



Governmental Operations Standing Committee

Boards & Commissions Vacancy Report

Wednesday, October 25, 2023

Board Name	Criteria for Appointment	Applicant Name
Audit Committee (7 members) (page 2)	Experience in Financial Services* (1 vacancy)	Samuel Bemiss 1 st District Resident (reappointment, page 3)
Central Virginia Waste Management Authority (6 members) (page 4)	Alternate* (1 vacancy)	<i>No applications</i>
City Personnel Board (10 members) (page 5)	City resident (1 vacancy)	Betty Burrell 9 th District Resident (page 6) Douglas Smith, III 5 th District Resident (page 8)
Clean City Commission (15 members) (page 10)	Corporate or citizen volunteer* (1 vacancy)	<i>No applications</i>
	1 st District eligible voter (1 vacancy)	<i>No applications</i>
	2 nd District eligible voter (1 vacancy)	<i>No applications</i>
	3 rd District eligible voter (1 vacancy)	<i>No applications</i>
	6 th District eligible voter (1 vacancy)	<i>No applications</i>
	7 th District eligible voter (1 vacancy)	<i>No applications</i>
Green City Commission (9 members) (page 11)	Citizen member (Mayoral appointment, 1 vacancy)	<i>No mayoral appointments</i>
Sister Cities Commission (13 members) (page 12)	* (1 vacancy)	<i>No applications</i>
Urban Forestry Commission (9 members) (page 13)	City Resident (9 vacancies)	

*Applicants must either reside or have a principal place of employment in the city.

Audit Committee

*Vacancies as of
February 11, 2024*

The Audit Committee shall consist of **seven members** to be appointed by the City Council.

- 2 members of the Council
- Five members shall be appointed from the business community of the city.
 - 1 licensed by the State Board of Accountancy as a Certified Public Accountant
 - 1 lawyer admitted to the Virginia State Bar and at least
 - 1 having experience in the financial services industry.

(Assigned to the Governmental Operations Standing Committee)

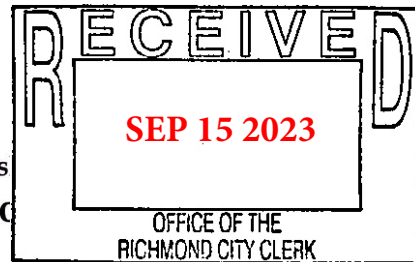
Current Vacancy				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Samuel Bemiss	Experience in Financial Services	1 st	Second	11/28/2023
			Application included	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
William L. Chaney III	CPA	4 th	Third	07/25/2026
Donald T. Cowles	Business Community/Lawyer	1 st	Third	05/07/2025
Daniel Howell	Business Community/ Virginia State Bar Association Lawyer	4 th	First	09/28/2025
Joseph C. Kearfott	Business Community/Lawyer Representative	4 th	Third	04/07/2025
Kristen Nye	City Council Representative	4 th	First	12/31/2024
Michael Jones	City Council Representative	9 th	First	12/31/2024

Contact:

Rochelle Carter
City Auditor's Office
Rochelle.carter@richmondgov.com
804-646-5632



City of Richmond, Virginia
City Council
Authorities, Boards, Commissions and Task Forces
Reappointment Application



(Please Print or Type)

Name of Authority, Board, Commission or Task Force: City of Richmond Audit Committee	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: <input type="checkbox"/>	
Last Name: Bemiss	First Name: Samuel
Home Street Address: 4706 Pocahontas Avenue	Home Telephone: 804-254-2060
Home City, Zip Code: Richmond, VA. 23226	Home Fax: <input type="text"/>
Personal E-Mail Address: s.bemiss@bemiss.us	
Employer: Rampart Communications, Inc.	
Job Title: Chief Financial Officer	How Long? 3 years
Business Street Address: 1201 Winterson Road	Business Telephone: 202-601-0880
Business City, Zip Code: Linthicum Heights, MD 21090	Business Fax: <input type="text"/>
Business E-Mail Address: sam@rampartcommunications.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? <input type="text"/>	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 1 Number of years? <input type="text"/>	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If yes, please provide information on the nature of the contract. 	
Signature: <u>Samuel M. Bemiss</u>	Date: <u>09-15-2023</u>
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge.)	

NOTE: This application is a public document.

Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 • Fax: (804) 646-7736
www.richmondgov.com/cityclerk

Central Virginia Waste Management Authority

*Vacancies as of
February 11, 2024*

The governing body of the City of Richmond, together with the Cities of Petersburg, Colonial Heights, and Hopewell; Counties of Charles City, Chesterfield, Goochland, Hanover, Henrico, New Kent, Prince George, Powhatan and the Town of Ashland, **shall appoint at least one of its residents to the Board and may appoint an alternate for each member. The City appoints three (3) residents and three (3) alternates.**

(Assigned to the Governmental Operations Standing Committee)

Current Vacancy				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Michael McNeel	Alternate – reside or work in the city	9 th	First	03/22/2021
			<i>Not interested in reappointment</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Miles M. Jones, Jr.	City resident	3 rd	Third	02/08/2025
Carly Glenn	City resident	2 nd	First	11/07/2024
Elizabeth T. Hall	City resident	1 st	First	11/07/2024
Michael Walker	Alternate for Member Miles Jones, Jr. – Reside or work in the city	3 rd	First	06/12/2025
Noah Hillerbrand	Alternate for Member Carly Glenn – Reside or work in the city	5 th	First	12/12/024

Kimberly Hynes
Executive Director, CVWMA
2100 W. Laburnum Avenue, Suite 105
Richmond, VA 23227
359-8413 x11 (o)
359-8421 (f)
KHynes@cvwma.com

Mary Beth Mains
Administrative Assistant
804-612-0549 (o)
mbmains@cvwma.com

City Personnel Board

*Vacancies as of
February 11, 2024*

Ten (10) persons appointed by the Council who reside within the City, except that Board members who are members of the classified system of the City shall not be subject to a residency requirement. Two (2) members of the Board shall be members of the classified service nominated by the members thereof in a manner prescribed by the Council.

(Assigned to the Governmental Operations Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Shannon Taylor	City Resident	4 th	Second	06/27/2023
			Term limit	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Lorraine Adeeb	City Resident	4 th	Second	06/28/2025
Adolph Brown, IV	City Resident	7 th	First	01/10/2026
Saundra Collier	Classified Employee Representative	6 th District Employment	First	02/10/2025
Michelle J. Cutter	City Resident	5 th	First	04/09/2025
Linda Jackson-Shaw	City Resident	3 rd	First	06/10/2023
Larry N. Johnson, Sr.	City Resident	3 rd	Second	04/25/2025
Samuel Towell	City Resident	6 th	Second	07/08/2025
La Forest Fields Williams	Classified Employee Representative	6 th District Employment	Second	01/28/2028
Carletta Wilson	City Resident	7 th	Second	01/10/2026

Contact:

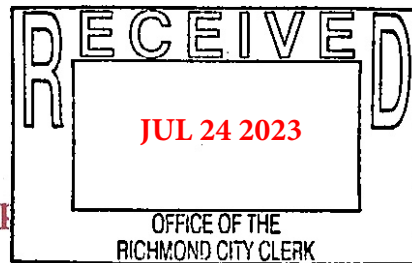
Veronica Kenner
Human Resources Consultant
Department of Human Resources
804-646-5862
Veronica.kenner@rva.gov



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Appointments

(Please Print or Type)



Name of Authority, Board, Commission or Task Force: CITY PERSONNEL BOARD	
Title: Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input checked="" type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Burrell	First Name: Betty J.
Home Street Address: 6301 Elkhardt Lane	Home Telephone: 804-690-7121
Home City, Zip Code: Richmond, VA 23224	Home Fax: _____
Personal E-Mail Address: iryse7@msn.com	
Employer: n/a - retired	
Job Title: _____	How Long? _____
Business Street Address: _____	Business Telephone: _____
Business City, Zip Code: _____	Business Fax: _____
Business E-Mail Address: _____	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 9th Number of years? _____	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract. _____ _____	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: Master of Science in Administration with a concentration in Public Administration, Central Michigan University. Bachelor of Business Administration, Averett University. Senior Executive Institute, 2010 (UVA Weldon Cooper Center for Public Service/International City Managers Association). Virginia Executive Institute, 2017 (VCU Wilder School of Gov't/Performance Management Group).	

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: Ethics Reform Commission
Date(s) Served: 2018 - 2023 Office(s) Held: member

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Entity: _____
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

RPS Community in Schools - Reading Buddy (2022 - 2023)

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

I am familiar with City of Richmond Personnel Rules and Administrative Regulations. I believe in inspirational leadership, maintaining the highest degree of integrity, and holding management and staff accountable for excellent service delivery. For over three decades I have had an excellent track record of leading local government finance and procurement in localities in Virginia and Florida.

☐ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Signature: Betty G. Burrell Date: 7/24/2023
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.

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City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Application

(Please Print or Type)



Name of Authority, Board, Commission or Task Force: City Personnel Board	
Title: Mr. <input checked="" type="checkbox"/> Mrs. <input type="checkbox"/> Ms. <input type="checkbox"/> Miss. <input type="checkbox"/> Dr. <input type="checkbox"/> Other: _____	
Last Name: Smith III	First Name: Douglas
Home Street Address: 3507 Moody Avenue	Home Telephone: (804)549-3937
Home City, Zip Code: Richmond, Virginia, 23225	Home Fax: N/A
Personal E-Mail Address: douglas.smith.3rd@gmail.com	
Employer: Republic Airways	
Job Title: Flight Attendant	How Long? 4 Years
Business Street Address: Republic Airways 8909 Purdue Road Suite 300	Business Telephone: (317)484-6000
Business City, Zip Code: Indianapolis, Indiana 46268	Business Fax: N/A
Business E-Mail Address: CorpComm@rjet.com	
Is your place of employment located in the city of Richmond? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
Is your place of employment located in the county? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which county? _____	
Are you a city resident? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which City Council district? 5th District Number of years? 26	
Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, please provide information on the nature of the contract. N/A	
Please list your educational background and/or other expertise or qualifications you will bring to this authority, board, commission or task force: With a political science degree from Virginia Commonwealth University, I excel in research, data analysis, and forming informed perspectives. As a flight attendant, I have mastered clear communication and composure under pressure through data-driven training. My role as a Youth Counselor refines strategies based on data insights, aligning well with the Personnel Board's responsibilities. I bring impartial decision-making skills honed through political science. I am adept at critically assessing information, resonating with the board's duty to review personnel rules. My analytical skills, enhanced by diverse experiences, align directly with offering insightful recommendations. I'm adaptable, communicate effectively, and foster inclusivity. My background, combined with analytical prowess and clear communication, equips me to contribute significantly to the board's effectiveness.	



City of Richmond, Virginia
City Council

Authorities, Boards, Commissions, and Task Forces Application

List other city of Richmond authorities, boards, commissions or task forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

Entity: N/A
Date(s) Served: _____ Office(s) Held: _____
Entity: N/A
Date(s) Served: _____ Office(s) Held: _____
Entity: N/A
Date(s) Served: _____ Office(s) Held: _____

Other community involvement:

N/A

OPTIONAL

Please list additional information you would like considered, or you may attach your resume or other information.

☒ Check this box if your resume is attached.

How did you hear about or who referred you to apply for appointment to this authority, board, commission or task force?

Signature: Douglas A Smith III Date: 08/23/23
(By signing, forwarding or otherwise transmitting this form, you certify that all information submitted for consideration is true and accurate to the best of your knowledge)

Clean City Commission

*Vacancies as of
February 11, 2024*

Fifteen (15) members appointed by Council,

- (9) members shall be from among the eligible voters within each voting district
- (5) members shall be corporate/citizen volunteers
- (1) member shall be the Director of Public Works, or his designee

The Commission shall have five subcommittees as follows:

- Communications
- Schools
- Business and Industry
- Community Organizations
- Municipal Operations

If a member from among the eligible voters within a Council district has not been identified and appointed within 180 days from the date of a vacancy, the Council, with the approval of the representing Council member, may appoint any person who resides or works in the City of Richmond to fill such vacancy.

(Assigned to the Governmental Operations Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Angie Heyming	1 st District Representative	1 st	Second	01/28/2023
			<i>Not interested in reappointment</i>	
Miriam Lack	2 nd District Representative	2 nd	Fourth	01/27/2023
			<i>Term limit</i>	
Edward M. Gilchrist	3 rd District Representative	3 rd	Fourth	02/27/2023
			<i>Term limit</i>	
Jeanne M. Boisineau	6 th District Representative	6 th	Third	11/23/2023
			<i>Not interested in reappointment</i>	
Nancy J. Lampert	7 th District Representative	7 th	Fourth	01/27/2024
			<i>Term limit</i>	
Norman E. Washington, II	Corporate/Citizen Volunteer	7 th	First	01/27/2023
			<i>Contacted – no response received</i>	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Markita Allen	Corporate/Citizen Volunteer	7 th	First	01/27/2025
Deon Artist	9 th District Representative	9 th	First	11/07/2024
Jameson Babb	Corporate/Citizen Volunteer	1 st	First	07/25/2024
George Dahlman	Corporate/Citizen Volunteer	4 th	First	01/27/2025
Mark Hickman	5 th District Representative	5 th	Third	11/12/2024
Alvin Misa	4 th District Representative	4 th	Second	10/22/2025
Jeannette Amelia Seagraves	Corporate/Citizen Volunteer	3 rd	Second	07/25/2025
Claudia Spurill	8 th District Representative	8 th	Second	01/28/2025
Darlene Mallory-Jenkins	Director of Public Works or designee	6 th District Employment	Fifth	09/14/2025

Contact:

Department of Public Works Designee
Darlene.Mallory-Jenkins@rva.gov

Green City Commission

*Vacancies as of
February 11, 2024*

The Commission shall consist of **nine (9) members**. The Council shall appoint seven (7) of the members, one of whom must have expertise in urban forestry. The Mayor shall appoint two (2) members, one of whom shall be a city employee in the Department of Public Works or the designee thereof.

Of the remaining members, one member shall be selected from each of the following fields:

- (1) Sustainability.
- (2) Green building practices.
- (3) Energy efficiency.
- (4) Environmental protection.

At least **four** of the **Council appointees shall reside in the city or have their principal place of employment in the city** in accordance with section 2-767 of this Code.

The **remaining** Council **appointees and the Mayor's appointee other than the Director of Public Works** or the designee thereof **shall not** be subject to any requirement that they maintain a residence or a principal place of employment in the city. All other aspects of the commission and its membership not addressed in this division shall be governed by Chapter 2, Article V, Division 1 of the City Code.

(Assigned to the Governmental Operations Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Emily Francis	Citizen Member Mayoral Appointment	5 th	Second	08/10/2023
			Term limit	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
David Evans	At-large representative	4 th	First	07/22/2025
Daniel Hart	Representative from the sustainability field	1 st	First	10/25/2025
Luis Huertas	Representative from the green building practices field	4 th	Partial	10/25/2022
Rob Jones	Expertise in Urban Forestry	6 th	First	10/25/2026
Daniel Klein	Representative from the environmental protection field		Second	10/25/2025
William H. Nickerson	Representative form the energy efficiency field	9 th	Second	10/25/2025
Christiane Riederer von Paar	At-large representative	6 th	First	10/25/2025
Laura Thomas	City employee in the Department of Public Works or the designee thereof Mayoral Appointment	6 th District Employment	First	08/10/2026

Laura Thomas
Director of the Office of Sustainability
804-432-5931

Sister Cities Commission

*Vacancies as of
February 11, 2024*

The commission shall consist of **thirteen (13) members**, of whom at least one shall be a member of Council. The members shall be appointed by City Council. Members appointed to the commission shall either **reside or work** in the city of Richmond.

(Assigned to the Governmental Operations Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Julianne Condrey	Reside or work	3 rd	First	01/09/2024
			Not interested in reappointment	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Jill Blondin	Reside or work	2 nd	First	10/24/2026
Aisha Bullard	Reside or work	3 rd District Employment	First	03/21/2025
Patricia Cummins	Reside or work	2 nd District Employment	First	07/25/2026
Marcus Henderson	Reside or work	6 th	First	03/21/2025
Jonette Meade Barley	Reside or work	4 th	First	07/25/2026
Kejie Meng	Reside or work	3 rd	Second	11/10/2026
Nin AseeYa Ra-El	Reside or work	3 rd District Employment	Second	10/07/2024
Nicolai Shuman	Reside or work	1 st	First	09/09/2024
Ronald Timmons	Reside or work	2 nd District Employment	Second	09/23/2026
Musau Wakabongo	Reside or work	6 th	First	11/28/2026
Rouxia Zhao	Reside or work	6 th District Employment	First	07/25/2026
Ann-Frances Lambert	City Council Representative	3 rd	First	12/31/2024

Contact:
Kiya Stokes
Kiya.stokes@rva.gov

Urban Forestry Commission

*Vacancies as of
February 11, 2024*

The Commission shall consist of **two (2) non-voting members** and **nine (9) voting members**.
The two (2) non-voting members shall be the Director of Public Works and the Director of Community Development, or their designee.

(9) voting members, the Mayor shall appoint three (3) members
City Council shall appoint six (6) members.

1 - certified arborist

1 - registered certified landscape architect.

Except for the certified arborist, all voting members shall be residents of the city.

No voting member shall be an officer or employee of the City and no member shall hold any contract with the City, or subcontract thereof, to provide goods or services relating to City-owned trees.

(Assigned to the Governmental Operations Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Andrea L. Almond	Certified Landscape Architect	5 th	Second	01/28/2016
			Resigned	
Elizabeth Barrett	City Resident Mayoral Appointment	3 rd	Second	02/25/2016
			Resigned	
Wyatt Carpenter	City Resident	2 nd	First	07/25/2021
Hannah R. Fuerhoff	City Resident	3 rd	First	07/23/2021
Mary K. Larson	City Resident	6 th	Second	04/11/2022
Aaron McFarland	Certified Arborist	7 th District Employment	First	04/08/2022
			Resigned	
Ryland Potter	City Resident	7 th	First Term	11/28/2020
Kendra Taylor	City Resident Mayoral Appointment	1 st	First Term	02/25/2016
Lindsay Walton	City Resident Mayoral Appointment	5 th	Partial Term	04/16/2014
John Chupek	Designee for the Director of Public Works Ex-Officio			
Mark Olinger	Director of Planning & Development Review Ex-Officio			
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate

Contact: