

INTRODUCED: June 12, 2023

A RESOLUTION No. 2023-R031

To approve the City of Richmond Plan of Services under the Virginia Juvenile Community Crime Control Act.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JUL 24 2023 AT 6 P.M.

WHEREAS, pursuant to section 16.1-309.3(D) of the Code of Virginia (1950), as amended, the governing body of a political subdivision which establishes a community-based system under the Virginia Juvenile Community Crime Control Act (the “Act”) must submit to the State Board of Juvenile Justice for approval a local plan for the development, implementation and operation of such services, programs and facilities pursuant to the Act; and

WHEREAS, the Department of Justice Services has submitted to the Council of the City of Richmond its plan of services for the Council’s approval as the local plan required by the Act for Fiscal Year 2023-2024;

AYES: 7 NOES: 0 ABSTAIN: _____

ADOPTED: JUL 24 2023 REJECTED: _____ STRICKEN: _____

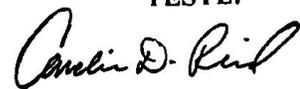
NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

That the Council of the City of Richmond hereby approves the plan of services of the Department of Justice Services of the City of Richmond as the City's local plan for the development, implementation and operation of the City's community-based system pursuant to Virginia Juvenile Community Crime Control Act. Such plan of services shall be substantially in the form attached hereto.

A TRUE COPY:

TESTE:

A handwritten signature in black ink, appearing to read "Amber D. Reed". The signature is written in a cursive style with a large initial "A".

City Clerk



City of Richmond

900 East Broad Street
2nd Floor of City Hall
Richmond, VA 23219
www.rva.gov

Master

File Number: Admin-2023-0446

File ID: Admin-2023-0446

Type: Request for Ordinance or Resolution

Status: Regular Agenda

Version: 1

Reference:

In Control: DCAO For Human Services

Department:

Cost:

File Created: 05/09/2023

Subject:

Final Action:

Title:

Internal Notes:

Code Sections:

Agenda Date: 06/12/2023

Indexes:

Agenda Number:

Patron(s):

Enactment Date:

Attachments: RES 2023-R035-VJCCCA FY24 Plan and Letters of Support

Enactment Number:

Contact:

Introduction Date:

Drafter: Shannon.Paul@rva.gov

Effective Date:

Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
1	1	5/9/2023	Dawn Barber	Approve	5/10/2023
Notes: Reviewed/Forwarded. DDB					
1	2	5/9/2023	Reginald E. Gordon	Approve	5/10/2023
1	3	5/10/2023	Jason May	Approve	5/10/2023
1	4	5/13/2023	Sheila White	Approve	5/11/2023
1	5	5/17/2023	Lincoln Saunders	Approve	5/17/2023
1	6	5/19/2023	Mayor Stoney	Approve	6/2/2023
Notes: moved to end as a new line Kit hagen					
1	7	5/19/2023	Roslyn Trent	Approve	5/23/2023
Notes: 5/19/28 - Looked at cover page; Sabrina Joy-Hogg has a "Through" line, but name was not included in the Approval Tracking sequence. Correcting this error to ensure DCAO Joy-Hogg reviews/approves prior to Mayor approval.					
1	8	5/19/2023	Sabrina Joy-Hogg	Approve	5/23/2023
1	9	6/9/2023	Mayor Stoney	Approve	5/23/2023

History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
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Text of Legislative File RES. 2023-R035

City of Richmond
Intracity Correspondence

O&R REQUEST

DATE: May 8, 2023

EDITION:

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: J.E. Lincoln Saunders, Chief Administrative Officer

THROUGH: Sabrina B. Joy-Hogg, DCAO of Finance & Administration

THROUGH: Sheila D. White, Director of Finance

THROUGH: Jason P. May, Director of Budget & Strategic Planning

THROUGH: Reginald E. Gordon, DCAO of Human Services

FROM: Dawn D. Barber, Director of Justice Services

RE: Endorsement of DJS Plan of Services under the Virginia Juvenile Community Crime Control Act (VJCCCA)

ORD. OR RES. No.

PURPOSE: To receive City Council’s endorsement of the local “Plan of Juvenile Services” under the Virginia Juvenile Community Crime Control Act (VJCCCA). This plan covers FY2024 and was developed by the City of Richmond Department of Justice Services and the 13th Judicial District Juvenile Court Service Unit. The plan has been reviewed by the Chief Judge of the Richmond Juvenile and Domestic Relations Court and the Community Policy Management Team (CPMT).

REASON: Section 16.1-309.3(D) of the Code of Virginia, as amended, states in part:
“Any county or combination thereof which establishes a community based system pursuant to this article shall biennially submit to that State Board for approval a local plan for the development, implementation and operation of such services, programs and facilities pursuant to this article.”

RECOMMENDATION: The City’s Department of Justice Services recommends approval and endorsement of the VJCCCA Plan of Services for FY2024.

BACKGROUND: In 1995 the General Assembly enacted the Virginia Juvenile Community Crime Control Act (VJCCCA). The purpose of the VJCCCA was to establish a community based system of progressive sanctions and services that correspond to the severity of offenses and treatment needs of youth before the court system.

FISCAL IMPACT / COST: The City of Richmond will receive \$347,683 from the Commonwealth of Virginia Department of Juvenile Justice. These funds are included in the FY2024 Justice Services general fund

revenue fiscal plan, as introduced by Mayor Stoney on March 6, 2023. As a requirement to receive funding from the Commonwealth of Virginia, the City's Department of Justice Services has appropriated \$347,683 as the required maintenance of effort amount.

FISCAL IMPLICATIONS: No Impact

BUDGET AMENDMENT NECESSARY: None

REVENUE TO CITY: The City will be receiving \$347,683 from the Virginia Department of Juvenile Justice effective July 1, 2023. This revenue will be placed in the City of Richmond - Department of Justice Services General Fund Revenue Budget.

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: June 12, 2023

CITY COUNCIL PUBLIC HEARING DATE: June 26, 2023

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Waive Committee (This is a Resolution)

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

AFFECTED AGENCIES: Department of Finance, Department of Budget & Strategic Planning, and Department of Justice Services

RELATIONSHIP TO EXISTING ORD. OR RES.: Ordinance 2023-071 "To adopt the annual budget, which includes all of the separate current expense budgets for the general operation of the City government and for each utility as defined in ch. 13 of the City Charter, for the fiscal year commencing Jul. 1, 2023, and ending Jun. 30, 2024, and to appropriate the estimated revenues for such fiscal year for the objects and purposes stated in the budget (As Amended)"

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: DJS VJCCCA Plan and Letters of Support

STAFF: Dawn D. Barber
Director of Justice Services
(804) 646-3763



Amy M. Floriano
Director

Kimberly D. Russo
Court Service Unit
Director

COMMONWEALTH OF VIRGINIA
Department of Juvenile Justice

Court Service Unit
District 13
Oliver Hill Courts Building
1600 Oliver Hill Way Suite C104
Richmond, VA 23219-1214
(804) 646-2900
Fax (804)-646-2999

May 1, 2023

Romilda Smith, VJCCCA Program Coordinator
Virginia Department of Juvenile Justice
600 E. Main Street; 20th Floor
Richmond, Virginia. 23219

Re: Virginia Juvenile Community Criminal Control Act (VJCCCA) Plan, City of Richmond

Dear Ms. Smith:

I am writing to indicate support for VJCCCA FY24 plan submitted by the City of Richmond. In addition, I agree with the plan's programmatic categories and funding allocations. I agree with the usage of VJCCCA funds to support the proposed programs. I have been engaged as a required planning committee member.

There are programs that the Court Service Unit and Richmond Justice Services will agree to continue to explore that will support the target population outlined in the FY23 program evaluation. This will ensure that our locality will continue to have funds available for necessary services and programs for court involved youth.

Sincerely,

A handwritten signature in blue ink that reads 'Shatara D. Hurt'.

Shatara D. Hurt,
Acting 13th CSU Director



April 19, 2023

Ms. Amy Floriano, Director
Virginia Department of Juvenile Justice
600 East Main Street, 20th Floor
Richmond, Virginia 23219

Re: FY24 Virginia Crime Control Work Plan

CITY OF RICHMOND
CHILDREN'S SERVICES ACT

DAWN BARBER, CHAIR
DEPARTMENT OF JUSTICE SERVICES

ERICA MANN, VICE CHAIR
PRIVATE PROVIDER

KIM RUSSO
DEPARTMENT OF JUVENILE JUSTICE

PAULETTE SKAPARS
BEHAVIORAL HEALTH AUTHORITY

ALONZO FORD
RICHMOND PUBLIC SCHOOLS

JACKIE LAWRENCE
DEPARTMENT OF HEALTH

JANET KELLY
PARENT REPRESENTATIVE

STEPHANIE LYNCH
GOVERNMENT OFFICIAL

MISTY THOMPSON
FISCAL AGENT

SHUNDA GILES
DEPARTMENT OF SOCIAL SERVICES

BRADY NEMEYER
CSA PROGRAM ADMINISTRATOR

Dear Ms. Floriano:

On behalf of the City of Richmond's Community Policy and Management Team (CPMT), I would like to express our support for the FY24 Virginia Crime Control Work Plan submitted by the City of Richmond Department of Justice Services. The plan was developed collaboratively with the 13th District Court Service Unit and provides critical services needed for Richmond City youth who are before the court.

The CPMT respectfully requests the Department's full consideration for approval of this plan that provides a vital resource to our city and our youth.

Sincerely,

Erica Mann
CPMT Vice Chair

cc. Dawn Barber, Director DJS
Kim Russo, 13th District Court Service Unit

VJCCCA Grant Application Cover Sheet

Plan Years: FY23/24 (Biennium July 1, 2022 - June 30, 2024)

Type: Virginia Juvenile Community Crime Control Act (VJCCCA)

Submitted to: Virginia Department of Juvenile Justice, Richmond, VA



Fiscal Agent:	Richmond City
Fiscal Agent FIPS:	760
Award Period:	July 1, 2022 - June 30, 2024
Date of Submission:	4/20/2024
Type of Submission:	Revised Proposed Plan FY24 ONLY

	VJCCCA Plan Contact	VJCCCA Data Contact	Chief Administrative Officer
Name:	Dawn Barber	Janice Roach	Lincoln Saunders
Title:	Director	Programs & Operations Manager	Chief Administrative Officer
Agency:	Justice Service	Justice Services	City of Richmond
Email:	dawn.barber@rva.gov	Janice.Roach@rva.gov	lincoln.saunders@rva.gov
Mailing Address:	730 E Broad St	730 E. Broad St	900 E. Broad St
Phone:	804-646-3763	804-646-2902	804-646-3944

The fields below will automatically calculate based on Plan Info (Fiscal) tab

Fiscal Agent Plan Proposed Budget FY23 (includes all localities part of Combined Plan)			
State Allocation FY2023	Maintenance of Effort FY2023	Additional Local Contribution FY2023	Other Revenue/Funds (Group Home/Shelter ONLY)
\$347,683.00	\$347,683.00		TOTAL
			\$695,366.00

The fields below will automatically calculate based on Plan Info (Fiscal) tab

Fiscal Agent Plan Proposed Budget FY24 (includes all localities part of Combined Plan)			
State Allocation FY2024	Maintenance of Effort FY2024	Additional Local Contribution FY2024	Other Revenue/Funds (Group Home/Shelter ONLY)
\$347,683.00	\$347,683.00	\$0.00	TOTAL
			\$695,366.00

List your Local VJCCCA Plan Contact, Local VJCCCA Data Contact and VJCCCA Local Planning Team Members (including required plan participants) in the cells below.

VJCCCA Local PLAN CONTACT		Plan Contact	FISCAL AGENT	VJCCCA Local DATA CONTACT		Data Contact	FISCAL AGENT
Plan Contact Name	Dawn Barber	Richmond City	Plan Contact Name	Janice Roach		Richmond City	
Contact Title	Director		Contact Title	Programs & Operations Manager			
Contact Agency	Justice Service	Contact Agency	Justice Services				
E-mail Address	dawn.barber@va.gov	E-mail Address	Janice.Roach@va.gov				
Mailing Address	730 E Broad St	Mailing Address	730 E. Broad St				
Phone	804-646-3763	Phone	804-646-2902				

CONTACT INFORMATION FOR REQUIRED PLAN CONTACTS				Fiscal Agent:	Richmond City
Name	Role	Email Address	Mailing Address		Phone
Kimberly Russo	CSU Director (Required)	kimberly.russo@dij.virginia.gov	1600 Oliver Hill Way, Richmond, VA 23919		804-646-2900
Mary Langer	Judge (Required)	mlanger@vacourts.gov	1600 Oliver Hill Way, Richmond, VA 23919		804-646-2900
CPMT Chair (Required)		CPMT Chair (Required)	730 E. Broad Street, Richmond, VA 23221		804-646-4401

Plan Information	Example	Enter Fiscal Agent Data in this Column	Total for Combined Plan
Locality	Jefferson County	Richmond City	
FIPS	950	760	
FY23 State Allocation	\$399,534	\$347,683.00	\$347,683.00
FY23 Maintenance of Effort	\$156,789	\$347,683.00	\$347,683.00
FY23 Additional Local Contribution	\$96,076		\$0.00
FY23 Total	\$252,865	\$695,366.00	\$695,366.00
FY24 State Allocation	\$399,534	\$347,683.00	\$347,683.00
FY24 Maintenance of Effort	\$156,789	\$347,683.00	\$347,683.00
FY24 Additional Local Contribution	\$96,076		\$0.00
FY24 Total	\$252,865	\$695,366.00	\$695,366.00

BUDGET INFO:						
Program or Service Name	Program/Service 1	Program/Service 2	Program/Service 3	Program/Service 4	Program/Service 5	Program/Service 6
Assigned Program ID from CPR	760-130178-00	760-510178-01	760-470178-01	760-210178-02	760-260178-00	760-550178-01
Program Type (from Allowable Programs and Services List)	Community Service	Outreach Detention Electronic Monitoring	Community Monitoring	Youth Justice Program	Administrative	Restorative Justice
	Community Service	PRE-D EM & GPS	POST-D EM & GPS	Pro-Social Skills	Coordinator/Administrative	Restorative Justice
Program/Service Provider	RDJS	RDJS	RDJS	RDJS	RDJS	Virginia Center for Restorative Justice
Program Start Date	3/1/1996	3/1/1996	3/1/1996	9/1/2022	3/1/1996	9/1/2022

FUNDING:										
FY2023 Contracted Service Provision		\$44,873.00	\$21,624.00				\$12,800.00	TOTALS	\$79,297.00	
FY2023 Personnel	\$182,087.00	\$175,701.00	\$175,701.00		\$49,872.00	\$18,575.00		\$601,936.00		
FY2023 Travel								\$0.00		
FY2023 Staff Development	\$500.00	\$500.00	\$500.00		\$500.00		\$2,500.00	\$4,500.00		
FY2023 Telecommunications								\$0.00		
FY2023 Supplies & Materials	\$500.00	\$500.00	\$500.00		\$500.00		\$319.00	\$2,319.00		
FY2023 Equipment/Office Space Rental	\$2,383.00	\$2,383.00	\$2,383.00		\$0.00		\$165.00	\$7,314.00	Program tab totals compared to Plan tab totals	
FY2023 Total Budget	\$185,470.00	\$223,957.00	\$200,708.00		\$50,872.00	\$18,575.00	\$15,784.00	\$695,366.00	\$695,366.00	Balanced
										0

FY2023 Youth to be Served	100	150	80	30	0	40			
FY2023 Program/Service Unit Type	Hours	Days	Days	Hours	Not Applicable	Sessions			
FY2023 Estimated # of Units Per Youth	30	45	18	60	0	1			
FY2023 Program/Service Units	3,000	6,750	1,440	1,800	0	40			
FY2023 Average Cost Per Unit	\$61.82	\$33.78	\$139.38	\$28.28	\$0.00	\$394.60			
POSITIONS: REQUIRED FOR ALL LOCALLY OPERATED SERVICES									
FY2023 Projected Position(s) to be filled by	P. Downey (1.0) V. Eaton (.5) K. Coleman (.5) W. Kenney (.5) Roach (.25)	R. McFarland (.5) A. Jones (.25) R. Hancock (.25) Myrick (.5) Davis (.25) Roach (.13)	R. McFarland (.5) A. Jones (.25) R. Hancock (.25) Myrick (.5) Davis (.25) Roach (.13)	E. Wakefield (.25) Roach (.25)					
FY2023 VJCCCA-Funded Positions	2.75	1.88	1.88	0.50	0.00			7.0	
FY2023 Projected Positions to be Supervised by	Janice Roach Program Manager Juvenile Programs	Janice Roach Program Manager Juvenile Programs	Janice Roach Program Manager Juvenile Programs	Janice Roach Program Manager Juvenile Programs	Shannon Paul Deputy Director Senior	Janice Roach Program Manager Juvenile Programs			
COST COMPARISON:									
Private Provider/Contracted Services Costs If this program/service is being provided by a VJCCCA-funded local position, what would the cost be for operating this program/service through a contracted provider?	Unable to identify a private contractor for this service	Provider 1: \$25 (AMI Kids) Provider 2: \$25 (Marcs Agency)	Provider 1: \$25 (AMI Kids) Provider 2: \$25 (Marcs Agency)	Unable to identify a private contractor for this service	N/A				
Cost Comparison - FY20 & FY21	FY20: \$45.39 FY21: \$149.42	FY20: \$54.47 FY21: \$38.86	FY20: \$108.23 FY21: \$75.93	Not Applicable	Not Applicable	Not Applicable			

FUNDING:										
FY2024 Contracted Service Provision	\$0.00	\$38,142.05	\$19,461.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$57,603.65	
FY2024 Personnel	\$172,240.17	\$192,391.41	\$192,391.41	\$54,030.51	\$0.00	\$23,996.19	\$635,049.69			
FY2024 Travel	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
FY2024 Staff Development	\$150.00	\$150.00	\$150.00	\$381.33	\$0.00	\$381.33	\$1,212.66			
FY2024 Telecommunications	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
FY2024 Supplies & Materials	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00	\$300.00	\$1,500.00			
FY2024 Equipment/PI/Office Space Rental	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
FY2024 Total Budget	\$172,690.17	\$230,983.46	\$212,303.01	\$64,711.84	\$0.00	\$24,677.52	\$695,366.00	\$695,366.00	Program tab totals compared to Plan tab totals	0

FY2024 Youth to be Served	60	100	80	25	0	40															
FY2024 Program/Service Unit Type	Hours	Days	Days	Days	Not Applicable	Sessions															
FY2024 Estimated # of Units Per Youth	30	45	18	60	0	4															
FY2024 Program/Service Units	1,800	4,500	1,440	1,500	0	160															
FY2024 Average Cost Per Unit	\$30.00	\$57.33	\$367.43	\$36.47	\$0.00	\$104.25															
POSITIONS: REQUIRED FOR ALL LOCALLY OPERATED SERVICES																					
FY2024 Projected Position(s) to be filled by	P. Deary (1.0) V. Estro (1.5) K. Schmitt (1.5) M. Kennedy (1.5) Roach (.13)		R. McFarland (5) A. Jones (.25) R. Hancock (.25) Myrick (.5) Davis (.25) Roach (.13)		R. McFarland (5) A. Jones (.25) R. Hancock (.25) Myrick (.5) Davis (.25) Roach (.13)		E. Wakefield (25) Roach (.25)		S. Evans (12.5)												
FY2024 VJCCCA-Funded Positions	2.60		1.48		1.48		0.50		0.00		3.25		7								
FY2024 Projected Positions to be Supervised by	Janice Roach Program Manager Juvenile Programs		Janice Roach Program Manager Juvenile Programs		Janice Roach Program Manager Juvenile Programs		Janice Roach Program Manager Juvenile Programs		Janice Roach Program Manager Juvenile Programs												
COST COMPARISON:																					
Private Provider/Contracted Services Costs If this program/service is being provided by a VJCCCA-funded local position, what would the cost be for operating this program/service through a contracted provider?																					
Unable to identify a private contractor for this service		Provider 1: \$25 (AMI Kids) Provider 2: \$25 (Marcs Agency)		Provider 1: \$25 (AMI Kids) Provider 2: \$25 (Marcs Agency)		Unable to identify a private contractor for this service		N/A		N/A											
Not Applicable		FY21: \$38.86 FY22: \$37.78		FY21: \$75.93 FY22: \$72.69		Not Applicable		Not Applicable		Not Applicable		Not Applicable									
Cost Comparison - FY22 & FY23																					

PROGRAM DESCRIPTIONS NARRATIVE:

	<u>Program/Service 1</u>	<u>Program/Service 2</u>	<u>Program/Service 3</u>	<u>Program/Service 4</u>	<u>Program/Service 5</u>	<u>Program/Service 6</u>
Program/Service Name	Community Service	Outreach Detention Electronic Monitoring	Community Monitoring	Youth Justice Program	Administrative	Restorative Justice
Allowable Program/Service Type	Community Service	PRE-D EM & GPS	POST-D EM & GPS	Pro-Social Skills	Coordinator/Administrative	Restorative Justice
Program/Service Target Population Case Status	Diversion Pre-D Post-D	Pre-D	Post-D	Pre-D	NA	Diversion Pre-D
Objective Assessment of the Need for Program/Service	According to Richmond's common technical juvenile complaint data in FY2022, 57.8% of juvenile intake complaints were for delinquent offenses, 10.5% were for technical offenses, 9.0% were for traffic offenses, and 22.6% were for status or other offenses. Community service provides a sanction option for noncompliant youth on probation supervision.	The use of Outreach is driven by the DAI Assessment and provides an alternative in lieu of detention. According to Richmond's Common offense data in FY2022, assault and weapons were the highest.	Community Monitoring serves as an appropriate sanction in response to probation violation for the CSU. According to the DJJ Data 2022 Resource Guide, 13th CSU probation violation has increased as well as commitments. Utilizing accountability response options as an alternative to commitment promotes effective evidence-based practices.	According to data reported by the 13th CSU (BADGE), the most common offense category among juvenile complaints was CHINSup at 10.2% along with 36.7% of youth diversion eligible unresolved. Youth Justice will serve as a diversion option.	NA	According to data reported by the 13th CSU (BADGE), the most common offense category among juvenile complaints was CHINSup at 10.2% along with 36.7% of youth diversion eligible unresolved. Restorative Justice will serve as a diversion option. Restorative practices have shown positive effects on offenders, victims and community by providing opportunities to repair harm caused by their behavior.
Court-Order Requirement (Use drop-down list)	No, Court Order Not Required	No, Court Order Not Required	No, Court Order Not Required	No, Court Order Not Required		No, Court Order Not Required
Other Special Admission Criteria						
Gender	Both Males and Females	Both Males and Females	Both Males and Females	Both Males and Females		Both Males and Females

Average Length of Stay	20	45 Days	18 Days	60 Days	0	<120 days for Diversion < 180 days for Pre/Post
Maximum Number of Participants	20	50	20	30	0	8
Days and Hours of Operation	Monday thru Friday 4 pm - 8 pm; Saturday/Sunday 7:30am-3:00pm	This program operates 24hours, 7 days a week, required contacts are conducted prior to 7 p.m. After hours intake are done for pre-dispositional cases only.	This program operates 24hours, 7 days a week, required contacts are conducted prior to 7 p.m.	This program activities operate Monday thru Friday 5:00pm-7:00pm year round with the exception of observed holidays. Occasional Saturdays from 8:00 a.m. to 4:00 p.m.	Administrative	This program circles are scheduled Monday through Friday 3pm - 7pm and Saturdays 8 am - 4 pm. During the summer, Monday through Saturday 8 am - 4 pm. Other administrative hours of operation are 8:00 am - 4:30 p.m.
Concept Paper Submitted/Approved	N/A. This is not a new program	N/A. This is not a new program	N/A. This is not a new program	N/A. This is not a new program		Program will commence in July 2023
Program Manual Updated/Approved	Yes. The manual was last updated June 2022.	Yes. The manual was last updated June 2022.	Yes. The manual was last updated June 2022.	Yes. The manual was last updated June 2022.	NA	Yes. The manual was last updated June 2022, however new changes have occurred since last update, the manual will be revised by June of 2023.
Current MOA (required for all Positions, Community Service Programs)	Current MOA expires June 30, 2023	Current MOA expires June 30, 2023	Current MOA expires June 30, 2023	Current MOA expires June 30, 2023	NA	Current MOA expires June 30, 2023

PERFORMANCE MEASURES:						
	Program/Service 1	Program/Service 2	Program/Service 3	Program/Service 4	Program/Service 5	Program/Service 5
Program or Service Name	Community Service	Outreach Detention Electronic Monitoring	Community Monitoring	Youth Justice Program	Administrative	Restorative Justice
Program Type (from Allowable Program and Service Types)	Community Service	PRE-D EM & GPS	POST-D EM & GPS	Pro-Social Skills	Coordinator/Administrative	Restorative Justice
1. REQUIRED OUTCOME: 75% Satisfactory Completions	Of the program releases, 75% will have completed the program satisfactorily.	Of the program releases, 75% will have completed the program satisfactorily.	Of the program releases, 75% will have completed the program satisfactorily.	Of the program releases, 75% will have completed the program satisfactorily.	Of the program releases, 75% will have completed the program satisfactorily.	Of the program releases, 75% will have completed the program satisfactorily.
2. REQUIRED OUTCOME: Program Recidivism (Re-Arrest) Rate No Greater Than CSU	Of the FY2021 program releases, the 12-month re-arrest rate will be lower than the re-arrest rate for youth on probation in the CSU	N/A	N/A	N/A	N/A	Of the FY2021 program releases, the 12-month re-arrest rate will be lower than the re-arrest rate for youth on probation in the CSU.
<i>(This goal is not applicable to the following program types: Administration, Outreach, EM/GPS, Day/Evening Reporting, Shelter Care, Assessment/Evaluation, Specialized Program Services, Group Homes, Transition Programs)</i>						
3. LOCALLY-DEVELOPED PROGRAM GOAL	Community Service Program has two components that consist of weekend and Hourly Community Service. The purpose of the Hourly Community Service Program, is to provide constructive sanctions and accountability for juvenile offenders between the ages of 10-18, by placing them in the community, allowing them to contribute back to their neighborhoods. The purpose of the Weekend Community Service Program, is to provide an alternative to detention for juvenile offenders who need a structured supervised environment while they are held accountable for their delinquent acts.	This program provides Electronic Monitoring (GPS Surveillance) for pre dispositional court involved youth living in the City of Richmond. Services help ensure that the youth is abiding by their court order, available for court in pre dispositional status, and whereabouts are known at all times. This program provides electronic supervision services for youth residing within a 25 mile radius outside of the city.	This program provides Electronic Monitoring (GPS Surveillance) for post dispositional probation involved youth living in the City of Richmond. Service is used as a graduated sanction thru the youth reports home by their assigned curfew, abides by their house arrest, is attending school regularly, and abiding by scheduled probation appointments and court appearances. This program also will provide electronic supervision services for youth residing within a 25 mile radius outside of the city.	To address the underlying personal issues that lead to delinquent behavior by listening to the concerns of teens, their families and the community and offering education and activities to support well-being and safety.	N/A	The primary goal of the Restorative Justice Program is designed to empower both victim and program participant to address the issues, consequences and concerns surrounding the committed offense.
3a. Program Outcome #1 related to Program Goal	85% of Youth will not receive additional hours prior to completing their community service.	75% of youth who successfully complete the program will have a length of stay less than 45 days.	75% of youth will remain on Outreach after they have successfully completed Community Monitoring and not violate their probation conditions.	80% of program participants will demonstrate learned pro-social skills by completing the ARISE curriculum and a minimum of two (2) community engagement/service activities within eight (8) weeks.	N/A	At least 75% of youth will successfully complete their restorative justice requirements.
3b. Program Outcome related to Program Goal	85% of youth who complete the program will have a length of stay less than 45 days.					At least 85% of victims reported being satisfied with the process and outcome of the restorative justice conference.