all requirements of the subgrant. The Department shall ensure that the subcontractor shall not state in any of its advertising or product literature that the Commonwealth of Virginia or any agency or institution of the Commonwealth has purchased or uses its products or services without prior written consent of the Commonwealth.
9. **PAYMENT.** This is a reimbursement grant. The OAG will reimburse the Department within 30 days of receipt of a proper invoice. Invoices for goods and/or services shall be submitted by the Department and shall correlate to specific items in the budget. Where applicable, original receipts for goods and/or services shall be attached to the invoice. Purchases must be reasonable charges against the subgrant funds, be in compliance with the specific terms of the subgrant, and will be reimbursed at the budgeted amount or the actual cost, whichever is lower.

The OAG reserves the right to not reimburse items not specifically outlined in the grant and for which it is determined that the good or service was not reasonably required under the grant. If there is a question on the part of the Department as to the appropriateness of the purchase, written approval must be sought from the OAG prior to the purchase being made. Charges which appear to be unreasonable will be researched and challenged, and that portion of the invoice held in abeyance until a settlement can be reached. Upon determining that invoiced charges are not reasonable, the OAG shall promptly notify the City, in writing, as to those charges which it considers unreasonable and the basis for the determination.
10. **RECORDKEEPING AND AUDITS:** The Department shall retain all books, records, and other documents relative to expenditures permitted by this MOU in accordance with record retention policy and/or Federal and State Auditing Guidelines. The OAG, its authorized agents, and/or state auditors shall have full access to and the right to examine any of said materials during said period
11. **PREVAILING LAW:** This MOU shall be construed, interpreted and enforced according to the laws of the Commonwealth of Virginia.
12. **MODIFICATIONS:** Any amendments to or modifications of this MOU must be in writing and signed by the parties.

COPY

13. ADDITIONAL TERMS. The Department agrees to abide by any additional terms and conditions which may be required by the federal sponsor of this grant.

Witness the following signatures:

COMMONWEALTH OF VIRGINIA,
OFFICE OF THE ATTORNEY GENERAL




Name: Leigh Archer

Title: Director of Administration

7-16-15

Date

RICHMOND POLICE DEPARTMENT, VIRGINIA



Name: Alfred Durham

Title: Chief of Police

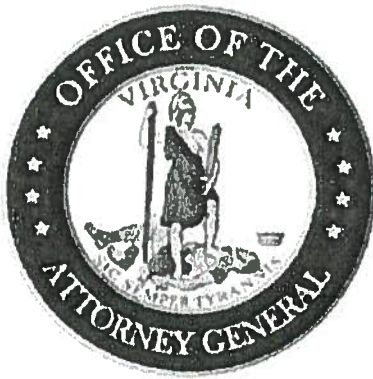
27 July 15

Date

COPY

Richmond Police Department

Attorney General's Office & Richmond Police Department



2015

Colonel Alfred Durham

Richmond Police Department

200 West Grace Street

Richmond, Virginia 23220

Table of Contents

TECHNOLOGY, SAFEGUARDING & CUSTOMER CARE.....	2
MEGGITT FIREARMS TRAINING SIUMULATOR.....	2
EyeTrax Portable Pole Camera System.....	3
Total Funding Request.....	4

EyeTrax Portable Pole Camera System

The EyeTrax Camera is a portable system that can be installed on any pole without the use of internet or electricity to operate. This camera system is solar powered and therefore makes the installation and operation of these camera systems so accessible that they can be almost immediately deployed into areas of concern.

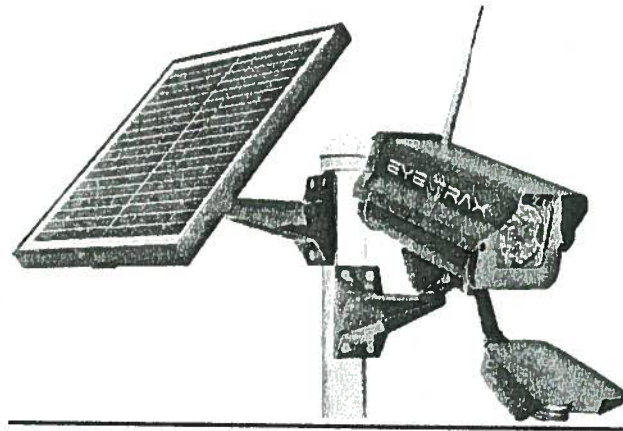
Goal:

These camera systems will be deployed at the request of police environmental officers and members of the MPACT committee to address areas with extreme levels of graffiti, illegal dumping and other quality of life issues.

We will also utilize these cameras to retrieve video footage of possible criminal activity which could help in the identification of suspects as well as evidence in court proceedings.

Measurable:

Within a year of the strategic deployment of the portable cameras in various areas, we expect to have a decrease of violent and property crimes compared to the year prior wherein there was no camera surveillance system.



- Unit Price: \$1,995 X (3) Cameras = \$5,985
- \$50/per month (per camera) - Monthly Cellular Data Transmission and Unlimited Hosting/Storage for one year for all (3) cameras = \$1,800

➤ **TOTAL = \$7,785**

TECHNOLOGY, SAFEGUARDING & CUSTOMER CARE

MEGGITT FIREARMS TRAINING SIUMULATOR

Due to the department's desire to become increasingly transparent with the citizens it serves, we would like to purchase a mobile training simulator.

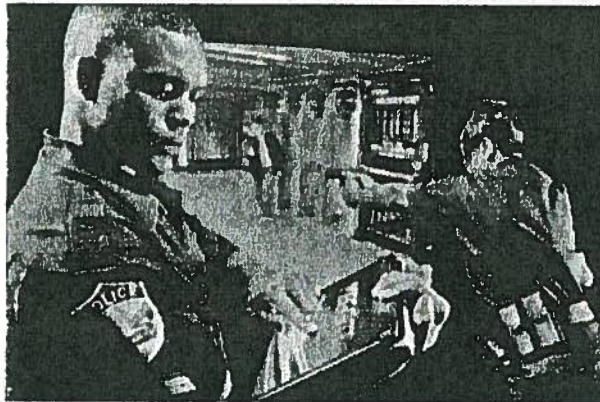
Goal:

The purchase of this simulator would allow the department to transport this equipment into communities, with an emphasis on communities where distrust of the police are prevalent.

This simulator would allow for citizens to have an interactive experience with how police officers have to make split second decisions in many circumstances. The goal of this simulator is to give citizens first-hand knowledge of the use of force training officers go through; with the intentions of better understanding of police officers' roles and responsibilities when dealing with citizens.

Measureable:

Within a year of obtaining this mobile training simulator we will have engaged at least (4) housing communities within the City of Richmond. By doing so, we anticipate educating and exposing at least 200 citizens to this new innovative technology within its first year of deployment.



TOTAL = \$53,170

TOTAL COST BREAK DOWN

TECHNOLOGY, SAFEGUARDING & CUSTOMER CARE

MEGGITT Firearms Training Simulator	-	\$53,170
--	----------	-----------------

EyeTrax Portable Pole Camera System	-	\$ 7,785
--	----------	-----------------

TOTAL FUNDING = \$60,955