



CITY OF RICHMOND

DEPARTMENT OF  
PLANNING AND DEVELOPMENT REVIEW  
URBAN DESIGN COMMITTEE

September 17, 2015

Keith van Inwegen  
Virginia Commonwealth University

**RE: VCU Streetscape Encroachments along N. 12<sup>th</sup> Street between E. Broad and E. Marshall Streets; UDC No. 2015-18**

Dear Mr. van Inwegen,

At its September 10, 2015 meeting, the City's Urban Design Committee (UDC) voted to recommend approval of your application for streetscape encroachments into the City right-of-way along N. 12<sup>th</sup> Street between E. Broad and E. Marshall Streets, with the following conditions:

- That the applicant to work with the Department of Public Utilities to remove the existing cobrahead-style lights in favor of the proposed pedestrian-scaled lights.
- That the applicant provides a photometric diagram showing the light levels that would be provided with only pedestrian-scaled lights on the block.
- That the pedestrian-scaled fixtures be installed to a centered depth of 18" from the face of curb to maximize the usable sidewalk space for pedestrians.

The encroachment process is administered through the Department of Public Works, which has requested that the UDC provide design advice on certain types of encroachments. The UDC does not have the authority to approve encroachments, but rather provides advice to the Department of Public Works. As you are aware, the Department of Public Works has instructed that this encroachment request must be approved by City Council. Please contact Marvin Anderson (646-5404) or Jane Amory (646-7109) with any questions regarding the encroachment application process.

It has been my pleasure to work with you on this project. Please do not hesitate to contact me at (646-6348) should you have any questions regarding the UDC review process.

Sincerely,

A handwritten signature in blue ink, appearing to read "JE".

Jeff Eastman  
Senior Planner  
Secretary to the Urban Design Committee

Cc: Marvin Anderson, DPW Surveys Division