



Richmond City Council

The Voice of the People

Richmond, Virginia

Office of the Council Chief of Staff

City of Richmond Governmental Operations Committee

October 25, 2023

Legislative Summary

Previous Meeting: September 27, 2023

Next Meeting: November 15, 2023

Presentations, Discussions and Papers for Consideration

Presentations

1. RVAH20 Combined Sewer System Program Update ~ April Bingham, Senior Director, Department of Public Utilities

Discussion Items

1. 2022 City Charter Next Steps
2. Review of Assigned Boards & Commissions

Ordinances and Resolutions

1. **Ord. 2023-315** **Patrons: Mr. Addison, Ms. Jordan and Ms. Lynch**

To amend ch. 2, art. V of the City Code by adding therein a new div. 21, consisting of §§ 2-1202.6-2-1202.8, for the purpose of establishing a Public Utilities and Services Commission.

Key Points:

- This proposed legislation is to repeal Ord. No. 2023-188, introduced June 12, 2023. The new Ordinance proposes changes to the language of Ord. 2023-188, which includes changes to the composition of membership, recommends ex-officio members; staggered terms and the appointment process of members by Council or the Mayor.
 - The Composition is recommended as thirteen members, with Council appointing eight members and the Mayor appointing five members.
 - The membership shall consist of 13 members. Of the thirteen voting members, seven members shall be utility customers.



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- There should be four ex-officio members that are non-voting members, plus four representatives (non-voting) consisting of department heads from Richmond and the surrounding Counties.
- The proposed O&R recommends staggered terms of office for the Commission members.
- Members shall serve staggered terms of office. Of the members initially appointed, five members shall serve for terms of three years, four members shall serve for terms of two years, and four members shall serve for terms of one year. Thereafter, all members shall be appointed for terms of three years from the date of appointment.

Fiscal Impact: None Yes.

The estimation of time to staff this Commission annually is at a minimum of 40 hours (25+15 hours) with an estimate of 2 hours times 12 months for meeting attendance once per month. The range of hours for staffing the Commission is anywhere from 40 to 100 hours at a salary range of \$50.00 per hour or \$5,000. Depending upon the Board's activities, the hours may involve preparation and staffing the Commission estimated at a minimum of 15 hours for activities such as phone calls, organization and coordination of activities, as well as to prepare documents in preparation for the meetings.

Please note the estimated number of hours may not include all unanticipated resources and staff positions required to fully support the Commission.