



City of Richmond

City Hall
Richmond VA, 23219
(p) 804.646.6304
(f) 804.646.5789

Agenda

Planning Commission

Monday, January 3, 2022

1:30 PM

5th Floor Conference Room

***THIS MEETING HAS BEEN CANCELLED DUE TO THE CLOSURE OF CITY OF RICHMOND OFFICES BECAUSE OF INCLEMENT WEATHER. ALL ITEMS FROM THIS AGENDA WILL BE MOVED TO THE JANUARY 18, 2022 CITY PLANNING COMMISSION MEETING AGENDA.**

This meeting will be held through electronic communication means pursuant to the current ongoing declaration of a local emergency concerning the COVID-19 pandemic confirmed by Res. No. 2020-R025, adopted March 16, 2020, and as permitted by section 2.2-3708.2(A)(3) of the Virginia Freedom of Information Act. This meeting will be open to participation through electronic communication means by the public and closed to in-person participation by the public.

Most, if not all, Planning Commission members and other staff will participate in this meeting by teleconference/videoconference via Microsoft Teams. Those who may be assembling for this meeting will do so in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219.

Special Guidelines for Public Access and Citizen Participation:

To access or participate, or both, in this Planning Commission meeting you have several options outlined in the following document:

1. [PDRPRES 2021.189](#)

Attachments: [Public Access and Participation Instructions - Planning Commission 1-3-2022](#)

Citizens are encouraged to provide their comments in writing to PDRLandUseAdmin@rva.gov in lieu of speaking through audio or video means during the meeting.

When submitting your comments by email, be sure to include in your email (i) your full legal name, (ii) any organizations you represent, and (iii) any economic or professional relationships that would be affected by the adoption of the legislation on which you are commenting.

The person responsible for receiving written comments is Richard Saunders, Secretary to the Planning Commission, or his designee. All written comments received via email prior to 10:00 a.m. on the day of this meeting will be provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

Call To Order

Roll Call**Chair's Comments**

2. [CPCR.2021.1](#)
[57](#)

Attachments: [Resolution Melvin Law](#)

Item Title: Resolution of the City Planning Commission Expressing Appreciation to Melvin Law

Approval of Minutes

3. [PDRMIN](#)
[2021.064](#)

Attachments: [Draft Minutes September 7, 2021 Meeting](#)

4. [PDRMIN](#)
[2021.065](#)

Attachments: [Draft Minutes September 20, 2021 Meeting](#)

5. [PDRMIN](#)
[2021.066](#)

Attachments: [Draft Minutes October 4, 2021 Meeting](#)

6. [PDRMIN](#)
[2021.067](#)

Attachments: [Draft Minutes October 18, 2021 Meeting](#)

Director's Report

- Richmond 300
- Council Action Update

Consideration of Continuances and Deletions from Agenda

7. [ORD. 2021-359](#) To amend and reordain Ord. No. 2010-100-83, adopted May 10, 2010, which authorized the special use of the property known as 200-214 East Leigh Street for the purpose of a multifamily residential use with up to eight dwelling units in an existing carriage house building with the commercial use requirement waived, to additionally authorize the construction of a mixed-use building containing non-dwelling uses and up to 63 dwelling units, upon certain terms and conditions. (6th District)

Attachments: [Ord. No. 2021-359](#)
[Application Form](#)
[Applicant's Report](#)
[Survey](#)
[Plans](#)
[Map](#)
[Request for Continuance](#)

It is requested that this item be continued to the February 7, 2022 Planning Commission meeting in order to allow the board of the Jackson Ward Association to vote on it.

8. [ORD. 2021-361](#) To authorize the special use of the property known as 4300 Commerce Road for the purpose of one off-premises sign, upon certain terms and conditions. (8th District)

Attachments: [Ord. No. 2021-361](#)
[Application Form and Applicant's Report](#)
[Plans](#)
[Survey](#)
[Map](#)

Staff recommends that this item be continued to the February 7, 2022 Planning Commission meeting in order for staff to confirm that the sign will meet state and federal requirements related to off-premises signs.

9. [ORD. 2021-363](#) To authorize the special use of the property known as 1626 North 27th Street for the purpose of a single-family detached dwelling, upon certain terms and conditions. (7th District)

Attachments: [Ord. No. 2021-363](#)
[Application Form and Applicant's Report](#)
[Plans](#)
[Survey](#)
[Map](#)

It is requested that this item be continued to the February 7, 2022 Planning Commission meeting in order to allow the applicant to make design changes recommended by staff.

Consent Agenda

10. [ORD. 2021-357](#) To close, to public travel, an unimproved portion of Hanover Avenue in the block bounded by Three Chopt Road and the City's corporate boundary with Henrico County, consisting of 6,219± square feet, and to designate and incorporate such portion of Hanover Avenue into Bandy Field Park. (1st District)
- Attachments:** [Staff Report](#)
[Ord. No. 2021-357](#)
11. [ORD. 2021-360](#) To authorize the special use of the property known as 3300 Broad Rock Boulevard for the purpose of a farmer's market, upon certain terms and conditions, and to repeal Ord. No. 99-50-55, adopted Mar. 8, 1999, and Ord. No. 99-370-00-9, adopted Jan. 10, 2000. (9th District)
- Attachments:** [Staff Report](#)
[Ord. No. 2021-360](#)
[Application Form](#)
[Applicant's Report](#)
[Plan](#)
[Site Plan](#)
[Map](#)
12. [ORD. 2021-364](#) To authorize the special use of the property known as 2511 Porter Street for the purpose of a two-family detached dwelling, upon certain terms and conditions. (5th District)
- Attachments:** [Staff Report](#)
[Ord. No. 2021-364](#)
[Application Form and Applicant's Report](#)
[Plans & Survey](#)
13. [ORD. 2021-365](#) To authorize the special use of the property known as 8 Rear South Plum Street for the purpose of a multifamily building containing up to four dwelling units, upon certain terms and conditions. (5th District)
- Attachments:** [Staff Report](#)
[Ord. No. 2021-365](#)
[Plans & Survey](#)
[Map](#)

14. [ORD. 2021-366](#) To authorize the special use of the property known as 313 West 26th Street for the purpose of a two-family detached dwelling, upon certain terms and conditions. (5th District)
- Attachments:** [Staff Report](#)
[Ord. No. 2021-366](#)
[Application Form and Applicant's Report](#)
[Plans & Survey](#)
[Map](#)
15. [ORD. 2021-367](#) To authorize the special use of the property known as 1000 Westover Hills Boulevard for the purpose of a residential use containing up to six dormitory-style units with shared sanitation facilities accessory to a church, upon certain terms and conditions. (4th District)
- Attachments:** [Staff Report](#)
[Ord. No. 2021-367](#)
[Application Form](#)
[Applicant's Report](#)
[Site Plan](#)
[Plans](#)
[Map](#)
16. [ORD. 2021-368](#) To rezone the property known as 6422 Forest Hill Avenue from the R-2 Single-Family Residential District to the R-4 Single-Family Residential District. (4th District)
- Attachments:** [Staff Report](#)
[Ord. No. 2021-368](#)
[Application Form & Applicant's Report](#)
[Survey](#)
[Map](#)
17. [CPCR.2021.162](#)
- Attachments:** [Staff Report](#)
[Resolution - Shops at Stratford Hills CUP \(Chick-Fil-A, 7125 Forest Hill Avenue\)](#)
[Plans](#)

Final Community Unit Plan Amendment approval for Chick-fil-A Store # 1342 within the Shops at Stratford Hills Community Unit Plan (7125 Forest Hill Avenue)

The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

Regular Agenda

18. [ORD. 2021-358](#) To vacate, pursuant to Va. Code § 15.2-2272(2), that part of the Staffordshire Section-5 subdivision plat that reserved 3021 Falcon Road for recreation, upon certain terms and conditions. (4th District)
- Attachments:** [Staff Report](#)
[Ord. No. 2021-358](#)
[Subdivision Plat - Staffordshire Falcon Rd](#)
19. [ORD. 2021-362](#) To authorize the special use of the property known as 4508 Grove Avenue for the purpose of up to seven single-family attached dwellings with off-street parking and one common area, upon certain terms and conditions. (1st District)
- Attachments:** [Staff Report](#)
[Ord. No. 2021-362](#)
[Application Form & Applicant's Report](#)
[Plans & Survey](#)
[Map](#)

Upcoming Items**Adjournment**