



# City of Richmond

City Hall  
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## Agenda

### Planning Commission

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Monday, November 4, 2024

6:00 PM

5th Floor Conference Room

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**To access the meeting via Microsoft Teams: <https://bit.ly/CPC-Richmond-2024>**

This meeting will be held in-person in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219. While all Planning Commissioners and staff will attend the meeting in-person, citizens may participate in the meeting virtually.

Special Guidelines for Public Access and Citizen Participation:

To access or participate, or both, in this Planning Commission meeting you have several options outlined in the following document:

1. [PDRPRES 2024.026](#) Public Access and Participation Instructions

**Attachments:** [Public Access and Participation Instructions - Planning Commission 2024](#)

Citizens may elect to provide their comments in writing to [PDRLandUseAdmin@rva.gov](mailto:PDRLandUseAdmin@rva.gov) in lieu of speaking through audio or video means during the meeting. All written comments received via email prior to 12:00 p.m. on the day of the meeting were provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

#### Call To Order

#### Roll Call

#### Chair's Comments

#### Approval of Minutes

#### Director's Report

#### Consideration of Continuances and Deletions from Agenda

#### Consent Agenda

*The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

2. [ORD. 2024-244](#) To amend Ord. No. 2004-123-89, adopted May 10, 2004, as previously amended by Ord. No. 95-196-197, adopted July 24, 1995, and Ord. No. 2004-123-89, adopted May 10, 2004, which authorized the use of the real estate formerly known as 5005-5007 Grove Avenue and currently known as 5007-5009 Grove Avenue, for the purpose of the construction of eight single-family condominium dwelling units, to authorize an addition to the dwelling unit known as 5007-A Grove Avenue, upon certain terms and conditions. (1st District)

**Attachments:** [Ord. No. 2024-244](#)  
[Staff Report](#)  
[Application Documents](#)

3. [ORD. 2024-258](#) To close, to public use and travel, an alley in the block bounded by Hull Street, East 20th Street, Decatur Street and East 21st Street, consisting of 1,320± square feet, upon certain terms and conditions.

**Attachments:** [Ord. No. 2024-258](#)  
[Staff Report](#)  
[Public Comment Council](#)

4. [ORD. 2024-260](#) To authorize the special use of the property known as 1537 Rogers Street for the purpose of one two-family detached dwelling, upon certain terms and conditions. (7th District)

**Attachments:** [Ord. No. 2024-260](#)  
[Staff Report](#)  
[Application Documents](#)

5. [ORD. 2024-261](#) To authorize the special use of the properties known as 4236 Shirley Road and 4240 Shirley Road for the purpose of two single-family detached dwellings, with driveway access to the street exceeding nine feet in width, upon certain terms and conditions. (4th District)

**Attachments:** [Ord. No. 2024-261](#)  
[Staff Report](#)  
[Application Documents](#)

6. [ORD. 2024-264](#) To declare a public necessity for and to authorize (i) the acquisition of the real property known as 4700 Trenton Avenue and a portion of 2001 Walmsley Boulevard and (ii) the grant and acceptance of certain easements relating to the acquisition of such real property, for the purpose of creating a City park, constructing a right-of-way for the extension of Walmsley Boulevard from Commerce Road to Richmond Highway, and developing an economic development site for commercial and civic growth with a workforce development component. (8th District)

**Attachments:** [Ord. No. 2024-264](#)  
[Staff Report](#)

7. [ORD. 2024-278](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the total amount of \$10,768,910.00 from the Federal Highway Administration and to amend Ord. No. 2024-100, adopted May 13, 2024, which accepted a program of proposed Capital Improvement Projects for Fiscal Year 2024-2025 and the four fiscal years thereafter, adopted a Capital Budget for Fiscal Year 2024-2025, and determined a means of financing the same, by (i) establishing a new project for the Department of Public Works in the Transportation category called the "Safe Streets for All" project and (ii) increasing estimated revenues from the funds received from the Federal Highway Administration and the amount appropriated to the new Department of Public Works' Safe Streets for All project in the Transportation category by \$10,768,910.00, for the purpose of funding a Safe Streets and Roads for All program.

**Attachments:** [Ord. No. 2024-278](#)  
[Staff Report](#)

8. [ORD. 2024-279](#) To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the total amount of \$18,400,000.00 from the United States Department of Transportation, to amend Ord. No. 2024-100, adopted May 13, 2024, which accepted a program of proposed Capital Improvement Projects for Fiscal Year 2024-2025 and the four fiscal years thereafter, adopted a Capital Budget for Fiscal Year 2024-2025, and determined a means of financing the same, to appropriate the increase to the Fiscal Year 2024-2025 Capital Budget by increasing estimated revenues and the amount appropriated to the Department of Public Works' Arthur Ashe Boulevard Bridge Replacement project in the Transportation - G.O. Bonds category by \$18,400,000.00, for the purpose of providing funding for the Arthur Ashe Boulevard Bridge Replacement project.

**Attachments:** [Ord. No. 2024-279](#)  
[Staff Report](#)

9. [ORD. 2024-280](#) To authorize the special use of the property known as 3820 Hermitage Road for the purpose of a dwelling unit within an accessory building to a single-family detached dwelling, upon certain terms and conditions. (3rd District)
- Attachments:** [Ord. No. 2024-280](#)  
[Staff Report](#)  
[Application Documents](#)  
[Hermitage Road Historic District Association - No Objection](#)
10. [ORD. 2024-283](#) To establish the City-owned real estate known as 1305 North 5th Street as a cemetery in accordance with City Code § 7-21. (6th District)
- Attachments:** [Ord. No. 2024-283](#)  
[Staff Report](#)  
[Public Comment](#)
11. [PAC 2024-032](#) Bon Secours Gifts of Art
- Attachments:** [CPC Staff Report Bon Secours Gift of Art](#)  
[PAC Staff Report Bon Secours Gift of Art](#)  
[Support Letter to PAC Bon Secours Gift of Art](#)  
[PAC Gift Form Richmond Community Hospital\\_rev 2](#)  
[Current Designs from Artist\\_081224](#)
12. [UDC 2024-40](#) UDC 2024-40 CONCEPT location, character, and extent review of the proposed renovation of Westover Park, including construction of new features, located at 1301 Jahnke Road.
- Attachments:** [UDC 2024-40 Application Packet](#)  
[UDC 2024-40 Staff Report](#)
13. [UDC 2024-43](#) UDC 2024-43 FINAL Location, Character, and Extent review of a renovation to Main Street Station Train Shed to add a lower level vestibule for the Shockoe Institute facility, located at 1500 E. Main Street.
- Attachments:** [UDC 2024-43 App](#)  
[UDC 2024-43 Plans](#)  
[UDC 2024-43 Staff Report](#)
14. [UDC 2024-46](#) UDC 2024-46 PARKLET Location, Character, Extent review to relocate the previously approved parklet, currently located at 114 W. Brookland Park Blvd - to 323 N. Adams Street, operated by Ms. Bee's Juice Bar.
- Attachments:** [UDC 2024-46 Parklet Application](#)  
[UDC 2024-46 Staff Report](#)

**Regular Agenda**

15. [ORD. 2024-259](#) To authorize the special use of the property known as 1301 North 27th Street for the purpose of up to one single-family detached dwelling and one single-family attached dwelling, upon certain terms and conditions. (7th District)

**Attachments:** [Ord. No. 2024-259](#)  
[Staff Report](#)  
[Application Documents](#)  
[CHC Civic Association - Comments](#)  
[Presentation](#)

16. [ORD. 2024-281](#) To authorize the special use of the property known as 7001 Jahnke Road for the purpose of motor fuels dispensing and a mixed-use building, upon certain terms and conditions. (9th District)

**Attachments:** [Ord. No. 2024-281](#)  
[Staff Report](#)  
[Application Documents](#)  
[Public Comment](#)

17. [ORD. 2024-282](#) To authorize the special use of the property known as 1321 Porter Street for the purpose of a multifamily dwelling containing up to four dwelling units, upon certain terms and conditions. (6th District)

**Attachments:** [Ord. No. 2024-282](#)  
[Staff Report](#)  
[Application Documents](#)  
[Manchester Alliance - No Objection](#)

18. [PDRPRES 2024.060](#) Presentation on CPR.2021.158: Resolution of Intent to Amend the Development Review Process

**Attachments:** [Presentation](#)

**Upcoming Items****Adjournment**