



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Informal Meeting Minutes

Monday, January 9, 2023

4:00 PM

Council Chamber, 2nd Floor - City Hall

Councilmembers Present

The Honorable Michael Jones, President
The Honorable Kristen Nye, Vice President
The Honorable Katherine Jordan
The Honorable Ann-Frances Lambert (late arrival)
The Honorable Stephanie Lynch (late arrival and early departure)
The Honorable Cynthia Newbille
The Honorable Ellen Robertson (late arrival)
The Honorable Reva Trammell

Absent

The Honorable Andreas Addison

Staff Present

Lisa Braxton, Council Management Analyst, Principal
Haskell Brown, City Attorney
Joyce Davis, Interim Council Chief of Staff
Candice Reid, City Clerk
Tabrica Rentz, Deputy City Attorney
RJ Warren, Deputy City Clerk

Call to Order

Council President Michael Jones called the meeting to order at 4:03 p.m. and presided.

Chamber Emergency Evacuation Announcement

Upon the President's request, Council Management Analyst Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

Docket Review

Council Management Analyst Lisa Braxton reviewed the following agenda items as indicated:

Consent Agenda:

1. Ord. 2022-191 – to be continued to Monday, February 13, 2023
2. Ord. 2022-205 – to be continued to Monday, February 27, 2023
3. Ord. 2022-299 – retained on the Consent Agenda
4. Ord. 2022-310 – retained on the Consent Agenda
5. Ord. 2022-325 – retained on the Consent Agenda
6. Ord. 2022-333 – retained on the Consent Agenda

Kevin Vonck, Planning and Development Review director, introduced and answered questions regarding Ord. 2022-333.

Councilor Ellen Robertson arrived at 4:08 and was seated.

Councilwoman Reva Trammell requested Ord. 2022-333 be continued to allow an opportunity for engagement with the area's civic association.

After discussion, it was the consensus of Council to continue Ord. 2022-333 and forward the proposed legislation to the January Land Use, Housing and Transportation Standing Committee meeting for additional discussion and recommendation.

Councilor Stephanie Lynch arrived at 4:11 p.m. and was seated.

7. Ord. 2022-346 – to be continued to Monday, February 13, 2023
8. Ord. 2022-347 – retained on the Consent Agenda
9. Ord. 2022-348 – to be continued to Monday, February 13, 2023
10. Ord. 2022-351 – retained on the Consent Agenda
11. Ord. 2022-352 – retained on the Consent Agenda
12. Ord. 2022-353 – retained on the Consent Agenda
13. Ord. 2022-354 – retained on the Consent Agenda
14. Ord. 2022-355 – retained on the Consent Agenda
15. Ord. 2022-356 – retained on the Consent Agenda
16. Ord. 2022-357 – retained on the Consent Agenda

17. Ord. 2022-358 – retained on the Consent Agenda

Chief Administrative Officer Lincoln Saunders introduced and answered questions pertaining to Ord. 2022-353.

18. Ord. 2022-359 – retained on the Consent Agenda

19. Ord. 2022-360 – retained on the Consent Agenda

20. Ord. 2022-361 – retained on the Consent Agenda

21. Ord. 2022-362 – retained on the Consent Agenda

22. Ord. 2022-363 – retained on the Consent Agenda

23. Ord. 2022-364 – retained on the Consent Agenda

24. Ord. 2022-365 – retained on the Consent Agenda

25. Ord. 2022-366 – retained on the Consent Agenda

26. Ord. 2022-367 – retained on the Consent Agenda

27. Ord. 2022-368 – retained on the Consent Agenda

28. Ord. 2022-369 – to be amended and continued to Monday, January 23, 2023

29. Ord. 2022-370 – retained on the Consent Agenda

30. Ord. 2022-371 – retained on the Consent Agenda

31. Ord. 2022-372 – retained on the Consent Agenda

Regular Agenda:

There were no Regular Agenda items.

Lynne Lancaster, Public Works deputy director, introduced Ord. 2022-361.

Councilor Katherine Jordan inquired regarding the neighborhood association's support of Ord. 2022-370.

Councilor Ann-Frances Lambert arrived at 4:17 p.m. and was seated.

There were no further comments or discussions concerning Consent Agenda items reviewed.

Other Discussion Item(s)**Council's Rules of Procedure Training and Standard Operating Procedures**

President Michael Jones informed his colleagues of impending training pertaining to Council's Rules of Procedure, along with discussion to streamline standard operating procedures, during the next Informal and Organizational Development Standing Committee meetings. President Jones explained that the training is an effort to maintain efficient and productive meetings and requested the support of his colleagues in his new role as president.

2022 Annual Comprehensive Financial Report (ACFR) Update

Chief Administrative Officer Saunders stated that the completion of the 2022 Annual Comprehensive Financial Report (ACFR) is still underway, with the external auditors reviewing the final draft. Mr. Saunders reported a tentative completion date of January 23rd.

Other Discussion

President Michael Jones reminded his colleagues of the January 16th budget priorities submission deadline and asked that Council copy Interim Council Chief of Staff Joyce Davis when forwarding a suggested limited number of district-related requests to the Department of Budget and Strategic Planning. President Jones suggested having a discussion regarding Council's shared budget priorities and asked that ideas for the upcoming budget review process be forwarded to Interim CCOS Davis and Council leadership for consideration. Mr. Jones mentioned a tentative joint meeting of Council and Richmond School Board scheduled on January 26, 2023.

Councilor Stephanie Lynch suggested the use of a prior survey to compile updated budget priorities of Council before scheduling the proposed discussion.

Closed Session

At 4:33 p.m., Councilor Katherine Jordan moved that the City Council go into a closed meeting pursuant to subdivision (A)(1) of section 2.2-3711 of the Virginia Freedom of Information Act to discuss and consider the appointment and salary of a new Council Chief of Staff.

The motion was seconded and unanimously approved.

Councilor Stephanie Lynch departed the meeting.

Councilor Katherine Jordan motioned to exit closed session.

The motion was seconded and approved: Ayes 7, Jordan, Lambert, Robertson, Trammell, Newbille, Nye, Jones. Noes None. Lynch had departed the meeting.

Councilors reconvened in open session at 4:44 p.m.

CERTIFICATION OF CLOSED MEETING

January 9, 2023

WHEREAS, the Council has convened in closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the Council that such closed meeting was conducted in conformity with Virginia law:

NOW, THEREFORE,
BE IT RESOLVED:

That the Council hereby certifies that to the best of each member's knowledge (i) only public matters lawfully exempt from open meeting requirements by Virginia law were discussed in the closed meeting to which this certifying resolution applies; and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Council.

WITNESS the following vote of Council members, as recorded by Candice D. Reid, City Clerk:

CERTIFYING:

- Michael J. Jones, President
- Kristen Nye, Vice President
- Katherine Jordan
- Ann-Frances Lambert
- Cynthia I. Newbille
- Stephanie A. Lynch (early departure)
- Ellen F. Robertson
- Reva M. Trammell

DECLINING TO CERTIFY:

President Michael Jones announced the pending appoint of the new Council Chief of Staff and stated Council will have an opportunity to share remarks of gratitude regarding Interim CCOS Joyce Davis' tenure during the Formal Session of Council later that evening.

Adjournment

There being no further business, the meeting adjourned at 4:46 p.m.

CITY CLERK