Commission for Architectural Review
Application for Certificate of Appropriateness

900 E. Broad Street, Room 510
Richmond, VA 23219 | (804)-646-6569
www.rva.gov/planning-development-review/commission-architectural-review

RICHMOND PLANNING & DEVELOPMENT REVIEW
PDR

Property (location of work)

Address: 3317 Monument Ave.

Historic District: Monument Ave

Applicant Information ☐ Billing Contact

Name: Anne M. Grier

Email: grier3317@gmail.com

Phone: 804-303-5080 or 938-5800

Company: —

Mailing Address: 3317 Monument Ave
R'mond 23221

Applicant Type: ☒ Owner ☐ Agent ☐ Lessee
☐ Architect ☐ Contractor

Other (specify): _____

Owner Information ☐ Billing Contact

☑ Same as Applicant

Name: _____

Email: _____

Phone: _____

Company: _____

Mailing Address: _____

****Owner must sign at the bottom of this page****

Project Information

Project Type: ☐ Alteration ☐ Demolition ☑ New Construction (Conceptual Review Required) Garden wall

Project Description (attach additional sheets if needed):

See Attachment 1

Acknowledgement of Responsibility

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in pro delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon writt request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. Applications proposing major new construction, including additions, should m with staff to review the application and requirements prior to submitting an application. Owner contact inform and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zon approval is required an application materials should be prepared in compliance with zoning.

Signature of Owner Anne M Grier **Date** 4-