



City of Richmond

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Agenda

Planning Commission

Tuesday, April 16, 2024

6:00 PM

5th Floor Conference Room

To access the meeting via Microsoft Teams: <https://bit.ly/CPC-Richmond-2024>

This meeting will be held in-person in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219. While all Planning Commissioners and staff will attend the meeting in-person, citizens may participate in the meeting virtually.

Special Guidelines for Public Access and Citizen Participation:

To access or participate, or both, in this Planning Commission meeting you have several options outlined in the following document:

[PDRPRES](#) Public Access and Participation Instructions
[2024.022](#)

Attachments: [Public Access and Participation Instructions - Planning Commission 4-16-2024](#)

Citizens may elect to provide their comments in writing to PDRLandUseAdmin@rva.gov in lieu of speaking through audio or video means during the meeting. All written comments received via email prior to 12:00 p.m. on the day of the meeting were provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

Call To Order

Roll Call

Chair's Comments

Approval of Minutes

1. [PDRMIN](#) CPC Draft Minutes - March 5, 2024
 [2024.008](#)
 Attachments: [CPC Draft Minutes - March 5, 2024](#)
2. [PDRMIN](#) CPC Draft Minutes - March 19, 2024
 [2024.009](#)
 Attachments: [CPC Draft Minutes - March 19, 2024](#)

3. [PDRMIN
2024.010](#) CPC Draft Minutes - April 2, 2024

Attachments: [CPC Draft Minutes - April 2, 2024](#)

Director's Report

Consideration of Continuances and Deletions from Agenda

Consent Agenda

The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

4. [ORD.
2024-098](#) To authorize the special use of the property known as 5500 Campbell Avenue for the purpose of four single-family detached dwellings, upon certain terms and conditions. (7th District)
- Attachments:** [Ord. No. 2024-098](#)
[Staff Report](#)
5. [SUBD.
2024.002](#) Subdivision Exception for 3301 Park Avenue, per Sec. 25-219 of the Subdivision Ordinance.
- Attachments:** [Subdivision Exception Plat](#)
[Staff Report](#)
6. [UDC 2024-11](#) UDC 2024-11 FINAL Location, Character, and Extent review of Fonticello Park restroom structure and splash pad, located at 2813 Bainbridge Street.
- Attachments:** [UDC 2024-10 App](#)
[UDC 2024-11 FINAL Plan Set](#)
[UDC 2024-11 Staff Report](#)
[UDC 2024-11 UDC report to CPC](#)
7. [UDC 2024-14](#) UDC 2024-14 FINAL Location, Character, and Extent review for proposed storage building at 1701 Fairfield Way
- Attachments:** [UDC 2024-14 App and Narrative](#)
[UDC 2024-14 Plans](#)
[UDC 2024-14 Architecture](#)
[UDC 2024-14 Staff Report](#)
[UDC 2024-14 UDC report to CPC](#)

8. [UDC 2024-16](#) UDC 2024-16 FINAL Location, Character, and Extent review for proposed outdoor classroom at Pine Camp Park, located at 4901 Old Brook Road

Attachments: [UDC 2024-16 App and Plans](#)
[UDC 2024-16 Staff Report](#)
[UDC 2024-14 UDC Report to CPC](#)

Regular Agenda

9. [PDRPRES 2024.023](#) Presentation on FY 2025 - 2029 Capital Improvement Program

10. [ORD. 2024-099](#) To adopt the annual budget, which includes all of the separate current expense budgets for the general operation of the City government and Richmond Public Schools and for each utility as defined in ch. 13 of the City Charter and provides for increases to certain fees for certificates of appropriateness, certificates of zoning compliance, zoning confirmation letters, and other filing fees set forth in ch. 30 of the City Code, concerning zoning, for the fiscal year commencing Jul.1, 2024, and ending Jun. 30, 2025, and to appropriate the estimated revenues for such fiscal year for the objects and purposes stated in such budget.

Attachments: [Ord. No. 2024-099](#)
[CPCR.2024.009](#)
[Memo](#)
[Presentation](#)

NOTE: The Planning Commission is considering the portion of this ordinance pertaining to changes to fees set forth in ch. 30 of the City Code (the Zoning Ordinance).

11. [UDC 2024-10](#) UDC 2024-17 FINAL Location, Character, and Extent review for the proposed James River Branch Trail segment running between Westover Hills Boulevard and North Hopkins Road.

Attachments:

[UDC 2024-10 App](#)
[UDC 2024-10 CONCEPT Narrative](#)
[UDC 2024-10 CONCEPT Plan](#)
[UDC 2024-10 CONCEPT Location Map](#)
[UDC 2024-10 CONCEPT Pedestrian Crossing Evaluation Memo](#)
[UDC 2024-10 CONCEPT Staff Report](#)
[UDC 2024-10 CONCEPT UDC Report to CPC](#)
[UDC 2024-17 FINAL Site Plan](#)
[UDC 2024-17 FINAL Landscaping](#)
[UDC 2024-17 FINAL Grading Exhibit](#)
[UDC 2024-17 FINAL Light Spec Sheet](#)
[UDC 2024-17 FINAL Signing and Signal Sheet](#)
[UDC 2024-17 FINAL Staff Report to CPC](#)

Council Action Update and Upcoming Items

Adjournment