

INTRODUCED: December 12, 2022

AN ORDINANCE No. 2022-352

To authorize the Chief Administrative Officer to accept funds in the amount of \$150,000.00 from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, to amend the Fiscal Year 2022-2023 Special Fund Budget by creating a new special fund for the City Sheriff called the Dementia and Developmental Disabilities Grant Special Fund, and to appropriate the increase to the Fiscal Year 2022-2023 Special Fund Budget by increasing estimated revenues and the amount appropriated to the City Sheriff's Dementia and Developmental Disabilities Grant Special Fund by \$150,000.00, for the purpose of funding services to individuals who have dementia, autism, or other cognitive conditions.

Patrons – Mayor Stoney and Ms. Lambert

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: JAN 9 2023 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That the Chief Administrative Officer is authorized to accept funds in the amount of \$150,000.00 from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, for the purpose of funding services to individuals who have dementia, autism, or other cognitive conditions.

AYES: 8 NOES: 0 ABSTAIN: _____

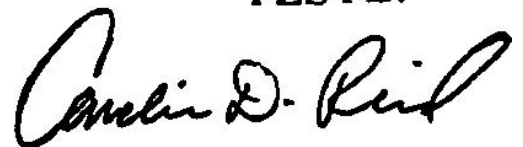
ADOPTED: JAN 9 2023 REJECTED: _____ STRICKEN: _____

§ 2. That Ordinance No. 2022-056, adopted May 9, 2022, which adopted the Special Fund Budget for the fiscal year commencing July 1, 2022, and ending June 30, 2023, and made appropriations pursuant thereto, be and is hereby amended by creating a new special fund for the City Sheriff called the Dementia and Developmental Disabilities Grant Special Fund, for the purpose of funding services to individuals who have dementia, autism, or other cognitive conditions.

§ 3. That the funds received from the United States Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, are hereby appropriated to the Special Fund Budget for the fiscal year commencing July 1, 2022, and ending June 30, 2023, by increasing estimated revenues by \$150,000.00, increasing the amount appropriated for expenditures by \$150,000.00, and allotting to the City Sheriff's Dementia and Developmental Disabilities Grant Special Fund the sum of \$150,000.00, for the purpose of funding services to individuals who have dementia, autism, or other cognitive conditions.

§ 4. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:
TESTE:**

A handwritten signature in black ink, appearing to read "Camelin D. Reil". The signature is fluid and cursive, with a large initial 'C'.

City Clerk



CITY OF RICHMOND

INTRACITY CORRESPONDENCE

O&R REQUEST

DATE: November 11, 2022

EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

Handwritten signature of Levar M. Stoney.

THROUGH: J. Lincoln Saunders, Chief Administrative Officer

Handwritten signature of J. Lincoln Saunders.

THROUGH: Sabrina Joy-Hogg, Deputy Chief Administrative Officer

Handwritten signature of Sabrina Joy-Hogg.

THROUGH: Sheila White, Director of Finance

Handwritten signature of Sheila White.

THROUGH: Jason May, Director of Budget and Strategic Planning

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FROM: Dr. Antionette V. Irving, Sheriff

Handwritten signature of Dr. Antionette V. Irving.

RE: Proposed acceptance and appropriation of the BJA FY 2022 'The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities' Grant Funding

ORD. OR RES. No. _____

PURPOSE: Authorizing the City Administration to accept the award from the U.S. Department of Justice, Office of Justice Programs grant in the amount of One Hundred Fifty Thousand (\$150,000.00) dollars and appropriating the increase to Special Fund (01601 Cost Center) for the Richmond City Sheriff's Office (RCSO).

REASON: The Richmond City Sheriff's Office seeks approval for funds in the amount of \$150,000.00 awarded by the U.S. Department of Justice, Office of Justice Programs for the Bureau of Justice Assistance for the FY 2022 'The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities' Grant Award

RECOMMENDATION: It is recommended that this funding be accepted and appropriated to the Richmond City Sheriff's Office effective Fiscal Year 2023.

BACKGROUND: the Richmond City Sheriff's Office (RCSO) currently participates in two programs. The first program is National Project Lifesaver Program, which is free of charge to all city residents who are registered caretakers of individuals who suffer from dementia, autism, or other cognitive conditions which may lead to wandering away from homes and caregivers. The other existing program is the "ARE YOU OK?" Program, which is also a free program to the community, designed to check on the well-being of elderly individuals and those with disabilities as well as shut-in's who live alone. The RCSO staff regularly visits and calls the participants. Although both programs are free to participants, there is a financial impact to the RCSO due to personnel, transportation, and marketing materials. The RCSO needs to grow and enhance the programs based on the growing needs of the community. The RCSO also seeks to develop an internal program that begins with an assessment at intake and includes services for the inmate addressing their condition (cognitive impairment) while they are housed at the Richmond City Justice Center.

FISCAL IMPACT / COST: The total amount of this award is \$150,000.00 The Richmond City Sheriff's Office will use the funding for assistance with enhancing the existing programs and developing the new, internal program. *There is no cash match requirement.*

FISCAL IMPLICATIONS: The acceptance of this award will allow the Richmond City Sheriff's Office to establish and/or enhance comprehensive, locally based, proactive programs to locate or prevent the wandering of individuals with forms of dementia, or developmental disabilities. This will be a great benefit to the Sheriff's Office and the City as the program seeks to 1) increase public awareness of missing persons with forms of dementia, 2) provide training to families or guardians of individuals who might wander from a safe environment, and 3) establish partnerships in an effort to prevent persons with cognitive disabilities from wandering and 4) establish early detection of cognitive impairment in the Richmond City Justice Center

BUDGET AMENDMENT NECESSARY: Yes, the Special Funds Budget must be amended/created for this Grant.

REVENUE TO CITY: A drawdown of Grant funds will be completed every quarter to not exceed \$150,000.00 from October 2022 through September 2024 (unless the grant is extended) from the U.S. Department of Justice, Office of Justice Programs, and Bureau of Justice Assistance. The funds will be appropriated to the Special Fund for this Grant line starting in fiscal year 2023.

DESIRED EFFECTIVE DATE: Upon Adoption.

REQUESTED INTRODUCTION DATE: 12/12/22

CITY COUNCIL PUBLIC HEARING DATE: 1/9/22

REQUESTED AGENDA: Consent Agenda

RECOMMENDED COUNCIL COMMITTEE: Request Waiver

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: N/A

AFFECTED AGENCIES: The Department of Finance, The Department of Budget and Strategic Planning and The Richmond City Sheriff's Office

RELATIONSHIP TO EXISTING ORD. OR RES.: Amend the FY23 Special Fund Budget Ord. 2022-056

REQUIRED CHANGES TO WORK PROGRAM(S): N/A

ATTACHMENTS: Award Letter

STAFF: Kimberlee Goins, Budget Manager
Richmond City Sheriff's Office, 646-0429

September 28, 2022

Dear Bart Blanks,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by RICHMOND, CITY OF for an award under the funding opportunity entitled 2022 BJA FY 22 The Kevin and Avonte Program: Reducing Injury and Death of Missing Individuals with Dementia and Developmental Disabilities. The approved award amount is \$150,000.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance. For COPS Office and OVW funding the Award Offer also includes any Other Award Documents.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

Prior to accepting the award, your Entity Administrator must assign a Financial Manager, Grant Award Administrator, and Authorized Representative(s) in the Justice Grants System (JustGrants). The Entity Administrator will need to ensure the assigned Authorized Representative(s) is current and has the legal authority to accept awards and bind the entity to the award terms and conditions. To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

To access your funds, you will need to enroll in the Automated Standard Application for Payments (ASAP) system, if you haven't already completed the enrollment process in ASAP. The Entity Administrator should have already received an email from ASAP to initiate this process.

Congratulations, and we look forward to working with you.

Maureen Henneberg
Deputy Assistant Attorney General