



Finance and Economic Development
Standing Committee
Boards & Commissions Vacancy
Report
Thursday, July 21, 2022

<u>Board Name</u>	<u>Criteria for Appointment</u>	<u>Applicant Name</u>
Board of Directors of the Economic Development Authority (7 directors) (page 2)	Resident of the city who is a certified public accountant licensed by the Commonwealth of Virginia (1 vacancy)	Jeron Crooks 6 th District Resident (page 3) Jonathan Markham 1 st District Resident (page 6)
Minority Business Enterprise and Emerging Small Business Advisory Board (9 members) (page 8)	Section 3 contractor representative * (mayoral nominee, 1 vacancy)	Gracetta Washington 6 th District Employment (page 9)
	Representative of a lender or business other than a minority business enterprise * (mayoral nominee, 1 vacancy)	No mayoral nominees

Economic Development Authority

Vacancies as of November 13, 2022

The Economic Development Authority shall be governed by a board of directors in which all powers of the authority shall be vested, and which board shall be composed of seven directors. (Code of Virginia § 15.2-4904)

Each Director of the Economic Development Authority **shall be a resident of the City**. Of the authority's seven (7) directors:

One (1) member shall be of the residential, commercial or mixed-use development community

One (1) member shall be of the banking, lending or financial services community

One (1) member shall be a member of the Virginia State Bar

One (1) member shall be a certified public accountant licensed by the State

The remaining directors may but need not necessarily belong to one of the groups set forth in the previous sentence so long as their qualifications provide a positive benefit to the authority. (Code of the City of Richmond § 2-759)

(Assigned to the Finance & Economic Development Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Hossein Sadid*	Certified Public Accountant	4 th	Second Term	04/26/2022
			<i>Not interested in reappointment</i>	
Current Membership				
Member Name	Criteria for Appointment	Live/Work District	Term	Terminate
Nupa Agarwal	Attorney	1 st	Third Term	03/22/2026
Evan Feinman	Citizen Member	1 st	First Term	05/12/2023
Nathan V. Hughes	Member of the residential, commercial or mixed-use development community	3 rd	Second Term	11/28/2025
Jer'Mykeal McCoy	Citizen Member	5 th	First Partial Term	07/25/2024
Neil Millhiser	Citizen Member	2 nd	First Full Term	01/28/2025
John Molster	Financial Services	1 st	Third Term	09/28/2025

* Council's Finance & Economic Development Standing Committee voted unanimously to move Hossein Sadid's appointment from Citizen Member to Certified Public Accountant on May 20, 2021.

Contact:

Leonard Sledge, Director
Department of Economic Development
(804)646-7576

leonard.sledge@rva.gov

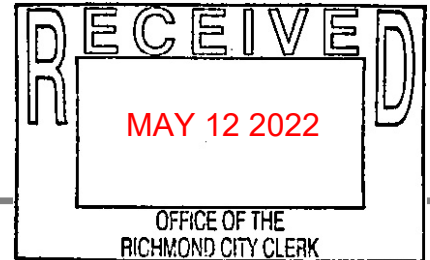
7/20/2022



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

ECONOMIC DEVELOPMENT AUTHORITY

Title:

Name:

Home Address:

Home Telephone: Home Fax:

Personal E-Mail Address:

Employer:

Job Title: How Long?

Business Address:

Business Telephone: Ext: Business Fax:

Business E-Mail Address:

Is Your Place of Employment Located in the city of Richmond

Is your Place of Employment Located in the County? If Yes, Which County?

Are You A City Resident? If Yes, Which City Council District? Number of Years?

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment?

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

B.S. Accounting; Certified Public Accountant in the State of VA, Private, Federal, State, & Local Government Accounting and Finance Experience.

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

N/A

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

7/20/2022

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Report Name: crMemberDetail.rpt



**Authorities, Boards, Commissions and Task Forces
Application**

Jéron Crooks, CPA
3013 Woodcliff Ave, Richmond, VA 23220
804.895.5930 | JERONCROOKS@GMAIL.COM

Citizenship: Yes (US Citizen)
Federal Experience: Yes (5 years contractor experience)
Clearance: Secret

Competencies

- Financial Improvement and Audit Readiness
- Business Process Improvement
- Audit Remediation
- FASB Accounting Standards
- OMB Circular A-123
- Risk Assessment/Internal Controls
- Standard Operation Procedure Development
- Generally Accept Government Auditing Standards
- United States Standard General Ledger
- OMB Circular A-136

Professional Summary

A strategic and analytical accounting professional with over eight years of professional experience including Governmental Accounting, Internal Controls, Audit Readiness, Audit Remediation, Business Process Improvement, Financial Analysis, and Auditing. A performance history of excellence and innovation in streamlining business processes, staff development, and regulatory compliance while consistently meeting deadlines, resolving discrepancies, and providing customer satisfaction. Proven ability to think "outside the box" in development and implementation of processes and procedures in accordance with US GAAP and Federal accounting standards that impact efficiency and positively affect productivity.

Work Experience

Office of Financial Management, DHS HQ Washington, DC 03/2019 - Present
Senior Consultant, Contractor (Kearney & Company) (Financial Management Coordination Branch)

Duties: Supporting the Department of Homeland Security's (DHS) Financial Management Coordination Branch (FMCB) improve the efficiency and effectiveness of Component Financial Management deliverable processes by providing comprehensive, leadership, oversight, and support to DHS components to include Customs and Border Protection (CBP), Science and Technology Directorate (ST), US Coast Guard (USCG), and the Countering Weapons of Mass Destruction (CWMD) Office.

- Performing financial analysis on financial data submitted by component entities on a monthly, quarterly, and annual basis testing for accuracy, reliability and reasonableness.
- Improving data quality validation and reconciliation efforts by updating templates, instructions, and communication, as well as applying various analytical tools to meet differing requirements.
- Supporting the Government's Data Clean-up and Data Reconciliation efforts by performing analytics on data submissions to identify anomalies, duplicative transactions, unreconciled items, and other unreliable data, and then working to correct the deficiency.
- Reviewing and updating DHS financial policies and procedures, documenting and implementing processes to review the completeness and sufficiency of financial data.
- Assisting DHS, its Components, and Federal trading partners in resolution within Government material

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**Authorities, Boards, Commissions and Task Forces
Application**

differences in Treasury reporting.

- *Provide technical direction and manage the delivery and accuracy of component audit deliverables*
- *Supporting accounting record maintenance, including reviewing open obligation listings to validate open obligations and identify obligations that should be de-obligated, as well as ensuring data integrity. Performing review of the monthly consolidated DHSTIER deliverables.*
- *Assisting in the compilation of the DHS Agency Financial Report (AFR).*
- *Assisting in ensuring timely and accurate submission of audit deliverables.*
- *Analyzing and reviewing audit and financial reporting deliverables to ensure that they are in accordance with OMB Circular A136 and other GAAP requirements.*
- *Serving as a liaison between the FMCB and the components.*

Office of the Chief Financ

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Richard Saunders

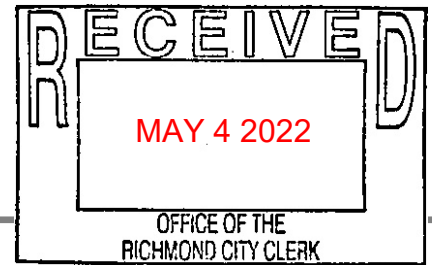
NOTE: This application is a public document. Completed applications will remain on file for consideration for six (6) months at which time it must be updated.



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**



(Name of Authority, Board, Commission or Task Force)

ECONOMIC DEVELOPMENT AUTHORITY

Title: _____
Name: *Jonathan Markham Jonat*
Home Address: 004632 GROVE AVE UNIT 11 RICHMOND VA 23226
Home Telephone: 8043871624 Home Fax: _____
Personal E-Mail Address: jonsmarkham@gmail.com
Employer: Richmond National Insurance
Job Title: Assistant Controller How Long? _____
Business Address: 003951 WESTERRE PKWY STE 200 RICHMOND VA 23233
Business Telephone: _____ Ext: _____ Business Fax: _____
Business E-Mail Address: _____
Is Your Place of Employment Located in the city of Richmond ☐ No ☒
Is your Place of Employment Located in the County? ☒ Yes ☐ If Yes, Which County? Henrico
Are You A City Resident? ☒ Yes ☐ If Yes, Which City Council District? 1 Number of Years? 5

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☐ No ☒

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

Certified Public Accountant; Masters and Bachelor degrees in Accounting; and Bachelors degree in Public History

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

N/A

Other Community Involvement:

Involved in the Big Brother organization prior to the pandemic

(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

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**Authorities, Boards, Commissions and Task Forces
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I am currently the assistant controller at Richmond National Insurance. Prior to accepting that position, I had spent five years at Elephant Insurance in various accounting roles including expense management and statutory accounting. Before working in the insurance industry I worked for eight years on retirement plan administration, primarily focusing on Employee Stock Ownership Plans.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

Email

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Office of the City Clerk, 900 East Broad Street, Suite 200, Richmond, Virginia U.S.A. 23219
Telephone: (804) 646-7955 * Fax: (804) 646-7736
www.richmondgov.com/cityclerk

7/20/2022

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Minority Business Enterprise and Emerging Small Business Advisory Board

*Vacancies as of
November 13, 2022*

The advisory board shall be composed of nine members appointed by the Council. Of the nine members, five members shall be representatives of a minority business enterprise, two members shall be representatives of lenders or businesses other than a minority business enterprise, one member shall be a Section 3 contractor representative and one member shall be either an at-large resident of the city or a member of the Council.

The Council shall nominate:

- Three (3) members who shall be representatives of a minority business enterprise,
- One (1) member who shall be a representative of lenders or businesses other than a minority business enterprise
- One (1) member who shall be either an at-large resident of the city or a member of the Council

The Mayor shall nominate:

- 1 members who shall be representatives of a minority business enterprise,
- 1 member who shall be a representative of lenders or businesses other than a minority business enterprise
- 1 member who shall be a Section 3 contractor representative

The Board may elect from its membership a chairman and other officers it deems necessary in accordance with its rules of procedure or bylaws.

(Assigned to the Finance & Economic Development Standing Committee)

Current Vacancies				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Nathalia Artus Mayoral Nominee	Lender/Business member	3 rd	First Term	12/10/2021
			Mayor's Office Contacted	
Chris Jefferson Mayoral Nominee	Section 3 contractor representative	N/A	First Term	12/10/2021
			Mayor's Office Contacted	
Current Membership				
Member Name	Criteria for Appointment	Live / Work District	Term	Terminate
Morris Cephas	MBE Member	2 nd District Employment	First Term	11/28/2022
Jonette Meade Barley	MBE Member	4 th	First Full Term	01/09/2023
Brittany Rawlinson	MBE Member	5 th	First Term	11/28/2024
Eddie Jackson, Jr.	MBE Member	3 rd District Employment	First Term	11/28/2023
Lester Johnson, Jr. Mayoral Nominee	MBE Member	6 th	Third Term	01/28/2025
Melody J. Short	At-Large Resident	9 th	Second Term	02/27/2024
Adrienne Whitaker	Lender/Business	2 nd District Employment	Second Term	04/08/2025

Contact:

Gale M. Jones, CPS

Administrative Program Support
Assistant

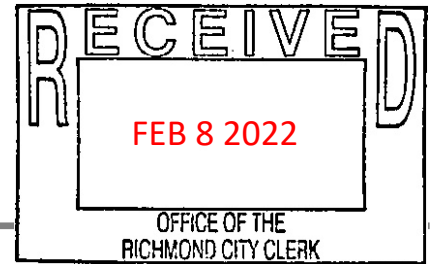
The Office of Minority Business
Development (804) 646-7744

Gale.Jones@richmondgov.com



City of Richmond, Virginia
City Council

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**Authorities, Boards, Commissions and Task Forces
Application**

(Name of Authority, Board, Commission or Task Force)

MINORITY BUSINESS ENTERPRISE AND EMERGING SMALL BUSINESS ADVISORY BOARD

Title: _____

Name: *Gracetta Washington*

Home Address: *010108 HOLLINGSWORTH COURT CHESTERFIELD VA 23235*

Home Telephone: *804 615 1223* Home Fax: *804 836 1845*

Personal E-Mail Address: *grace@jgworkforce.com*

Employer: *J&G Workforce Development Services, LLC*

Job Title: *CEO/President* How Long? _____

Business Address: *001421 BRYAN RICHMOND VA 23233*

Business Telephone: *804 251 4363* Ext: _____ Business Fax: *804 836 1845*

Business E-Mail Address: *grace@jgworkforce.com*

Is Your Place of Employment Located in the city of Richmond ☒ Yes

Is your Place of Employment Located in the County? ☒ Yes If Yes, Which County? *Chesterfield. Henrico*

Are You A City Resident? ☐ No If Yes, Which City Council District? _____ Number of Years? _____

Do you or your employer have a contract, other than a contract of employment, either with the city of Richmond or with the entity to which you are seeking appointment? ☐ No

If yes, please provide information on the nature of the contract.

Please List Your Educational Background and/or Other Expertise or Qualifications You Will Bring to This Authority, Board, Commission or Task Force:

I have been in executive level corporate management for over 20+ years. As the owner of J&G Workforce Development Services, I provide MBE and Workforce Development consulting services to Developers across the country. I have developed many training programs for residents and capacity building programs for small and minority business. 2009 LMR graduate Best year ever!

List other city of Richmond Authorities, Boards, Commissions or Task Forces you currently or have previously served on. Please give date(s) and office(s) held, if applicable.

*Board of Directors HMHY 2014 - current. Venture Richmond, Economic Opportunity Committee 2021-current
Greater Richmond Small Business Ecosystem HUB 2021- current. Strategic Partner with MBL 2018-current*

Other Community Involvement:



City of Richmond, Virginia
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**Authorities, Boards, Commissions and Task Forces
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(OPTIONAL) Please List Additional Information You Would Like Considered, or You May Copy and Paste Your Short Resume.

? In 2018, The Metropolitan Business League awarded J&G Workforce Development Services, LLC the League Leadership Award for the development of a database designed to identify and quantify the needs of the Richmond Metro Area's underserved communities.

I was the Community Engagement Specialist for the Navy Hill Development project.

Currently working on developing a Women in Construction program to encourage more women to join the field of construction. It will also be a homeownership program.

How Did You Hear About or Who Referred You to Apply for Appointment to This Authority, Board, Commission or Task Force?

- In 2020, in the mist of COVID, J&G was able to pivot and offer their services virtually which allo

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