



PUBLIC ART COMMISSION

CITY OF RICHMOND



DONATING GIFTS OF ART TO THE CITY

DONOR INFORMATION CHECKLIST

Anyone wishing to donate art for public display to the City of Richmond must follow the City's policies and procedures for "Gifts of Works of Art." The gift will be reviewed in accordance with uniform criteria used for all art in the City's Public Art Collection. This criteria includes:

- 1) Artistic merit and context in the City's art collection
- 2) Site appropriateness
- 3) Fabrication, handling, and installation
- 4) Oversight responsibility
- 5) City liability and maintenance requirements
- 6) Community endorsement
- 7) Budget and guarantee of funding source
- 8) Educational, cultural, and historical value; and contribution to the identity of a neighborhood or district

All art offered to any agency, department or office of the City shall be referred to the Public Art Commission (PAC) for consideration.

For art valued at less than \$2000, the PAC will review the work according to the criteria listed above and make a recommendation to the Planning Commission for final approval.

For art valued above \$2000, the PAC will appoint a "Gift Review Team" (GRT) to review the art according to that same criteria. The GRT shall consist of:

- 1) a representative of the community,
- 2) a representative of the City's user agency responsible for the artwork's care, placement or disposition, and
- 3) at least one member of the PAC.

The GRT will prepare a report for the full PAC who in turn will forward their recommendation to the Planning Commission. Following their assessment, a final recommendation will be presented to City Council for a vote. The Office of the Chief Administrative Officer will inform the donor of the art's final acceptance or rejection.

Attached are a set of forms (A-C) that must be completed in full and submitted along with a written request for consideration of the donated art to the PAC. Send to (susan.glasser@rva.gov). Please indicate if the donor will pay for relocation costs for the work and be sure to attach all requested additional materials to the forms (if applicable). These forms are necessary to provide full documentation of the gift and pertinent information necessary for its care in the future.

Your cooperation with these procedures is appreciated.



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FORM A



ARTIST INFORMATION

Artist's Name **Hamilton Glass**

Address: **PO Box 38631 Henrico, VA 23231**

Phone: **862-452-6604**

Email: **ham.glass@gmail.com**

Dealer or Agent's Name **Alliance for the Chesapeake Bay**

Address: **612 Hull St, Suite 101C Richmond, VA 23224**

Phone: **804-775-0951**

Email: **cbonini@allianceforthebay.org**

In addition, please provide the following information:

Artist's website and/or other social media platforms

www.whosham.com

Instagram: hamglass FB: Hamilton Glass

FORM B

WORK OF ART SPECIFICATIONS

Identification

Title of Work: **Greening Greater Fulton**

Date Executed: **TBD, Currently scheduled for**

Location and Description of Signature and Edition Markings: **a road mural will be installed at the intersection of National Street and Government Road.**

Specifications

Dimensions (without pedestal): **32' - 35' diameter circle (will not encroach on crosswalks)**

Height (in inches): N/A Width (in inches): Depth (in inches):

Weight (in pounds): N/A

Pedestal Dimensions: N/A

Height (in inches): Width (in inches): Depth (in inches):

Weight (in pounds):

Material

List each type of fabrication material used (including welding or joining materials if applicable).

Armorseal Tread-flex paint from Sherwin Williams

Fabrication (if applicable)

Name of Fabricator(s):

Address:

Phone:

Primary Construction Technique(s):

Maintenance

If the work was designed to include the weathering process as a part of its overall visual impact, please describe the type of environment for which the work was designed.

Is the donor planning to establish a maintenance fund for the future care of the art? If so, please indicate the amount of funding to be provided and whether it is a one-time or annual contribution.

N/A mural will last 3-5 years. It can be evaluated during year 4 to see how it wears and plan for from there as to whether it it repainted or not.

Additional Archival Information

Please indicate all notable public viewings, exhibitions and/or collections in which this work has been included.

N/A

If this work is a limited edition, please indicate the locations of other editions.

N/A

Please provide bibliographic information on any publications that have either reproduced or carried articles pertaining to this work.

N/A

If there is any other relevant information about the work that you feel should be presented to the Art Commission during its review, please attach it to this form.

Attached is a sketch of the concept mural approved by the Alliance for the Chesapeake Bay.

Site Selection

If the donor has a preferred City-owned property site in which to place this work, please identify the proposed site, describe the reasons why the site was selected, and how the site will be improved or enhanced by the installation of this work.

Intersection of National Street and Government Road

List two alternate sites that would be acceptable to the donor. (The Public Art Commission cannot guarantee that any suggested sites will receive final approval from the City.)

N/A

FORM C

DONOR PROFILE

Donor or Donor Organization

Name: **The Alliance for the Chesapeake Bay**

Address: 612 Hull St
Suite 101C
Richmond, VA 23224

Phone: 804-775-0951

Email: cbonini@allianceforthebay.org

Donor Liaison (if applicable)

Name: Christina Bonini

Address: 612 Hull St Suite 101C Richmond, VA 23224

Phone: 804-775-0951

Email: cbonini@allianceforthebay.org

Please describe the circumstances under which the gift is being proposed:

The sculpture is part of a Green Infrastructure partnership between Innovate Fulton, Inc., a grassroots 501(c)(3), The Alliance for the Chesapeake Bay, and other local partners. Further details in the attached document.

Valuation

Appraised value:

Date of appraisal:

Appraiser's Name:

Address:

Phone:

Email:

Please attached the appraiser's report if available.



