



# City of Richmond

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Richmond, VA 23219  
[www.rva.gov/office-city-clerk](http://www.rva.gov/office-city-clerk)  
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## Meeting Minutes - Draft Land Use, Housing and Transportation Standing Committee

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Tuesday, February 22, 2022

1:30 PM

Council Chamber, 2nd Floor - City Hall  
**Virtual Meeting**

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**This meeting was held through electronic communication means.**

### Call to Order

Chair Andreas Addison called the meeting to order at 1:33 p.m., and presided.

### Electronic Meeting Announcement

Senior Assistant City Clerk Pamela Nichols, in accordance with the current ongoing declaration of a local emergency concerning the COVID-19 pandemic confirmed by Res. No. 2020-R025, adopted March 16, 2020, and as permitted by section 2.2-3708.2(A)(3) of the Virginia Freedom of Information Act, announced the meeting would be held through electronic means. Senior Assistant City Clerk Nichols stated notice of the meeting was provided to the public on February 16, 2022, and through Legistar on the city website in accordance with usual practice. She also stated members of the public were encouraged to provide comments in writing prior to the meeting and all comments received prior to 10:00 a.m., on Tuesday, February 22, 2022, were provided to committee members. Mrs. Nichols indicated that members of the public who signed up to speak and provide comment would be called to speak at the appropriate time.

### Roll Call

The Honorable Andreas Addison – Chair  
The Honorable Ellen Robertson – Vice Chair  
The Honorable Michael Jones – Committee Member (late arrival)

### Others in Attendance

Bonnie Ashley, Deputy City Attorney  
Joyce Davis, Interim Council Chief of Staff  
Pamela Nichols, Senior Assistant City Clerk  
Candice Reid, City Clerk  
Steve Taylor, Council Policy Analyst  
RJ Warren, Deputy City Clerk

### Citizen Speaker Guidelines

Senior Assistant City Clerk Pamela Nichols provided citizen speaker guidelines.

## Public Comment Period

There were no public comment speakers.

## Approval of Minutes

There were no corrections or amendments to the meeting minutes of Tuesday, January 18, 2022, and the committee approved the minutes as presented. Ayes 2, Robertson, Addison. Jones had not yet arrived.

[CD.2022.041](#) January 18, 2022 Land Use, Housing and Transportation Meeting Minutes

**Attachments:** [20220118 LUHT Minutes](#)

## Presentation(s)

There were no presentations.

## Staff Report

Steve Taylor, Council Policy Analyst, provided the committee with the February staff report.

Joyce Davis, Interim Council Chief of Staff, advised the committee that Samson Anderson, Council Budget Analyst, would like to meet with members at a later date to discuss priorities listed in the Council Retreat Crossover Report.

*Vice Chair Ellen Robertson asked to meet with Council staff prior to the next committee meeting, to discuss next steps for review of the Council Retreat Crossover Report.*

*Member Michael Jones joined the meeting at 1:42 p.m.*

*A copy of the material provided has been filed and can be accessed below.*

[CD.2022.079](#) Land Use, Housing and Transportation Staff Report

**Attachments:** [After Item - 20220222 Land Use - Staff Report](#)

## Paper(s) for Consideration

The following ordinance was considered:

1. [ORD. 2022-033](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Memorandum of Agreement between the City of Richmond and the Virginia Department of Transportation for the purpose of setting forth general maintenance responsibilities for the regional multiuse trail known as the Fall Line Trail.

**Patrons:** Mayor Stoney

**Attachments:** [Ord. No. 2022-033](#)

Dironna Moore Clarke, Department of Public Works Office of Equitable Transit and Mobility Administrator, introduced ORD. 2022-033 and explained the Memorandum of Agreement (MOA) between the Virginia Department of Transportation (VDOT) and the city, defines maintenance responsibility of areas of the trail located within and outside of the city's right-of-way. Ms. Moore Clarke further explained that the city would use state maintenance payments for maintenance services for the portions of the trail for which the city bears responsibility.

*Chair Andreas Addison reported that city administration is scheduled to have a presentation at the next committee meeting regarding future options for the Fall Line Trail and the North-South Pulse bus rapid transit (BRT) plan.*

*Vice Chair Ellen Robertson inquired about an amendment to the MOA to ensure maintenance standards were executed in accordance with the MOA.*

Ms. Moore Clarke explained that the MOA was necessary to facilitate the planning and preparation phase of the trail. Ms. Moore Clarke further explained that the city could add an addendum to the MOA to address concerns regarding maintenance standards and cost.

## Public Hearing

There were no public hearing speakers.

**There were no further comments or discussions and Member Michael Jones moved to forward ORD. 2022-033 to Council with the recommendation to approve, which was seconded and unanimously approved.**

## The following ordinance was considered:

- 2.** [ORD. 2022-034](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to execute a Standard Project Administration Agreement between the City of Richmond and the Virginia Department of Transportation to provide funding for the implementation of the James River Branch Trail project from West 49th Street to its intersection with Hopkins Road.

**Patrons:** Mayor Stoney and Ms. Lynch

**Attachments:** [Ord. No. 2022-034](#)  
[20220228 City Administration Corrected O&R Request](#)

M. Khara, Department of Public Works Deputy Director/City Engineer, introduced ORD. 2022-034 and explained the project consists of a shared-use path and greenway along the abandoned James River Branch Railroad corridor. Mr. Khara reported that the design and construction of the project will be funded through 100% reimbursable federal funds from the American Recovery Plan Act (ARPA).

## Public Hearing

There were no public hearing speakers.

**There were no further comments or discussions and Vice Chair Ellen Robertson moved to forward ORD. 2022-034 to Council with the recommendation to approve, which was seconded and unanimously approved.**

**The following resolution was considered:**

5. [RES. 2022-R010](#) To express the City Council's support for and request the Commonwealth Transportation Board to provide funding for the City's SMART SCALE candidate projects for 2022.

**Patrons:** Mayor Stoney

**Attachments:** [Res. No. 2022-R010](#)

M. Khara, Department of Public Works Deputy Director/City Engineer, introduced RES. 2022-R010 and explained that the 100 % federal reimbursable program does not require matching funds from the city. Mr. Khara reported that the Virginia Department of Transportation (VDOT) Smart Scale program has provided approximately \$200 million to the city in its first four rounds of the program. He stated that the city will submit ten projects for the next round of the Smart Scale program. Mr. Khara provided an overview of the projects to be included as a part of the Smart Scale application, and he noted that six of the ten projects were previously submitted but not selected for consideration as part of the Smart Scale program.

*Chair Andreas Addison requested a list and total costs of the ten projects, and asked city administration to present information on future transportation projects prior to the submission of the project to VDOT for the Smart Scale program.*

*Vice Chair Robertson requested a map depicting the location of the ten transportation projects for consideration.*

Bobby Vincent, Department of Public Works director, was present to respond to questions.

## Public Hearing

There were no public hearing speakers.

**There were no further comments or discussions and Member Michael Jones moved to forward RES. 2022-R010 to Council with the recommendation to approve, which was seconded and unanimously approved.**

**The following ordinance was considered:**

3. [ORD. 2022-035](#) To designate the 1700 block of Porter Street in honor of James L. Moore, Sr.

**Patrons:** Ms. Lynch, Vice President Robertson, Ms. Trammell and President Newbille

**Attachments:** [Ord. No. 2022-035](#)

Steve Taylor, Council Policy Analyst, introduced ORD. 2022-035.

**Public Hearing**

Chiffon Valentine spoke in support of ORD. 2022-035 and highlighted the accomplishments of the late James L. Moore, Sr. Ms. Valentine advised the committee that Mr. Moore pastored a church in the vicinity of Cowardin Avenue and Porter Street.

*Member Michael Jones asked Council staff to create a policy that the patron or the patron's representative be present during standing committee meetings to provide an introduction of their legislation during committee meetings.*

**There were no further comments or discussions and Vice Chair Ellen Robertson moved to forward ORD. 2022-035 to Council with the recommendation to approve, which was seconded and unanimously approved.**

*Chair Andreas Addison suggested that Council staff prepare a synopsis to accompany legislation patroned by Council, for all standing committee meetings.*

**The following resolution was considered:**

4. [RES. 2021-R086](#) To request that the Mayor propose, as part of his annual budget for Fiscal Year 2022-2023, the necessary amendments to the City Code and appropriations to establish a Department of Mobility and Multimodal Transportation.

**Patrons:** Mr. Addison

**Attachments:** [Res. No. 2021-R086](#)

*Chair Andreas Addison introduced RES. 2021-R086 and explained the intent for the proposed changes in the city's government structure. He further explained that the purpose for the new department would be the practical implementation of transportation goals outlined in the Richmond 300 Master Plan. Chair Addison stated that the request was not a criticism of current services being provided by the Department of Public Works.*

Bobby Vincent, Department of Public Works (DPW) Director, expressed concern about the possibility of the creation of additional layers of government for services which are currently being provided.

## Public Hearing

There were no public hearing speakers.

Citizens were provided an opportunity to offer comments in writing regarding pending legislation prior to the committee meeting. All written comments received by the Office of the City Clerk were provided to members of the committee and can be accessed below.

[CD.2022.078](#) 20220222 LUHT-Written Public Comments

**Attachments:** [20220222 LUHT - Written Comments](#)

*Chair Addison commented that he wanted the creation of the new department to ensure the city was equipped to address current and future infrastructure needs.*

Mr. Vincent commented that DPW has been collaborating with other departments and agencies to address the needs of the city such as, the Smart Scale program, bike infrastructure, and sidewalk installation and maintenance. He stated that city administration continues its commitment to work with Council to address specific needs throughout the city.

*Vice Chair Ellen Robertson expressed support of an assessment of DPW's functions to determine whether the creation of a new department was necessary, and asked that RES. 2021-R086 be continued to the next committee meeting to allow additional time for a discussion regarding current functions of DPW, as well as what additional resources would be needed to address future transportation goals for the city.*

*Chair Addison agreed to discuss the goal of the proposed legislation during the committee's future discussion regarding the Land Use Strategic Plan and Priorities.*

**There were no further comments or discussions and Chair Andreas Addison moved to continue RES. 2021-R086 to the March 22, 2022, Land Use, Housing and Transportation Standing Committee meeting, which was seconded and unanimously approved.**

**The following resolution was considered:**

6. [RES. 2022-R011](#) To provide for the actions necessary to make and ratify certain amendments to the Articles of Incorporation and By-Laws of Greater Richmond Transit Co. to provide, among other things, for a nine-member Board of Directors consisting of three directors each from the City, the County of Chesterfield, and the County of Henrico and for quorum and voting requirements of at least two directors from each locality.

**Patrons:** Mayor Stoney

**Attachments:** [Res. No. 2022-R011](#)

Dironna Moore Clarke, Department of Public Works Office of Equitable Transit and Mobility administrator, introduced RES. 2022-R011 and highlighted proposed amendments to the Article of Incorporation and Bylaws of the Greater Richmond Transit Company (GRTC). Ms. Moore Clarke explained that each locality can nominate up to two government officials to serve on the GRTC Board of Directors.

### Public Hearing

There were no public hearing speakers.

Citizens were provided an opportunity to offer comments in writing regarding pending legislation prior to the committee meeting. All written comments received by the Office of the City Clerk were provided to members of the committee and can be accessed below.

[CD.2022.078](#) 20220222 LUHT-Written Public Comments

**Attachments:** [20220222 LUHT - Written Comments](#)

**There were no further comments or discussions and Vice Chair Ellen Robertson moved to forward RES. 2022-R011 to Council with the recommendation to approve, which was seconded and unanimously approved.**

### The following ordinance was considered:

7. [ORD. 2022-036](#) To amend and reordain Ord. No. 80-260-81-41, adopted Mar. 9, 1981, as previously amended by Ord. Nos. 81-152-138, adopted August 24, 1981, 84-110-83, adopted May 29, 1984, 89-318-295, adopted Nov. 13, 1989, 2006-26-52, adopted Feb. 27, 2006, 2006-260-263, adopted Oct. 23, 2006, 2012-163-164, adopted Oct. 8, 2012, and 2017-169, adopted Oct. 9, 2017, concerning the Beaufont Oaks Community Unit Plan, to amend the use of the parcel known as 400 Hioaks Road to allow for an expansion of the multifamily development known as "Beaufont Towers" located on the parcel known as 7015 West Carnation Street and also known as 350 Hioaks Road. (9th District)

**Patrons:** Mayor Stoney (By Request)

**Attachments:** [Ord. No. 2022-036](#)

[Application](#)

[Applicant's Report](#)

[Amended Community Unit Plan](#)

[Construction Plan](#)

[O&R Map](#)

Maritza Pechin, Office of Equitable Development Deputy Director, informed the committee that the Department of Planning and Development Review's representatives were not available due to another meeting occurring at the same time, and asked that ORD. 2022-036 be moved on the agenda to allow time for a representative to join the meeting.

**The following resolution was considered:**

8. [RES. 2022-R008](#) To adopt an equitable affordable housing plan for the City entitled "One Richmond: An Equitable Affordable Housing Plan."

**Patrons:** Mayor Stoney and Vice President Robertson

**Attachments:** [Res. No. 2022-R008](#)

Sherrill Hampton, Housing and Community Development Director, introduced RES. 2022-R008 and presented an overview of the "One Richmond: An Equitable Affordable Housing Plan. (EAHP)". Ms. Hampton stated that the plan is directly related to Housing Goal 14 of the Richmond 300 Master Plan. Ms. Hampton highlighted the objectives, community engagement, policy changes, new programs implemented and program concepts developed to date. Ms. Hampton further highlighted the implementation strategy categorized in a range of years through 2030.

*A copy of the material provided has been filed and can be accessed below.*

[CD.2022.077](#) February 22, 2022 Land Use - Equitable Affordable Housing Plan

**Attachments:** [After Item - 20220222 Land Use - EAHP Excerpt - Executive Summary](#)  
[After Item - 20220222 Land Use - EAHP Excerpt - Implementation Strategies At-A-Glance](#)  
[After Item - 20220222 Land Use - Goal 14 Housing Excerpt from the Richmond 300 Plan](#)

## Public Hearing

Sebastian Shetty, Partnership for Smarter Growth Policy Coordinator, spoke in support of RES. 2022-R008, and recommended that changes be made to the plan to ensure availability of safe and affordable housing for current and future city residents.

*Vice Chair Ellen Robertson inquired about housing options for households earning less than 30% of the area median income (AMI).*

Ms. Hampton explained current and future options to serve households earning less than 30% AMI, and she discussed how the execution of strategies would require alignment of federal, local and non-departmental resources.

*Vice Chair Robertson requested information on the total number of proposed affordable housing units included in the plan, and she expressed the need for Council to adopt proposed legislation regarding city administration's request for dedicated funding for the Affordable Housing Trust Fund.*

**There were no further comments or discussions and Member Michael Jones moved to forward RES. 2022-R008 to Council with the recommendation to approve, which was seconded and unanimously approved.**



**The following ordinance was considered:**

7. [ORD. 2022-036](#) To amend and reordain Ord. No. 80-260-81-41, adopted Mar. 9, 1981, as previously amended by Ord. Nos. 81-152-138, adopted August 24, 1981, 84-110-83, adopted May 29, 1984, 89-318-295, adopted Nov. 13, 1989, 2006-26-52, adopted Feb. 27, 2006, 2006-260-263, adopted Oct. 23, 2006, 2012-163-164, adopted Oct. 8, 2012, and 2017-169, adopted Oct. 9, 2017, concerning the Beaufont Oaks Community Unit Plan, to amend the use of the parcel known as 400 Hioaks Road to allow for an expansion of the multifamily development known as “Beaufont Towers” located on the parcel known as 7015 West Carnation Street and also known as 350 Hioaks Road. (9th District)

**Patrons:** Mayor Stoney (By Request)

**Attachments:** [Ord. No. 2022-036](#)

[Application](#)

[Applicant's Report](#)

[Amended Community Unit Plan](#)

[Construction Plan](#)

[O&R Map](#)

Matthew Ebinger, Planning and Development Review principal planner, introduced ORD. 2022-036 and explained that the proposed amendment to the Beaufont Oaks Community Unit Plan would allow for outdoor seating and an expanded parking area.

**Public Hearing**

There were no public hearing speakers.

*Member Michael Jones requested that city administration contact the Council representative for matters concerning their district.*

**There were no further comments or discussions and Member Michael Jones moved to forward ORD. 2022-036 to Council with the recommendation to approve, which was seconded and unanimously approved.**

**The following resolution was considered:**

9. [RES. 2022-R012](#) To designate the properties known as 6 East 9th Street, 811 Decatur Street, 813 Decatur Street, and 812 Hull Street as a revitalization area pursuant to Va. Code § 36-55.30:2. (6th District)

**Patrons:** Mayor Stoney (By Request)

**Attachments:** [Res. No. 2022-R012](#)

Sherrill Hampton, Housing and Community Development director, introduced RES. 2022-R012 and explained that the developer will be seeking housing tax credit to finance the multi-family development which will serve low-income individuals and families.

### Public Hearing

There were no public hearing speakers.

**There were no further comments or discussions and Vice Chair Ellen Robertson moved to forward RES. 2022-R012 to Council with the recommendation to approve, which was seconded and unanimously approved.**

### The following resolution was considered:

10. [RES. 2022-R009](#) To request that the Council Chief of Staff cause the preparation of a study on the feasibility of developing and installing quick response codes on current and future honorary street signs.

**Patrons:** Mr. Jones

**Attachments:** [Res. No. 2022-R009](#)

*Member Michael Jones introduced RES. 2022-R009 and explained that QR Codes on honorary street signs will be an effective method of conveying information about persons being honored.*

### Public Hearing

There were no public hearing speakers.

*Vice Chair Ellen Robertson asked to be added as a co-patron.*

*Chair Andreas Addison asked to be added as a co-patron.*

**There were no further comments or discussions and Member Michael Jones moved to forward RES. 2022-R009 to Council with the recommendation to approve, which was seconded and unanimously approved.**

### Discussion Item(s)

#### **Land Use, Housing and Transportation Strategic Plan and Priorities**

*Chair Andreas Addison announced that the committee will be holding a special meeting to discuss the Land Use, Housing and Transportation Strategic Plan and Priorities.*

[CD.2021.495](#) Land Use Strategic Plan and Priorities

**Attachments:** [LUHT Strategic Plan - draft](#)

[After Item - 20220310 Land Use - Crossover Prioritiess Standing  
Committee Organizational Development](#)

### **Board Vacancies**

There were no board vacancies for review.

### **Adjournment**

*There being no further business, the meeting adjourned at 4:13 p.m.*