

# **Commission for Architectural Review** Application for Certificate of Appropriateness

900 E. Broad Street, Room 510 Richmond, VA 23219 | (804)-646-6569 www.rva.gov/planning-development-review/commission-architectural-review

#### Property (location of work)

Address:			
Historic District:			
Applicant Information	Billing Contact	<b>Owner Information</b>	Billing Contact
Name:		Same as Applicant	
Email:		Name:	
Phone:		_ Email:	
Company:		Phone:	
Mailing Address:		Company:	
		Mailing Address:	
Applicant Type: Owner	Agent Lessee		
Architect Contractor			
Other (specify):		_ **Owner must sign at the bottom of this page**	
Project Information			
Project Type: Alteration	Demolition	New Construction (Conc	eptual Review Required)
Project Description (attach	additional sheets if nee	ded):	

### Acknowledgement of Responsibility

**Compliance:** If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

**Requirements:** A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. <u>Applications proposing major new construction, including additions, should meet with staff to review the application and requirements prior to submitting an application.</u> Owner contact information and signature is required. Late or incomplete applications will not be considered.

**Zoning Requirements:** Prior to Commission review, it is the <u>responsibility of the applicant</u> to determine if zoning approval is required an application materials should be prepared in compliance with zoning.

Signature of Owner

Date \_\_\_\_

## Certificate of Appropriateness Application Instructions

In advance of the application deadline, please contact staff to discuss your project, application requirements, and if necessary, to make an appointment to meet with staff for a project consultation. The CAR website has additional project guidance and required checklists: <a href="https://www.rva.gov/planning-development-review/commission-architectural-review">www.rva.gov/planning-development-review/commission-architectural-review</a>

### Staff Contact: (804)-646-6569 | <u>alex.dandridge@rva.gov</u>

#### Submission Instructions

# Certain exterior work can be administratively approved by Staff. Please contact staff via email with the project address in the subject line. Submit the following items via email to staff:

- One (1) signed and completed application (PDF) property owner's signature required
- One (1) copy of supporting documentation, as indicated on appropriate checklist (PDF)
- Application fee, if required, will be invoiced via the City's Online Permit Portal. Payment of the fee must be received before the application will be scheduled. Please see fee schedule brochure available on the CAR website for additional information.
- Application deadlines are firm. All materials must be submitted by the deadline to be considered at the following Commission meeting. Designs must be final at the time of application; revisions will not be accepted after the deadline. Incomplete and/or late applications will not be placed on that month's agenda.
- A complete application includes a signed application form, related checklist, legible plans, drawings, elevations, material specifications, and payment of the required fee as described in Sec. 30-930.6(b).
- The Commission will not accept new materials, revisions, or redesigns at the meeting. Deferral until the following month's meeting may be necessary in such cases to allow for adequate review by staff, Commissioners, and public notice, if required.

### Meeting Schedule and Application Due Dates

- The CAR meets on the fourth Tuesday of each month, except for December when it meets on the third Tuesday.
- The hearing of applications starts at 4:00pm via Microsoft Teams. The owner and/or applicant is encouraged to attend the meeting.
- All applications are due at 12 noon the Friday after the monthly CAR meeting, except in December, when applications are due the following Monday. For a list of meeting dates and submission deadline dates for each meeting please visit <a href="http://www.rva.gov/planning-development-review/commission-architectural-review">www.rva.gov/planning-development-review/commission-architectural-review</a> or contact staff.
- Exception: Revisions to applications that have been deferred or conceptually reviewed at a CAR meeting can be submitted nine (9) business days after that meeting in order to be reviewed at the following meeting. Please contact staff to confirm this date.

#### Fees

- Full Demolition: \$1,500
- New construction/addition to a building other than for a single- or two-family dwelling or accessory building, including multi-family or mixed-use developments: \$500
- New construction/addition to a single- or two-family dwelling, or accessory building: \$250
- Amendments to previous certificates of appropriateness (COAs) concerning non-structural alterations, changes to signage, and changes to plans: \$150
- Extension of a certificate of appropriateness (COA): \$25



**CERTIFICATE OF APPROPRIATENESS** 

# ALTERATION AND ADDITION CHECKLIST

#### Well in advance of the COA application deadline contact staff to discuss your project, and if necessary, to make an appointment to meet with staff for a project consultation.

Complete all applicable sections and submit with the COA application form. Staff can assist you in determining what items are required for your scope of work. An incomplete application may cause delays in processing or may be deferred to the next agenda. Application materials must clearly represent current and proposed conditions. Refer to Standards for Rehabilitation outlined in Section 30.930.7(b) of the City Code, as well as, the Richmond Old and Historic Districts Handbook and Design Review Guidelines.

#### PROPERTY ADDRESS: 2315 MONUMENT AVE, RICHMOND, VA 23221

□ accessory structure

#### **BUILDING TYPE**

Single-family residence X garage

□ other

- □ multi-family residence
- commercial building
- mixed use building
- institutional building

#### WRITTEN DESCRIPTION

- Display the property description, current conditions and any prior alterations or additions
- Display proposed work: plans to change any exterior features, and/or addition description
- I current building material conditions and originality of any materials proposed to be repaired or replaced
- X proposed new material description: attach specification sheets if necessary

**PHOTOGRAPHS** place on 8 ½ x 11 page, label photos with description and location (refer to photograph guidelines)

- X elevations of all sides
- Χ detail photos of exterior elements subject to proposed work
- Χ historical photos as evidence for restoration work

#### **DRAWINGS** (refer to required drawing guidelines)

- □ current site plan
- I proposed site plan
- I current floor plans
- Χ proposed floor plans
- legal "plat of survey"
- □ list of current windows and doors
- □ list of proposed window and door
- Current roof plan
  - Improposed roof plan

- Current elevations (all sides)
- x proposed elevations (all sides)
- I demolition plan
- Derspective and/or line of sight

- **ALTERATION TYPE**
- X addition

□ roof

- $\square$  awning or canopy
- □ commercial sign
- □ ramp or lift
- X other

- foundation
  - □ wall siding or cladding
  - X windows or doors
  - porch or balcony

2315 Monument Ave Certificate of Appropriateness Commission of Architectural Review Written Description

The Cralle residence is a 7,588 sf three story plus basement house. Built in 1922 for the Parrish family by renowned architect William Laurence Bottomley, it has had 7 owners in its 100 year history. For a period from1964-1975 the house was used by the Tuberculosis Association and significant interior alterations were made including the removal of fireplaces, lighting & decorative trim as well as room reconfigurations upstairs. Over the years the house has been "modernized" by removing many of the archaic "servants' rooms" and quarters into a larger kitchen space. The last major renovation was done during the previous owner's stewardship when the kitchen and bathrooms were improved. The exterior went through significant paint and stucco work. The house is in "good" condition but still needs to be brought further into the 21<sup>st</sup> century for the way modern families live – largely centered around the kitchen.

The current owner is committed to living here for a significant amount of time and wants to spend the resources to make the house comfortable yet also restoring it to its fully Bottomley intended glory. The proposed addition is off the existing "servants wing" of the house. Currently the old storerooms, kitchen and servants dining rooms are one large long galley kitchen. The addition would accommodate a new kitchen with a breakfast room, sitting room, powder room and laundry/ mud rooms. This addition would open up to a better utilized side yard. Currently there is nothing stopping someone from walking from Monument Avenue to the alley in the back. The owner seeks to install a treillage screen for both privacy and security reasons. This would be set back from the plane of the house and neighbors walls. It would provide an elegant

and identifiably unique separation between private courtyard and public front. This element along with thick vegetation would almost completely screen from the public right of way the proposed addition.

In 1922, the city of Richmond issued the building permit with lattice and piers above most of the exterior facing back wing. The current owner wishes to build these elements to restore it to its original Bottomley intent. It is unclear if these were ever installed and later removed or never built. The lattice and piers would provide privacy and protection for the residence. These screens would also block from view a proposed stairwell bump out on the second floor to accommodate a new emergency exit door. The owner wishes to provide a safer way to exit from the second and third floors in case of an emergency. This can be accommodated by creating a door in the existing stair hall as well as a spiral stair in the old service courtyard along the alley. This would require the removal of an exterior window and an exterior door from the master bedroom becoming an interior one. Again, thanks to the reinstallation of the Bottomley lattice, most of this would be screened from the public right of way.

Other changes to be made are changing the garage from a two bay to three bay garage. The original garage doors were accordion and long gone. While the garage is large it may have originally been able to accommodate 4 1920's cars or buggies. Given today's car sizes only two may fit given the door layout. We wish to convert the two bays to three, in order to fit three modern cars within. The intention is to provide three appropriate looking CloPay Canyon ridge louver and window doors.

Given the unique Mediterranean style of the home and the purpose of the new addition, the materials will be simple with a simplistic form. The exterior will be a smooth finished stucco painted to match the existing house. The only element of design to this simple "box" is a shaped parapet similar to other elements of this style home but identifiably different the current structure. The windows and doors will be Marvin Ultimate series. The two new doors will be French doors with an arched transom and the two small windows will be casements. The materials will be extruded aluminum simulated divided lite with spacer bars.

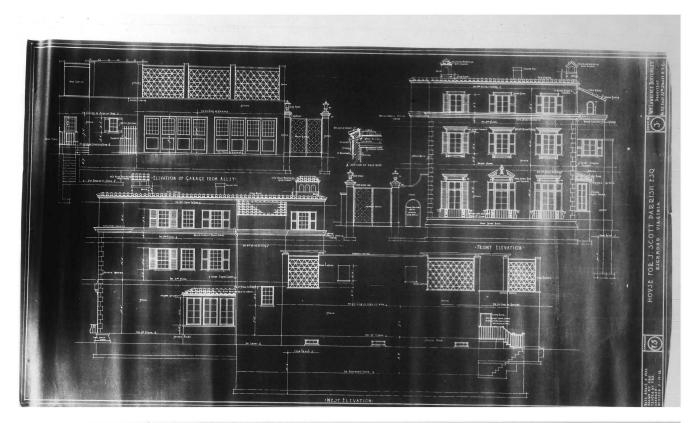
Much of the original materials are in good shape. Recent work to the stucco, painting, gutters and downspouts and some window and door improvements are good and will continue to help preserve the house. The new addition will strive to maintain continuity in materials but in different forms. Some window restoration is necessary for better air tightness. The shutters that have been removed will be rebuilt or rehung. There is a considerable amount of original doors, shutters and trim work that has been removed over the years and put in the basement. We will work to catalog the existing and see what can be reused. The new exterior door for instance will be repurposing an old interior glass door.

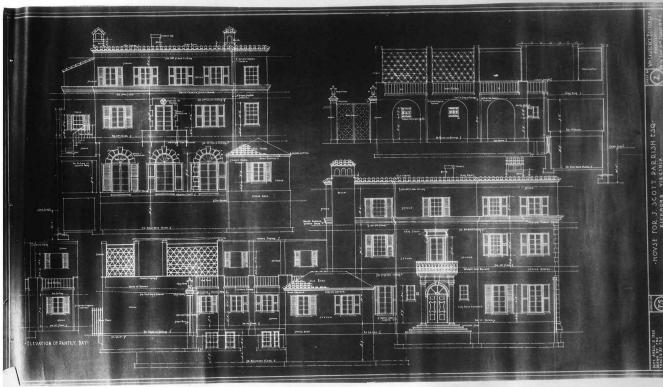
After one hundred years, this iconic Monument Avenue grand dame is ready for the next century of improvements. With it, the property will continue to awe and amaze Richmonders and tourists alike with its romanticized architecture of warm and sunny Old World Europe.



COMMISSION of ARCHITECTURAL REVIEW—2315 Monument Avenue







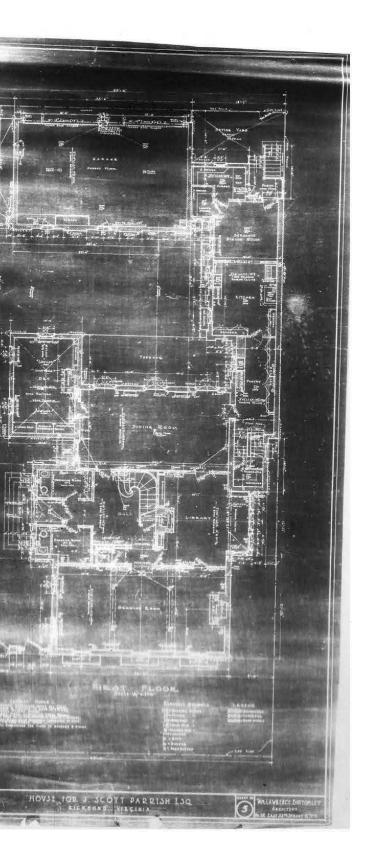
COMMISSION of ARCHITECTURAL REVIEW—ORIGINAL



William Lawrence Bottomley

### 1922 house plans

Permitted in April/June 1922 and construction likely finished in 1923. The initial plans were drawn in April 1922, submitted for approval to the City, and then, as noted on the plans, revised in May 1922, and resubmitted to the city in June 1922. These constitute the latest drawings of plans that were approved and built by the owner and contractor.





### Designed 1922 Original Owners: Mr. and Mrs. J Scott Parrish

"Italian-Spanish" and "American Mediterranean Hollywood Eclectic"

"Italian renaissance type... with stucco walls of a very quiet salmon pink, the cornice, window frames, and quoins of limestone, the roof tiles of antique Spanish red, the shutters a reserved grayish green. The gates were stained a soft peacock color. The enclosed garden had against the soft pink of the house... window sashes in cerulean blue and iron furniture painted a very brilliant emerald green."

"The house has been considerably changed. For a period of about ten years it served as offices for a charity and witnessed the removal of many chandeliers and sconces as well as the drawing room fireplace. Fluorescent lighting was installed"

"The house was built by Beazley Co. for an estimated \$50,000 according the to the Richmond building permit, no. 9736, making it the most expensive of the Monument Avenue houses by Bottomley.

-O'Neal, William B., and Christopher Weeks. The Work of William Lawrence Bottomley in Richmond. University Press of Virginia, 1990. "The resulting structure was described as more like "the home of a silent screen star than a Richmond businessman and his wife."

"The gardens are closely related to the house by the terrace and walks and a straight path leads directly formt he windows of the living room out to a pool and thence across the gards. The garden is practically an extension of the plan of the house and forms a great outdoor living space, as useful and as much used as are the interior rooms" -Bottomley

-Frazer, Susan Hume, and Calder Loth. *The Architecture of William Lawrence Bottomley*. Acanthus Press, 2007.



Photos from online real estate websites.

# CRALLE RESIDENCE

# COMMISSION of ARCHITECTURAL REVIEW—DESCRIPTIONS

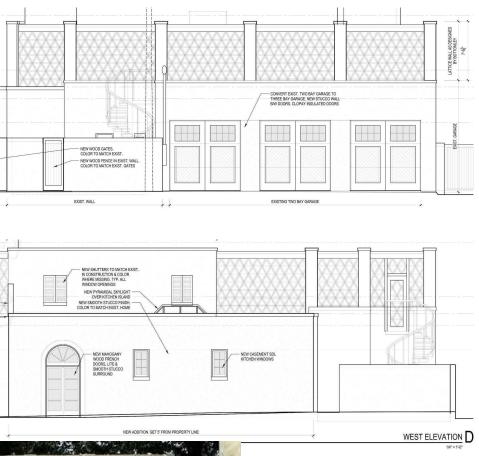


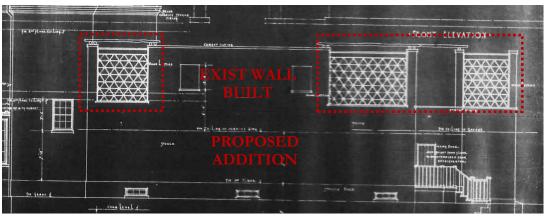


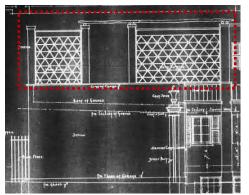


## LATTICE & PIERS

It is unclear if this was ever built and removed or never built. The owner wishes to follow the permitted drawing plans and build the lattice work back





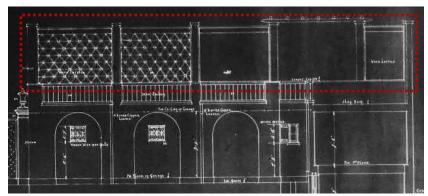


### LATTICE & PIERS NOTES

"Wood Lattice" "Stucco" Piers "Cement Coping"



SIDE OF FROM

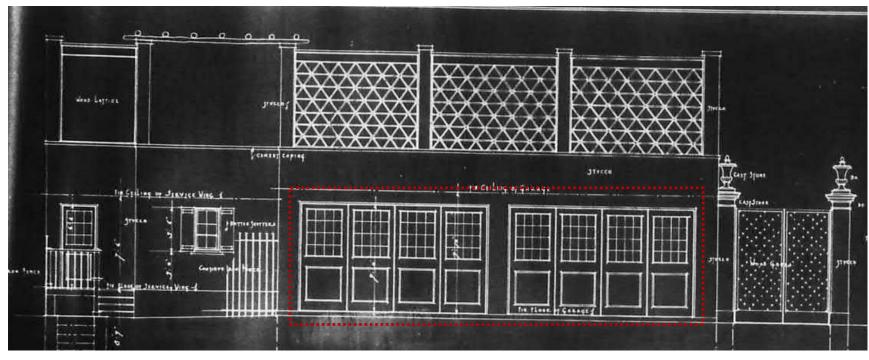


# CRALLE RESIDENCE

COMMISSION of ARCHITECTURAL REVIEW—LATTICE ADDITION



**S**MS ARCHITECTS



# **GARAGE DOORS**

Originally accordion doors with glass above





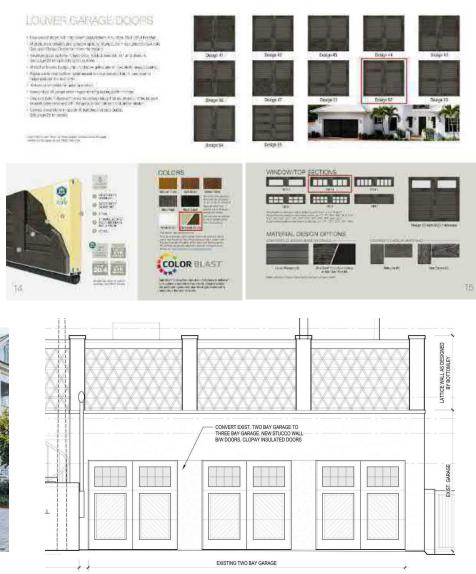
**GARAGE DOORS** Commercial grade metal roll up garage doors exist in the historic opening today will be replaced with CloPay Canyon Ridge Doors

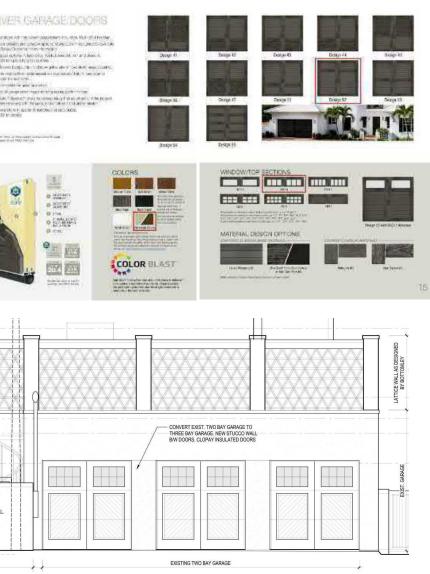
### **GARAGE DOORS**

Currently two oversized garage doors exist. The owner is looking to create 3 standard size garage doors in order to better utilize the garage and fit more cars

#### LOUVER GARAGE/DOORIS

sololo Cheb data viele a tradesi tanga nyaéta kaling pila arawa salah kaling





# CRALLE RESIDENCE

COMMISSION of ARCHITECTURAL REVIEW—GARAGE RECONFIGURATION

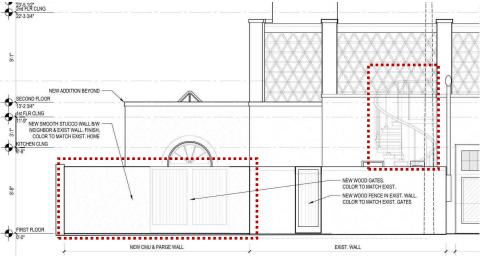




## NEW WALL & GATE

Neighbor's CMU wall on the left, existing stucco'd wall towards the right. We intend to remove the wood privacy fence and gate and replace it with a stucco wall and more substantial wood gate similar to the existing structures





# CRALLE RESIDENCE

COMMISSION of ARCHITECTURAL REVIEW—BACK WALL & GATE

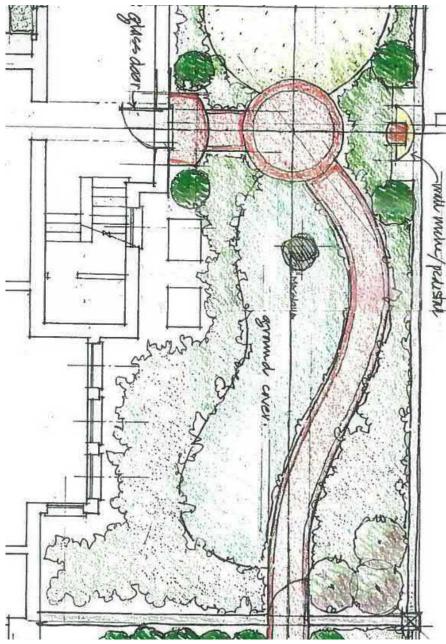
# **NEW FIRE EGRESS STAIR**

A new egress spiral stair will be installed going from the rear courtyard to the upper flat roof above the garage.



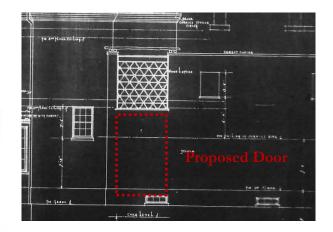


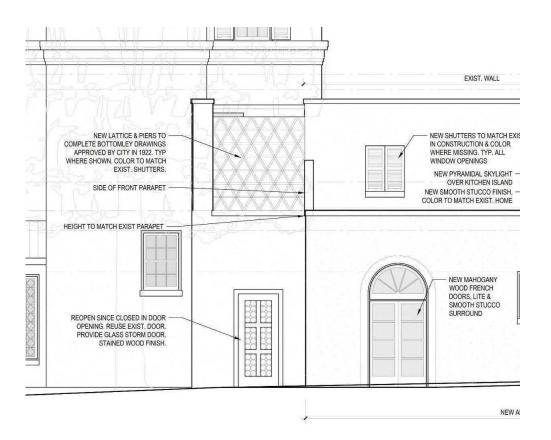




### **NEW DOOR**

The 1998 landscape plans submitted to the city show a glass door. A light and walkway currently exist to the location of the door as well as apparent stucco repairs. We intend to (re) install an existing interior door here with a one panel glass mahogany storm door.





# CRALLE RESIDENCE

COMMISSION of ARCHITECTURAL REVIEW—NEW DOOR

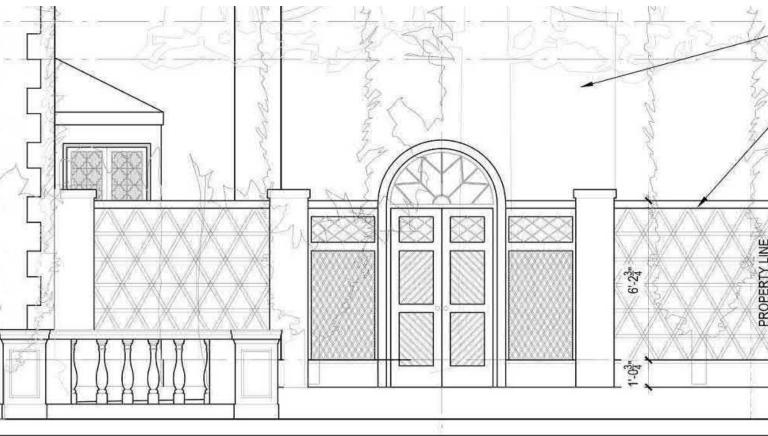


02.14.2023



### TREILLAIGE

**TREILLAIGE** Currently there is nothing preventing someone from walking from Monument Ave through the yard and into the alley. The owner wishes to better utilize this piece of yard with new views from the kitchen addition. Treillage allows for a semi private screen between public and private while also contrasting the existing stucco privacy walls. The treillage would be set 32 ft from the property line and 13 feet back from the front plane of the house. The design is in keeping with Bottomley lattice to be reinstalled over the garage parapets.



# CRALLE RESIDENCE

COMMISSION of ARCHITECTURAL REVIEW—TREILLAGE

ADDITION SET 73' FROM FRONT PROPERTY LINE
LATTICE TO MATCH COLOR OF EXIST. SHUTTERS. PATTERN SIMILAR TO ORIGINAL BOTTOMLEY DRAWINGS. HEIGHT TO MATCH NEIGHBOR'S WALL & SET BACK 32' FROM FRONT PROPERTY LINE NOR UNACH VOIL 10 10 10 10 10 10 10 10 10 10 10 10 10 1





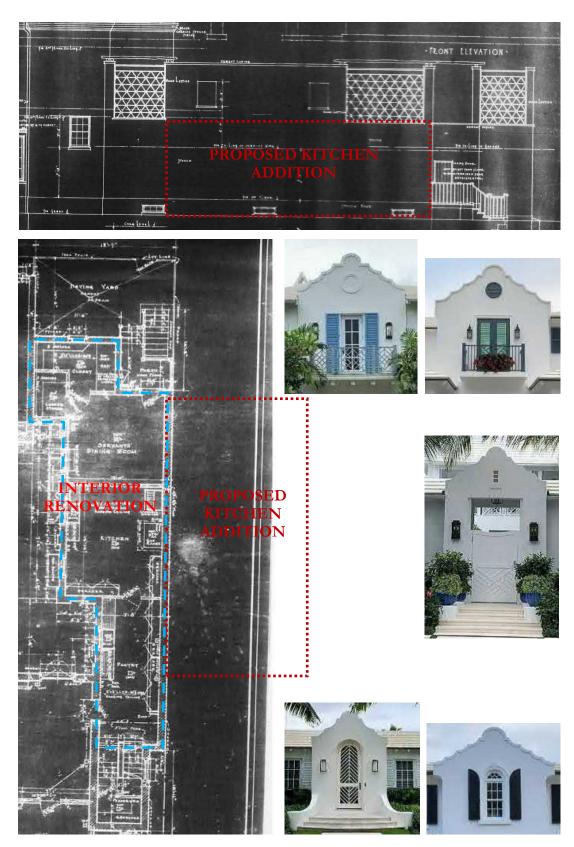
COMMISSION of ARCHITECTURAL REVIEW—TREILLAGE





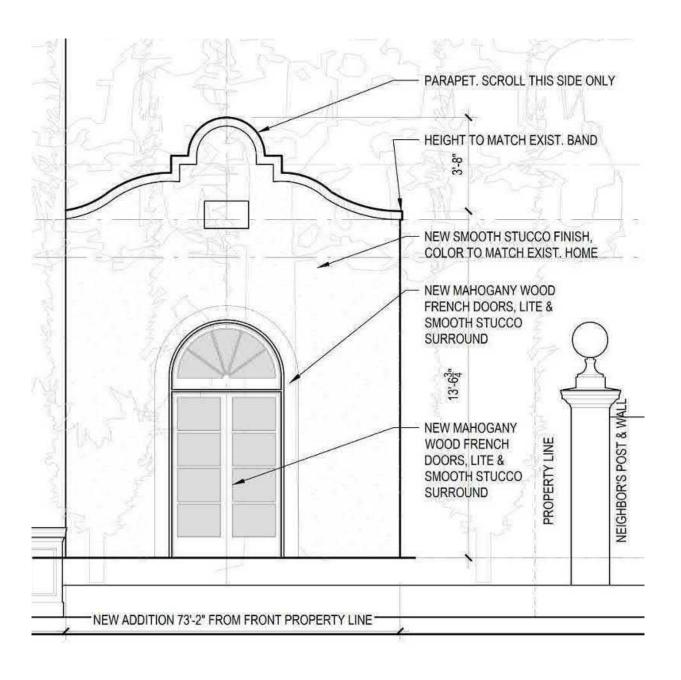
COMMISSION of ARCHITECTURAL REVIEW-LOUVERS/ TREILLAGE





### **KITCHEN ADDITION**

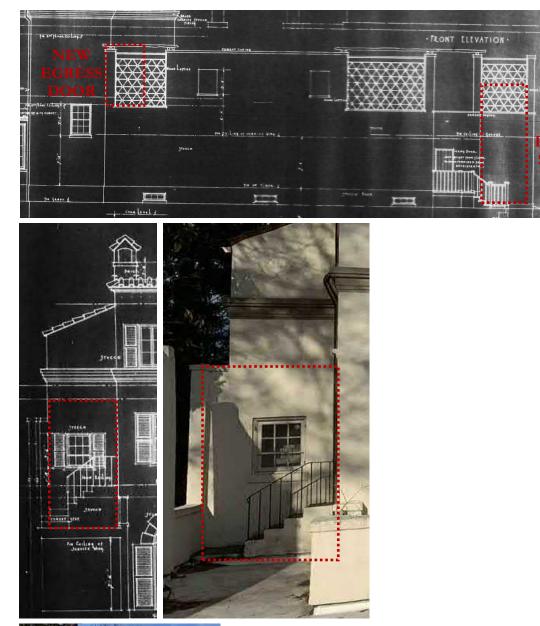
The kitchen addition's exterior is at the heart of it, simple. A stucco exterior with simple 5" coping cap around is articulated with a softly sweeping parapet that draws the eye towards a strong new central axis. The arches and arched doors are the only such style doors that face the public.



# CRALLE RESIDENCE

COMMISSION of ARCHITECTURAL REVIEW—KITCHEN ADDITION





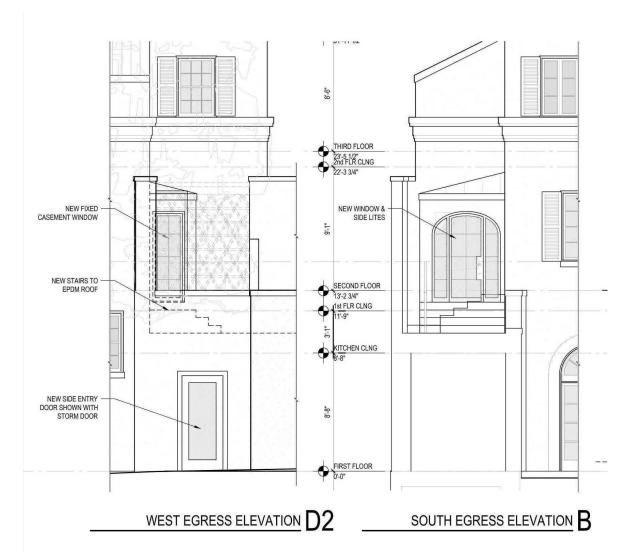
WITH NEW LATTICE, NO VIEW FROM PUBLIC RIGHT OF WAY

CRALLE RESIDENCE

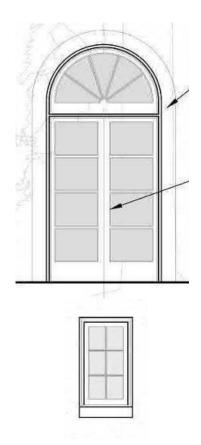
COMMISSION of ARCHITECTURAL REVIEW—FIRE EGRESS

## IMPROVED FIRE EGRESS FOR 2nd & 3rd FLOORS

EW RESS AIRS In the event of an emergency, the owner wishes to improve access out of the house from the upper levels. This will be accomplished by creating a new door to the roof from an existing staircase and adding a winding staircase to the back courtyard near the alley.







### WINDOWS & DOORS

Marvin Ultimate or Magnum windows and doors will be priced as well as Tischler Windows Steel Doors/ Windows will be priced as an alternative option

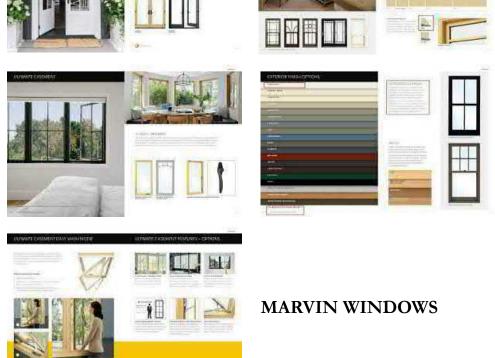




**TISCHLER UND SOHN** 

# CRALLE RESIDENCE

COMMISSION of ARCHITECTURAL REVIEW—FIRE EGRESS













PRECEDENT IMAGES—3D Renderings from Public View





PRECEDENT IMAGES—3D Renderings Aerial





PRECEDENT IMAGES—3D Renderings from Alley Public View





PRECEDENT IMAGES—3D Renderings from Aerial



SCHEMATIC DWG: NOT FOR CONSTRUCTION

