



City of Richmond

900 East Broad Street
Richmond, VA 23219
www.rva.gov/office-city-clerk

Meeting Minutes - Organizational Development Standing Committee

Monday, April 4, 2022

5:00 PM

Council Chamber, 2nd Floor - City Hall

Members Present

The Honorable Cynthia Newbille – Chair
The Honorable Ellen Robertson – Vice Chair
The Honorable Andreas Addison – Member
The Honorable Katherine Jordan – Member
The Honorable Ann-Frances Lambert – Member (early departure)
The Honorable Stephanie Lynch – Member
The Honorable Michael Jones – Member
The Honorable Reva Trammell – Member

Absent

The Honorable Kristen Nye – Member

Others in Attendance

Joyce Davis, Interim Council Chief of Staff
Haskell Brown, Interim City Attorney
Candice Reid, City Clerk
RJ Warren, Deputy City Clerk

Call to Order

Chair Cynthia Newbille called the meeting to order at 5:02 p.m., and presided.

Chamber Emergency Evacuation Plan Announcement

Upon the Chair's request, Deputy City Clerk RJ Warren provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

Approval of Minutes

There were no corrections or amendments to the minutes of the Monday, March 7, 2022 Organizational Development Standing Committee meeting, at 5:00 p.m., and the minutes were approved as presented.

[CD.2022.137](#) March 7, 2022 Organizational Development Standing Committee

Meeting Minutes

Reports from City Administration, Council Staff and Other Parties

Quarterly Report of American Rescue Plan Act (ARPA) Expenditures

Jason May, Budget and Strategic Planning Director, provided the committee with a presentation regarding the city's allocation of the first tranche of ARPA funding. Mr. May also provided a categorical breakdown of funding distribution to city departments, projects and initiatives.

A copy of the material provided has been filed.

[CD.2022.153](#) ARPA Report for April 2022

Vice Chair Ellen Robertson requested that Council be provided information regarding city projects that were previously designated to receive city funds that will now be substituted with the received ARPA funds.

Member Stephanie Lynch inquired about funding the city's emergency crisis fund with the received ARPA funds.

Mr. May provided the committee with information within the presentation that detailed timelines and funding amounts for the city's family crisis fund. Mr. May also provided additional information regarding the steps necessary to transfer received ARPA funds to the city's nonprofit partners.

Member Andreas Addison inquired about the process of handling ARPA funds when projects are completed over or under budget.

Mr. May stated that as projects are completed, administration would provide Council with financial breakdowns of final spending costs.

Member Reva Trammell stated that the ARPA funds should be directed to assist individuals experiencing homelessness in the city.

Sherrill Hampton, Housing and Community Development Director, provided the committee with information regarding forthcoming legislation that would allocate ARPA funding to address permanent housing and emergency housing assistance. Ms. Hampton also provided information regarding the city's plan to work with the city's nonprofit partners and shelter providers to address the issue of homelessness in the city.

Member Lynch informed members that additional conversations regarding housing and homelessness would take place at the April 14, 2022 Education and Human Services Standing Committee meeting.

Ms. Hampton also provided the committee with information regarding the city's plans to move away from providing emergency shelter and inclement weather shelter at hotels, and instead begin the use of other non-congregate facilities.

Chair Cynthia Newbille requested that city administration provide Council with additional information regarding the closing of the city's non-congregate inclement weather facility, and its plans moving forward.

Member Ann-Frances Lambert left the meeting at 5:54 p.m.

Richmond Police Department Internal Affairs Overview

Victoria Pearson, Deputy Department Director, Richmond Police Department, Captain Kim Mooney, Richmond Police Department, Discipline Review Officer, and Lieutenant Angela Smith, Richmond Police Department Office of Internal Affairs, provided the committee with a presentation of the investigatory and discipline process within the Richmond Police Department (RPD).

A copy of the material provided has been filed.

[CD.2022.154](#) Overview of the Investigatory and Discipline Process

Member Andreas Addison requested that the information outlined in the presentation be provided in the form of a flow chart. Member Addison stated that a flow chart would be easier for residents to review and understand.

Member Michael Jones inquired how the establishment of a civilian review board (CRB) would impact the internal review processes of RPD.

Ms. Pearson stated that the impact was still yet to be determined, as the creation and authority of the potential CRB was not yet finalized.

Police Chief Gerald Smith addressed the committee and stated that RPD was working with other entities, such as human services, to collectively address public safety incidents that RPD routinely responds to.

Member Katherine Jordan requested additional information regarding outcomes of recommendations issued by the RPD internal disciplinary review board.

Member Stephanie Lynch requested information regarding how many incidents reviewed by the internal disciplinary review office lead to criminal complaints being filed.

Member Reva Trammell inquired what steps are taken when excessive force and abuse accusations directed at RPD officer are proven to be false.

Ms. Pearson stated that anyone proven to have submitted a false report against a RPD officer would be subject to a criminal charge of providing a falsified report.

Council Chief of Staff Update

Interim Council Chief of Staff Joyce Davis provided members with an update regarding the Council budget process, the establishment of a civilian review board, Richmond decennial voter district redistricting, Council agency reimagining and fiscal efficiency studies, and City Hall third floor renovations.

Reports of Standing Committees

There were no reports.

Consideration of Appointments to Boards, Commissions and Similar Entities

Jamie Isley, Boards and Commissions Administrator, reviewed board vacancies for the committee's consideration.

A copy of the material provided has been filed.

[CD.2022.147](#) April Board Vacancy Report - Organizational Development Standing Committee

Vice Chair Ellen Robertson provided additional information regarding the Affordable Housing Trust Fund Supervisory Board and Maggie L. Walker Initiative Citizens' Advisory Board.

Member Michael Jones stated his concerns with boards and commissions providing feedback regarding potential Council appointments. Member Jones informed members that he believed Council should be making appointment decisions independently.

Chair Cynthia Newbille moved continue consideration of vacancies to the Affordable Housing Trust Fund Supervisory Board, Human Rights Commission, the Maggie L. Walker Community Land Trust Citizens' Advisory Panel, and the Maggie L. Walker Initiative Citizens' Advisory Board to the May 2, 2022 Organizational Development Standing Committee meeting, which was seconded and approved: Ayes 7, Addison, Jordan, Lynch, Trammell, Jones, Robertson, Newbille. Noes None.

Paper(s) for Consideration

There were no papers for consideration.

Discussion Item(s)

There were no discussion items.

Adjournment

There being no further business, the meeting adjourned at 8:50 p.m.