

INTRODUCED: January 9, 2023

AN ORDINANCE No. 2023-005

To authorize the Chief Administrative Officer to accept funds in the amount of \$131,184.00 from the Virginia Department of Fire Programs, and to appropriate the increase to the Fiscal Year 2022-2023 Special Fund Budget by increasing estimated revenues and the amount appropriated to the Department of Fire and Emergency Services' State Fire Programs Special Fund by \$131,184.00, for the purpose of funding the construction, improvement, or expansion of fire prevention and suppression services and training facilities.

Patron – Mayor Stoney

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JAN 23 2023 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$131,184.00 from the Virginia Department of Fire Programs, for the purpose of funding the construction, improvement, or expansion of fire prevention and suppression services and training facilities.

§ 2. That the funds received from the Virginia Department of Fire Programs are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2022, and

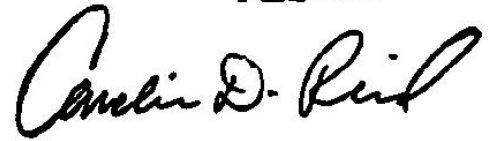
AYES: 9 NOES: 0 ABSTAIN: _____

ADOPTED: JAN 23 2023 REJECTED: _____ STRICKEN: _____

ending June 30, 2023, by increasing estimated revenues by \$131,184.00, increasing the amount appropriated for expenditures by \$131,184.00, and allotting to the Department of Fire and Emergency Services' State Fire Programs Special Fund the sum of \$131,184.00, for the purpose of funding the construction, improvement, or expansion of fire prevention and suppression services and training facilities.

§ 3. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:
TESTE:**

A handwritten signature in black ink, appearing to read "Camille D. Reid". The signature is written in a cursive style with a large initial "C".

City Clerk



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O&R REQUEST

DATE: October 17, 2022 **EDITION:** 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor 

THROUGH: Lincoln Saunders, Chief Administrative Officer 

THROUGH: Sabrina Joy-Hogg, Deputy Chief Administrative Officer of Finance and Administration 

THROUGH: Sheila D White, Director of Finance 

THROUGH: Jason May, Director of Budget and Strategic Planning 

FROM: Melvin Carter, Chief of Fire 

RE: Acceptance of Grant Funding

ORD. OR RES. No. _____

PURPOSE: To authorize the Chief Administrative Officer to accept an additional amount of \$131,184 from Virginia Department of Fire Programs (VDFP) Aid to Localities allocation and to appropriate an additional amount \$131,184 as awarded to the Department of Fire and Emergency Services FY2023 Special Fund Budget.

The FY2023 adopted budget provides an authorization to spend \$778,000; however the final award to the City of Richmond is \$909,184. We are requesting an increase to our FY2023 Special Fund Adopted budget revenue and expense in the amount of \$131,184.

REASON: VDFP has awarded a grant to the Richmond Department of Fire and Emergency Services through its 2023 Aid to Localities (ATL) program which exceeds the Adopted FY2023 Special Fund Budget by \$131,184.

RECOMMENDATION: The City Administration recommends adoption of this Ordinance.

BACKGROUND: This grant initiative was awarded to the City of Richmond, VA with the full support of Virginia Department of Fire Programs. Aid to Localities (ATL) Disbursement Award

FY23 by Virginia Department of Fire Programs to the City of Richmond, VA shall be used to construct, improve or expand fire prevention and suppression services, and training facilities.

FISCAL IMPACT / COST: **If adopted:** The total additional amount of this award is \$131,184 with no matching funds required. **If not adopted:** The spending authority for this amount will not be established.

FISCAL IMPLICATIONS: Acceptance of this award will allow the City of Richmond Fire and Emergency Services to further its goal of Fire prevention and suppression in support of local emergency services activities.

BUDGET AMENDMENT NECESSARY: Yes to amend Special Fund Ordinance # 2022-056

REVENUE TO CITY: \$131,184

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: November 14, 2022

CITY COUNCIL PUBLIC HEARING DATE: December 12, 2022

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Public Safety

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: N/A

AFFECTED AGENCIES: The Department of Finance, the Department of Budget and Strategic Planning, and the City of Richmond Department of Fire and Emergency Services

RELATIONSHIP TO EXISTING ORD. OR RES.: Adopted Special Fund Ordinance #2022-056

REQUIRED CHANGES TO WORK PROGRAM(S): none

ATTACHMENTS: Grant Award Letter and FY 2023 Special Fund Ordinance

STAFF: Fire Chief Melvin Carter, 804-646-5451



COMMONWEALTH of VIRGINIA

Brad Creasy
EXECUTIVE DIRECTOR

Virginia Department of Fire Programs

Theresa Hunter
Interim Assistant Chief of
Administration

October 19, 2022

760

Lincoln Saunders
Chief Administrative Officer, Richmond
900 E Broad Street, 2nd floor
Richmond, VA 23219

Dear Mr. Saunders:

Enclosed is the signed FY-2023 Fire Programs Fund Disbursement Agreement for your files.

The Virginia Department of Fire Programs (VD FP) is in receipt of the jurisdiction's FY-2022 Annual Report. The jurisdiction will be receiving 100% of its FY-2023 Allocation in the next funds disbursement scheduled for Friday, December 23, 2022.

The annual submission of supporting documentation such as invoices and/or receipts are not required but highly recommended for expenses listed on the annual report.

Please be advised that starting in 2019 VD FP began routine audits of the localities ATL grant files. Localities selected to be audited will be notified directly with instructions on the information required and submission details.

If you have any questions, feel free to contact me at my office 804/249-1958 or via email at Theresa.Hunter@vdfp.virginia.gov.

Respectfully,

A handwritten signature in black ink that reads 'Theresa Hunter'.

Theresa Hunter
Budget and Grants Manager
Interim Assistant Chief of Administration

Enclosure



Commonwealth of Virginia
Department of Fire Programs

FY-20 23 FIRE PROGRAMS FUND DISBURSEMENT AGREEMENT

Statutory Authority: §38.2-401 of the Code of Virginia

This Agreement, made effective as of the 1st day of July, _____, by the DEPARTMENT OF FIRE PROGRAMS (the "Agency") and the LOCALITY noted below (the "Receiving Locality"), governs the distribution and use of the Receiving Locality's annual entitlement from the Fire Programs Fund ("the Fund"), as provided for in §38.2-401 of the Code of Virginia as amended (the "Statute").

WHEREAS, the Statute in effect as of the date first written above is incorporated herein by reference; and

WHEREAS, the Receiving Locality is thereunder required to execute a "Fire Programs Fund Disbursement Agreement" and forward same to the Agency as a condition of receiving any allocation or disbursement from the Fund;

NOW, THEREFORE, in consideration of the foregoing and of the mutual covenants herein set forth, the parties hereto agree as follows:

1. Representations of the Agency. The Agency represents that the Agency is duly organized and the Executive Director duly appointed by the Governor and confirmed by the General Assembly as provided for by the *Code of Virginia*, and that the Executive Director or his designee is duly authorized to enter into this agreement.

2. Representations of the Receiving Locality. The Receiving Locality represents that (a) its authorized representative whose signature appears below has read and understands the referenced sections of the Statute and any Policies & Definitions adopted thereunder, (b) it agrees to comply with all applicable provisions of the Statute and any Policies & Definitions adopted thereunder, including the use of such funds and all reporting and audit requirements and (c) it is duly authorized to execute this Agreement and to perform its obligations hereunder and has taken all necessary action to authorize such execution and performance.

3. Availability of Funds. It is understood and agreed by the parties hereto that the AGENCY shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purposes of this Agreement. The Recipient shall deposit funds in an interest-bearing account or normal risk and with a demand restriction, if any, not exceeding 30 calendar days until they are needed. The Recipient must be able to account for both the principal and the interest amounts.

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4. Merger; Severability; Governing Law. This writing constitutes the entire Agreement between the parties, supersedes any existing agreement or understanding, oral or written, relative to the matters contained herein, and may be modified only in a writing executed by all parties hereto.


If any provision of this Agreement is determined to be invalid by a court of competent jurisdiction, it shall not render the remaining portions of this Agreement void or unenforceable. This Agreement shall in respects be governed by the laws of the Commonwealth of Virginia.

5. Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have by their duly authorized representatives executed this Agreement effective as of the date first written above, intending to be bound thereby.

**Commonwealth of Virginia
Department of Fire Programs**

BY:


THERESA HUNTER
BUDGET AND GRANTS MANAGER

10-19-22

RECEIVING LOCALITY: City of Richmond

Name of Locality

BY:


Signature

9/11/2022
Date

Lincoln Saunders

Name

Chief Administrative Officer

Title

(Non-P.O.)

Office Address: 900 E Broad Street
2nd Floor
Richmond, VA 23219

Mailing Address: 900 E Broad Street
2nd Floor
Richmond, VA 23219

E-mail Address: Lincoln.Saunders@rva.gov

Telephone Number: 804-646-3944

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Administration

SPECIAL FUND AGENCY DETAIL

Agency	FY 2020 Actual	FY 2021 Actual	FY 2022 Adopted	FY 2023 Adopted
Total Agency Special Funds	\$1,657,077	\$4,200,246	\$2,944,918	\$-

EMERGENCY COMMUNICATIONS

911 Emergency Telephone	1,110,734	1,256,540	1,139,000	1,400,000
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The purpose of this fund is to collect revenue earmarked for the installation, ongoing maintenance and certain personnel costs associated with the Enhanced 911 System. Ordinance #94-76-107 provides for a \$2.00 surcharge on each monthly residential telephone bill to support E911. As provided by state law, this charge can only be used for certain capital, installation, maintenance and personnel costs of the Enhanced 911 telephone service and other ancillary control central communications equipment.

Emergency Communications	3,661,694	3,131,137	3,700,000	4,300,000
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Support debt service payments for 800 MHz radio system and to provide for a maintenance budget and operating funds for the 800 MHz operations manager. The planned replacement of the current 800MHz system is 2021.

911 Emergency Telephone - 800 MHz	-	8,924,971	1,100,000	300,000
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Public Safety Answering Points Education Program Grant - funds received from the Virginia 9-1-1 Services Board to be used for educational and training of staff with the current best practices, changing technologies, and enhancements for the 9-1-1 operations.

Emergency Communications - PSAP Education Program Grant	-	-	3,000	3,000
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The Commonwealth of VA is implementing NG9-1-1 because the current analog network that provides 9-1-1 call delivery to Virginia Public Safety Answering Points (PSAPs) is going away. Over the next few years, 9-1-1 service providers will decommission the selective router pairs that comprise the foundation of this legacy analog network.

Next Generation 9-1-1	-	-	165,000	-
Total Agency Special Funds	\$4,772,428	\$13,312,649	\$6,107,000	\$6,003,000

FINANCE

Riverfront Special Assessment	400,428	444,918	-	-
Total Agency Special Funds	\$400,428	\$444,918	\$-	\$-

FIRE & EMERGENCY SERVICES

Funds in an effort to purchase new and additional equipment for all emergencies and specialized training for Fire Department Personnel.

State Fire Programs	1,117,103	429,346	778,000	778,000
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Four-for-Life funds are collected pursuant to Section 46.2-694, Code of Virginia, and used only for emergency medical services. The funds are generated as a result of charges collected at the time of registration of each passenger vehicle, pickup, and panel truck in the Commonwealth. Each fiscal year, \$30,000 of the Four-for-Life funds are passed-through as a sub-award to Forest View Volunteer Rescue Squad, Incorporated and \$30,000 of the Four-for-Life funds are passed-through as a sub-award to the West End Volunteer Rescue Squad, Inc. d/b/a Richmond Volunteer Rescue Squad.

Four for Life	107,441	67,113.38	182,000	182,000
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The Citizens Corps along with the Community Emergency Response Team (CERT) funds provide resources for states and local communities to 1)bring together the appropriate leadership to form and sustain a Citizens Corps Council; 2)develop and implement a plan for the community to engage all citizens in hometown security, community preparedness, and family safety, and incorporate citizen participation in existing plans and activities; 3)conduct public education and outreach in order to inform the public about their role in crime prevention, mitigation, emergency preparedness for all hazards, and public health measures; 4)develop and implement Citizens Corps programs offering training and volunteer opportunities to support emergency management and emergency responders, disaster relief organization and community safety efforts; and 5)enable citizens to participate in exercises and receive training and equipment.

Virginia Total		322	8,631,393	\$ 36,409,201		0
Description	FIN	FIPS Code	Population ²	FY 2023 Allocation 06/30/22	PAYMENT (100%)	Transfer (Quarter)
Norfolk	0000050446	710	238,005	\$ 954,902	\$ -	
Norton	0000050225	720	3,687	\$ 30,000	\$ -	
Petersburg	0000046251	730	33,458	\$ 134,237	\$ -	
Poquoson	0000050231	735	12,460	\$ 49,991	\$ -	
Portsmouth	0000050162	740	97,915	\$ 392,845	\$ -	
Radford	0000054639	750	16,070	\$ 64,475	\$ -	
Richmond	0000052532	760	228,810	\$ 908,184	\$ -	
Roanoke	0000052033	770	100,011	\$ 401,255	\$ -	
Salem	0000054643	775	25,346	\$ 101,691	\$ -	
Staunton	0000052026	790	25,750	\$ 103,312	\$ -	
Suffolk	0000053296	800	94,324	\$ 378,438	\$ -	
Virginia Beach	0000050813	810	459,470	\$ 1,843,443	\$ -	
Waynesboro	0000052017	820	22,196	\$ 89,053	\$ -	
Williamsburg	0000053210	830	15,425	\$ 61,887	\$ -	
Winchester	0000051009	840	28,120	\$ 112,820	\$ -	
Total Cities		38	2,590,145	\$ 10,428,022	\$ -	0

Note^f FY2023 Allocations calculated with new 2020 US Census data

(a)

Summary	Localities	Population ²	FY 2023 Allocation 06/30/22	INITIAL PAYMENT (100%)	Transfer Count
Counties	95	5,513,482	\$ 22,185,905	\$ -	0
Towns	189	527,766	\$ 3,795,274	\$ -	0
Cities	38	2,590,145	\$ 10,428,022	\$ -	0
Virginia	322	8,631,393	\$ 36,409,201	\$ -	0

Scheduled disbursements dates for FY-2023			
Properly completed forms received by will have funds released for electronic transfer by:			
Friday, August 19, 2022	Friday, September 23, 2022		
Friday, November 25, 2022	Friday, December 23, 2022		
Friday, February 17, 2023	Friday, March 17, 2023		
Friday, May 19, 2023	Friday, June 23, 2023		

ATL disbursements are made via an electronic funds transfer (EFT) to the account-of-record of each jurisdiction.