

INTRODUCED: September 26, 2022

A RESOLUTION No. 2022-R068

To approve the City of Richmond Plan of Services under the Virginia Juvenile Community Crime Control Act.

Patrons – Mayor Stoney and Ms. Lambert

Approved as to form and legality
by the City Attorney

PUBLIC HEARING: NOV 14 2022 AT 6 P.M.

WHEREAS, pursuant to section 16.1-309.3(D) of the Code of Virginia (1950), as amended, the governing body of a political subdivision which establishes a community-based system under the Virginia Juvenile Community Crime Control Act (the “Act”) must submit to the State Board of Juvenile Justice for approval a local plan for the development, implementation and operation of such services, programs and facilities pursuant to the Act; and

WHEREAS, the Department of Justice Services has submitted to the Council of the City of Richmond its plan of services for the Council’s approval as the local plan required by the Act for Fiscal Year 2022-2023;

AYES: 9 NOES: 0 ABSTAIN: _____

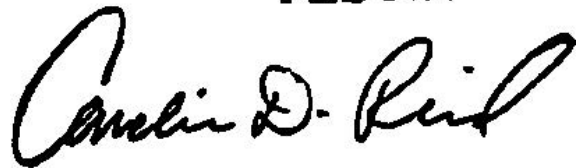
ADOPTED: NOV 14 2022 REJECTED: _____ STRICKEN: _____

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

That the Council of the City of Richmond hereby approves the plan of services of the Department of Justice Services of the City of Richmond as the City's local plan for the development, implementation and operation of the City's community-based system pursuant to Virginia Juvenile Community Crime Control Act. Such plan of services shall be substantially in the form attached hereto.

**A TRUE COPY:
TESTE:**

A handwritten signature in black ink, appearing to read "Carolyn D. Reil". The signature is fluid and cursive, with a large initial 'C' and a long, sweeping tail.

City Clerk



City of Richmond

Intracity Correspondence

O&R REQUEST

DATE: August 25, 2022

EDITION:

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor

THROUGH: J.E. Lincoln Saunders, Chief Administrative Officer

THROUGH: Sabrina B. Joy-Hogg, DCAO of Finance & Administration

THROUGH: Sheila D. White, Director of Finance

THROUGH: Jason P. May, Director of Budget & Strategic Planning

THROUGH: Reginald E. Gordon, DCAO of Human Services

FROM: Dawn D. Barber, Director of Justice Services

RE: Endorsement of DJS Plan of Services under the Virginia Juvenile Community Crime Control Act (VJCCCA)

ORD. OR RES. No. _____

PURPOSE: To receive City Council's endorsement of the local "Plan of Juvenile Services" under the Virginia Juvenile Community Crime Control Act (VJCCCA). This plan covers FY-23 and was developed by the City of Richmond Department of Justice Services and the 13th Judicial District Juvenile Court Service Unit. The plan has been reviewed by the Chief Judge of the Richmond Juvenile and Domestic Relations Court and the Community Policy Management Team (CPMT).

REASON: Section 16.1-309.3(D) of the Code of Virginia, as amended, states in part:

"Any county or combination thereof which establishes a community-based system pursuant to this article shall biennially submit to that State Board for approval a local plan for the development, implementation and operation of such services, programs and facilities pursuant to this article."

RECOMMENDATION: The City's Department of Justice Services (DJS) recommends approval and endorsement of the VJCCCA Plan of Services for FY-23.

BACKGROUND: In 1995 the General Assembly enacted the Virginia Juvenile Community Crime Control Act (VJCCCA). The purpose of the VJCCCA was to establish a community-based system of progressive sanctions and services that correspond to the severity of offenses and treatment needs of youth before the court system.

FISCAL IMPACT / COST: The City of Richmond will receive \$347,683 from the Commonwealth of Virginia Department of Juvenile Justice. These funds are included in the FY-23 Justice Services general fund revenue fiscal plan, as introduced by Mayor Stoney on March 4, 2022. As a requirement to receive funding from the Commonwealth of Virginia, the City's Department of Justice Services will expend \$347,683 as the required maintenance of effort amount. Those dollars are included in DJS' FY-23 adopted general fund operating budget.

FISCAL IMPLICATIONS: No Impact

BUDGET AMENDMENT NECESSARY: None

REVENUE TO CITY: The City will be receiving \$347,683 from the Virginia Department of Juvenile Justice effective July 1, 2022. This revenue will be placed in the City of Richmond – Department of Justice Services General Fund Revenue Budget.

DESIRED EFFECTIVE DATE: Upon Adoption

REQUESTED INTRODUCTION DATE: September 26, 2022

CITY COUNCIL PUBLIC HEARING DATE: October 10, 2022

REQUESTED AGENDA: Consent

RECOMMENDED COUNCIL COMMITTEE: Waive Committee (This is a Resolution)

CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES: None

AFFECTED AGENCIES: Department of Finance, Department of Budget & Strategic Planning, and Department of Justice Services

RELATIONSHIP TO EXISTING ORD. OR RES.: Ordinance 2022-055 "To adopt the General Fund Budget for the fiscal year commencing July 1, 2022 and ending June 30, 2023, and to appropriate the estimated revenues for such fiscal year for the objects and purposes stated in the budget"

REQUIRED CHANGES TO WORK PROGRAM(S): None

ATTACHMENTS: DJS VJCCCA Plan

STAFF: Dawn D. Barber
Director of Justice Services
(804) 646-3763

Plan Information		Enter Fiscal Agent Data in this Column
Locality		Richmond City
FIPS		760
FY23 State Allocation		\$347,683.00
FY23 Maintenance of Effort		\$347,683.00
FY23 Additional Local Contribution		
FY23 Total		\$695,366.00
FY24 State Allocation		\$347,683.00
FY24 Maintenance of Effort		\$347,683.00
FY24 Additional Local Contribution		
FY24 Total		\$695,366.00

BUDGET INFO									
	Instructions	Example	Program/Service 1	Program/Service 2	Program/Service 3	Program/Service 4	Program/Service 5	Program/Service 6	
Program or Service Name	What is the official name of program or service?	Youth Emerges Straight (Y.E.S.)	Community Service	Outreach Detention Electronic Monitoring	Community Monitoring	Youth Justice	Administrative	Restorative Justice	
Assigned Program ID from CPR									
Program Type (from Allowable Programs and Services List)	Select category from the Allowable Program and Services List. Consult with DJJ VACCCA staff as necessary.	Shouffling and Larceny Reduction Programs	Community Service	PRE-D-EM & GPS	POST-D-EM & GPS	Pro-Social Skills	Coordinator/Administrative	Restorative Justice	
Program/Service Provider	What is the name of provider that operates the program/service? Name the private provider, city, county, commission, or agency that provides the service. If there are multiple providers, please name each provider.	Jefferson Youth Services	RDJS	RDJS	RDJS	RDJS	RDJS	Virginia Center for Restorative Justice	
Program Start Date	For existing programs - provide the date the program was established. For new programs - provide the date the program is slated to begin.	07/01/21	3/1/1996	3/1/1996	3/1/1996	6/1/2022	3/1/1996	6/1/2022	

FUNDING									
	What will you spend for contract or purchased services from private or public providers?							TOTALS	
FY2023 Contracted Service Provision		\$3,000		\$44,873.00	\$21,624.00		\$12,800.00	\$79,297.00	
FY2023 Personnel	What will you spend for benefits, salaries, and wages of local VJCCCA-funded employees? (Staff on Line 26)	\$17,000	\$182,087.63	\$175,701.64	\$175,701.64	\$49,872.69	\$18,572.40	\$601,936.00	
FY2023 Travel	What will you spend for travel costs directly related to serving VJCCCA youth?	\$120						\$0.00	
FY2023 Staff Development	What will you spend for training for VJCCCA-funded employees/volunteers? (Must be directly related to service delivery to VJCCCA youth.)	\$50	\$500.00	\$500.00	\$500.00	\$500.00	\$2,500.00	\$4,500.00	
FY2023 Telecommunications	What will you spend for Internet access and telephone services used directly for serving VJCCCA youth?	\$35						\$0.00	
FY2023 Supplies & Materials	What will you spend for supplies, educational, and/or recreational materials for youth in the VJCCCA-funded program?	\$300	\$500.00	\$500.00	\$500.00	\$500.00	\$319.00	\$2,319.00	
FY2023 Equipment/Office Space Rental	What will you spend for computers or other equipment directly related to the provision of this VJCCCA service? What rent will you pay directly related to the provision of this VJCCCA service?	\$1,000.00	\$2,263.00	\$2,763.00	\$2,763.00	\$0.00	\$165.00	\$7,314.00	Program tab totals compared to Plan tab totals
FY2023 Total Budget	This field calculates automatically.	\$21,506.00	\$185,470.63	\$221,957.64	\$200,708.64	\$50,872.69	\$18,572.40	\$695,366.00	0

FY2023 Youth to be Served	How many youth do you estimate serving in this program/service during the fiscal year?	700	100	150	80	30	0	40						
FY2023 Program/Service Unit Type	What is the service unit type (e.g. contacts, courses, days, evaluation/assessment, hours, months, N/A, procedures, sessions, weeks)?	SESSIONS	Hours	Days	Days	Days	Not Applicable	SESSIONS						
FY2023 Estimated # of Units Per Youth	How many service units do you estimate you will provide each youth in this program/service?	8	30	45	18	60	0	1						
FY2023 Program/Service Units	This field calculates automatically (Number of Youth X Estimated Service Units Per Youth).	800	3,000	6,750	1,440	1,800	0	40						
FY2023 Average Cost Per Unit	This field calculates automatically (based on Lines 17, 19 & 21)	\$26.88	\$61.82	\$33.18	\$139.38	\$28.26	\$0.00	\$384.80						
POSITIONS - REQUIRED FOR ALL LOCALLY OPERATED SERVICES														
FY2023 Projected Position(s) to be filled by _____	List the name(s), position title(s), & FTE percentage (e.g. .05, .25, .30, .50, 2.5) corresponding to each VJCCA position(s) responsible for this program.	Suzi Smith Youth Coordinator (10) James Brown Youth Coordinator (10)	P. Downey (10) V. Eaton (5) K. Coleman (5) W. Kenney (5) Roach (25)	R. McFarland (5) A. Jones (25) R. Hancock (25) Myrick (5) Davis (25) Roach (13)	R. McFarland (5) A. Jones (25) R. Hancock (25) Myrick (5) Davis (25) Roach (13)	E. Wakefield (25) Roach (25)								
FY2023 VJCCA-Funded Positions	Identify the total FTE percentage(s) from above (e.g. .05, .25, .30, .50, 2.5).	.20	2.75	1.88	1.88	0.50	0.00							
FY2023 Projected Positions to be Supplied by _____	List the name of the agency and individual that will supervise the positions.	Kenya Thompson, Director Jefferson Youth Services	Janice Roach Program Manager Juvenile Programs	Janice Roach Program Manager Juvenile Programs	Janice Roach Program Manager Juvenile Programs	Janice Roach Program Manager Juvenile Programs	Shannon Paul Deputy Director Senior							
COST COMPARISON:														
Private Provider/Contracted Services Costs If this program/service is being provided by a VJCCA-funded local position, what would the cost be for operating this program/service through a contracted provider?	Provide the name and cost per service unit (for this program/service) for at least 2 private/contracted providers.	Contracted Provider 1: \$25 Contracted Provider 2: \$35	Unable to identify a private contractor for this service	Provider 1: \$25 (AMI Kids Agency) Provider 2: \$25 (Marc's Agency)	Provider 1: \$25 (AMI Kids Agency) Provider 2: \$25 (Marc's Agency)	Unable to identify a private contractor for this service	N/A							
Cost Comparison - FY20 & FY21	Provide the cost per service unit (for this service) for previous fiscal year(s).	FY20: \$35 FY21: \$50	FY20: \$45.39 FY21: \$149.42	FY20: \$ 54.47 FY21: \$38.86	FY20: \$108.23 FY21: \$75.93	Not Applicable	Not Applicable	Not Applicable						

FUNDING:										TOTALS				
FY2024 Contracted Service Provision	What will you spend for contract or purchased services from private or public providers?	\$3,000								\$0.00				
FY2024 Personnel	What will you spend for benefits, salaries, and wages of local VJCCCA-funded employees? (Staff on Line 49)	\$17,000								\$0.00				
FY2024 Travel	What will you spend for travel costs directly related to serving VJCCCA youth?	\$120								\$0.00				
FY2024 Staff Development	What will you spend for training for VJCCCA-funded employees/volunteers? (Must be directly related to service delivery to VJCCCA youth.)	\$50								\$0.00				
FY2024 Telecommunications	What will you spend for Internet access and telephone services used directly for serving VJCCCA youth?	\$35								\$0.00				
FY2024 Supplies & Materials	What will you spend for supplies, educational, and/or recreational materials for youth in this VJCCCA-funded program?	\$300								\$0.00				
FY2024 Equipment/PIOffices Space Rental	What will you spend for computers or other equipment directly related to the provision of this VJCCCA service? What rent will you pay directly related to the provision of this VJCCCA service?	\$1,995.00								\$0.00				
FY2024 Total Budget	The fund calculates automatically.	\$21,506.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
											Program tab totals compared to Plan tab totals		0	

[illegible]

PROGRAM DESCRIPTIONS NARRATIVE:						
	Program/Service 1	Program/Service 2	Program/Service 3	Program/Service 4	Program/Service 5	Program/Service 6
Program/Service Name	Community Service	Outreach Detention Electronic Monitoring	Community Monitoring	Youth Justice	Administrative	Restorative Justice
Allowable Program/Service Type	Community Service	PRE-D EM & GPS	POST-D EM & GPS	Pro-Social Skills	Coordinator/Administrative	Restorative Justice
Program/Service Target Population Case Status	Pre-D and Post-D	Pre-D	Post-D	Pre-D	NA	Diversion Pre-D
Objective Assessment of the Need for Program/Service	According to Richmond's Common technical juvenile complaint data in FY2021 and one of the first level sanction response for CSU	The use of Outreach is driven by the DAI Assessment and provides an alternative in lieu of detention. According to Richmond's Common offense data in FY2021, weapons and assault were the highest.	Community Monitoring serves as an appropriate sanction in response to probation violation for the CSU. According to the DJJ Data 2021 Resource Guide, 13th CSU probation violation has increased as well as commitments. Utilizing accountability response options as an alternative to commitment promotes effective evidence-based practices.	According to data reported by the 13th CSU (BADGE), the most common offense category among juvenile complaints was CHINSup at 18.9% along with 45% of youth diversion eligible unresolved. Youth Justice will serve as a diversion option.	NA	According to data reported by the 13th CSU (BADGE), the most common offense category among juvenile complaints was CHINSup at 18.9% along with 45% of youth diversion eligible unresolved. Restorative Justice will serve as a diversion option. Restorative practices have shown positive effects on offenders, victims and community by providing opportunities to repair harm caused by their behavior.
Court-Order Requirement (Use drop-down list)	No, Court Order Not Required	Yes, Court Order Required	No, Court Order Not Required	No, Court Order Not Required	No, Court Order Not Required	No, Court Order Not Required
Other Special Admission Criteria						
Gender	Both Males and Females	Both Males and Females	Both Males and Females	Both Males and Females		Both Males and Females

Average Length of Stay	Varies	45 Days	18 Days	60	0	<120 days for Diversion < 180 days for Pre/Post
Maximum Number of Participants	10	50	20	30	0	8
Days and Hours of Operation	7 days a week, (hourly program varies with times depending on the placement site) the weekend program is Saturday and Sunday 7:30am-3:00pm	This program operates 24hours, 7 days a week, home visits are not permitted after 7:30pm unless approved by the immediate supervisor. Afterhours intake are done for pre-dispositional cases only.	This program operates 24hours, 7 days a week, home visits are not permitted after 7:30pm unless approved by the immediate supervisor.	This program operates Monday thru Friday 5:00pm-7:00pm year round with the exception of observed holidays.	Administrative	This program operates Monday through Friday 3pm - 7pm and Saturdays 8 am - 4 pm. During the summer, Monday through Saturday 8 am - 4 pm.
Concept Paper Submitted/Approved	N/A. This is not a new program	N/A. This is not a new program	N/A. This is not a new program	N/A. This is not a new program		Yes, submitted
Program Manual Updated/Approved	Yes. The manual was last updated June 2021	Yes. The manual was last updated June 2021	Yes. The manual was last updated June 2021	Yes. The manual is under review.	NA	Yes, 8/1/2022
Current MOA (required for all Positions, Community Service Programs)	Current MOA expires June 30, 2022	Current MOA expires June 30, 2022	Current MOA expires June 30, 2022	To be Endorsed	NA	To be Endorsed

	Program/Service 1	Program/Service 2	Program/Service 3	Program/Service 4	Program/Service 5	Program/Service 6
Program or Service Name	Community Service	Outreach Detention Electronic Monitoring	Community Monitoring	Youth Justice	Administrative	Restorative Justice
Program Type (from Allowable Program and Service Types)	Community Service	PRE-D-EM & GPS	POST-D-EM & GPS	Pro-Social Skills	Coordinator/Administrative	Restorative Justice
1. REQUIRED OUTCOME: 75% Satisfactory Completions.	Of the program releases, 75% will have completed the program satisfactorily.	Of the program releases, 75% will have completed the program satisfactorily.	Of the program releases, 75% will have completed the program satisfactorily.	Of the program releases, 75% will have completed the program satisfactorily.	Of the program releases, 75% will have completed the program satisfactorily.	Of the program releases, 75% will have completed the program satisfactorily.
2. REQUIRED OUTCOME: Program Recidivism (Re-Arrest) Rate No Greater Than CSU <i>(The goal is not applicable to the following program types: Administration, Outreach, EM/GPS, Day/Evening Reporting, Shelter Care, Assessments/Evaluators, Specialized Program Services, Group Homes, Prevention Programs)</i>	Of the FY2021 program releases, the 12-month re-arrest rate will be lower than the re-arrest rate for youth on probation in the CSU.	N/A	N/A	N/A	N/A	Of the FY2021 program releases, the 12-month re-arrest rate will be lower than the re-arrest rate for youth on probation in the CSU.
3. LOCALLY DEVELOPED PROGRAM GOAL	Community Service Program has two components that consist of weekend and Hourly Community Service. The purpose of the Hourly Community Service Program, is to provide constructive sanctions and accountability for juvenile offenders between the ages of 10-18, by placing them in the community, allowing them to contribute back to their neighborhoods. The purpose of the Weekend Community Service Program, is to provide an alternative to detention for juvenile offenders who need a structured supervised environment while they are held accountable for their delinquent acts.	This program provides Electronic Monitoring (GPS Surveillance) for pre dispositional court involved youth living in the City of Richmond. Services help ensure that the youth is abiding by their court order, available for court in pre dispositional status, and whereabouts are known at all times. This program provides electronic supervision services for youth residing within a 25 mile radius outside of the city.	This program provides Electronic Monitoring (GPS Surveillance) for post dispositional probation involved youth living in the City of Richmond. Service is used as a graduated sanction thru probation. Service helps to ensure that the youth reports home by their assigned curfew, abides by their house arrest, is attending school regularly, and abiding by scheduled probation appointments and court appearances. This program also will provide electronic supervision services for youth residing within a 25 mile radius outside of the city.	To address the underlying personal issues that lead to delinquent behavior by listening to the concerns of teens, their families and the community and offering education and activities to support well-being and safety	N/A	The primary goal of the Restorative Justice Program is designed to empower both victim and program participant to address the issues, consequences and concerns surrounding the committed offense.
3a. Program Outcome #1 related to Program Goal	85% of Youth will establish and sustain networking opportunities to form meaningful relationships with others.	75% of youth who successfully complete the program will have a length of stay less than 45 days	75% of youth will remain on Outreach after they have successfully completed Community Monitoring and not violate their probation conditions	75% of youth completing the program will demonstrate an increased knowledge of the program and the justice system. Completion of pre/post tests	N/A	At least 75% of youth will successfully complete their restorative justice requirements.
3b. Program Outcome related to Program Goal	90% of youth ordered to 24 hours or less will complete obligation within two weekends	100% of Youth assessed for extra face-to-face contacts will have improved program compliance scores.	100% of youth will be assessed for extra face-to-face contacts based on program compliance.	At least 85% of parents/guardians will be satisfied with program performance in areas such as staff relations and operations	N/A	At least 85% of victims reported being satisfied with the process and outcome of the restorative justice conference.