



# City of Richmond

900 East Broad Street  
Richmond, VA 23219  
[www.rva.gov/office-city-clerk](http://www.rva.gov/office-city-clerk)

## Meeting Minutes Land Use, Housing and Transportation Standing Committee

---

Tuesday, July 19, 2022

1:30 PM

Council Chamber, 2nd Floor - City Hall

---

### Committee Members

The Honorable Andreas Addison – Chair  
The Honorable Ellen Robertson – Vice Chair  
The Honorable Michael Jones – Committee Member

### Others in Attendance

Bonnie Ashley, Deputy City Attorney  
Pamela Nichols, Senior Assistant City Clerk  
Candice Reid, City Clerk  
Steve Taylor, Council Policy Analyst

### Call to Order

Chair Andreas Addison called the meeting to order at 1:37 p.m., and presided.

### Chamber Emergency Evacuation Announcement and Citizen Speaker Guidelines

Senior Assistant City Clerk Pamela Nichols provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency along with citizen speaker guidelines.

### Public Comment Period

There were no public comment speakers.

### Approval of Minutes

There were no amendments or corrections to the meeting minutes of Tuesday, June 21, 2022, and the committee approved the minutes as presented.

[CD.2022.256](#) June 21, 2022 Land Use, Housing and Transportation Meeting Minutes

**Attachments:** [20220621 LUHT Minutes - DRAFT](#)

### Presentation(s)

There were no presentations.

### Staff Report

Steve Taylor, Council Policy Analyst, provided the committee with the July staff report.

*A copy of the material provided has been filed and can be accessed below.*

[CD.2022.267](#) Land Use, Housing and Transportation Staff Report

Attachments: [20220719 LUHT - StaffReport](#)

### Paper(s) for Consideration

**The following ordinance was considered:**

1. [ORD. 2022-184](#) To amend and reordain a City ordinance, adopted Dec. 15, 1922, which dedicated the eastern portion of Plat A, Riverview Cemetery to Post Number One of the American Legion to be used for the burial of those soldiers, sailors, and marines who served in the World War and died in destitute circumstances and otherwise would be buried at the expense of the City, to, due to the decease of all veterans of World War I, authorize the burial of indigent military veterans of all American wars and conflicts in such portion.

Patrons: Ms. Lynch

Attachments: [Ord. No. 2022-184](#)

Amy Robins, 5th District Council Liaison, introduced ORD. 2022-184.

Steve Taylor, Council Policy Analyst, advised the committee that the Department of Parks, Recreation and Community Facilities was in support of the proposed request.

### Public Hearing

There were no public hearing speakers.

**There were no further comments or discussions and Vice Chair Ellen Robertson moved to forward ORD. 2022-184 to Council with the recommendation to approve, which was seconded and unanimously approved.**

**The following ordinance was considered:**

2. [ORD. 2022-185](#) To accept a quitclaim deed from the School Board conveying 4929 Chamberlayne Avenue to the City and to authorize the Chief Administrative Officer to act on behalf of the City in executing such deed. (3rd District)

**Patrons:** Mayor Stoney, Ms. Lambert and Ms. Lynch

**Attachments:** [Ord. No. 2022-185](#)  
[Staff Report](#)

Sharon Ebert, Deputy Chief Administrative Officer (DCAO) for Planning, Economic and Community Development, introduced ORD. 2022-185 and explained that the proposed ordinance was considered by the City Planning Commission, and referred by Council to the Land Use, Housing and Transportation Standing Committee for further review. Ms. Ebert reported that city staff has determined that the structure located at 4929 Chamberlayne Avenue was in poor condition and posed a number of health threats.

*Member Michael Jones expressed his concern that a city-owned surplus property was utilized by an organization without a written agreement.*

*Vice Chair Ellen Robertson stated that she toured the building at 4929 Chamberlayne Avenue and found that the building was in need of extensive repairs. Vice Chair Robertson remarked that she would like to explore other location options for the community-based program which previously operated at the subject property. Vice Chair Robertson expressed her interest in a future discussion at a standing committee of Council, regarding the development of a policy for city-owned surplus properties that were previously utilized by Richmond Public Schools.*

**Public Hearing**

There were no public hearing speakers.

**There were no further comments or discussions and Member Michael Jones moved to forward ORD. 2022-185 to Council with the recommendation to approve, which was seconded and unanimously approved.**

**The following ordinance was considered:**

3. [ORD. 2022-208](#) To authorize 121, L.L.C., to encroach upon the public right-of-way with an outdoor dining area encroachment at the south line of West Broad Street east of the southeast corner of the intersection of West Broad Street and North Jefferson Street, upon certain terms and conditions. (2nd District)

**Patrons:** Mayor Stoney (By Request)

**Attachments:** [Ord. No. 2022-208](#)

Joseph Davenport, Department of Public Works Right-of-Way Manager, introduced ORD. 2022-208 and explained that city administration supported the proposed request with certain terms and conditions.

### **Public Hearing**

Liz Kincaid, Bar Solita CEO, spoke in support of ORD. 2022-208 and urged the committee to support the proposed request.

**There were no further comments or discussions and Member Michael Jones moved to forward ORD. 2022-208 to Council with the recommendation to approve, which was seconded and unanimously approved.**

*Chair Andreas Addison inquired about the city's policy on outdoor dining.*

Steve Taylor, Council Policy Analyst, explained the city's policy regarding the operation of a sidewalk cafe.

Mr. Davenport clarified the differences between the operation of a sidewalk cafe and a public right-of-way encroachment with an outdoor dining area.

### **The following ordinance was considered:**

4. [ORD. 2022-209](#) To authorize The Diradour, LLC, to encroach upon the public right-of-way with an outdoor dining area encroachment at the north line of Stuart Avenue west of the northwest corner of the intersection of Stuart Avenue and North Robinson Street, upon certain terms and conditions. (2nd District)

**Patrons:** Mayor Stoney (By Request)

**Attachments:** [Ord. No. 2022-209](#)

Joseph Davenport, Department of Public Works Right-of-Way Manager, introduced ORD. 2022-209 and reported that city administration supported the proposed request with certain terms and conditions.

### **Public Hearing**

There were no public hearing speakers.

*Member Michael Jones expressed his support of outdoor dining areas; however, he stated he was concerned about pedestrian safety and access to sidewalks in areas with outdoor dining. Member Jones asked city administration to ensure businesses were operating its outdoor dining areas within the city's established guidelines.*

There were no further comments or discussions and Member Michael Jones moved to forward ORD. 2022-209 to Council with the recommendation to approve, which was seconded and unanimously approved.

The following ordinance was considered:

5. [ORD. 2022-217](#) To provide for the granting by the City of Richmond to the person, firm or corporation to be ascertained in the manner prescribed by law of an exclusive easement over, under, through, upon, and across certain portions of the property located at 4430 Deepwater Terminal Road for the laying, construction, operation, and maintenance of one or more lines of underground conduits and cables and all equipment, accessories, and appurtenances necessary in connection therewith to provide electrical service to a City site at 4430 Deepwater Terminal Road pursuant to a certain Right of Way Agreement. (8th District)

**Patrons:** Mayor Stoney

**Attachments:** [Ord. No. 2022-217](#)  
[Ord. No. 2022-217 - Bid 1 Respondent, Dominion Energy Virginia](#)

Chris Armstrong, Department of Emergency Communications Operations Manager, introduced ORD. 2022-217.

### Public Hearing

There were no public hearing speakers.

There were no further comments or discussions and Vice Chair Ellen Robertson moved to forward ORD. 2022-217 to Council with the recommendation to approve, which was seconded and unanimously approved.

### Discussion Item(s)

#### Alternative Location for an Inclement Weather Shelter

Sherrill Hampton, Housing and Community Development Director, provided an update on efforts to identify an alternative inclement weather shelter. Ms. Hampton shared information relative to the Department of Housing and Community Development's release of a notice of funding availability (NOFA) for the location and operation of an inclement weather shelter (IWS), and she reviewed general site requirements for the IWS.

*Member Michael Jones expressed a concern that a majority of the emergency shelters were located in the city's Southside, and that current zoning classifications restricted the operation of shelters in certain areas of the city. Member Jones remarked that the city needed to review its current practices to ensure a distribution of emergency shelters and affordable housing units throughout the city.*

Sharon Ebert, Deputy Chief Administrative Officer (DCAO) for Planning, Economic and Community Development, was present to respond to questions.

*A copy of the material provided has been filed and can be accessed below.*

[CD.2022.273](#) 20220719 LUHT - Inclement Weather Shelter

Attachments: [After Item - 20220719 LUHT - Inclement Weather Shelter](#)

### **Salvation Army Update**

Captain Jason Burns, Salvation Army Area Commander, provided a brief update regarding the newly renovated facility now known as the Center of Hope. Captain Burns reported that the new facility will increase emergency shelter beds and ensure homeless families are allowed to remain together. Captain Burns further reported that the Salvation Army remains dedicated to continual services and assistance for those in need.

*A copy of the material provided has been filed and can be accessed below.*

[CD.2022.271](#) 20220719 LUHT - Salvation Army

Attachments: [After Item - 20220719 LUHT Salvation Army Update](#)  
[After Item - 20220719 LUHT Salvation Army 2021 Annual Report](#)

### **Composition of the Richmond Redevelopment and Housing Authority Board of Commissioners**

Shelia Hill-Christian, Richmond Redevelopment and Housing (RRHA) Interim Chief Executive Officer, reviewed RRHA's business and economic development components and briefed the committee on responsibilities of the board of commissioners.

*The committee asked questions relative to levels of expertise and the current composition of RRHA's board of commissioners.*

Ms. Hill-Christian stated that the membership criteria for the RRHA board of commissioners should reflect the complex functions performed by the board.

*A copy of the material provided has been filed and can be accessed below.*

[CD.2022.290](#) 20220719 LUHT - Richmond Redevelopment and Housing Authority

Attachments: [After Item - 20220719 LUHT RRHA Discussion Points](#)  
[After Item - 20220719 LUHT RRHA Commissioner Qualifications](#)

## Board Vacancies

Pamela Nichols, Senior Assistant City Clerk, reviewed board applications for consideration by the committee.

*The committee discussed changes to the membership composition for the RRHA board of commissioners, and agreed to further discuss the matter at its September 20, 2022 Land Use, Housing and Transportation Standing Committee meeting. The committee also agreed to continue consideration of the RRHA board vacancies until October.*

Bonnie Ashley, Deputy City Attorney, was present to respond to questions.

**Member Michael Jones moved to forward the following board appointment and reappointment applications to Council with the recommendation to approve, and to continue consideration of vacancies and applications for the Richmond Redevelopment and Housing Authority to the October 18, 2022 Land Use, Housing and Transportation Standing Committee meeting, which was seconded and unanimously approved.**

Board of Fire Appeals:  
Matthew Clark

Capital Region Airport Commission:  
Brian Fulton

Clean City Commission:  
Mark Hickman (reappointment)  
Jameson Babb  
George Dahlman

Green City Commission:  
Daniel Klein (reappointment)  
William Nickerson (reappointment)  
Christiane Riederer Von Paar

Safe and Healthy Streets Commission:  
Erik Bootsma

*A copy of the material provided has been filed and can be accessed below.*

[CD.2022.266](#) July 19, 2022 Quarterly Board Vacancy Report - Land Use, Housing and Transportation Standing Committee

**Attachments:** [July 19 2022 Land Use Board Vacancy Packet - Final](#)

## Adjournment

There being no further business, the meeting adjourned at 3:29 p.m.