

INTRODUCED: October 13, 2022

AN ORDINANCE No. 2022-301

To amend Ord. No. 2022-055, adopted May 9, 2022, which adopted the Fiscal Year 2022-2023 General Fund Budget and made appropriations pursuant thereto, to (i) create a new line item entitled “ARPA - HCD - Commonwealth Catholic Charities - Inclement Weather Shelter Operations” in the Non-Departmental agency, (ii) transfer \$615,000.00 from the Department of Housing and Community Development, and (iii) appropriate such \$615,000.00 to such new line items in the Non-Departmental agency, for the purpose of providing a grant to Commonwealth Catholic Charities to operate an inclement weather shelter located at 1900 Chamberlayne Parkway.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: NOV 7 2022      AT 5 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Ordinance No. 2022-055, adopted May 9, 2022, which adopted a General Fund Budget for the fiscal year commencing July 1, 2022, and ending June 30, 2023, and made appropriations pursuant thereto, is hereby amended by:

(a) Creating a new line item in the Non-Departmental agency entitled “ARPA - HCD - Commonwealth Catholic Charities - Inclement Weather Shelter Operations;”

AYES:                8                NOES:                0                ABSTAIN: \_\_\_\_\_

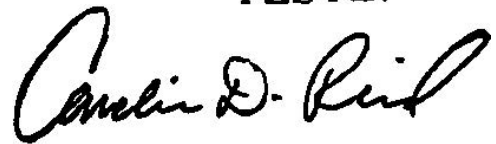
ADOPTED:        NOV 7 2022        REJECTED: \_\_\_\_\_        STRICKEN: \_\_\_\_\_

(b) Transferring \$615,000.00 from the Department of Housing and Community Development; and

(c) Appropriating these transferred funds in the amount of \$615,000.00 to the new line item in the Non-Departmental agency created by subsection (a) of this section entitled “ARPA - HCD - Commonwealth Catholic Charities - Inclement Weather Shelter Operations,” for the purpose of providing a grant Commonwealth Catholic Charities to operate an inclement weather shelter located at 1900 Chamberlayne Parkway.

§ 2. This ordinance shall be in force and effect upon adoption.

**A TRUE COPY:  
TESTE:**

A handwritten signature in black ink, appearing to read "Carolin D. Reed". The signature is fluid and cursive, written over the printed name.

**Carolin D. Reed  
City Clerk**



# CITY OF RICHMOND

## INTRACITY CORRESPONDENCE

### O&R REQUEST

**DATE:** October 12, 2022

**EDITION:** 1

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Levar M. Stoney, Mayor

**THROUGH:** J. E. Lincoln Saunders, Chief Administrative Officer

**THROUGH:** Sabrina Joy-Hogg, Deputy Chief Administrative Officer of Finance and Administration

**THROUGH:** Sheila D. White, Director of Finance

**THROUGH:** Jason May, Director, Department of Budget & Strategic Planning

**THROUGH:** Sharon L. Ebert, Deputy Chief Administrative Officer of Economic Development and Planning

**FROM:** Sherrill Hampton, Director, Housing and Community Development

**RE:** Approval of Part I of a two-phased approach for implementing the FY23 Inclement Weather Shelter Proposed Awardees and Reprogramming CDBG-CV, CDBG, and ARPA funding, which includes an Amendment to the FY2019-2020 Annual Action Plan and Budget for the HUD Entitlement Grants for CDBG and CDBG-CV.

**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** This O&R request is for two ordinances as follows: To (1) amend Ord. No. 2022-055, adopted May 9, 2022, which adopted the Fiscal Year 2022-2023 General Fund Budget and made appropriations pursuant thereto, to (i) create a new line item in the Non-Departmental agency entitled "ARPA - HCD - Commonwealth Catholic Charities - Inclement Weather Shelter Operations," (ii) transfer \$615,000.00 from the Department of Housing and Community Development, and (iii) appropriate such \$615,000.00 to such new line item in the Non-Departmental agency, for the purpose of providing a grant to Commonwealth Catholic Charities to operate an inclement weather shelter located at 1900 Chamberlayne Parkway, and 2) to amend Ord. No. 2021-268 to authorize and direct the Chief Administrative Officer to submit a revised Fiscal Year 2020 Con-

solidated Annual Action Plan in the form of the document attached to this O&R request and identified as Attachment C, and to authorize the awards shown on the revised PY2019-2020 Annual Action Plan Budget attached hereto as Attachment B, specifically \$229,698 in CDBG-CV funding to pay for operational costs associated with an inclement weather shelter to be operated by Commonwealth Catholic Charities (CCC) and \$485,689 in FY21 CDBG funding for renovation work to be performed at four inclement weather shelter facilities owned by CCC, United Nations Church, RVA Sister's Keeper and 5th Street Second Baptist Church. See **Attachment A** for the listing of the proposed service providers, shelter sites, and recommended funding awards.

**REASON:** In compliance with Resolution 2022-R064, the City of Richmond is recommending a scattered site model for inclement weather shelters using federal funding sources. This ordinance covers Phase 1 of a 2-phased approach for implementation activities. Implementation activities under Part 1 involves necessary renovations to the four (4) scattered sites, along with the opening and operation of the Commonwealth Catholic Charities site. The opening and operation of the remaining three (3) shelter sites will take place under a separate ordinance.

**RECOMMENDATION:** Approval is recommended by the City Administration.

**BACKGROUND:**

*Programmatic:*

Resolution 2020-R064 called for the identification of a location for an inclement weather facility and to have the facility be available any time of the year when the outdoor or wind chill temperature falls to 40 degrees Fahrenheit or below, or when the outdoor temperature rises to 92 degrees Fahrenheit or higher and/or when the forecast includes an accumulation of precipitation of one inch or more in a 24-hour period, as well as a hurricane, a tornado, or high wind or other similar weather occurrences.

Phase 1 of this initiative provides for a total of 60 beds. The remaining 90 beds and other associated services will be implemented under Phase 2. All of the congregate shelter sites will provide limited case management and all shelter clients will receive a housing assessment and housing plan to identify barriers to housing and connect clients to community resources. The proposed four (4) shelter sites will undergo minor renovations, including bathroom repairs, painting, ventilation system enhancements, installation of showers, and a deep sanitization process for cleaning, along with applicable fencing and installation of a keyless entry system at one site. Safety measures will be employed to reduce the spread of COVID-19 by providing PPE, controlling social distancing, hand washing and sanitation stations as well as periodic professional cleaning.

*Financial:*

The 2020 fiscal year CDBC-CV allocation was authorized by the Coronavirus Aid, Relief and Economic Security Act (Cares Act), Public Law 116-136; the amendment of the Annual Action Plan is required by HUD and was most recently amended last year.

The City of Richmond is allowed by HUD to amend its PY2019 Annual Action Plan to include the new activities that will be funded with the remaining CDBG and CDBG COVID-19 funds. The reprogramming of the remaining surplus CDBG-CV and CDBG funds are outlined below:

**Program:** Community Development Block Grant funds (CDBG-CV)

**Total CDBG-CV allocation (third tranche, surplus and reprogram):** \$1,095,783  
**Project:** Inclement Weather Shelter - CDBG-CV

HCD is proposing to use the balance of the approved CDBG-CV funds, \$229,698, for the FY23 Inclement Weather Shelter located at 1900 Chamberlayne Parkway to be operated by CCC. – see Attachment A.

The allocation of the remaining surplus CDBG-CV and CDBG funds are outlined below:

**Program:** Community Development Block Grant funds (CDBG-CV)

**Total CDBG-CV allocation (third tranche, surplus and reprogram):** \$1,095,783  
**Project:** Inclement Weather Shelter - CDBG-CV

HCD is proposing to use the balance of the approved CDBG-CV funds, \$229,698, for the FY23 Inclement Weather Shelter located at 1900 Chamberlayne Parkway to be operated by CCC. – see Attachment A.

**Program:** Community Development Block Grant- CDBG

**CDBG recaptured, program income and reprogrammed funds:** \$485,689

**Project:** Inclement Weather Shelter-CDBG

For FY23, HCD is requesting that \$485,689 of these funds be used to undertake renovations at the four IWS scattered sites. Renovations include fencing, keyless fob entry system, bathroom, and other minor facility repairs, installation of showers and ventilation system enhancements, painting, and a deep sanitization process for cleaning. Safety measures will be employed to reduce the spread of COVID-19 by providing PPE, controlling social distancing, hand washing and sanitation stations as well as periodic professional cleaning. CDBG funds will only be used for rehabilitation costs. – see Attachment A.

The allocation of 1st Tranche ARPA funds for affordable housing “bricks/mortar” projects is outlined below:

**Program:** 1st Tranche ARPA Funding for Affordable Housing activities

**Project:** On September 12, 2022, the City Council approved the de-obligation of \$615, 000 from the 1203 East Brookland Park Boulevard project sponsored by Enterprise Community Development, Inc. HCD requests that these funds be used for the operation of the FY23 Inclement Weather Shelter proposed by Commonwealth Catholic Charities and located at 1900 Chamberlayne Parkway.

**FISCAL IMPACT/COST:** None; this is just the reprogramming of existing funds.

**FISCAL IMPLICATIONS:** The appropriation of the COVID funding has allowed the City to meet the housing activities and goals as outlined in the amended FY19-20 Annual Action Plan (AAP). This approval would allow reprogrammed COVID funding to cover the operation of one of four Inclement Weather Shelter sites for FY23. The funding provided also addresses the pandemic impact of COVID-19 on the housing needs of the City of Richmond's low to moderate individuals and families eligible under the ARPA funding. The CDBG funding allows for the needed renovations at all of the scattered sites.

**BUDGET AMENDMENT NECESSARY:** No

**REVENUE TO CITY:** There is no new revenue for the City.

**DESIRED EFFECTIVE DATE:** Upon Adoption

**REQUESTED INTRODUCTION DATE:** October 13, 2022

**CITY COUNCIL PUBLIC HEARING DATE:** Proposed - November 7, 2022

**REQUESTED AGENDA:** Consent Agenda

**RECOMMENDED COUNCIL COMMITTEE:** Land Use, Housing and Transportation

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None

**AFFECTED AGENCIES:** Budget & Strategic Planning, Housing and Community Development

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Ordinance #2022-243 and Ordinance #2021-268

**REQUIRED CHANGES TO WORK PROGRAM(S):** The new IWS activity will be added to HCD staff work plans for implementation and monitoring.

**ATTACHMENTS:** Attachment A – Sources and Uses Table; Attachment B - Revised 2019-2020 Budget; and Attachment C - Five-Year 2020 amended Consolidated Annual Action Plan

**STAFF:** Sherrill Hampton, Director at (804) 646-6822 or Michelle Peters, Deputy Director, Housing and Community Development – (804) 646-3975.

## ATTACHMENT A

<b>FY23 INCLEMENT WEATHER SHELTERS SOURCES &amp; USES OF FUNDS PHASES I AWARD OF FUNDING</b>					
Sources	Uses				Total Funds Awarded
	Commonwealth Catholic Charities, 1900 Chamberlayne Parkway Council District 3	Fifth Street Baptist Church, 2800 3 <sup>rd</sup> Avenue Council District 6	RVA Sister's Keeper, 2807 Hull Street Council District 5	United Nations Church, 1901 Wall Street Council District 5	
CDBG - (Funds can only be used for renovation work)	\$121,423	\$221,422	\$71,422	\$71,422	\$485,689
CDBG-CV (Funds to be used to pay for operational costs)	\$229,698	0	0	0	\$229,698
ARPA, 1 <sup>st</sup> Tranche (Funds to be used for operational costs)	\$615,000	0	0	0	\$615,000
<b>TOTAL AWARD AMOUNT</b>	<b>\$966,121.00</b>	<b>\$221,422.00</b>	<b>\$71,422.00</b>	<b>\$71,422.00</b>	<b>\$1,330,387</b>
NOTE: WHEN FULLY OPERATIONAL, NUMBER OF BEDS TO BE AVAILABLE	60	30	30	30	150

## ATTACHMENT B - Revised PY2019-2020 Annual Action Plan Budget

### CDBG

	Adopted Budget FY 2020	Amended Budget FY 2020
CDBG Entitlement Grant	\$ 4,462,031	\$ 4,462,031
CDBG Prior Year Surplus	\$ 854,519	\$ 1,138,581
CDBG Program Income	\$ 186,836	\$ 388,463
<b>TOTAL CDBG Budget</b>	<b>\$ 5,503,386</b>	<b>\$ 5,989,075</b>

<u>Project Name</u>	<u>Subrecipient</u>	<u>FY 2020</u>	<u>FY 2020</u>
<b>Housing &amp; Neighborhood Preservation</b>			
The Columns on Grove	BHC	\$ 110,000	\$ 110,000
Affordable Housing Program (Pilot)	Habitat	\$ 135,000	\$ 135,000
Baker School Apartments	RRHA	\$ 75,000	\$ 75,000
Blackwell/Swansboro Affordable Homeownership	PH	\$ 262,000	\$ 262,000
Exterior Homes Repairs	Habitat	\$ 150,000	\$ 150,000
Citywide Critical Home Repair	PH	\$ 636,422	\$ 636,422
Citywide Owner Occupied Home Repair	PH	\$ 320,000	\$ 320,000
Employee Housing Pilot Program	SCDHC	\$ 100,000	\$ 100,000
Jackson Ward Senior Apts	CPDC/RRHA	\$ -	\$ -
Keystone Program City-wide DPA	H.O.M.E., Inc.	\$ 260,000	\$ 260,000
Lead Grant Reduction Activities	DHCD/PH	\$ 50,000	\$ 50,000
Matthews At Chestnut Hill	SCDHC	\$ 478,000	\$ 478,000
NiB Area Housing Code Enforcement	DPDR	\$ 125,000	\$ 125,000
Pathways to Independence - DPA	SCDHC	\$ 60,000	\$ 60,000
Rebuilding Together Year Round	Rebuilding Together	\$ 130,000	\$ 130,000
Section 108 2012 Loan Repayment	Finance	\$ 340,164	\$ 340,164
The Hollands	SCDHC	\$ 300,000	\$ 300,000
Townhomes at Warwick Phase II	NWTII/SCDHC	\$ 185,800	\$ 185,800
<b>Subtotal - Housing &amp; Neighborhood Preservation:</b>		<b>\$ 3,717,386</b>	<b>\$ 3,717,386</b>

### Economic Development

Metropolitan Business League Programs	MBL	80,000	80,000
Neighborhood Economic Development	DHCD	\$ 275,000	\$ 275,000
<b>Subtotal - Economic Development:</b>		<b>\$ 355,000</b>	<b>\$ 355,000</b>

### Public Facilities

Commonwealth Catholic Charities	CCC		\$ 121,423
Fifth Street Baptist Church	Fifth Street B.C.		\$ 221,422
RVA Sister's Keeper	RVA Sister's Keeper		\$ 71,422
United Nations Church	United Nations		\$ 71,422
<b>Subtotal - Public Facilities</b>		<b>\$</b>	<b>\$ 485,689</b>

<u>Project Name</u>	<u>Subrecipient</u>	<u>FY 2020</u>	<u>FY 2020</u>
<b>Planning &amp; Administration</b>			
Block Grant Administration and Housing	DHCD	\$ -	\$ -
Block Grant & Finance Administration	DHCD	\$ 375,000	\$ 375,000
Fair Housing Support and Outreach	H.O.M.E., Inc.	\$ 40,000	\$ 40,000
Historic Review	DPDR	\$ 48,000	\$ 48,000
Neighborhood Planning	DHCD	\$ 268,000	\$ 268,000
Planning	RRHA	\$ 30,000	\$ 30,000



## ATTACHMENT B - Revised PY2019-2020 Annual Action Plan Budget

Regional AI for Fair Housing	PlanRVA	\$ 50,000	\$ 50,000
<b>Subtotal - Planning &amp; Administration:</b>		<b>\$ 811,000</b>	<b>\$ 811,000</b>

### CDBG, continued

#### Public Services

Cyber Security Workforce	OCWB	\$ 50,000	\$ 50,000
Lead safe and Healthy Homes Outreach Support	RCHD	\$ 125,000	\$ 125,000
Housing Code Enforcement & Counseling	RDSS	\$ 90,000	\$ 90,000
Housing Information & Counseling	H.O.M.E., Inc.	\$ 200,000	\$ 200,000
Pathways to Independence - PS	SCDHC	\$ 20,000	\$ 20,000
Positive Paths	Trinity	\$ 35,000	\$ 35,000
Residential Support for Homeless Families	RBHA	\$ 100,000	\$ 100,000
River City Roots: Urban Horticulture	Enrichmond	\$ -	\$ -
Youth Build in Community	SCDHC	\$ -	\$ -
<b>Subtotal - Public Services:</b>		<b>\$ 620,000</b>	<b>\$ 620,000</b>

**TOTAL CDBG BUDGET: \$ 5,503,386 \$ 5,989,075**

### HOME

HOME Entitlement Grant  
HOME Prior Year Program Surplus  
Rental Rehab Program Income  
**TOTAL HOME Budget**

Adopted Budget FY 2020	Amended Budget FY 2020
\$ 1,455,440	\$ 1,455,440
\$ 250,000	\$ 250,000
\$ -	\$ -
<b>\$ 1,705,440</b>	<b>\$ 1,705,440</b>

<u>Project Name</u>	<u>Subrecipient</u>	<u>FY 2020</u>	<u>FY 2020</u>
Blackwell NIB - BHC	BHC	\$ -	\$ -
Carver Affordable Homeownership	PH	\$ 60,000	\$ 60,000
Citywide Owner Occupied Home Repair	PH	\$ 100,000	\$ 100,000
Community Housing Empowerment NIB DPA	H.O.M.E., Inc.	\$ 300,000	\$ 300,000
Fair Housing Support and Outreach	H.O.M.E., Inc.	\$ -	\$ -
HOME Program Administration	DHCD	\$ 80,000	\$ 80,000
Matthews At Chestnut Hill	SCDHC	\$ 410,000	\$ 410,000
Revitalizing Blighted Properties	Habitat	\$ 270,000	\$ 270,000
Affordable Housing Program (Pilot)	habitat	\$ 90,000	\$ 90,000
Southern Barton Heights NIB -PH	PH	\$ 100,000	\$ 100,000
SBH Gateway Revitalization	PH	\$ 115,440	\$ 115,440
The Hollands	SCDHC	\$ 180,000	\$ 180,000
<b>TOTAL HOME BUDGET:</b>		<b>\$ 1,705,440</b>	<b>\$ 1,705,440</b>

## ATTACHMENT B - Revised PY2019-2020 Annual Action Plan Budget

### EMERGENCY SOLUTIONS GRANT

	Adopted Budget FY 2020	Amended Budget FY 2020
ESG Entitlement Grant	\$ 376,954	\$ 376,954
ESG Prior Year Program Surplus	\$ -	\$ 50,050
<b>TOTAL ESG Budget</b>	<b>\$ 376,954</b>	<b>\$ 427,004</b>

<u>Project Name</u>	<u>Subrecipient</u>	<u>FY 2020</u>	<u>FY 2020</u>
Rapid Re-Housing Program and Emergency Shelter	HFF	\$ 60,000	\$ 60,000
ESG Program & Finance Administration	DHCD	\$ 19,454	\$ 19,454
Emergency Shelter Program	CARITAS	\$ -	\$ -
Shelter & Case Management	CARITAS	\$ 55,000	\$ 55,000
Homeward Community Information System (HMIS)	Homeward	\$ 7,500	\$ 7,500
Rapid Re-housing	YWCA	\$ 65,000	\$ 65,000
Short Term Shelter and Rapid Re-housing	HomeAgain	\$ 170,000	\$ 170,000
Inclement Weather Shelter	CCC		\$50,050
<b>TOTAL ESG BUDGET:</b>		<b>\$ 376,954</b>	<b>\$ 427,004</b>

### HOPWA

	Adopted Budget FY 2020	Amended Budget FY 2020
HOPWA Entitlement Grant	\$ 1,186,209	\$ 1,186,209
HOPWA Prior Year Program Surplus	\$ -	\$ -
<b>TOTAL HOPWA Budget</b>	<b>\$ 1,186,209</b>	<b>\$ 1,186,209</b>

<u>Project Name</u>	<u>Subrecipient</u>	<u>FY 2020</u>	<u>FY 2020</u>
Housing Assistance Program	Serenity, Inc.	\$ 163,000	\$ 163,000
HOPWA CIS	Homeward	\$ 20,000	\$ 20,000
HOPWA Greater Richmond	CCC	\$ 715,209	\$ 715,209
HOPWA Program & Finance Administration	DHCD	\$ 33,000	\$ 33,000
Stratford House	VSH	\$ 255,000	\$ 255,000
<b>TOTAL HOPWA BUDGET:</b>		<b>\$ 1,186,209</b>	<b>\$ 1,186,209</b>

## ATTACHMENT B - Revised PY2019-2020 Annual Action Plan Budget

Subtotal \$ 8,771,989 \$ 9,307,728

### CDBG-CV

CDBG-CV Entitlement Grant  
TOTAL CDBG-CV Budget

Adopted Budget FY 2020	Amended Budget FY 2020
\$ 4,045,895	\$ 4,045,895
\$ 4,045,895	\$ 4,045,895

Project Name	Subrecipient	FY 2020	FY 2020
Bringing Families Home	HFF	\$ 75,000	\$ 75,000
Cool Lane Apartments	VSH	\$ 600,000	\$ 600,000
Eviction & Foreclosure Prevention	Legal Aid	\$ 130,000	\$ 130,000
GRCOC Pandemic Response Non-congregate Shelter	Homeward	\$ 1,060,000	\$ 1,060,000
MBL Virtual Assistance & Resilience Project	MBL	\$ 80,000	\$ 80,000
GRCOC Pandemic Response: Residential Workforce Program	Homeward	\$ 234,456	\$ 234,456
HMHY Emergency Supportive Housing Solution	HMHY	\$ 150,000	\$ 150,000
Inclement Weather Shelter	CCC		\$ 866,085
Housing and Financial Counseling	CCC	\$ 50,920	\$ 50,920
Inclement Weather Shelter	CCC	\$ -	\$ 229,698
Re-employment Assistance	BHC	\$ -	\$ -
High Risk Shelter at R Street Center	SA	\$ 27,339	\$ 27,339
Rapid Re-Housing Employment Services	SJV	\$ 50,000	\$ 50,000
Housing Stability - Eviction Diversion Program	Home Inc.	\$ 150,000	\$ 150,000
Foreclosure Prevention Program	Home Inc.	\$ 110,000	\$ 110,000
Veteran's Emergency Shelter Beds	HomeAgain	\$ 84,400	\$ 84,400
City Workforce Development Program	PRCF	\$ 100,000	\$ 100,000
Grant Administration	HCD	\$ 226,978	\$ 47,997
CDBG-CV Surplus	HCD	\$ 916,802	\$ -
TOTAL CDBG-CV BUDGET:		\$ 4,045,895	\$ 4,045,895

### ESG-CV

ESG-CV Entitlement Grant  
TOTAL ESG-CV Budget

Adopted Budget FY 2020	Amended Budget FY 2020
\$ 3,306,232	\$ 3,306,232
\$ 3,306,232	\$ 3,306,232

Project Name	Subrecipient	FY 2020	FY 2020
Bringing Families Home	HFF	\$ 50,000	\$ 50,000
CCC Street Outreach	CCC	\$ 100,000	\$ 100,000
Community Housing Coordinator	Homeward	\$ 90,000	\$ 90,000
HomeAgain Richmond 2nd St ER Shelter	Homeagain	\$ 79,263	\$ 79,263
Housing Assistance for COVID-19 Higher Risk Individuals/Families	SA	\$ 30,000	\$ 30,000
GRCOC Pandemic Response Non-congregate Shelter	Homeward	\$ 2,083,519	\$ 2,083,519
GRCOC Housing Management Information System (HMIS)	Homeward	\$ 2,500	\$ 2,500

## ATTACHMENT B - Revised PY2019-2020 Annual Action Plan Budget

Shelter & Case Management COVID-19	CARITAS	\$ 100,000	\$ 100,000
ER Housing for LGBTQ+ Youth in Crisis	SBS	\$ 100,000	\$ 70,000
Eviction Prevention-BHC	BHC	\$ -	\$ -
Eviction Diversion - HOME Inc	HOME, Inc	\$ 316,193	\$ 316,193
Hillard House/Building Neighbors	HFF	\$ 60,000	\$ 60,000
Street Outreach Worker	DP	\$ 147,500	\$ 147,500
Inclement Weather Shelter	CCC	\$ -	\$ 149,988
Grant Administration	HCD	\$ 147,257	\$ 27,269
ESG-CV Surplus	HCD	\$ -	\$ -
<b>TOTAL ESG-CV BUDGET:</b>		<b>\$ 3,306,232</b>	<b>\$ 3,306,232</b>

### HOPWA-CV

HOPWA-CV Entitlement Grant  
**TOTAL HOPWA-CV Budget**

<b>Adopted Budget FY 2020</b>	<b>Amended Budget FY 2020</b>
\$ 194,445	\$ 194,445
<b>\$ 194,445</b>	<b>\$ 194,445</b>

<u>Project Name</u>	<u>Subrecipient</u>	<u>FY 2020</u>	<u>FY 2020</u>
Commonwealth Catholic Charities HOPWA	CCC	\$ 182,779	\$ 182,779
Grant Administration	HCD	\$ 11,666	\$ 11,666
HOPWA-CV Surplus	HCD	\$ -	\$ -
<b>TOTAL HOPWA-CV BUDGET:</b>		<b>\$ 194,445</b>	<b>\$ 194,445</b>
<b>Grand Total</b>		<b>\$ 16,318,561</b>	<b>\$ 16,854,300</b>

**ATTACHMENT C**

**City of Richmond, VA**



**The Fiscal Year 2020 Consolidated**

**Annual Action Plan**

**Department of Housing and Community Development**

**Amendment 1 - March 1, 2020**

**1<sup>st</sup> COVID-19 Amendment – June 16, 2020**

**2<sup>nd</sup> COVID-19 Amendment – August 24, 2020**

**3<sup>rd</sup> COVID-19 Amendment – April 5, 2021**

**4<sup>th</sup> COVID-19 Amendment – July 26, 2021**

**5<sup>th</sup> COVID-19 Amendment – August 31, 2021**

**6<sup>th</sup> COVID-19 Amendment-October 13, 2022**

Annual Action Plan  
2019

## **Table of Contents**

<b>Executive Summary</b>	<b>3</b>
<b>AP-10 Consultation</b>	<b>11</b>
<b>AP-12 Participation</b>	<b>17</b>
<b>AP-15 Expected Resources</b>	<b>29</b>
<b>AP-20 Annual Goals and Objectives</b>	<b>38</b>
<b>AP-35 Project</b>	<b>41</b>
<b>AP-38 Projects Summary</b>	<b>44</b>
<b>AP-50 Geographic Distribution</b>	<b>95</b>
<b>AP-55 Affordable Housing</b>	<b>97</b>
<b>AP-60 Public Housing</b>	<b>98</b>
<b>AP-65 Homeless and Other Special Needs Activities</b>	<b>100</b>
<b>AP-70 HOPWA Goals</b>	<b>102</b>
<b>AP-75 Barriers to Affordable Housing</b>	<b>103</b>
<b>AP-85 Other Actions</b>	<b>105</b>
<b>AP-90 Program Specific Requirements</b>	<b>107</b>
<b>Appendices</b>	

The City of Richmond is submitting its 6<sup>th</sup> COVID-19 Amendment dated October 13, 2022 to add a different model of operation of the Inclement Weather Shelter (congregate) using CDBG-CV and CDBG funds to the HUD PY2019 City FY2020 Annual Action Plan.

The City of Richmond is submitting its 5<sup>th</sup> COVID-19 Amendment dated August 31, 2021 to add another eligible COVID-19 activity using CDBG, CDBG-CV, ESG and ESG-CV funds to the HUD PY2019 City FY2020 Annual Action Plan.(Ordinance #2021-268)

The City of Richmond submitted its 4<sup>th</sup> COVID-19 Amendment dated July 26, 2021 to add another eligible COVID-19 activity using CDBG-CV CARES Act funds to the HUD PY2019 City FY2020 Annual Action Plan. (Ordinance 2021-184).

The City of Richmond submitted its 3<sup>rd</sup> COVID-19 Amendment dated April 5, 2021 to add the third round of CDBG-CV CARES Act funds to the HUD PY2019 City FY2020 Annual Action Plan to fund additional CDBG-CV activity. (Ordinance #2021-189)

The City of Richmond submitted a 2nd COVID-19 amendment dated August 24, 2020 to the amended HUD PY2019 City FY2020 Annual Action Plan to fund additional CDBG-CV, ESG-CV and HOPWA-CV CARES Act activities. (Ordinance #2020-191)

The City of Richmond amended on June 16, 2020 to add CDBG-CV, ESG-CV, and HOPWA-CV CARES Act funds to the HUD PY2019 City FY2020 Annual Action Plan. City Council approved the 1<sup>st</sup> COVID-19 amendment on August 10, 2020 (Ordinance #2020-164).

## **Executive Summary**

### **AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)**

#### **1. Introduction**

The Annual Action Plan outlines the City of Richmond's housing, economic and community development initiatives in Fiscal Year 2020 (July 1, 2019 – June 30, 2020) to enhance and maintain and neighborhoods, commercial corridors while enriching the lives of residents. As in prior planning years, the City will continue community development efforts in partnership with local non-profits, state government, and quasi-governmental organizations.

A significant portion of the Community Development Block Grant (CDBG) and the HOME Investment Partnerships (HOME) funds will be used to improve and preserve existing housing stock, to create housing, and to increase homeownership opportunities. Housing and community development programs will continue in Bellemeade, Blackwell, North Highland Park, Oak Grove, East End, Southern

Barton Heights, and Swansboro neighborhoods as the City revises and updates its approach in the aforementioned NiB areas.

Funds are budgeted to help low- and moderate-income homeowners with home maintenance repairs and substantial renovations to maintain safety, increase energy efficiency, and greater functionality in older homes. These programs provide benefits to disabled and elderly homeowners. In addition to these investments in preserving Richmond's existing housing stock, the City is budgeting program funds to help support systematic code initiatives designed to remove blight, and support housing.

The City will also provide funding for housing counseling and fair housing assistance programs. In January 2019, the City proposed funding for an Eviction Diversion program, the first of its kind in Virginia. The eviction diversion program will help tenants avoid an eviction through a one-time payment, provide education and information on tenant rights and ensure landlords to get the back rent they are owed by way of a payment plan.

In 2019, the Affordable Housing Trust Fund (AHTF) application was combined with the CDBG, HOME, ESG, and HOPWA funding application. The Affordable Housing Trust Fund is distributed in two pools: Affordable Housing Trust Fund Development funds and Affordable Housing Trust Fund Housing Services funds. Richmond City Council passed a resolution in 2013 to fund the AHTF \$1 million annually, though funding has not always met that level. Eighteen (18) projects were funded this fiscal year.

In March 2020 President Trump signed the Cares Act and declared a national emergency to address the COVID-19 pandemic. As a result of COVID-19 legislation the City of Richmond received the following additional funding to address the COVID-19 pandemic from HUD: CDBG-CV \$4,045,895, ESG-CV \$3,306,232 and HOPWA-CV \$194,445.

## **2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City will continue to make significant investments in the housing stock through the Neighborhoods in Bloom program, targeted code enforcement, new construction, rehabilitation of vacant properties, rehabilitation of rental units, owner-occupied rehabilitation projects, as well as through Citywide housing investments. This fiscal year, the City revised the NiB areas. The new NiB areas are North Highland Park and Oak Grove, which have been added to the existing target areas.

CDBG resources are utilized to revitalize commercial corridors and gateways. City leaders are committed to supporting local business and gateway commercial areas. This yields jobs and economic activity. The



City will continue to implement loan programs tailored to small, minority- and women-owned businesses, contractors, and gap financing for affordable housing development to stimulate the local economy. These programs include the CARE Program, Enterprise Zone Program, Citywide Revolving Loan Program, Section 108 Loan Program, and Micro-Enterprise Loan Program.

In sum, the City will utilize its Community Development Block Grant and HOME funds to:

- Increase the number of affordable housing units, both homeownership and rental, for low- and moderate-income residents.
- Provide rehabilitation assistance to existing homeowners for repairs and for substantial rehabilitation where necessary. (These programs are available citywide as well as in the NiB areas.)
- Revise the NiB program to target areas in need of concentrated public investment to reduce blight, crime, and stimulate private investments.
- Dedicate funds to ensure fair housing, provide housing counseling, down payment assistance, and financial literacy activities.
- Provide public services to support job training and placement, education, counseling and provide services that positively impact the health and welfare of families throughout the City.
- Provide funds for critical home and owner occupied rehabilitation.
- Provide funds for special needs population such as youths who will age out of the foster care system by providing needed life skills to become independent, productive and prosperous adults.
- Undertake a new housing initiative as a pilot program for City employees at 30%-50% of AMI.

The City is the recipient of a three-year \$2.7 million Lead Based Paint Hazard Control (LBPHC) Grant to reduce lead paint poisoning for children younger than 6 years old.

The City will use Emergency Solutions Grant funds in coordination with the Continuum of Care to help support rapid re-housing services, emergency shelter operations, homelessness prevention services, licensed day care for families in shelters, transportation for shelter patrons and to help cover operational expenses for homeless service providers.

The City will use HOPWA funding to support long-term rental assistance; short-term rental, mortgage and utility assistance; Permanent Housing Placement (PHP); HIV/AIDS client support services; as well as to provide operating funds for an eight unit housing facility, as well as for resource identification.

The City of Richmond received COVID-19 funding for CDBG-CV, ESG-CV and HOPWA-CV funds that will be used to prevent, address the spread of COVID-19. Funds will be used to assist persons and/or businesses that have been impacted by COVID-19.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The housing market in 2018 continued to experience strong growth in both volume and price. The City continued to invest federal dollars in NiB neighborhoods through new construction of homeowner housing and rental housing, rehabilitation, down payment assistance, and owner-occupied repair projects. These efforts by the City helped expand the supply of decent affordable housing.

The City dedicated 58 percent of its total CDBG allocation, or \$2.63 million to housing and neighborhood revitalization activities. HOME funds in the amount of \$1.42 million were targeted to housing and homeownership activities during Fiscal Year 2019.

The City has worked to increase home ownership and neighborhood stability through new single family construction on vacant lots, rehabilitation and sale of vacant homes, and rehabilitation assistance to owner-occupied housing for low- and moderate-income households. To help ensure affordability, CDBG and HOME funds were used for down payment and principal reduction assistance. As of March 2019, the City completed the construction of 17 new homes, and the rehabilitation of 41 units (including 5 Lead Grant Reduction Activities units) for LMI households. The City also provided 34 down payment assistance grants to both low- and moderate-income first time homebuyers.

The City used CDBG and HOME program funds to help support a systematic code enforcement initiative resulting in 2,799 inspections and citations, support housing counseling and fair housing education programs to 1,159 clients.

Throughout Fiscal Year 2019, \$366,794 of Emergency Solutions Grant (ESG) funds continued to support rapid re-housing services, emergency homeless shelters, and other specialized services to homeless individuals. As of June 2019, 1,337 homeless individuals received emergency overnight shelter from ESG-funded service providers. Area homeless service providers matched their ESG allocations with funds provided by Virginia Homeless Solutions Program (VHSP), United Way of Greater Richmond, individual donors and corporate funding.

To further address the needs of persons with HIV or AIDS, the City allocated HOPWA funds to three HIV/AIDS service organizations throughout the Richmond-Petersburg MSA. HOPWA funds allocated to these agencies totaled \$1,050,009, including \$22,000 for administration in Fiscal Year 2019. Agencies provided case management, short-term rent, mortgage, utility assistance; permanent housing placement (PHP), long-term rental assistance and first month's rent assistance. As of June 2019, approximately 271 low-income people with HIV/AIDS received the above HOPWA assistance.

Overall the City met or exceeded its goals in Fiscal Year 2019.

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

The City of Richmond's Department of Housing and Community Development (DHCD) hosts public hearings for its Consolidated Annual Action Plan to offer opportunities for residents to review, provide input and ask questions in person or in writing during a 30-Day Commenting Period as advertised in local newspapers and on the City's website. Three public hearings were held for the FY2020 Annual Action Plan.

The City held three public hearings for the FY 2020 Annual Action Plan. The City held the first of three public hearings on November 9, 2018. This meeting offered applicants the information on the application processes for the federal entitlement grant funds. Five (5) subrecipients and nonprofits in the City attended the meeting. The second public comment session was held on May 28, 2019. Richmond City Council held a public hearing on July 22, 2019. The City has copies of the draft Annual Action Plan available at the Main Public Library on Franklin St and at the office of Richmond DHCD for the duration of the 30-day public comment period as an opportunity for citizen review and input.

In addition to the three formal public hearings to discuss the Fiscal Year 2020 Annual Action Plan, the City also held four informational sessions citywide open to the public. The meetings were October 25, 2018, October 29, 2018, October 30, 2018, and November 8, 2018. The City consulted with various groups that advocate for minority and special needs populations while developing the Five Year Plan (2016-2020). A complete listing of the advocacy groups involved is featured in that document.

Amendment process: Public notices for the Amended Annual Action Plan ran in the local paper on April 2 and April 30, 2020. The notices specified a public comment period running from April 3-May 7, 2020, with the opportunity to comment at the City Council public hearing on May 11, 2020. The full text of the amended plan was posted on the City website and copies of the notification and revised budget were distributed by e-mail to citizens engaged in the 2020 Citizen Participation process. HCD received no public comments during the comment period, and the City Clerk reported that City Council received no written comments on Ordinance No. 2020-094 for the Amended PY19/FY20 federal entitlement funds and no one came to Council to provide public comment during the meeting on the ordinance. City Council passed the Ordinance unanimously with nine votes in favor.

The City amended its PY19 for COVID-19 funding (COVID-19 1st amendment) approved in August 2020.

The City amended its PY19 for COVID-19 funding (COVID-19 2nd amendment) approved in Sept. 2020.

The City amended its PY19 for COVID-19 funding (COVID-19 3rd amendment) in April 2021.

The City amended its PY19 for COVID-19 funding (COVID-19 4<sup>th</sup> amendment) in July 2021

The City amended its PY19 for COVID-19 funding (COVID-19 5<sup>th</sup> amendment) in October 2021

## 5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

During the October 25, 2018 meeting, the revised NiB maps were presented by City staff. Better Housing Coalition (BHC) staff attended the meeting. The boundaries of the proposed North Highland Park NiB area was discussed by City staff and BHC representative. During the October 29, 2018 meeting, City staff discussed fair housing issues with representative from HOME, Inc. During the October 30, 2018 meeting, City staff discussed the development of affordable single-family development and rental housing, and land trust with BHC staff. During the November 8, 2018 meeting, NiB 2.0 strategy was discussed by City staff. Rental housing and increase of HOME program subsidy were also discussed.

During the July 22, 2019 public hearing, a number of public comments were received:

- Omari Kadaffi - spoke out against the AAP stating that more of the funds should be used to address the needs of residents at or below 30% AMI. More of the federal entitlement funds should be used to address the needs of residents living in public housing and that too much of the funds are going to persons at 80% AMI and to the elderly for homeowner repairs.
- Phil Cunningham with Better Housing Coalition spoke in favor of the AAP and stated that it will assist residents and redevelopment in the City.
- Charles Willis – a city resident asked City Council to support the AAP.
- Melanie McDonald with HOMEWARD spoke in favor the AAP as written and said that ESG and HOPWA funds will greatly assist those residents most in need.
- Mary Kay Huss with Richmond Metropolitan Habitat for Humanity asked for City Council to approve the AAP. She advised that Habitat will use funds to assist 5 households who earn between 30-80% AMI with homeownership. She also stated that over the years the average household income assisted by Habitat has been 40% AMI.
- Malcom Jones of Rebuilding Together spoke in favor of the AAP and stated that these funds will assist low income homeowners with much needed repairs in the Blackwell, Oak Grove and Swansboro neighborhoods.
- Heather Crislip with Housing Opportunities Made Equal of VA asked City council to support the AAP as is. Ms. Crislip stated the CDBG and HOME funds will be used to assist residents with housing counseling promote fair housing and provide much needed down payment assistance to low and moderate income residents.
- Lee Householder with Project:HOMES requested that City Council approve the AAP. Mr. Householder stated that a majority of the elderly residents served by Project:HOMES are at or below 30% AMI and their average household income is \$12,000 per year.

The City amended its 2019 AAP for its 1<sup>st</sup> COVID-19 funds on August 10, 2020. No public comments were received, on Ordinance #2020-164.

The City amended its 2019 AAP for its 2<sup>nd</sup> COVID-19 funds on September 28, 2020. No public comments were received on Ordinance #2020-191.

The City amended its 2019 AAP for its 3<sup>rd</sup> COVID-19 funds on April 26, 2021. No public comments were received on Ordinance #2021-089.

The City amended its 2019 AAP for its 4<sup>th</sup> COVID-19 funds on July 26, 2021. Two written public comments in support of the project were received for the public meeting on Ordinance #2021-184.

The City amended its 2019 AAP for its 5<sup>th</sup> COVID-19 funds on October 11, 2021. No public comments were received on Ordinance #2021-268.

## **6. Summary of comments or views not accepted and the reasons for not accepting them**

Omari Al-Qadaffi spoke out against the AAP stating that more of the funds should be used to address the needs of residents at or below 30% AMI. More of the federal entitlement funds should be used to address the needs of residents living in public housing and that too many of the funds are going to persons at 80% AMI and to the elderly for homeowner repairs.

City's response: The federal entitlement funds that are allocated to subrecipients each year are project-based. The City welcomes subrecipients for their projects that target extremely low-income, i.e., 30% of AMI, households in the City. These projects will be funded once subrecipients propose funding requests in their funding applications. One example in the FY 2019-2020 funded projects is that Richmond Metropolitan Habitat for Humanity (RMHFFH) proposed affordable housing assistance to City employees earning 30% of AMI, for which extremely low-income City residents (30% of AMI) will be taken care of. Also, the City didn't receive funding applications from RRHA for their projects for residents of public housing in Richmond in FY 2019-2020. Currently, the City is using CDBG funds from previous years to assist RRHA to address the residents of Faye Towers through the redevelopment of the Baker School, which will house 50 units, and development of Jackson Ward Senior Apartments, which will house 72 units for low-income seniors.

## **7. Summary**

As an entitlement community, the City of Richmond receives direct allocations from the U.S. Department of Housing and Urban Development (HUD) through Community Development Block Grant (CDBG) funds, HOME Investment Partnerships (HOME) funds, Emergency Solutions Grant (ESG) funds, and Housing Opportunities for Persons with AIDS (HOPWA) funds. As a recipient of these federal grant funds, the City of Richmond is required by HUD to develop an Annual Action Plan based on goals and objectives identified in the City's Consolidated Plan.

The housing market continues to experience rapid growth. The City of Richmond continues its efforts to revitalize its communities by investing in affordable housing new construction and rehabilitation of

existing housing for low- and moderate-income households. These efforts will continue to be fortified in Fiscal Year 2020. Meanwhile, the City of Richmond will also continue to allocate federal funds for services for persons experiencing homelessness, including persons with HIV/AIDS.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
Lead Agency		RICHMOND	
CDBG Administrator	RICHMOND		Department of Housing & Community Development
HOPWA Administrator	RICHMOND		Department of Housing & Community Development
HOME Administrator	RICHMOND		Department of Housing & Community Development
ESG Administrator	RICHMOND		Department of Housing & Community Development
HOPWA-C Administrator			

Table 1 – Responsible Agencies

### Narrative (optional)

### Consolidated Plan Public Contact Information

City of Richmond

Department of Housing and Community Development 1500 East Main Street, Suite 300

Richmond, VA 23219-3571

(804) 646-3975

Attn.: Michelle Peters, Deputy Director

Annual Action Plan  
2019

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The consultation process for the Annual Action Plan is based on the comments and inputs received in the public meetings from November 2018 to July 2019 when the written public comments were received during the plan's drafting period. Ads were placed in local newspapers to solicit public comments and input. Non-profits and community development agencies are encouraged to attend the meetings.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City continues to support activities to reduce the number of persons in need of shelter by providing funding for case management to assist with the transition to permanent housing. The City continues to support emergency shelter beds for homeless individuals and families by funding short-term transitional shelters. The City continues to assist youth who are experiencing or at risk of experiencing homelessness. The City continues to assist homeless individuals with substance abuse and mental health issues by funding behavioral health treatment programs. Coordinated with the City of Richmond and supported by CDBG funds, RBHA plays a leading role in these efforts.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Richmond Departments of Housing and Community Development, Social Services, and Justice Services are active members of the Greater Richmond Continuum of Care (CoC). The CoC hosts quarterly meetings with more than 35 participating agencies representing homeless and housing service providers as well as supportive service providers from the public and private sectors. The CoC has also established a number of committees and workgroups for further planning and service coordination. Currently, the CoC has workgroups focusing on Coordinated Outreach for Chronically Homeless Individuals, SSI/SSDI outreach (SOAR), Veterans, Family & Children's Services, Coordinated Assessment, Funding Program Review and Ranking, and Performance Measurement. DHCD staff are represented on the Ranking and Performance committees. A program manager from the Dept. of Social Services serves on the Continuum of Care board.

The City of Richmond participates in coordinated planning and service provision as described above. The Project Development Manager for the City of Richmond DHCD has presented information on City activities and funding at the March Ranking subcommittee meeting. The CoC's collaborative applicant (lead agency) participates in City of Richmond planning efforts on affordable housing and



regularly presents information on the CoC to the City Council's Education and Human Services Committee.

This year, AHTF fills in gaps of the homeless services that were previously not covered to the City homeless population. A number of homelessness projects are funded through AHTF. These projects include St. Joseph's Villa's Youth Homeless Outreach project, Commonwealth Catholic Charity's (CCC) Housing Location Services project, HomeAgain's Comprehensive Homeless Services Emergency Shelter and RRH, RBHA's Substance Use Disorder Peer Outreach Financial Assistance, and VSH's Homelink Supportive Services.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Richmond coordinated the allocation of ESG funds with the CoC funding ranking and review process. In partnership with the collaborative applicant for the CoC, the City hosted an education and input session on ESG funds where the shared goals of the CoC and the ESG program were discussed. The City coordinated the allocation of ESG funds with the CoC ranking and review committee again this year. Reporting on the use of ESG funds comes from HMIS and is shared with ESG providers and is used to inform CoC policies and programming. ESG-funded providers participate in the CoC workgroups and committees and four ESG-funded agencies serve on the Greater Richmond Continuum of Care board.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**Table 2 – Agencies, groups, organizations who participated**

1	Agency/Group/Organization	HOUSING OPPORTUNITIES MADE EQUAL	
	Agency/Group/Organization Type	Services - Housing	
	What section of the Plan was addressed by Consultation?	Housing Need Assessment	
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HOME, Inc. was represented at the November 9, 2018 public meeting. The main purpose of the meeting was to enhance understanding of the application process. HOME, Inc. also attended July 22, 2019 City Council public hearing.	
2	Agency/Group/Organization	Homeward	
	Agency/Group/Organization Type	Services-homeless	
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children	
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Homeward is the lead agency for the Greater Richmond Continuum of Care. The agency is a regular partner in planning, and helps the City to align its ESG policies with Continuum of Care strategies for shelter, rapid re-housing and homelessness prevention. Homeward attended July 22, 2019 City Council public hearing.	
3	Agency/Group/Organization	HOMEAGAIN	
	Agency/Group/Organization Type	Services-homeless	
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children	
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HomeAgain was represented at the November 9, 2018 public meeting. The main purpose of the meeting was to enhance understanding of the application process.	

4	Agency/Group/Organization	CPDC
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
5	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	CPDC was represented at the November 9, 2018 public meeting. The main purpose of the meeting was to enhance understanding of the application process.
	Agency/Group/Organization	Metropolitan Business League
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
6	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Metropolitan Business League (MBL) is a not-for-profit, membership-based business association that aims to foster small business development. MBL attended May 28, 2019 public hearing.
	Agency/Group/Organization	Better Housing Coalition/Richmond Affordable Housing
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
7	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Better Housing Coalition (BHC) is a leading community partner with the City of Richmond for affordable housing construction for LMI residents in Richmond. BHC attended July 22, 2019 City Council public hearing.
	Agency/Group/Organization	Rebuilding Together of Richmond
	Agency/Group/Organization Type	Housing

What section of the Plan was addressed by Consultation?	Housing Need Assessment
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Rebuilding Together of Richmond is a volunteer-based organization that repairs and rehabilitates homes and non-profit community facilities for low-income elderly and disabled people in the City of Richmond. Rebuilding Together of Richmond attended July 22, 2019 City Council public hearing.
8 Agency/Group/Organization	Project Homes
Agency/Group/Organization Type	Housing
What section of the Plan was addressed by Consultation?	Housing Need Assessment
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Project:HOMES is an affordable housing developer in the City of Richmond. Project: HOMES is a leading partner with the City of Richmond for affordable housing development. Project:HOMES attended July 22, 2019 City Council public hearing.
9 Agency/Group/Organization	Richmond Metropolitan Habitat for Humanity
Agency/Group/Organization Type	Housing
What section of the Plan was addressed by Consultation?	Housing Need Assessment
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Richmond Metropolitan Habitat for Humanity (RMHFH) is a partner of the City of Richmond for affordable housing development for LMI households in the City. RMHFH attended July 22, 2019 City Council public hearing.

Identify any Agency Types not consulted and provide rationale for not consulting

There were five attendants representing five organizations that attended November 9, 2018 public meeting. Public consultation results depend on the number of participants who attend the meetings and comments received from the meetings. No comments were received from this meeting. There was one attendant from MBL who attended May 28, 2019 public hearing. No comments were received from this meeting. There were eight persons representing six non-profit organizations attended July 22, 2019 City Council public hearing. Comments were received from this public hearing.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeward	Both plans call for an increasing emphasis on rapid re-housing as a means of reducing homelessness.

Table 3 – Other local / regional / federal planning efforts

**Narrative (optional)**

## **AP-12 Participation – 91.105, 91.200(c)**

- 1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

Amendment process: Public notices for the Amended Annual Action Plan ran in the local paper on April 2 and 4/30/20. The notices specified a public comment period running from Apr 3-May 7, 2020, with the opportunity to comment at the City Council public hearing on 5/11/20. The full text of the amended plan was posted on the City website and copies of the notification and revised budget were distributed by e-mail to citizens engaged in the 2020 Citizen Participation process. HCD received no public comments during the comment period, and the City Clerk reported that City Council received no written comments on Ordinance No. 2020-094 for the Amended PY19/FY20 federal entitlement funds and no one came to Council to provide public comment during the meeting on the ordinance. Council approved the ordinance.

The City amended 2019 AAP for the COVID-19 funds received. The City ran a NOFA in the paper and on the City website on April 22, 2020. The City ran a 30 day public notice in the newspaper and City website on June 25, 2020. On August 5, 2020 a second public notice was placed in the newspaper and on the City website for the Public Hearing by City Council on August 10, 2020. No one spoke at the public hearing or submitted comments. City Council approved the ordinance #2020-164.

The City submitted a second amendment for COVID19- funds to the 2019 AAP. On July 10, 2020 the City ran a NOFA in the paper and posted it the City's website for both CDBG-CV and HOPWA-CV funds that were not allocated from the NOFA in April 2020. The City published its ESG-CV funding procedures for the second allocation of ESG-CV and for any reprogramming of existing ESG-CV on the City website. A 10 day public notice was published in the newspaper and the City website on September 3, 2020. A Public Hearing by City Council was held on September 28, 2020. No comments were received during the 10 day notice nor at the City Council hearing. City Council approved ordinance #2020-191.

The City submitted a third amendment for COVID-19 funds to the 2019 AAP. The City published its CDBG-CV funding procedures for the third allocation of CDBG-CV and for any reprogramming of existing CDBG-CV on the City website in December 2020. A Public Hearing by City Council was held on March 22, 2021. No comments were received during the 10 day notice nor at the City Council hearing. City Council approved ordinance #2021-153.

The City submitted a fourth amendment for COVID-19 funds to the 2019 AAP. The City published its CDBG-CV funding procedures for the third allocation of CDBG-CV and for any reprogramming of existing CDBG-CV on the City website in December 2020. A Public Hearing by City Council was held on July 26, 2021. No comments were received during the 30 day notice. Several public comments supporting the project were submitted to City Council for the public hearing. City Council approved ordinance #2021-184.

The City submitted a 5th amendment for COVID-19 funds to the 2019 AAP. The City published its CDBG-CV funding procedures for the third allocation of CDBG-CV and for any reprogramming of existing CDBG-CV on the City website in December 2020. A Public Hearing by City Council was held on October 11, 2021. City Council approved ordinance #2021-268.

### Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Meeting	Non-targeted/broad community	Meeting was held on November 9, 2018. Ads were run in local newspapers, and a notice was placed on the City's website in advance of the meeting. Five City subrecipients and nonprofits attended the meeting who were seeking assistance for the federal entitlement grant applications.	The attendants had no comments about the application process or priority setting.	None	
2	Public Hearing	Non-targeted/broad community	Meeting was held on May 28, 2019. Ads were run in local newspapers.	A Metropolitan Business League (MBL) attendant joined the May 28, 2019 meeting. No public comments were received.	None	



3	Public Hearing	Non-targeted/broad community	City Council held public hearing on July 22, 2019 to hear public comments on the AAP. Ads were run in local newspapers.	Omari Al-Qadaffi spoke out against the AAP stating that more of the funds should be used to address the needs of residents at or below 30% AMI. More of the federal entitlement funds should be used to address the needs of residents living in public housing and that too many of the funds are going to persons at 80% AMI and to the elderly for homeowner repairs. City's response: The federal entitlement funds that are allocated to subrecipients each year are project-based. The City welcomes subrecipients for their projects that target extremely low-income, i.e., 30% of AMI, households in the City.	Omari Al-Qadaffi spoke out against the AAP stating that more of the funds should be used to address the needs of residents at or below 30% AMI. More of the federal entitlement funds should be used to address the needs of residents living in public housing and that too many of the funds are going to persons at 80% AMI and to the elderly for homeowner repairs. Phil Cunningham with Better Housing Coalition spoke in favor of the AAP and stated that it will assist residents and redevelopment in the City. Charles
---	----------------	------------------------------	---	---	--

				<p>Willis, a city resident, asked City Council to support the AAP. Melanie McDonald with HOMEWARD spoke in favor the AAP as written and said that ESG and HOPWA funds will greatly assist those residents most in need. Mary Kay Huss with Richmond Metropolitan Habitat for Humanity asked for City Council to approve the AAP. She advised that Habitat will use funds to assist 5 households who earn between 30-80% AMI with homeownership. She also stated that over the years the</p>	<p>These projects will be funded once subrecipients propose funding requests in their funding applications. One example in the FY 2019-2020 funded projects is that Richmond Metropolitan Habitat for Humanity (RMHFH) proposed affordable housing assistance to City employees earning 30% of AMI, for which extremely low-income City residents (30% of AMI) will be taken care of. Also, the City didn't receive funding applications from RRHA for their projects for residents of public housing in Richmond in FY 2019-2020. Currently, the City is using CDBG funds from previous years to assist</p>	
--	--	--	--	---	--	--

				<p>average household income assisted by Habitat has been 40% AMI. Malcom Jones of Rebuilding Together spoke in favor of the AAP and stated that these funds will assist low income homeowners with much needed repairs in the Blackwell, Oak Grove and Swansboro neighborhoods. Heather Crislip with Housing Opportunities Made Equal of VA asked City council to support the AAP as is. Ms. Crislip stated the CDBG and HOME funds will be used to assist residents with housing</p>	<p>RRHA to address the residents of Faye Towers through the redevelopment of the Baker School, which will house 50 units, and development of Jackson Ward Senior Apartments, which will house 72 units for low-income seniors.</p>	
--	--	--	--	---	--	--

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				counseling promote fair housing and provide much needed down payment assistance to low and moderate income residents. Lee Householder with Project:HOMES requested that City Council approve the AAP. Mr. Householder stated that a majority of the elderly residents served by Project:HOMES are at or below 30% AML and their average household income is \$12,000 per year.		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Public Hearing	Minorities Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	zero attendance	The Richmond City Council held a public hearing on August 10, 2020. No public comments either in writing on in person were given for the first COVID-19 Amendment.	n/a	

5	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Non-targeted/broad community</p>	zero attendance	<p>The City submitted a second amendment for COVID19- funds to the 2019 AAP. On July 10, 2020 the City ran a NOFA in the paper and posted it the City's website for both CDBG-CV and HOPWA-CV funds that were not allocated from the NOFA in April 2020. The City published its ESG-CV funding procedures for the second allocation of ESG-CV and for any reprogramming of existing ESG-CV on the City website. A 10 day public notice was published in the newspaper and on the City website on September 3, 2020.</p>		
---	----------------	---	-----------------	---	--	--

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
				A Public Hearing by City Council was held on September 28, 2020. No comments were received during the 10 day notice nor at the City Council hearing. City Council approved ordinance #2020-191.		

6	Public Hearing	<p>Minorities</p> <p>Non-English Speaking - Specify other language: Spanish</p> <p>Non-targeted/broad community</p>	zero attendance	<p>The City submitted a third amendment for COVID19- funds to the 2019 AAP. In December 2020 posted on the City website procedures for new and surplus CDBG-CV funds. A 10 day public notice was published in the newspaper and on the City website in February 2021 and extended until April 25, 2021. A Public Hearing by City Council was held on April 26, 2021. No comments were received during the 10 day notice nor at the City Council hearing. City Council approved ordinance #2021-089.</p>		
---	----------------	---	-----------------	---	--	--



Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
7	Public Hearing	<p>Non-English Speaking - Specify other language: spanish</p> <p>Non-targeted/broad community</p>	<p>Zero attendance, two written comments in support of the ordinance were submitted.</p>	<p>The City submitted a fourth amendment for COVID19 funds to the 2019 AAP. In December 2020 posted on the City website procedures for new and surplus CDBG-CV funds. A 30 day public notice was published in the newspaper and on the City website in June 2021 and extended until July 22, 2021. A Public Hearing by City Council was held on July 26, 2021. City Council approved ordinance #2021-184.</p>		

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
8	Public Hearing	Non-English Speaking - Specify other language: Spanish  Non-targeted/broad community		The City submitted a fifth amendment for COVID-19 funds to the 2019 AAP. In December 2020 posted on the City website procedures for new and surplus CDBG-CV & ESG-CV funds. A 30 day public notice was published in the newspaper and on the City website in September 2021 and until October 4, 2021. A Public Hearing by City Council was held on October 11, 2021. City Council approved ordinance #2021-268.		

Table 4 – Citizen Participation Outreach

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The proposed Fiscal Year 2020 budget is the funding allocation based on the four federal funds: CDBG, HOME, ESG, and HOPWA. The funding for

each of the four categories for the Fiscal Year 2020 Annual Action Plan is as follows:

- CDBG-\$5,989,075
- HOME-\$1,705,440
- ESG-\$427,004
- HOPWA-\$1,186,209
- CDBG-CV \$4,045,895
- ESG-CV \$3,306,232
- HOPWA-CV \$194,445

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	4,462,031	388,463	1,138,581	5,989,075	5,503,386	Provide home ownership through sales and lease-purchase by rehabilitating existing vacant homes and new construction. Provide down payment assistance to LMI households. Provide rehabilitation to existing owner-occupied housing of LMI residents. Provide rental housing to LMI renters through new construction of rental units and rehabilitation of existing rental units. Provide job opportunities through economic development and public services to LMI households. Build a public service facility. Provide fair housing services to minorities. Provide lead based paint reduction services to low-income children and pregnant women. General grant administration for CDBG program.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	1,455,440	0	250,000	1,705,440	1,705,440	Provide home ownership through sales and lease-purchase by rehabilitating existing vacant homes and new construction. Provide down payment assistance to LMI households. Provide rehabilitation to existing owner-occupied housing of LMI residents. General grant administration for HOME program.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOPWA	public - federal	Permanent housing in facilities Permanent housing placement Short term or transitional housing facilities STRMU Supportive services TBRA	1,186,209	0	0	1,186,209	1,186,209	Provide housing assistance through the use of permanent housing facilities, TBRA, STRMU, Permanent Housing Placement (PHP), and case management to LMI households with HIV/AIDS. General program administration for HOPWA program.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	376,954	0	50,050	427,004	376,954	Provide overnight shelter, rapid re-housing assistance, and financial assistance for homelessness prevention. Data collection. General grant administration for ESG program.
Continuum of Care	public - federal	Rental Assistance Transitional housing	50,000	0	0	50,000	0	VSH will leverage existing resources allocated to the community to serve the target population.
General Fund	public - local	Admin and Planning Economic Development	659,850	0	0	659,850	0	Subrecipients will use general fund money for match and leverage to complete projects.



Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Supportive Housing Program	public - federal	Permanent housing in facilities	0	0	0	0	0	Subrecipients will use supportive housing program funds to support facility based housing for people with HIV/AIDS.
Other	private	Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Supportive services Other	376,954	0	0	376,954	0	Subrecipients will use ESG match to provide financial assistance, overnight shelter, rapid rehousing, and data collection.
Other	public - federal	Other	7,546,572	0	0	7,546,572	0	HOPWA-CV funds will be used to prevent, prepare for, and respond to the Coronavirus.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - state	Economic Development Homebuyer assistance Homeowner rehab Multifamily rental new construction New construction for ownership Rapid re-housing (rental assistance) STRMU Supportive services	1,554,364	0	0	1,554,364	0	Subrecipients will use state matching funds for new construction of homeowner units, owner-occupied housing rehab, down payment assistance, housing counseling services, public services, and rapid rehousing services for homeless persons and families.

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The City will meet its federal match requirements through a combination of private matching resources, other federal grants, and state and local government funding.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The publically owned land will be or has been used to address the needs of affordable housing, which includes VSH properties in East End NiB, Vacant Oak Grove Elementary School, Armstrong High School, which are under construction, and Norrell Elementary School.

### **Discussion**

The CDBG funding allocation for the Fiscal Year 2020 action plan has an increase of \$19,555 for the entitlement funding, compared to the Fiscal Year 2019 adopted action plan. The HOME funding allocation for the Fiscal Year 2020 action plan has a decrease of \$44,861 for the entitlement funding, compared to the Fiscal Year 2019 adopted action plan. The ESG funding allocation for the Fiscal Year 2020 action plan has an increase of \$10,160 for the entitlement funding, compared to the Fiscal Year 2019 adopted action plan. The HOPWA funds in the Fiscal Year 2020 action plan has an increase of \$136,200 for the entitlement funding, compared to the Fiscal Year 2019 adopted action plan. The City will continue to find other funding sources such as the state funds, general funds, and private funds to maintain the similar service levels achieved in previous years. The City of Richmond received COVID-19 funds to address the pandemic \$4,045,895 CDBG-CV, \$3,306,232 ESG-CV and \$194,445 HOPWA-CV. An additional \$200,000 of CDBG funds were reprogrammed in PY21 to assist with a project responding to COVID-19 pandemic.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator

Table 6 – Goals Summary

#### Goal Descriptions

1	Goal Name	Improve current housing stock
	Goal Description	Richmond has an older housing stock, much of it more than 50 years old. Maintaining housing in good condition can sometimes be problematic, particularly for the elderly. The City assists with repair of major structural elements, such as roofs and plumbing, to keep housing livable.
2	Goal Name	De-concentrate public housing
	Goal Description	Public housing is a critically important part of Richmond's housing market. However, its concentration in limited areas of the City reduces economic opportunities available to residents and places a heavy burden on the services and facilities that support it. The City and the Richmond Redevelopment and Housing Authority (RRHA) seek to more fully integrate public housing into the larger community while simultaneously upgrading and modernizing the housing stock.

3	<b>Goal Name</b>	Reduce neighborhood blight
	<b>Goal Description</b>	There are a significant number of vacant and boarded buildings in the City. Many of these buildings are blighting that influence on adjacent properties. The City is aggressively pursuing options to encourage action on these properties, preferably reinvestment to maintain the neighborhood fabric and housing choices.
4	<b>Goal Name</b>	Business development and job creation
	<b>Goal Description</b>	The City provides tools and incentives to encourage business growth and new business formation. Incentives include market analysis, facade improvements, rehabilitation loans, and access to business capital. Growing businesses and job creation are key elements of the City's anti-poverty strategy.
5	<b>Goal Name</b>	Increase homeownership
	<b>Goal Description</b>	The City seeks to have a balance of affordable rental and homeownership opportunities within its neighborhoods. It encourages mixed-income neighborhoods as a means to provide opportunities for all and reduce economic isolation of any of its residents. A full range of residential options is believed to be key to sustaining attractive and viable neighborhoods.
6	<b>Goal Name</b>	Fair housing
	<b>Goal Description</b>	Richmond has revised its latest Analysis of Impediments to Fair Housing in accordance with the City's Voluntary Agreement with HUD. This document will be used to determine and address the fair housing impediments in the City of Richmond.
7	<b>Goal Name</b>	Assist Special Needs population
	<b>Goal Description</b>	<p>The City will provide supportive services for the homeless, persons living with HIV/AIDS, and Special Needs populations. These services include case management, counseling, financial assistance with housing, shelters, transitional housing, rapid re-housing, and permanent supportive housing.</p> <p>The City will use COVID-19 funding to address the needs of homeless and persons impacted by Covid-19 by providing job training, case management, covid testing, providing emergency shelter housing, non-congregate shelter, permanent housing assistance, Health services, legal services to avoid eviction and foreclosure. Provide STRMU and non-congregate housing for persons with HIV.</p>

8	Goal Name	Add to affordable rental housing stock
	Goal Description	Data supports the need for quality affordable rental housing in the City. The City will strongly encourage the rehabilitation and maintenance of its existing rental stock. In addition, it will support the addition of new rental housing, particularly which can serve households in the 0-50% of MFI range.

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The total projects included in this AAP are 48 projects. They are funded by the federal CDBG, HOME, ESG, and HOPWA programs in Fiscal Year 2020. The funding was based on a competitive scoring evaluation process. The CDBG program funding is \$5,503,386. The HOME program funding is \$1,705,440. The ESG program funding is \$376,954. The HOPWA program funding is \$1,186,209. Compared to the projects in Fiscal Year 2019, 8 projects are newly added, covering a range of affordable rental and owner housing, new construction and rehabilitation, and job training.

Programs have been added to use CARES Act funding to prevent, to prepare for, and to respond to the Coronavirus. The City received additional funding as follows: CDBG-CV \$4,045,895; ESG-CV \$3,306,232; and HOPWA-CV \$194,953.

#### Projects

#	Project Name
1	The Columns on Grove
2	Affordable Housing Program (Pilot)
3	Blackwell/Swansboro Affordable Homeownership
4	Exterior Homes Repairs
5	Citywide Critical Home Repair
6	Citywide Owner Occupied Home Repair
7	Keystone Program City-wide DPA
8	Lead Grant Reduction Activities
9	Matthews At Chestnut Hill
10	NiB Area Housing Code Enforcement
11	Pathways to Independence
12	Rebuilding Together Year Round
13	Section 108 2012 Loan Repayment
14	The Hollands
15	Metropolitan Business League Programs
16	Neighborhood Economic Development
17	Block Grant & Finance Administration
18	Fair Housing Support and Outreach
19	Historic Review
20	Neighborhood Planning

#	Project Name
21	Lead Safe and Healthy Homes Outreach Support
22	Housing Code Enforcement & Counseling
23	Housing Information & Counseling
24	Positive Paths
25	Residential Support for Homeless Families
26	Carver Affordable Homeownership
27	Community Housing Empowerment NiB DPA
28	HOME Program Administration
29	Revitalizing Blighted Properties
30	Southern Barton Heights NiB - PH
31	SBH Gateway Revitalization
32	ESG19 Richmond
33	Housing Assistance Program
34	HOPWA CIS
35	HOPWA Greater Richmond
36	HOPWA Program & Finance Administration
37	Stratford House
38	Cyber Security Workforce Pilot Project
39	Baker School Apartments (RRHA)
40	Employee Housing Pilot Program (SCDHC)
41	Townhomes at Warwick Phase II (SCDHC)
42	Regional Analysis of Impediments for Fair Housing (PlanRVA)
43	Conservation and Redevelopment Plan (RRHA)
44	CV-COVID-19 Re-employment Assistance - (BHC)
45	CV-COVID-19 MBL Virtual Assistance & Resilience Project (MBL)
46	CV-COVID-19 GRCoC Pandemic Response: Residential Workforce Program-(Homeward)
47	CV-COVID-19 Housing and Financial Counseling- (CCC)
48	CV-COVID-19 Housing Stability - Eviction Diversion Program - (HOME Inc.)
49	CV- COVID-19 Rapid Re-Housing Employment Services - (St Joseph Villa)
51	CV-COVID-19 Commonwealth Catholic Charities HOPWA
52	CV-COVID-19 Grant Administration - (HCD)
53	CV-COVID-19 High Risk Shelter at R Street Center - (Salvation Army)
54	ESG20 Richmond
55	CV-COVID-19 Public Service Activities
57	CV-COVID-19 Bringing Families Home (HFF)
58	CV-COVID-19 Eviction & Foreclosure Prevention - (Legal Aid)
59	CV-COVID-19 GRCoC Pandemic Response Non-congregate Shelter (Homeward)
60	CV-COVID-19 Emergency Supportive Housing Solution (HMHY)
61	CV-COVID-19 Veteran's Emergency Shelter Beds- (HomeAgain)



#	Project Name
62	CV-COVID-19 Foreclosure Prevention (HOME Inc.)
64	CV-COVID-19 City Workforce Development Program (PRCF)
65	CV-COVID-19 Cool Lane Apartments (VSH)
66	CV-COVID-19 Inclement Weather Shelter (Commonwealth Catholic Charities, Fifth Street Baptist Church, RVA Sister's Keeper and United Nations Church)

**Table 7 - Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Funding is based on the priorities outlined in the Consolidated Plan as well as completing existing open projects in order to meet a national objective. COVID-19 activities were based on the CARES Act priorities and City of Richmond needs to address the pandemic.

**AP-38 Project Summary**  
**Project Summary Information**

**Annual Action Plan**  
**2019**

1	<b>Project Name</b>	The Columns on Grove
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock Add to affordable rental housing stock
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing
	<b>Funding</b>	CDBG: \$110,000 State of Virginia: \$120,810
	<b>Description</b>	Better Housing Coalition (BHC) will rehab the Columns on Grove house for low-income seniors. The rehab work includes the interior repair and upgrade of the building to include the 21 apartment units for kitchen and bath improvements, new flooring, and lighting.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	21 low-income seniors will benefit.
	<b>Location Description</b>	1621 Grove Ave
	<b>Planned Activities</b>	Rental rehabilitations for 21 units.
2	<b>Project Name</b>	Affordable Housing Program (Pilot)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$135,000 HOME: \$90,000
	<b>Description</b>	Richmond Metropolitan Habitat for Humanity (RMHFH), in partnership with the City of Richmond's Department of Housing and Community Development, proposes a pilot affordable homeownership program targeting the City of Richmond employees earning approximately 30% of AMI annually. RMHFH will work with the City of Richmond to acquire properties in the City to rehabilitate or construct new affordable housing for the applicants who qualify and complete program requirements.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 low-income City employees will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The project will assist 5 low-income City employees to purchase a home in the City of Richmond. Five (5) homes will be built or rehabbed by Habitat and purchased by City employees who are qualified Habitat homeowners.
3	<b>Project Name</b>	Blackwell/Swansboro Affordable Homeownership
	<b>Target Area</b>	Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$262,000
	<b>Description</b>	Project:HOMES proposes to continue the successful revitalization of the Blackwell and Swansboro neighborhoods through the production of quality affordable housing. The proposal will allow for the construction of four new affordable homes to be sold to homebuyers with incomes at or below 80% of the AMI. The four properties are located at 2013 Albany Avenue in the Blackwell NiB, 3215 Lawson Street in the Swansboro NiB, and 2312 and 2314 Marion Mashore Street.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 LMI homebuyers will benefit.
	<b>Location Description</b>	2013 Albany Avenue in the Blackwell NiB, 3215 Lawson Street in the Swansboro NiB, and 2312 and 2314 Marion Mashore Street.
	<b>Planned Activities</b>	2013 Albany Avenue in the Blackwell NiB, 3215 Lawson Street in the Swansboro NiB, and 2312 and 2314 Marion Mashore Street.
	<b>Project Name</b>	Exterior Homes Repairs

4	<b>Target Area</b>	Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$150,000
	<b>Description</b>	Richmond Metropolitan Habitat for Humanity (RMHFH) proposes to focus on the revitalization of the Blackwell, Manchester, and Bellemeade neighborhoods through its Exterior Homes Repairs project, which will enable extremely low- to moderate-income homeowners (at 80% or less AMI), to make needed exterior home repairs and remove elements of blight from their properties. The homeowners will not be expected to repay the costs of the services received.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8 LMI homeowners will benefit.
	<b>Location Description</b>	The project will focus on properties located in the Blackwell, Manchester, and Bellemeade neighborhoods.
5	<b>Planned Activities</b>	RMHFH will rehabilitate 8 homeowner units focusing on the exterior home repairs in the Blackwell, Manchester, and Bellemeade neighborhoods.
	<b>Project Name</b>	Citywide Critical Home Repair
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$636,422 State of Virginia: \$50,000

	<b>Description</b>	Project:HOMES proposes making Critical Home Repair assistance of up to \$10,000 to a minimum of fifty-seven (57) low-income and very low-income homeowners throughout the City of Richmond. Critical home repairs will help eliminate the concentrations of blight by improving the structure and the livability of the homes. An additional five (5) low-income homeowners will be identified from the Lead-Based Paint Hazard Control Grant in need of additional home repair services that will receive up to \$10,000 in critical home repairs. Critical repairs will be made to both the interior and exterior of the homes, with an emphasis on health and safety, correction of code violations, visible improvements, and improving the energy efficiency of each home.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	62 LMI homeowners will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Project:HOMES proposes making Critical Home Repair assistance of up to \$10,000 to a minimum of 62 low-income and very low-income homeowners throughout the City of Richmond, including five (5) households that are identified from the Lead-Based Paint Hazard Control grant. Additional funding was added to meet the percentage requirement for repairs for residents who live in and own a manufactured home.
6	<b>Project Name</b>	Citywide Owner Occupied Home Repair
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$320,000 HOME: \$100,000

	<b>Description</b>	Project:HOMES proposes making Critical Home Repair assistance up to \$40,000 to ten (10) low- and very low-income, elderly, and/or disabled households. The activities will take place in all eligible areas throughout the City of Richmond including the City's NiB areas. Housing rehabilitation will help eliminate the concentration of blight by improving the structure and livability of the homes. Long-term benefits to the surrounding neighborhood include improved neighborhood appearance, stabilization of home values, correction of code-related and safety deficiencies, and retention of owner-occupied units. Repairs will be made to both the interior and exterior of the homes with an emphasis on visible improvements; correction of code and safety-related deficiencies; and improving the energy efficiency of each home.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 LMI homeowners will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	PH proposes making Critical Home Repair assistance up to \$40,000 to ten (10) low- and very low-income, elderly and/or disabled households.
7	<b>Project Name</b>	Keystone Program City-wide DPA
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$260,000 State of Virginia: \$154,900
	<b>Description</b>	The HOME Inc. Keystone Program for First-Time Homebuyers is a program that helps low-to-moderate income families whose incomes are at 80% or below the area median income, purchase their first home in the City of Richmond. The HOME Inc. Keystone Program also provides intensive individual pre-purchase counseling, financial literacy and homebuyer group education, as well as financial assistance.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	24 LMI first-time homebuyers will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	24 low- to moderate-income families will receive intensive, individual counseling to prepare them to receive down payment and closing assistance, after having qualified and participated in all required counseling program components.
8	<b>Project Name</b>	Lead Grant Reduction Activities
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$50,000 General Fund: \$100,000
	<b>Description</b>	The Department of Housing and Community Development (DHCD) partnered with Project:HOMES along with the Richmond City Health District (RCHD) to apply for Lead-Based Paint Hazard Control Grant (LBPHC) in 2017. CDBG funds were used towards the 10% match as required by HUD. CDBG funds will be used to reduce lead paint hazards in low-income households that either have a lead-poisoned child that has been identified by the RCHD or will be used to reduce lead poison hazards in housing units that will be occupied by low-income households with children under the age of six years. The CDBG funds will be used to cover eligible activities under Lead-Based Paint Hazard Control Grant. The City was awarded \$2,710,314 for lead hazard control and the healthy homes initiative in June 2017.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 LMI households will benefit.
	<b>Location Description</b>	Citywide



	<b>Planned Activities</b>	The funding will make 5 homeowner units lead-safe in the City of Richmond.
9	<b>Project Name</b>	Matthews At Chestnut Hill
	<b>Target Area</b>	Highland Park Southern Tip Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$478,000 HOME: \$410,000
	<b>Description</b>	Southside Community Development and Housing Corporation (SCDHC) will use CDBG and HOME funds to revitalize Matthews Heights in the Highland Park neighborhoods this period of one year, Phase III construction will continue on eight (8) new EarthCraft single-family houses being built in this new subdivision. The 32 houses will consist of 16 duplexes designed to be architecturally congruent with other houses in the Chestnut Hill/Plateau Historic District. The houses will be sold to homebuyers, with household earnings at or below 80% of the area median income. In addition, potential homebuyers will receive homeownership training and counseling in preparation for new homeownership opportunities in the Chestnut Hill Community,. Also down payment and closing cost assistance will be available.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	8 LMI homebuyers will benefit.
	<b>Location Description</b>	In the Highland Park NiB area.
	<b>Planned Activities</b>	SCDHC will use CDBG and HOME funds to develop Phase III duplexes for 8 units in the Matthews at Chestnut Hill subdivision for LMI homebuyers. Construction will be completed at 1610, 1612, 1614, 1616, 1618, 1620, 1622, and 1624 Matthews Street.
	<b>Project Name</b>	NiB Area Housing Code Enforcement

10	<b>Target Area</b>	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park Southern Tip Corridor North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Reduce neighborhood blight
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$125,000
	<b>Description</b>	This program benefits the Neighborhoods in Bloom and CDBG targeted areas and the entire City by removing blight, reducing crime, cleaning up properties, rehabilitating derelict/vacant properties and educating citizens. The CDBG funds will be used to hire two Property Maintenance Enforcement Inspectors to pro-actively identify, evaluate, and initiate code enforcement in the City's NiB areas and CDBG target areas in their day-to-day field activities on buildings and properties in violation of State and local codes due to one or more of the following factors: physically deteriorated/poorly maintained and in need of repair (structural, mechanical, electrical, plumbing, fire protection, etc.); abandoned and vacant and open to entry; unattended lots; properties in need of trash/garbage removal; tall or obstructive weeds/grass/bushes; and abandoned/junk/inoperative vehicles.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	In the City's NiB areas.

	<b>Planned Activities</b>	This program will cover the cost of two Property Maintenance Enforcement inspectors who will identify and address blighted and poorly maintained properties through proactive sweeps and citizen complaints received within the City of Richmond's Neighborhoods in Bloom (NiB) target areas and surrounding neighborhoods.
11	<b>Project Name</b>	Pathways to Independence
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$80,000
	<b>Description</b>	The project consists of providing counseling services to current individuals and families that receive public assistance for basic living needs. SCDHC will provide targeted and comprehensive counseling services and resources to residents receiving public assistance or very low income, to help them identify and enhance their natural skills into a trade that can be utilized by existing employers or can be leveraged into owning a small business. In addition, SCDHC counseling services will help residents manage their income through the development of budgets and debt management plans. SCDHC also promotes advantageous savings plans that offer dollar for dollar matching to encourage wealth building. Households assisted with the housing and financial related services will receive direct financial assistance to purchase a home.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	72 low-income City residents will benefit.
	<b>Location Description</b>	Citywide
12	<b>Planned Activities</b>	Increase the number of clients to 60 people who improve and stabilize their credit and reduce their debt load and who increase their knowledge about credit, money management, savings, tenant roles and responsibilities and purchasing a home. Funding will also be provided to 12 LMI households for down payment assistance.
	<b>Project Name</b>	Rebuilding Together Year Round
	<b>Target Area</b>	Jefferson Davis - Blackwell Corridor

	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$130,000
	<b>Description</b>	Rebuilding Together of Richmond (RTR) seeks to continue its year round programming to assist 20 homeowners. RTR will target low income homeowners in need of repairs that can be done with their volunteer teams on National Rebuild Day. RTR plans to choose a Southside NiB neighborhood as its focus in 2020 and will allocate half of its CDBG funding to support projects in that community.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 LMI homeowners will benefit.
	<b>Location Description</b>	In the City's Southside NiB areas.
	<b>Planned Activities</b>	The program will provide critical home repairs for 20 low-income households.
13	<b>Project Name</b>	Section 108 2012 Loan Repayment
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$340,164
	<b>Description</b>	This project is needed for the repayment of its 2012 Section 108 Guaranteed Loans made to the City of Richmond by the U.S. Department of Housing and Urban Development (HUD). The loan is guaranteed for 20 years at a variable interest rate (4.5% to 8.5%) and was earmarked for the rehabilitation of single-family homes and multi-family units and economic development in targeted areas of the City. The terms of the loan indicate that CDBG funds are to be used as repayment. Similar to the CDBG program, the citizens to be served are low and moderate income residents of the City as detailed in the Consolidated Plan. Funding of this proposal will enable the City to meet its debt obligations for loans made to rehabilitate its housing stock and provide safe affordable housing to its residents.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Repay principal and interest on Section 108 Guaranteed Loans as they become due during fiscal year.
14	<b>Project Name</b>	The Hollands
	<b>Target Area</b>	Hull Street - Swansboro Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$300,000 HOME: \$180,000
	<b>Description</b>	The project consists of the new construction of 22 for-sale single-family attached townhomes on a 1.766 acres site in the Swansboro Neighborhood. SCDHC will build 6 EarthCraft certified townhomes, designed to revitalize an older urban area in its first phase of construction. In addition, potential homebuyers will receive homebuyers education and counseling in preparation for the homeownership opportunity in the Swansboro Community. The homes will be sold to individuals and families with a household income at or below 80% of AMI.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Six (6) households at or below 80% AMI will directly benefit from this phase of the development.
	<b>Location Description</b>	In the Swansboro NiB area.
	<b>Planned Activities</b>	The project will benefit 6 LMI homebuyers who purchase a house in the Swansboro NiB area.
15	<b>Project Name</b>	Metropolitan Business League Programs
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation

	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity
	<b>Funding</b>	CDBG: \$80,000 State of Virginia: \$5,000
	<b>Description</b>	The Metropolitan Business League (MBL) is a not-for-profit, membership-based business association that aims to foster small business development. The mission of the MBL is to promote economic prosperity in Virginia through leadership, education, training, and advocacy for small, women-minority-owned businesses. The MBL advocates and promotes the economic growth and development of small, women-owned and minority businesses in Central Virginia by focusing on the expansion of business opportunities and alliances, capacity building and advocacy. The MBL is seeking CDBG funds to help the disabled, women, minorities, and veterans to start their businesses in the Richmond metropolitan areas.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	65 businesses will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	40% increase in membership registration and 20% increase in women owned business, which will assist 30 businesses, benefitting 100 members. Provide MBL members with training and needed resources, increase workforce development and services and training, collect completed surveys after each member meeting, and review and implement changes in response to beneficial and constructive feedback, which will assist 35 businesses, benefitting 750 members.
16	<b>Project Name</b>	Neighborhood Economic Development
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$275,000 General Fund: \$200,000

	<b>Description</b>	This project is designed to enhance the economic vitality of Richmond's neighborhood commercial corridors, by rehabilitating dilapidated structures and reducing the vacancy rate through comprehensive revitalization assistance. It operates through a partnership between neighborhood merchants, the community of the Economic Development Authority (EDA) and the Department of Housing & Community Development (DHCD). The project implements the Commercial Area Revitalization Effort (CARE) Program and provides: market analysis, technical and financial assistance, rebates for interior, exterior and security improvements, assistance in coordinating clean-up campaigns, assistance with the development of crime prevention strategies, new business recruitment efforts and existing businesses with expansion efforts. These dollars fund staff that provide direct assistance to the individual businesses, business start-ups and to the business associations.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	To create/retain 90 jobs. Provide 60 CARE Rebates. Recruit 10 new businesses to locate in the City neighborhoods.
17	<b>Project Name</b>	Block Grant & Finance Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG: \$375,000 General Fund: \$100,000

	<b>Description</b>	<p>This project provides funding for the general administration of the City's Community Development Block Grant program. It provides staff support to the City Chief Administrative Officer and City Council by developing the CDBG and HOME budgets. It also develops "The Consolidated Plan" (an annual comprehensive planning document) that is required by and submitted to the U.S. Department of Housing and Urban Development (HUD) 45 days prior to the start of the City's fiscal year. The staff prepares an Annual Performance Report detailing how the organizations used these funds to meet the Plan's goals and strategies. This project provides technical assistance to applicants, conducts pre-application workshops, processes the requests for funding, and conducts an extensive evaluation of each request for funding. All requests for funds are reviewed and ranked for consistency with two overall priorities in the Consolidated Plan (Housing Needs and Non-Housing Community Development needs). Once the program budgets are approved, staff conducts workshops, and prepares contracts and item plans, which detail the objectives and ensure compliance through monitoring and review of the draw-down of all funds. The allocated entitlement funds will be used by the City of Richmond's Department of Finance to provide staff with accounting services essential to proper administration, monitoring, and disbursement of the CDBG, HOME and Section 108 Funds. This office provides continuous support to all subrecipients receiving these funds to ensure adequate financial management of their Federal funds and that they are in compliance with HUD regulations.</p>
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide



	<b>Planned Activities</b>	<p>Provide technical assistance to CDBG and HOME subrecipients to implement Consolidated Plan priorities and strategies</p> <p>Complete CDBG and HOME training for all funded subrecipients</p> <p>Complete and obtain signatures on all FY 2019-2020 CDBG and HOME item plans and contracts</p> <p>Monitor half of the subrecipients at least once a year to ensure that funds are spent according to City, HUD, and federal regulations</p> <p>Complete all Integrated Disbursement Information System (IDIS) tasks for project set up and end of year reporting</p> <p>Initiate the annual plan &amp; budget process for the use of HUD entitlement funds by 03/10/19</p> <p>As the City's subrecipients continue their improvements to the Richmond Community, the DHCD will continue to provide administration, monitoring, and disbursement of CDBG and HOME funds.</p>
18	<b>Project Name</b>	Fair Housing Support and Outreach
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Fair housing
	<b>Needs Addressed</b>	Improving health outcomes in the city
	<b>Funding</b>	<p>CDBG: \$40,000</p> <p>State of Virginia: \$46,800</p>
	<b>Description</b>	<p>HOME, Inc. seeks CDBG funds to provide fair housing outreach to residents of the City of Richmond, especially targeting African-American and Hispanic communities. The funding will ensure targeted residents are aware of their fair housing rights and know where to seek help. Through this funding, HOME, Inc. will (a) respond quickly and affirmatively to reports of housing discrimination in the area; (b) implement a fair housing ad campaign through social media ads and/or digital ads; (c) conduct face-to-face outreach at community fairs, events, or presentations targeting City of Richmond residents or those that serve City residents.</p>
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 clients will benefit.

	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	HOME, Inc. will screen 100 calls, emails, and web inquiries for illegal housing discrimination and refer appropriately. Educate 100 people who contact HOME, Inc. about fair housing rights and responsibilities. Provide targeted outreach to 100 people at fairs, expos, conferences and coalition events regarding issues and rights under the fair housing law. Provide 8 outreach events to the City residents who will receive information about HOME, Inc.'s services, general housing information and raise awareness about fair housing issues and rights under the fair housing law.
19	<b>Project Name</b>	Historic Review
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$48,000 General Fund: \$57,000
	<b>Description</b>	The administration of the Section 106 Review process is a necessary function for the disbursement of funding from the U.S. Department of Housing and Urban Development (HUD) by the City of Richmond. This responsibility is delegated to the City by HUD Regulation 24 CFR Part 58.1, and is a requirement of the HUD contract with the City of Richmond. Half of the costs for the program administration function are funded by this request. A Planner II, designated by the Planning and Preservation Division of the Department of Planning and Development Review (DPDR), with support and supervision by the Principal Planner for the Division, constitutes the project staff that will be responsible for the administration of all aspects of Section 106 review for the City of Richmond.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Over 150 undertakings will be reviewed by DPDR staff.

20	<b>Project Name</b>	Neighborhood Planning
	<b>Target Area</b>	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park Southern Tip Corridor North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$268,000 General Fund: \$22,000
	<b>Description</b>	Neighborhood Planning staff implements the City's neighborhood revitalization efforts. Based on a corridor improvement strategy, the City uses its Neighborhoods in Bloom (NiB) program to increase households and reduce blight in areas that abut key corridors. The City also uses other funds such as NiB Capital Improvements funds to strengthen its targeted approach. This work is accomplished through strong partnerships with the community and nonprofit housing agencies.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	The City's NiB areas.
	<b>Planned Activities</b>	Implement NiB in a manner supportive of corridor development and overall neighborhood revitalization through building new housing, rehabilitating vacant structures, and reducing the inventory of acquired properties. Implement the East End transformation strategy by removing blight and placing properties into productive use.
	<b>Project Name</b>	Lead Safe and Healthy Homes Outreach Support

21	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$125,000 State of Virginia: \$162,548
	<b>Description</b>	The Richmond City Health District (RCHD) proposes to continue to use CDBG funds to promote lead poisoning prevention through its Lead-Safe & Healthy Homes Initiative (LSHHI). The project will entail supporting blood lead testing of children under the age of 6 and pregnant women residing in the City of Richmond. The blood lead testing will be given to qualifying individuals who are uninsured/underinsured. The objective proposes funding to support 220 blood lead testing. LSHHI will also fund a Human Service Coordinator (HSC) position to conduct blood lead testing surveillance and pre-qualify children under the age of 6 for HUD Lead-Based Paint Hazard Control (LBPHC) Grant Assistance. The CDBG funds will also be used to fund a new part-time position which continues with on-going effort to conduct LBPHC program client pre-application activity and to provide lead case management. In addition, the CDBG funds will be used to expand the on-going outreach and education/training services related to lead exposure prevention and various Healthy Homes topics to medical providers, individuals, and community groups. Moreover, the CDBG funds will be used to continue to provide low-cost effective Healthy Homes intervention materials to help with interim hazard control or remediation and to reduce the probability of or prevent illnesses and injuries that may stem from unsafe housing conditions.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	220 LMI lead poison children and expectant mothers will benefit. 65 LMI children will benefit from HUD Lead-Based Paint Hazard Control Grant assistance.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Public service screening of 220 lead-poisoned children and expectant mothers.  Identify, recruit, and pre-qualify 65 children to receive HUD Lead-Based Paint Hazard Control Grant assistance.

22	<b>Project Name</b>	Housing Code Enforcement & Counseling
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness
	<b>Funding</b>	CDBG: \$90,000 General Fund: \$44,850
	<b>Description</b>	The Housing Code Enforcement and Counseling Program is a citywide initiative designed to provide housing interventions and counseling to citizens of the City of Richmond (including NiB areas) who have been or are at risk of being displaced because of the City's code enforcement activities. CDBG funds will be utilized to maintain one full-time Housing Counselor position and supportive interventions for families/individuals residing in housing units cited for code enforcement violations. The Housing Counselor will provide interventions to prevent homelessness (locate and provide temporary emergency housing) and to facilitate transition to safe and affordable housing for citizens of Richmond including those who reside in NiB areas. Support of citywide interventions will be provided as needed. Additionally, the Housing Counselor will work with the Community Assisted Public Safety (CAPS) Team to facilitate and offer counseling and relocation assistance. RDSS proposes that citywide and within NiB to serve two hundred (200) low-income City residents.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 low-income City residents will benefit.
	<b>Location Description</b>	Citywide
23	<b>Planned Activities</b>	200 low-income families/individuals will be assisted due to code enforcement activities.
	<b>Project Name</b>	Housing Information & Counseling
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods

	<b>Funding</b>	CDBG: \$200,000 State of Virginia: \$154,900
	<b>Description</b>	This project assists low- to moderate-income families, to either obtain or maintain stable housing through an array of housing counseling and education services that include financial literacy education. Services include homebuyer education and pre-purchase counseling for potential homeowners; foreclosure prevention counseling and intervention services; money management and credit recovery classes for renters who wish to improve their money management skills and credit to either purchase a home or maintain the stable housing they have; tenant education through the Superior Tenant Classes held in the community and landlord-tenant information and referral services for families who are in dispute with their landlords, at risk for eviction or need help with relocation. Program staff also provide general housing information and assistance to the general public.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	52,600 residents from the City and the region will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Approximately 100 families from the City of Richmond will receive tenant education. 350 families from the City of Richmond will receive landlord-tenant information and referral services. 150 families from the region will receive foreclosure prevention and intervention services. 500 families from the region will be assessed for homeownership readiness through credit report analysis. 300 families will receive homeownership education and counseling. 200 families will receive credit repair education. 1,000 City of Richmond families will receive general housing assistance through a variety of venues. 50,000 or more will visit HOME, Inc.'s website and receive a wide array of housing information.
24	<b>Project Name</b>	Positive Paths
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population

	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$35,000
	<b>Description</b>	CDBG funds are needed to fund the salary of a Program Services Specialist, who also functions as an assistant program coordinator to provide intensive case management for 30 foster care alumni. The Program Services Specialist will also help coordinate life skills training, support groups, classes, seminars, and identify referral resources to address housing, employment, and other basic needs. In addition to classes and seminars for foster care alumni who come from throughout Richmond, some group training will be leveraged on behalf of Richmond's low-income communities and provide opportunities to share in these group learning experiences. The youth and young adults are referred to Positive Paths from group homes, Richmond Department of Social Services, the courts, probation officers, shelters, and self-referral.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 LMI youths and young adults will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	This project proposes to provide intensive case management for 30 foster care alumni.
25	<b>Project Name</b>	Residential Support for Homeless Families
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness
	<b>Funding</b>	CDBG: \$100,000

	<b>Description</b>	This project will provide case management to 125 homeless families at HomeAgain, the Salvation Army, CARITAS, Housing Families First, and the YWCA shelters. Additionally, the program operates two (2) apartments which are utilized as short-term transitional housing for homeless families who demonstrate commitment to obtaining self-sufficiency but for whom time has run out at the shelter sites. Oversight of the program is provided by a Program Manager in the Adult Mental Health Division at RBHA.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	125 homeless families will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The program will provide case management and referrals for 125 homeless families housed in emergency shelters.
26	<b>Project Name</b>	Carver Affordable Homeownership
	<b>Target Area</b>	Carver - Newtowne West Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$60,000
	<b>Description</b>	The project seeks HOME funds to provide for the construction of the last nine new high-efficiency affordable homes in the 1200 blocks of Catherine and West Leigh Streets in the Carver neighborhood. It will be constructed on the existing lot at 900 Harrison Street and will be adjacent to the new homes constructed at 1203 1/2, 1205, 1205 1/2, 1207, 1207 1/2, 1209, 1209 1/2 West Leigh Street. Once completed, the home will be offered for sale to homebuyers with an income at or below 80% of the area median income. Project:HOMES will also provide each qualified homebuyer with up to \$5,000 in buyers assistance in the form of a forgivable loan secured by a Deed of Trust in accordance with HUD regulations.
	<b>Target Date</b>	6/30/2020



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	One LMI homebuyer will benefit.
	<b>Location Description</b>	Carver's Neighborhood.
	<b>Planned Activities</b>	Project:HOMES will build a new home at 900 Harrison Street and sell it to a LMI homebuyer. DPA will be provided.
27	<b>Project Name</b>	Community Housing Empowerment NiB DPA
	<b>Target Area</b>	Hull Street - Lower Corridor East End - Nine Mile Road Corridor East End - Eastview Corridor Brookland Park Boulevard Corridor Broad Street Downtown Corridor Hull Street - Swansboro Corridor Jefferson Davis - Blackwell Corridor Jefferson Davis - Bellemeade Corridor Highland Park Southern Tip Corridor North Jackson Ward Corridor Carver - Newtowne West Corridor Church Hill - Central Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$300,000 State of Virginia: \$154,900
	<b>Description</b>	The program assists 20 low- and moderate-income renters to become first-time home owners in the City's NiB areas. The program assists families with down payment and closing cost assistance (DPA) coupled with intensive individual counseling and group education. This program will make it possible for families to purchase who would otherwise be unable to buy a home.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	20 low-income first-time homebuyers will benefit.

	<b>Location Description</b>	In the City's NiB areas
	<b>Planned Activities</b>	20 LMI households will become first-time homeowners in the City of Richmond's designated Neighborhoods in Bloom (NiB) areas.
28	<b>Project Name</b>	HOME Program Administration
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Managing grant funds efficiently and effectively
	<b>Funding</b>	HOME: \$80,000 General Fund: \$100,000
	<b>Description</b>	This project will pay the salaries and/or partial salaries of the Block Grant administration staff to provide technical assistance to service providers, citizens, developers and other agencies on a daily basis to ensure the successful implementation of over \$1 million in Federal HOME entitlement funds annually. Funding of this proposal will enable the Division to continue to work closely with the numerous housing providers, Community Development Corporations (CDCs), the Richmond Redevelopment & Housing Authority, and neighborhood based groups to ensure the proper development and implementation of housing and community development priorities and strategies identified in the Consolidated Plan. The population to be served is primarily low and moderate income residents. Funding of this project will ensure the proper planning, management and use of HOME funds in accordance with appropriate HUD regulations.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Provide all administrative tasks associated with the general administration of HOME funds. Complete HOME training for all City Council approved subrecipients. Complete and obtain signatures on all FY2017-2018 HOME item plans and contracts. Complete monitoring of housing providers and RRHA.

29	<b>Project Name</b>	Revitalizing Blighted Properties
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$270,000
	<b>Description</b>	Richmond Metropolitan Habitat for Humanity (RMHFH) is requesting funds to assist in the rehabilitation of four single-family detached homes and two single-family attached homes in the City of Richmond. Once completed, these homes will be sold to low-to-moderate-income homebuyers with zero percent interest financing provided by RMHFH. This project will provide quality affordable homes for six families in the Chestnut Hills, Randolph, and Cary town neighborhoods and will be a vital addition to the revitalization of these areas. The vacant properties RMHFH will revitalize are located at the following addresses:3402 Grayland Ave., Richmond, VA 23221 (rehab)2404 5th Ave., Richmond, VA 23222 (rehab)1706 Jacqueline Ct., Richmond, VA 23220 (rehab)1714 Jacqueline St., Richmond, VA 23220 (rehab)2008-2010 5th Ave., Richmond, VA 23222 (new construction, single-family attached unit)
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	6 LMI homebuyers will benefit.
	<b>Location Description</b>	These six homes are located at 3402 Grayland Ave., 2404 5th Ave., 1706 Jacqueline Ct., 1714 Jacqueline St., and 2008-2010 5th Ave.
30	<b>Planned Activities</b>	Richmond Metropolitan Habitat for Humanity (RMHFH) proposes to rehabilitate four (4) single-family detached units and new construction of two (2) single-family attached units in the City of Richmond.
	<b>Project Name</b>	Southern Barton Heights NiB - PH
	<b>Target Area</b>	Highland Park Southern Tip Corridor
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods

	<b>Funding</b>	HOME: \$100,000
	<b>Description</b>	Project:HOMES proposes to construct two (2) new houses at 10 and 20 King Street in the Southern Barton Heights Neighborhood. Both sites are currently owned by Project:HOMES, have the necessary infrastructure for single-family homes and meet all applicable zoning requirements. No site pre-development work is required. Work can begin immediately upon contract ratification.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Two (2) LMI homebuyers will benefit.
	<b>Location Description</b>	In the Southern Barton Heights Neighborhood.
	<b>Planned Activities</b>	Project:HOMES will build two (2) new construction homes located in the Southern Barton Heights Neighborhood.
31	<b>Project Name</b>	SBH Gateway Revitalization
	<b>Target Area</b>	Highland Park Southern Tip Corridor
	<b>Goals Supported</b>	Improve current housing stock
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	HOME: \$115,440
	<b>Description</b>	This project funds for the renovation of the severely blighted and tax delinquent historic homes located at 1606 Sewell Street, 1611 Monteiro Street, and 1708 Monteiro Street in the City's Southern Barton Heights Neighborhood. Once renovated, the completed homes will be sold to homebuyers with income at or below 80% of AMI.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Three (3) LMI homebuyers will benefit.
	<b>Location Description</b>	In the City's Southern Barton Heights Neighborhood.

	<b>Planned Activities</b>	Project:HOMES will renovate three historic homes located at 1606 Sewell Street, 1611 Monteiro Street, and 1708 Monteiro Street in the City's Southern Barton Heights Neighborhood.
32	<b>Project Name</b>	ESG19 Richmond
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness
	<b>Funding</b>	ESG: \$376,954 General Fund: \$18,000 ESG Match: \$376,954 State of Virginia: \$435,624
	<b>Description</b>	The City of Richmond will work with subrecipient agencies to provide assistance and support for homelessness prevention, emergency shelter, and rapid re-housing.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 homeless persons will benefit from HomeAgain's emergency shelter services and 150 homeless families will benefit from HomeAgain's Rapid Re-housing Program. 147 homeless persons (94 households) will benefit from Housing Families First's Rapid Re-housing Program through exiting homelessness into permanent housing. 500 people will benefit from CARITAS' Emergency Shelter program. YWCA will provide rapid re-housing assistance (rent and security deposit) to 35 households who are survivors of domestic violence.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	HomeAgain will use \$170,000 ESG funds to serve homeless households through a combination of emergency shelter and rapid re-housing programs. Housing Families First will use \$60,000 to assist homeless persons to exist homelessness into permanent housing. CARITAS will use \$55,000 to provide emergency overnight shelter for families and single adults. YWCA will use \$65,000 to provide rapid re-housing expenses for households with survivors of domestic violence. The remaining ESG funds in the amount of \$26,954 will be used to fund ESG program administration and the Homeward Community Information System (HCIS), which provides data and reports about homelessness.
33	<b>Project Name</b>	Housing Assistance Program
	<b>Target Area</b>	Richmond MSA

	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$163,000 State of Virginia: \$248,882
	<b>Description</b>	Serenity provides support and services to persons living with HIV/AIDS. The agency is requesting HOPWA funding to support its Housing Assistance Program (HAP). The funds will provide financial assistance for client rent and utilities, a portion of Serenity's operating expenses and staff expenses, including two housing case managers (HCM), one full-time and one part time, and a part-time client services coordinator (CSC). Clients seeking assistance in moving into stable housing will be eligible for permanent housing assistance. The Permanent Housing (PH) program will provide up to two month's rent. The goal of the program is to move individuals into affordable, healthy housing. Clients encountering a period of financial instability, either due to their health or reduction in work hours, apply for Short Term Rent, Mortgage, and Utility (STRMU). STRMU provides several months of assistance, which gives the individual time to recover without putting their housing at risk. Serenity will also provide case management, Permanent Housing Placement (PHP) to the MSA residents with HIV/AIDS. Serenity will use HOPWA funds for resource identification.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 clients will benefit from Serenity's case management services. 80 clients will benefit from the agency's STRMU assistance. 20 clients will receive permanent housing placement.
	<b>Location Description</b>	Richmond MSA
	<b>Planned Activities</b>	Provide housing-focused case management, STRMU, and other permanent housing to 200 LMI households who have HIV/AIDS.
34	<b>Project Name</b>	HOPWA CIS
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$20,000 State of Virginia: \$20,000

	<b>Description</b>	Homeward is requesting HOPWA funds for the ongoing operation of the Homeward Community Information System (HCIS). This funding will provide licenses, training and support to HOPWA-funded service providers to use HCIS, satisfying the U.S. Department of Housing and Urban Development (HUD) requirement to enter and track client data in a homeless management information system. It will also provide client referrals to other programs. HCIS is a HIPAA-compliant online database which records information on client needs, characteristics, and services and is a type of homeless management information system (HMIS) required to receive state and federal homeless assistance funding.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Richmond MSA
	<b>Planned Activities</b>	Homeward will provide technical assistance, training, and reporting for HOPWA-related activities for the City of Richmond through a web-based system to track client-level data. It will also manage client referrals.
35	<b>Project Name</b>	HOPWA Greater Richmond
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$715,209

	<b>Description</b>	Commonwealth Catholic Charities (CCC) will provide case management and long-term housing assistance for HIV/AIDS-positive community members under the Tenant Based Rental Assistance Program. Additionally, CCC will provide short-term rent, mortgage, and utility (STRMU) assistance for HIV/AIDS positive community members who are at risk of homelessness. When STRMU assistance or TBRA assistance is unavailable, CCC will offer low-income community members with an HIV or AIDS-positive diagnosis standalone case management services, i.e., supportive service only. CCC will provide literally homeless community members with a positive HIV or AIDS diagnosis permanent housing placement services. All individuals participating in one or more of CCC's HOPWA Greater Richmond services will be offered tenant counseling and tenant education through CCC's Housing and Financial Counseling service as well as financial management, credit improvement, and homeownership counseling as needed. CCC will use HOPWA funds for resource identification.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Assist 70 eligible community members with STRMU assistance. Assist 38 community members with TBRA. House 25 eligible literally homeless persons.
	<b>Location Description</b>	Richmond MSA.
	<b>Planned Activities</b>	Provide continuation of case management services, TBRA assistance, and STRUM assistance for all active program participants for 133 people.
36	<b>Project Name</b>	HOPWA Program & Finance Administration
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$33,000 General Fund: \$18,000



	<b>Description</b>	The Housing Opportunities for Persons with AIDS (HOPWA) program provides a wide range of housing assistance and supportive services, including facilities and community residences, rental assistance, short-term payments to prevent homelessness, technical assistance, supportive services and other activities to persons living with HIV/AIDS and are considered low-moderate income. The City of Richmond was required by HUD to administer the funds as part of its Consolidated Plan process for the entire MSA, which includes 17 independent jurisdictions. Therefore, the City is requesting these funds to ensure the proper administration of the HOPWA program throughout the MSA. Federal regulations only allow for 3% of the entitlement funds to be used by the entitlement jurisdiction for administration.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Richmond MSA
	<b>Planned Activities</b>	Administer the HOPWA program for the Richmond-Petersburg MSA. Provide technical assistance to HOPWA subrecipients to develop work plans and contracts to effectively provide services to clients. Initiate and manage the planning and review process to complete the Annual Performance Report for the HOPWA program. Input the HOPWA projects in the HUD IDIS software as part of the Consolidated Plan to be submitted to HUD. Ensure submission of quarterly reports on each program; review and evaluate outcomes in relation to objectives.
37	<b>Project Name</b>	Stratford House
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA: \$255,000 Continuum of Care: \$50,000

	<b>Description</b>	This program allows Virginia Supportive Housing (VSH) to continue to provide permanent supportive housing to individuals living with HIV/AIDS who were formally homeless. Supportive services are provided by a Master's level social worker, certified peer specialist, case manager, and nurse among other specialists who offer individualized care to include, but not limited to, access to needed community resources, individual and group counseling, substance abuse education, coordination of medical care, skills training, recovery-oriented support activities, social engagement and community building opportunities, and housing stability support and resources. Housing opportunities include Stratford House, New Clay House, Studios, as well as in scattered site locations through the Homelink and A Place to Start (APTS) programs. Funds will also be allocated to operational support for Stratford House. VSH will use HOPWA funds for resource identification.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	25 LMI Richmond MSA residents with HIV/AIDS will benefit.
	<b>Location Description</b>	Richmond MSA
	<b>Planned Activities</b>	Provide 25 housing units to individuals with HIV/AIDS.
38	<b>Project Name</b>	Cyber Security Workforce Pilot Project
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity
	<b>Funding</b>	CDBG: \$50,000

	<b>Description</b>	The Cyber Security Project is designed as a new model providing unemployed and under-employed employees of local and regional companies and city residents with opportunity to gain access to training and educational resources. This emulated training Education Security Center environment will focus on delivering highly trained and qualified cybersecurity practitioners prepared to occupy 22nd-century information assurance and cybersecurity positions with collaborating industry partners. CDBG funds will be used to provide training and certification of 10 trainees in a technical training program and structured on the job training program as well as the purchase of program related training materials and supplies in partnership with educational organizations and industry partners.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10 unemployed and under-employed City residents will benefit.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The program will train 10 unemployed and under-employed City residents to gain access to cybersecurity training and educational resources.
39	<b>Project Name</b>	Baker School Apartments (RRHA)
	<b>Target Area</b>	North Jackson Ward Corridor
	<b>Goals Supported</b>	Reduce neighborhood blight Add to affordable rental housing stock
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing
	<b>Funding</b>	CDBG: \$75,000
	<b>Description</b>	RRHA, in partnership with CPDC, is redeveloping the vacant Baker School into 50 high quality, affordable, senior apartments. LIHTC RAD conversion.
	<b>Target Date</b>	6/30/2020

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 senior households will directly benefit
	<b>Location Description</b>	Former Baker School in North Jackson Ward, 100 West Baker Street
	<b>Planned Activities</b>	Redevelopment of vacant Baker School into 50 high quality, affordable, senior apartments
40	<b>Project Name</b>	Employee Housing Pilot Program (SCDHC)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Increase homeownership
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$100,000
	<b>Description</b>	Southside Community Development and Housing Corporation, in partnership with the City of Richmond's Department of Housing and Community Development, proposes a pilot affordable homeownership program targeting the City of Richmond employees earning approximately 30%-50% of AMI annually. SCDHC will work with the City of Richmond to acquire properties in the City to rehabilitate or to construct new affordable housing for the applicants who qualify and complete program requirements.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Two (2) households at approximately 30%-50% AMI will directly benefit from this activity.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Two high quality, affordable single-family houses will be developed for City of Richmond employees earning approximately 30%-50% AMI.
41	<b>Project Name</b>	Townhomes at Warwick Phase II (SCDHC)
	<b>Target Area</b>	Hull Street - Lower Corridor
	<b>Goals Supported</b>	Add to affordable rental housing stock
	<b>Needs Addressed</b>	Increasing the supply of affordable rental housing

	<b>Funding</b>	CDBG: \$185,800
	<b>Description</b>	Southside Community Development and Housing Corporation, in partnership with Canterbury Enterprises, is developing 30 affordable rental townhomes. The project is the second phase of Warwick Townhomes.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 households at or below 60% AMI will directly benefit from this LIHTC development.
	<b>Location Description</b>	The project is located at 6268 & 6278 Old Warwick Road, in the southwestern portion of the City of Richmond.
	<b>Planned Activities</b>	Construction of 30 townhouses for affordable rental to families at or below 60% AMI
42	<b>Project Name</b>	Regional Analysis of Impediments for Fair Housing (PlanRVA)
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Fair housing
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity
	<b>Funding</b>	CDBG: \$50,000
	<b>Description</b>	The Richmond Regional Planning District Commission (PlanRVA) will conduct an Analysis of Impediments for Fair Housing. The City Of Richmond along with the Counties of Chesterfield and Henrico, the Cities of Colonial Heights, Hopewell and Petersburg are contracting with PlanRVA to conduct an Analysis of Impediments for Fair Housing.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Planning
	<b>Project Name</b>	Conservation and Redevelopment Plan (RRHA)

43	<b>Target Area</b>	East End - Nine Mile Road Corridor
	<b>Goals Supported</b>	De-concentrate public housing Reduce neighborhood blight
	<b>Needs Addressed</b>	Creating sustainable neighborhoods
	<b>Funding</b>	CDBG: \$30,000
	<b>Description</b>	RRHA will update the Creighton Court Conservation and Redevelopment area.
	<b>Target Date</b>	6/30/2020
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	East End - Nine Mile Road Corridor
	<b>Planned Activities</b>	Planning
44	<b>Project Name</b>	CV-COVID-19 Re-employment Assistance -(BHC)
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	:
	<b>Description</b>	Rental deferment program: assist BHC renters by adjusting their lease to reduce rent/defer payment until employment is regained. Re-employment assistance: pay for 2 employees to guide residents to regain employment. This project was canceled per not an eligible activity.
	<b>Target Date</b>	8/15/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Project was cancelled by HCD.
	<b>Location Description</b>	

	<b>Planned Activities</b>	BHC will 150 residents with budgets, addressing credit issues and develop job enhancement plan that will focus on improving job skills and assistance in finding employment.
45	<b>Project Name</b>	CV-COVID-19 MBL Virtual Assistance & Resilience Project (MBL)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Business development and job creation
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity
	<b>Funding</b>	CDBG-CV: \$80,000
	<b>Description</b>	Assist 500 business with virtual training/education for how business can access or apply for loans, federal covid-19 assistance, state assistance to businesses and work with them on how they can reopen their business during COVID-19.
	<b>Target Date</b>	8/15/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	MBL will assist 500 low and moderate business owner or persons wanting to start a business.
	<b>Location Description</b>	Citywide
46	<b>Planned Activities</b>	Assist 500 business with virtual training/education for how business can access or apply for loans, federal covid-19 assistance, state assistance to businesses and work with them on how they can reopen their business during COVID-19.
	<b>Project Name</b>	CV-COVID-19 GRCoC Pandemic Response: Residential Workforce Program-(Homeward)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity
	<b>Funding</b>	CDBG-CV: \$234,456
	<b>Description</b>	90 day program that provides lodging and job training, and economic opportunity improvement program. Assist 100 single adults at 30% AMI
	<b>Target Date</b>	8/15/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 single adults at or below 30% AMI
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Provide lodging, job training, and access to economic opportunity program.
47	<b>Project Name</b>	CV-COVID-19 Housing and Financial Counseling- (CCC)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	CDBG-CV: \$50,920
	<b>Description</b>	Provide assistance to 50 households who have been financially affected by COVID-19
	<b>Target Date</b>	8/15/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 Richmond residents financially affected by COVID-19
	<b>Location Description</b>	City of Richmond
	<b>Planned Activities</b>	Provide assistance to 50 households who have been financially affected by COVID-19
48	<b>Project Name</b>	CV-COVID-19 Housing Stability - Eviction Diversion Program - (HOME Inc)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	CDBG-CV: \$150,000
	<b>Description</b>	100 Diversions (60 maintain their tenancy) 100 tenants educated on rights and responsibilities. Provide 100 clients with case management.
	<b>Target Date</b>	8/15/2021



	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 tenants within the City of Richmond
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Eviction diversion, tenant education, and case management
49	<b>Project Name</b>	CV- COVID-19 Rapid Re-Housing Employment Services - (St Joseph Villa)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Reducing poverty & enhancing economic opportunity
	<b>Funding</b>	CDBG-CV: \$50,000
	<b>Description</b>	Provide no fewer than 50 homeless individuals with job/economic training to obtain employment.
	<b>Target Date</b>	8/15/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 homeless individuals
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Job training, economic training, and job counseling
50	<b>Project Name</b>	CV-COVID-19 Commonwealth Catholic Charities HOPWA
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	HOPWA-CV: \$182,779
	<b>Description</b>	Provide 50 additional households with case management, 25 with STRMU financial support and case management and 5 individuals with nutritional services and 20 with non congregate shelter to prevent homelessness to persons impacted by COVID-19.
	<b>Target Date</b>	8/15/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	75 low-moderate income households living with HIV/AIDS in the Richmond MSA
	<b>Location Description</b>	Richmond MSA
	<b>Planned Activities</b>	Provide 50 additional households with case management, 25 with STRMU financial support and case management and 5 individuals with nutritional services and 20 with non-congregate shelter to prevent homelessness to persons impacted by COVID-19.
51	<b>Project Name</b>	CV-COVID-19 Grant Administration - (HCD)
	<b>Target Area</b>	Richmond MSA
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Managing grant funds efficiently and effectively
	<b>Funding</b>	CDBG-CV: \$47,997 HOPWA-CV: \$11,666
	<b>Description</b>	Administrative costs for City of Richmond Department of Housing and Community Development to administer and oversee CDBG-CV and HOPWA-CV funding for the purpose of preventing, preparing for, and responding to the Coronavirus.
	<b>Target Date</b>	8/31/22
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	to assist Richmond Residents with CDBG-CV funding and assist Richmond MSA residents who have HIV/AIDS.
	<b>Planned Activities</b>	Administer the City's CDBG-CV funding. Provide technical assistance to CDBG subrecipients receiving COVID-19 funds. Administer the HOPWA-CV program for the Richmond-Petersburg MSA for the prevention and preparation of, and response to, the Coronavirus. Provide technical assistance to HOPWA sub-recipient to develop work plans and contracts to effectively provide services to clients. Initiate and manage the planning and review process to complete the Annual Performance Report for the use of CDBG-CV and HOPWA-CV funds.

52	<b>Project Name</b>	CV-COVID-19 High Risk Shelter at R Street Center - (Salvation Army)
	<b>Target Area</b>	Church Hill - Central Corridor
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	CDBG-CV: \$27,339
	<b>Description</b>	The Salvation Army opened a high risk emergency shelter in March 2020. The shelter located on R Street is providing housing, daily meals, laundry services, health screenings, access to medical care and wrap around services as a result of the COVID-19. The shelter will assist 63 low/moderate persons.
	<b>Target Date</b>	8/15/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The Salvation army will assist 63 persons.
	<b>Location Description</b>	The shelter is located on R Street in Richmond VA.
53	<b>Planned Activities</b>	The Salvation Army opened a high risk emergency shelter in March 2020. The shelter located on R Street is providing housing, daily meals, laundry services, health screenings, access to medical care and wrap around services as a result of the COVID-19. The shelter will assist 63 low/moderate persons.
	<b>Project Name</b>	ESG20 Richmond
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness
	<b>Funding</b>	ESG-CV: \$3,306,232
		ESG \$50,050

	<b>Description</b>	The City of Richmond will work with sub-recipient agencies to provide assistance and support for homelessness prevention, emergency shelter, and rapid re-housing. The City and its sub-recipients will use ESG-CV funds for the following. Provide emergency shelter operations, provide non-congregate pandemic shelters, provide permanent housing assistance, support HMIS upgrades and reporting, provide year round emergency shelter & case management, provide rental assistance, assist families, single women and couples with emergency shelter, medical health services and rapid rehousing, provide street outreach workers to better assist the homeless during the pandemic. Provide administration and oversight of ESG -CV funds. ESG & ESG-CV funds will be used for operations and case management of Inclement Weather Shelter.
	<b>Target Date</b>	6/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	ESG-CV will provide 201 beds for emergency shelter, and assist 1341 persons and provide rental assistance to 625 households. ESG-CV and ESG will provide 75 beds for Inclement Weather Shelter.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	The City and its sub-recipients will use ESG-CV funds for the following. Provide emergency shelter operations, provide non-congregate pandemic shelters, provide permanent housing assistance, support HMIS upgrades and reporting, provide year round emergency shelter & case management, provide rental assistance, assist families, single women and couples with emergency shelter and rapid rehousing, provide street outreach workers to better assist the homeless during the pandemic. Provide administration and oversight of ESG -CV funds. ESG & ESG-CV funds will be used for emergency shelter and case management.
54	<b>Project Name</b>	CV-COVID-19 Public Service Activities
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness Addressing housing needs of Special Needs pop
	<b>Funding</b>	CDBG-CV: \$0
	<b>Description</b>	This activity was to hold surplus CDBG-CV funds until they could be programed for an eligible activity.

	<b>Target Date</b>	6/30/2022
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	2,193 households.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	
55	<b>Project Name</b>	CV-COVID-19 Bringing Families Home (HFF)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness
	<b>Funding</b>	CDBG-CV: \$75,000
	<b>Description</b>	Housing Families First will use CDBG-CV to assist 35 families impacted by COVID-19 living in hotels and overcrowded housing situations and help move them into permanent rental housing
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Housing families first will assist 70 households with permanent housing placement.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	Housing Families First will use CDBG-CV to assist 35 families impacted by COVID-19 living in hotels and overcrowded housing situations and help move them into permanent rental housing.
56	<b>Project Name</b>	CV-COVID-19 Eviction & Foreclosure Prevention - (Legal Aid)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	CDBG-CV: \$130,000

	<b>Description</b>	Central VA Legal Aid society will use CDBG-CV funds to provide free legal representation and education to low income, elderly and other eligible City of Richmond residents in civil matters involving housing eviction or foreclosure due to COVID-19.
	<b>Target Date</b>	8/15/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Legal Aid will assist 700 low income households with free legal aid representation who facing housing eviction and foreclosure as a result of COVID-19. Legal Aid will provide education on housing rights to 1,000 low income residents who are being impacted by COVID-19.
	<b>Location Description</b>	Central VA Legal Aid Society office is located at 101 W Broad Street, Richmond VA 23220, they will assist any qualified resident that lives in Richmond.
	<b>Planned Activities</b>	Central VA Legal Aid society will use CDBG-CV funds to provide free legal representation and education to low income, elderly and other eligible City of Richmond residents in civil matters involving housing eviction or foreclosure due to COVID-19.
57	<b>Project Name</b>	CV-COVID-19 GRCOC Pandemic Response Non-congregate Shelter (Homeward)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness
	<b>Funding</b>	CDBG-CV: \$1,060,000
	<b>Description</b>	Homeward will use CDBG-CV funds to assist 1,000 persons with non-congregate pandemic shelter who are impacted by COVID-19 and or to prevent the spread of COVID-19 among the homeless population. Homeward will also provide 100 persons with medically prescribed pandemic response isolation who have tested positive for COVID-19.
	<b>Target Date</b>	8/15/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Homeward will assist 1,000 residents.
	<b>Location Description</b>	Citywide

	<b>Planned Activities</b>	Homeward will use CDBG-CV funds to assist 1,000 persons with non-congregate pandemic shelter who are impacted by COVID-19 and or to prevent the spread of COVID-19 among the homeless population. Homeward will also provide 100 persons with medically prescribed pandemic response isolation who have tested positive for COVID-19.
58	<b>Project Name</b>	CV-COVID-19 Emergency Supportive Housing Solution (HMHY)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness
	<b>Funding</b>	CDBG-CV: \$150,000
	<b>Description</b>	Help Me Help You will use CDBG-CV funds to provide non-congregate shelter housing to 50 persons recently released from jail who cannot find housing because of COVID-19.
	<b>Target Date</b>	8/15/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	50 persons will be assisted with non-congregate shelter
	<b>Location Description</b>	Help Me Help You will place residents at the Rodeway Inn Central which is located at 3207 N Arthur Ashe Blvd, Richmond, Virginia.
59	<b>Planned Activities</b>	Help me help you will use CDBG-CV funds to provide non-congregate shelter housing to 50 persons recently released from jail who cannot find housing because of COVID-19.
	<b>Project Name</b>	CV-COVID-19 Veteran's Emergency Shelter Beds- (HomeAgain)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	Ending homelessness
	<b>Funding</b>	CDBG-CV: \$84,400
	<b>Description</b>	HomeAgain will use COVID-19 funds to provide 8 shelter beds for homeless veterans for up to 12 months who have been impacted by COVID-19. This activity will assist 8 persons.
	<b>Target Date</b>	8/15/2021

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	HomeAgain will assist 8 persons
	<b>Location Description</b>	The men's emergency shelter is located at 11 w Grace Street, Richmond VA
	<b>Planned Activities</b>	HomeAgain will use COVID-19 funds to provide 8 shelter beds for homeless veterans for up to 12 months who have been impacted by COVID-19. This activity will assist 8 persons.
60	<b>Project Name</b>	CV-COVID-19 Foreclosure Prevention (HOME Inc.)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$110,000
	<b>Description</b>	Home Inc. will use CDBG-CV funds to assist 75 homeowners at or below 80% AMI with foreclosure intervention and case management.
	<b>Target Date</b>	8/15/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Home Inc. will assist 75 households.
	<b>Location Description</b>	Assistance will be done online and on the phone.
	<b>Planned Activities</b>	Home Inc. will use CDBG-CV funds to assist 75 homeowners at or below 80% AMI with foreclosure intervention and case management.
61	<b>Project Name</b>	CV-COVID-19 City Workforce Development Program (PRCF)
	<b>Target Area</b>	Citywide
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	Addressing housing needs of Special Needs pop
	<b>Funding</b>	CDBG-CV: \$100,000



	<b>Description</b>	To provide job training to residents impacted by COVID-19 who get cannot find jobs because of COVID. Participants will be training in landscaping, horticulture, CDL, tree management, small engine repair and playground maintenance.
	<b>Target Date</b>	12/30/2021
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The job training will assist 100 residents.
	<b>Location Description</b>	Citywide
	<b>Planned Activities</b>	job training
62	<b>Project Name</b>	CV-COVID-19 Cool Lane Apartments (VSH)
	<b>Target Area</b>	East End - Eastview Corridor
	<b>Goals Supported</b>	Assist Special Needs population
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG-CV: \$600,000
	<b>Description</b>	Virginia Supportive Housing will use \$600,000 in CDBG-CV funds to prevent and/or stop the spread of COVID-19. VSH will rehabilitate the former Richmond Nursing Home into 86 unit permanent supportive housing for vulnerable populations including low income individuals, the homeless, the medically vulnerable and the elderly who have been impacted by COVID-19.
	<b>Target Date</b>	4/30/2023
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	VSH will assist up to 86 individuals who have been impacted by COVID-19 and need permanent housing.
	<b>Location Description</b>	The building is located at 1900 Cool Lane, Henrico County, VA. Part of the parcel's parking is located in the City of Richmond.
66	<b>Planned Activities</b>	Rehabilitate a former nursing home into 86 supportive housing units.
	<b>Project Name</b>	CV-COVID-19 Inclement Weather Shelter (CCC, Fifth Street Baptist Church, RVA Sister's Keeper, and United Nations Church).

<b>Target Area</b>	<p>Shelter Operations at 1900 Chamberlayne Parkway-Commonwealth Catholic Charities (CCC).</p> <p>Renovations at the following scattered sites: CCC-1900 Chamberlayne Parkway, Fifth Street Baptist Church-2800 3<sup>rd</sup> Avenue, RVA Sister's Keeper-2807 Hull Street and United Nations Church-1901 Wall Street.</p>
<b>Goals Supported</b>	Assist Special Needs population
<b>Needs Addressed</b>	Homelessness
<b>Funding</b>	<p>CDBG-CV: \$1,095,783</p> <p>CDBG: \$485,689</p> <p>ESG-CV: \$149,988 this is also noted under ESG-20 activity.</p> <p>ESG: \$50,050 this is also noted under ESG-20 activity.</p>
<b>Description</b>	<p>Commonwealth Catholic Charities (CCC) used CDBG-CV to operate a congregate Inclement Weather Shelter at a local hotel in FY22. CCC was to renovate their Oliver Hill Way Housing Center to be used as the Inclement Weather Shelter location; however, CCC requested to be released from the contract citing a failure to receive bids; thereby impacting their ability to meet the start date of the shelter.</p> <p>CCC has identified a new location for the operation of the Inclement Weather Shelter at 1900 Chamberlayne Parkway.</p> <p>The four (4) sites will undergo minor renovations of bathrooms, cosmetic repairs, installation of showers, fencing, keyless entry fob system and room dividers. A deep sanitization process for cleaning will be done in addition to periodic professional cleaning.</p>
<b>Target Date</b>	November 1, 2022
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	<p>60 persons will be served by the congregate shelter.</p> <p>Operations of the shelter will result in individuals being connected to permanent housing interventions. Through case management, all shelter clients will receive a housing assessment and housing plan to identify barriers to housing and connect clients to community resources.</p>
<b>Location Description</b>	Commonwealth Catholic Charities-1900 Chamberlayne Parkway,

	<b>Planned Activities</b>	<p>Operation of the Inclement Weather Shelter.</p> <p>Renovations at four (4) scattered sites CCC-1900 Chamberlayne Parkway, Fifth Street Baptist Church- 2800 3<sup>rd</sup> Avenue, RVA Sister's Keeper-2807 Hull Street and United Nations Church- 1901 Wall Street.</p> <p>CDBG funds will only be used for renovation activities at the four (4) scattered sites and CDBG-CV funds will be used for operations by CCC. ESG-CV funds were used for shelter operations in FY22, not renovations.</p>
--	---------------------------	---

## **AP-50 Geographic Distribution – 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

According to the 2018 HUD CPD Maps data, in the City of Richmond, the average rate of severely cost-burdened households is 21.79%, substandard housing is 1.59%, overcrowding is 2.27%, and vacancy is 13.94%.

The Broad Street Downtown Corridor geographic priority area is located in the Downtown Planning District. The Downtown Planning District has the highest rate of severely cost-burdened households at 33.16%. Additionally, Downtown has the highest rate of vacancy at 20.31% and the highest rate of substandard housing at 3.64%.

The Jefferson Davis - Blackwell Corridor, Jefferson Davis - Bellemeade Corridor, and Hull Street - Swansboro Corridor are all located within the Old South Planning District. The Old South Planning District has a vacancy rate above the citywide average at 16.69%. The Old South Planning District also has a higher than the citywide average rate of overcrowding at 3.41%.

The Hull Street – Lower Corridor is the dividing line between the Midlothian and Broad Rock Planning Districts. The Broad Rock Planning District has the highest rate of overcrowded households at 5.06% and the second highest rate of severely cost-burdened households at 26.13%. The Midlothian Planning District has a high rate of substandard housing at 2.93% and the second highest rate of overcrowding at 5.00%. Census Tract 706.01 has the highest rate in the City for overcrowding at 18.09%. It also has a higher than citywide average rates of vacancy and substandard housing at 16.46% and 3.89%, respectively.

The East End – Nine Mile Road Corridor and East End – Eastview Corridor geographic priority areas are located within the East Planning District. The East Planning District has an average rate of overcrowding at 2.27%, an above average rate of severely cost-burdened households at 22.32% and an above average rate of vacancy at 16.95%. Census Tract 209 has the highest rate of vacancy at 32.12%, and a close-to-average rate of severe cost burden at 23.29%. Census 204 has the highest rate of substandard housing at 7.60% and a high vacant rate at 17.48%.

The Brookland Park Boulevard Corridor, Highland Park Southern Tip Corridor, and North Jackson Ward Corridor are located in the North Planning District. The North Planning District has an above average rate of substandard housing at 1.89% and vacancy at 16.84%. The district has a slightly above average

rate of severely cost-burdened households at 24.90%.

### Geographic Distribution

Target Area	Percentage of Funds
Hull Street - Lower Corridor	2
East End - Nine Mile Road Corridor	1
East End - Eastview Corridor	1
Brookland Park Boulevard Corridor	1
Broad Street Downtown Corridor	1
Hull Street - Swansboro Corridor	8
Jefferson Davis - Blackwell Corridor	3
Jefferson Davis - Bellemeade Corridor	1
Highland Park Southern Tip Corridor	12
North Jackson Ward Corridor	1
Citywide	54
Carver - Newtowne West Corridor	1
Church Hill - Central Corridor	1
Richmond MSA	14

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

Resources are allocated based on neighborhood indicators and the results of comprehensive planning and allocation processes.

### Discussion

The Highland Park Southern Tip Corridor receives the highest amount of federal entitlement funds. The next are the Hull Street - Swansboro Corridor, Jefferson Davis - Blackwell Corridor, and Hull Street - Lower Corridor.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

In the 2020 Fiscal Year, the City of Richmond will provide affordable housing for 1,221 homeless, non-homeless, and special needs households with rental assistance, new homeowner and rental units, and the rehabilitation of existing units. Rental assistance includes tenant-based rental assistance (TBRA), rapid re-housing, and one-time payments to prevent homelessness.

One Year Goals for the Number of Households to be Supported	
Homeless	794
Non-Homeless	202
Special-Needs	225
Total	1,221

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	574
The Production of New Units	112
Rehab of Existing Units	124
Acquisition of Existing Units	0
Total	810

Table 10 - One Year Goals for Affordable Housing by Support Type

#### Discussion

The City of Richmond seeks to respond meaningfully to the many and varied housing needs of its citizens. Based on previous experience, small and large households will be served, including elderly and non-elderly households, and renters as well as homeowners.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

The Richmond Redevelopment and Housing Authority (RRHA) provides decent and affordable housing in a safe and secure living environment for over 4,000 low and moderate-income households throughout the City of Richmond. To fulfill this mission, RRHA seeks to preserve its aging housing stock through timely maintenance, modernization and revitalization of its developments. RRHA also administers a city-wide Housing Choice Voucher Program (formerly Section 8) in rental units. This program provides rental housing assistance to private landlords for nearly 3,000 families. RRHA works to enhance the quality of life at RRHA by offering the residents opportunities to participate in various community, educational and recreational programs, as well as job readiness and training initiatives.

### **Actions planned during the next year to address the needs to public housing**

RRHA has strategies for addressing the housing needs of families in the jurisdiction and on the waiting list. RRHA will continue to plan for the development of more affordable housing units and build the capacity of individuals and families. RRHA is undertaking the redevelopment by utilizing the Rental Assistance Demonstration (RAD) program to rehab over 550 units of public housing scattered throughout the City of Richmond. RRHA will also accomplish this by creating developments for persons with special needs who can meet the essential requirements of tenancy with or without a reasonable accommodation, and providing decent and affordable rental housing to serve families as they become self-sufficient.

In addition, RRHA is redeveloping the former Armstrong High School into a mixed-income neighborhood. The redevelopment is currently under construction and upon completion will have 220 apartments. Sixty Creighton Court families will have a chance to choose to live in this mixed-income neighborhood. RRHA is also redeveloping the former Baker School into 50 apartment units for seniors. Baker School Senior Apartments is located in the North Jackson Ward community, which is close to Fay Towers. Moreover, RRHA is developing Jackson Ward Senior Apartments, a mixed-use, mixed-income development consisting of 154 apartment units, of which 72-units are designated for replacement housing for the residents of RRHA's Fay Towers. The remaining 82 units are market rate homes.

Along these lines, RRHA will explore a broad range of housing opportunities, through the Housing Choice Voucher Program (Section 8) and other resources that may become available through partnerships, focusing on the homeless, those needing transitional housing, and other households with special needs (e.g., HIV/AIDS, domestic violence, etc.), as identified by RRHA and/or the City of Richmond.

### **Actions to encourage public housing residents to become more involved in management and**

**participate in homeownership**

RRHA priorities, through its various programs and services, will provide a means for improving the quality of life and addressing needs that encourage growth and upward mobility. RRHA recognizes that providing safe and affordable housing is contingent upon meeting many needs of individuals and families. Needs must be met to have an adequate income, to obtain training and education to acquire employment or achieve other goals, to achieve stability and well-being within the household, to have access to recreational opportunities and other areas that promote a healthy environment. In meeting these needs, RRHA will create sustainable homeownership opportunities for its residents.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

N/A

**Discussion**

Richmond Redevelopment and Housing Authority (RRHA) is undertaking a comprehensive approach to addressing conditions within and around public housing. Local and private funds are being used to improve physical and social conditions of redeveloped areas. The development of the former Baker School will continue, as well as execute the Church Hill North project development plans, and continue the Jackson Ward Senior Apartments that just started the construction. The planned transformation of the East End, which includes four public housing complexes, continues. Substantial and informed participation by public housing residents is a key objective.



## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The City of Richmond uses ESG funds to partner with non-profit service providers to assist persons in need of temporary emergency shelter, rapid re-housing assistance or homeless prevention assistance. Other funding supports outreach activities to homeless individuals in the jurisdiction.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

#### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Other (non-ESG) funding is used for this purpose in the City of Richmond. Homeward operates its annual Homeless Connect event to make homeless individuals aware of a wide variety of services available in the community, from income supports to medical care. RBHA will operate a Substance Use Disorder Peer Outreach Financial Assistance program this year through the AHTF. A full-time Substance Use Disorder (SUD) Peer Outreach Specialist will be hired for this purpose. St. Joseph's Villa (SJV) requested the AHTF to provide assertive outreach to 100 runaway, homeless, and unstably housed young adults (age 18-24). This youth population include those who are pregnant and parenting; involved with juvenile justice systems; aging out of foster care; identify as LGBTQ; immigrants and refugees; or survivors of sexual trafficking and exploitation.

#### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The City of Richmond awards Emergency Solutions Grant (ESG) funding to agencies such as CARITAS and HomeAgain to operate emergency shelters, and approximately 1,000 individuals are served by these programs annually.

#### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Over half of the City of Richmond's ESG funding is dedicated to the provision of rapid re-housing assistance, and this year this funding will assist approximately 279 households. The City plans to continue placing an emphasis on rapid re-housing with its annual ESG allocation.

#### **Helping low-income individuals and families avoid becoming homeless, especially extremely**

**low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The Greater Richmond Continuum of Care (of which the City of Richmond is an active member) coordinates services and resources with the Richmond City Community Criminal Justice Board on the needs of people experiencing homelessness who have been involved with the criminal justice system and with the Central Region Independent Living Advocates for Youth on the needs of youth aging out of foster care. The Coordinated Outreach team works with area hospitals (including McGuire VA Medical Center) on the needs of those exiting hospitals. The City of Richmond's Department of Social Services uses CDBG funding to prevent eligible qualified households from becoming homeless by providing emergency financial assistance in a limited number of instances where the households have received impending eviction notices.

In January 2016, the Greater Richmond Continuum of Care launched the Shelter Diversion Line, a pilot program led by YWCA that provided assistance in resolving housing crises for people experiencing or at-risk of homelessness. In January of 2018, YWCA expanded its staff and programming to relaunch the Shelter Diversion Line, and the community asked Homeward to add two full-time Shelter and Housing Coordinator positions to its staff. The services were expanded to provide clients with access to the region's shelter and housing intervention referral process. While the scope of the services expanded, the focus on Diversion as a best practice remained an integral part of the client services.

In January 2019, the City proposed funding for an Eviction Diversion program. This diversion program will help tenants avoid receiving an eviction on their rental history, while ensuring landlords get the back rent they are owed by way of a payment plan. It will rely on pro bono lawyers to serve as mediators between tenants and landlords. Tenants would have to participate in a financial literacy course and would be eligible for assistance only once.

## **Discussion**

No additional information.

**AP-70 HOPWA Goals– 91.220 (I)(3)**

One year goals for the number of households to be provided housing through the use of HOPWA for:	
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	150
Tenant-based rental assistance	38
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	45
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	25
Total	258

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

Market conditions create a barrier for affordable housing in Richmond where there is a high demand for City's stock of architecturally interesting and historic residential dwelling units and other types of buildings for conversion to residential units as close-in, and downtown living have become more popular in Richmond over the past two decades. Richmond has experienced a boom in the development and redevelopment of housing units as younger people move to the City, including college students, and as empty-nesters discover the joys of urban living. Richmond's recent focus on its creative and entrepreneurial economy through the "RVA" campaign has continued to fuel this demographic and market shift even during the down cycle of the economy. This trend has taken many housing units out of the pool of affordable housing and put them into the market-driven pool of units as well as driving up the cost of unimproved housing units in the more popular neighborhoods.

A public policy barrier to affordable housing is the limitations placed on the Greater Richmond Transit Company (GRTC). GRTC buses have very limited routes into the regional and surrounding localities where many of the jobs have shifted over the last several decades. Because of this, very low-, low-, and moderate-income individuals and households tend to live where there is access to GRTC bus routes for commutes to the employment centers available in the heart of Richmond and on its fringes, therefore concentrating them into the City's public housing units and more modest neighborhoods. The most blighted neighborhoods in Richmond are those where this concentration of very low-, low-, and moderate-income households live, many of which are adjacent to the City's public housing complexes. The severe blight of properties in these neighborhoods has led to the disuse and abandonment of buildings at high rates, further diminishing the pool of affordable housing units and driving up the costs of the remaining units. This concentration of poverty and the lack of a truly regional public transportation network were key findings in the Mayor's Anti-Poverty Commission report.

Another public policy barrier to affordable housing is that there is lack of regional cooperation. Suburban zoning and land use has had the effect of restricting minority and lower income household access by placing onerous and costly requirements on single-family development such as large lot sizes and setbacks, and/or as in this case, limiting the availability of properly zoned land to meet the needs of its community. Moreover, the City has the largest share of publicly subsidized housing due to numerous factors including opposition to affordable housing in the surrounding counties at both the citizen and elected official level.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

During this Annual Plan time period, six actions will be undertaken as a means of removing or

ameliorating the negative effects of public policies that are barriers to affordable housing:

1. Continue to implement the recommendations of the Mayor's Anti-Poverty Commission.
2. Develop a strategy to market and sell surplus properties held by the City of Richmond and the Richmond Redevelopment and Housing Authority (RRHA) to residents and for-profit and non-profit developers for development of affordable housing.
3. Develop a financial mechanism that channels regular and periodic funding to the City of Richmond's Affordable Housing Trust Fund.
4. Further strengthen coordination with state and regional fair housing service providers and/or fair housing agencies in adjacent jurisdictions.
5. Expand the public transportation into the neighboring counties to become true regional public transportation, which is a way to provide greater housing opportunities to residents through infrastructure that benefits all. Continue to secure funding and exploit opportunities to address the lack of regional transit.
6. Explore and pursue the feasibility of conducting a regional Assessment of Fair Housing.

#### **Discussion:**

To enhance the regional cooperation for affordable housing, the Partnership for Housing Affordability (PHA) is taking the lead on the development of a Regional Housing Framework that will serve as a mechanism for consistent focus and collaboration in addressing the region's shared housing challenges. PHA is currently coordinating public meetings for this regional affordable housing approach, which is to ensure that there is a sufficient supply of sustainable affordable housing options in the region. PHA will coordinate with the State and local governments for their policies and programs to address the affordable housing challenges.

The City anticipates participating in a regional Analysis of Impediments with five other entitlement communities. This newly formed regional partnership will address housing affordability and other programs that benefit low- and moderate-income persons.

The City is developing new tools to address the affordable housing issues. These tools include council proposing new legislation, which may require new developments with city owned properties or city funding to reserve a percentage of the affordable housing units, the Land Trust/Land Bank, and the AHTF. Once these new tools are implemented, the City will be in a better shape for the production of affordable housing, which will benefit the City's LMI residents.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City has funded several activities to move toward realization of its Consolidated Plan. Funds are provided for affordable homeownership, blight reduction, job training, job creation, and support for homeless individuals and families.

### **Actions planned to address obstacles to meeting underserved needs**

The City will continue to work on the long-term funding of its Affordable Housing Trust Fund. This fund will assist rehabilitation and construction of affordable units as well as homebuyer assistance.

### **Actions planned to foster and maintain affordable housing**

The data identifies 203 assisted affordable units during the year. The City will research and review the situation to determine if there are opportunities to maintain existing supply of affordable housing units or assist for more units. The City also maintains its emergency repair program that enables low-income families to live in decent, safe housing.

The City will increase the supply of affordable housing through the City's Affordable Housing Trust Fund. The City funded RRHA for a senior rental housing redevelopment project in the Jackson Ward Neighborhood in Fiscal Year 2019 using the CDBG funds. 72 units of rental housing for seniors will be constructed. In addition, the City funded RRHA for the Baker School Redevelopment using the CDBG funds in Fiscal Year 2018. This funding will convert the former Baker School into 50 units of apartments for seniors. Moreover, the City funded NWTII/SCDHC \$300,000 CDBG funds (including \$150,000 carryover amount) for the construction of the Townhomes at Warwick Place Phase II in Fiscal Year 2019. The project will create 30 new affordable rental townhomes that will serve residents at or below 60% AMI. CDBG funds will be used as gap funding in this \$5,500,000 LIHTC project.

### **Actions planned to reduce lead-based paint hazards**

In HUD Program Year 2017, the City of Richmond, in partnership with the Richmond City Health District (RCHD), successfully applied for and was awarded the HUD Lead Based Paint Hazard Control (LBPHC) grant for \$2,710,314. The City of Richmond plans to assist 90 households with lead based paint hazards in Fiscal Year 2020. The City will be using CDBG funds and the City General Funds as match to the LBPHC grant.

The City of Richmond will continue to reduce LBP hazards through its housing activities that involve the sale/lease through the construction of new single family housing and rehabilitation of existing housing. The City will continue to rehabilitate owner-occupied structures using lead safe work practices, code enforcement, lead paint/healthy homes education to homeowners, renters and landlords. The City

requires all of its housing providers to follow Federal and City Lead Paint Regulations to ensure that lead hazards are reduced or in many cases eliminated.

#### **Actions planned to reduce the number of poverty-level families**

The City will address several of the elements of its anti-poverty strategy that are specified in the Consolidated Plan, in this Annual Plan budget, and with other local funds. Elements to be addressed include workforce development, job creation through financial support and incentives to businesses, financial literacy training for households, and individual development accounts.

#### **Actions planned to develop institutional structure**

The City works with various non-profit groups to deliver services and products. These groups function well and reliably. Unfortunately, the number of groups available to work with the City has declined over time. Currently, there is not a non-profit partner group specifically focused on neighborhood commercial development. The City will seek to strengthen its partnership network. The City will continue to meet and dialogue with counterparts in surrounding jurisdictions and with the non-profits, looking for opportunities to partner.

#### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City will continue to remain an active and engaged partner with various public and private housing and social service agencies. In addition, various task forces and commissions are on parallel tracks to the Consolidated Plan. This reiteration of common themes will help bridge gaps in service delivery.

#### **Discussion:**

No additional information.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

No additional information.

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	186,836
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	12,000
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>198,836</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.52%

#### HOME Investment Partnership Program (HOME)

##### Reference 24 CFR 91.220(l)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is



as follows:

Not applicable.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

No additional information.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The City of Richmond currently uses the recapture provision option outlined in Section 24 CFR Part 92.254 (a)(5)(ii)(A)(2) to ensure the affordability requirements for the HOME Investment Partnerships (HOME) Program. The recapture provision will be used to recover the direct subsidy to the homebuyer which includes down payment, closing cost assistance, interest subsidies and any difference between fair market value and purchase price. The recapture provision will be limited to net proceeds available from the sale of the HOME assistance unit. The amount of direct subsidy subject to recapture is based on the pro-rata share of the remaining affordability period.

**a) Deed of Trust (Forgivable Loan - CDBG and HOME Generally)**

The general Deed of Trust will provide affordability assistance to home buyers in non-Neighborhoods In Bloom (NIB) areas of the City. The affordability period is determined by the amount of direct subsidy included in the deed or land covenant, which will be defined in the terms of the loan. The affordability period will apply as follows:

- Project under \$15,000 are five-year term
- Projects from \$15,001 - \$40,000 are ten-year term
- Projects over \$40,000 are fifteen-year term

The City will enforce the recapture provision requirement in its contractual agreement with its sub-recipients, for-profit organizations and CHDOs. This recapture provision must be used by all subrecipients, for-profit organizations and CHDOs when transactions are sale of property using HOME Investment Partnerships Program. Therefore, all the sub-recipients, for-profit organizations or CHDOs will be responsible for passing the recapture provision requirement to the purchaser of the HOME assisted unit in the form of a deed or land covenant that runs concurrently with the

affordability period.

**b) Second Mortgage - Deed of Trust (Neighborhood In Bloom Deferred Loan)**

To further affordable housing, homebuyer assistance can be provided where the project is required to serve low/mod homebuyers. Such assistance should be structured as a second mortgage in the form of a deferred loan with an interest rate of no more than 3%, accruing for no more than 10 years, to be paid in full only upon sale of property. This instrument will be held as joint trustees from the sub-recipient and the City of Richmond. However upon sale, the funds will be returned to the City of Richmond as program income. Financing such as this can be in addition to down payment and closing cost assistance, structured as a forgivable loan. The City shall retain the discretion to, after 10 years; waive some or all of the lien in instances where property values have declined. This assistance cannot exceed \$25,000 without written permission and sufficient justification.

The City will enforce the recapture provision requirement in its contractual agreement with its sub-recipients, for-profit organizations and CHDOs. This recapture provision must be used by all subrecipients, for-profit organizations and CHDOs when transactions are sale of property using HOME Investment Partnerships Program. Therefore, all the sub-recipients, for-profit organizations or CHDOs will be responsible for passing the recapture provision requirement to the purchaser of the HOME assisted unit in the form of a deed or land covenant that runs concurrently with the affordability period.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The City does not intend to use HOME funds to refinance existing debt serviced by multifamily housing that is being rehabilitated with HOME funds.

**Emergency Solutions Grant (ESG)  
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)

By accepting ESG funds from the City of Richmond, all subrecipients agree to administer assistance in ways that are consistent with the standards mandated by the City of Richmond, in accordance with federal ESG regulations. A full copy of Richmond's ESG written standards has been uploaded in

Section AD-26 of this document.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The development of a coordinated assessment system that meets HUD requirements is one of the top strategic priorities of the CoC. The CoC's collaborative applicant, Homeward, contracted with the Corporation for Supportive Housing to host orientation and learning sessions on coordinated assessment. The CoC has also established a Coordinated Assessment committee, which has met on a regular basis. The CoC anticipates introducing components of an enhanced coordinated assessment system from 2016.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The City and the CoC actively encourage new applicants to apply for funds and have sponsored meetings about the funding process and local priorities. The CoC's collaborative applicant provides quarterly "Solutions Provider Trainings" to those new to homeless services and makes more than 10 presentations to community and faith-based organizations each year. All applicants and potential applicants are encouraged to participate in the CoC and work to address gaps in service provision. The annual subrecipient allocation process for ESG funding involves staff review and scoring of competing applications, with input from the CoC's Ranking Committee, before being sent to City of Richmond Administration and City Council for approval.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The Greater Richmond Continuum of Care (of which this jurisdiction is an active member) conducts semi-annual focus groups or other input sessions with clients experiencing homelessness in order to gather input. The CoC actively encourages participation in the quarterly CoC meetings by individuals who are currently experiencing homelessness by hosting the meetings in locations accessible by public transportation and by not charging membership fees to participate.

5. Describe performance standards for evaluating ESG.

The Greater Richmond Continuum of Care uses the HEARTH Act performance measurements to evaluate ESG programs. The HMIS staff run APR reports quarterly for review by the funded agencies and also provide this information to the Department of Housing and Community Development's Project Manager. The CoC's Performance Measurement Committee meets regularly and is developing performance standards for each program type. With the exception of providers

primarily serving survivors of domestic violence, all programs use HMIS to collect data and monitor program outcomes. Domestic violence programs use comparable databases.

No additional information