



# City of Richmond

## Informal Meeting Minutes

900 East Broad Street  
Richmond, VA 23219  
[www.richmondgov.com/cityclerk](http://www.richmondgov.com/cityclerk)

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Monday, April 24, 2017

4:00 PM

Council Chamber, 2nd Floor - City Hall

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Richmond City Council convened in Informal Session on Monday, April 24, 2017, in the Council Chamber, located on the second floor of City Hall, 900 East Broad Street.

### **Councilmembers Present**

The Honorable Chris Hilbert, President (late arrival)  
The Honorable Cynthia Newbille, Vice President  
The Honorable Andreas Addison  
The Honorable Parker Agelasto  
The Honorable Kim Gray  
The Honorable Michael Jones  
The Honorable Kristen Larson  
The Honorable Ellen Robertson  
The Honorable Reva Trammell

### **Staff Present**

Lou Ali, Council Chief of Staff  
Lisa Braxton, Assistant City Clerk  
Haskell Brown, Deputy City Attorney  
Jean V. Capel, City Clerk  
Allen Jackson, City Attorney

Council Vice President Cynthia Newbille called the meeting to order at 4:05 p.m. and presided.

Upon the Vice President's request, Assistant City Clerk Lisa Braxton provided information on the appropriate manner in which the Council Chamber is to be evacuated in the event of an emergency.

### **Docket Review**

Assistant City Clerk Lisa Braxton reviewed the following agenda items as indicated:

#### **Consent Agenda:**

1. Ord. 2017-012 – to be continued to Monday, May 22, 2017
2. Ord. 2017-018 – retained on the Consent Agenda
3. Ord. 2017-068 – to be continued to Monday, May 22, 2017
4. Ord. 2017-069 – to be continued to Monday, May 22, 2017
5. Ord. 2017-077 – retained on the Consent Agenda
6. Ord. 2017-078 – retained on the Consent Agenda
7. Ord. 2017-079 – retained on the Consent Agenda

8. Ord. 2017-080 – retained on the Consent Agenda
9. Ord. 2017-081 – to be continued to Monday, June 26, 2017
10. Ord. 2017-082 – to be continued to Monday, May 22, 2017
11. Res. 2017-R019 – retained on the Consent Agenda
12. Res. 2017-R021 – retained on the Consent Agenda
13. Res. 2017-R022 – to be amended and continued to Monday, May 22, 2017
14. Res. 2017-R023 – to be continued to Monday, June 26, 2017

Regular Agenda:

15. Ord. 2016-140 – to be continued to Monday, July 24, 2017
16. Ord. 2016-270 – to be continued to Monday, May 8, 2017

Budget-Related Papers:

17. Ord. 2017-036 – after public hearing, to be continued to Monday, May 1, 2017
18. Ord. 2017-037 – after public hearing, to be continued to Monday, May 1, 2017
19. Ord. 2017-038 – after public hearing, to be continued to Monday, May 1, 2017
20. Ord. 2017-039 – after public hearing, to be continued to Monday, May 1, 2017
21. Ord. 2017-040 – after public hearing, to be continued to Monday, May 1, 2017
22. Ord. 2017-041 – after public hearing, to be continued to Monday, May 1, 2017
23. Ord. 2017-042 – after public hearing, to be continued to Monday, May 1, 2017
24. Ord. 2017-043 – after public hearing, to be continued to Monday, May 1, 2017
25. Ord. 2017-044 – after public hearing, to be continued to Monday, May 1, 2017
26. Ord. 2017-045 – after public hearing, to be continued to Monday, May 1, 2017
27. Ord. 2017-046 – after public hearing, to be continued to Monday, May 1, 2017
28. Ord. 2017-047 – after public hearing, to be continued to Monday, May 1, 2017
29. Ord. 2017-048 – after public hearing, to be continued to Monday, May 1, 2017
30. Ord. 2017-049 – after public hearing, to be continued to Monday, May 1, 2017
31. Ord. 2017-050 – after public hearing, to be continued to Monday, May 1, 2017
32. Ord. 2017-051 – after public hearing, to be continued to Monday, May 1, 2017
33. Ord. 2017-052 – after public hearing, to be continued to Monday, May 1, 2017
34. Ord. 2017-053 – after public hearing, to be continued to Monday, May 1, 2017

35. Ord. 2017-054 – after public hearing, to be continued to Monday, May 1, 2017
36. Ord. 2017-055 – after public hearing, to be continued to Monday, May 1, 2017
37. Ord. 2017-056 – after public hearing, to be continued to Monday, May 1, 2017
38. Ord. 2017-057 – after public hearing, to be continued to Monday, May 1, 2017
39. Ord. 2017-058 – after public hearing, to be continued to Monday, May 1, 2017
40. Ord. 2017-059 – after public hearing, to be continued to Monday, May 1, 2017
41. Ord. 2017-060 – after public hearing, to be continued to Monday, May 1, 2017
42. Ord. 2017-061 – after public hearing, to be continued to Monday, May 1, 2017
43. Ord. 2017-062 – after public hearing, to be continued to Monday, May 1, 2017
44. Ord. 2017-063 – after public hearing, to be continued to Monday, May 1, 2017
45. Ord. 2017-064 – after public hearing, to be continued to Monday, May 1, 2017
46. Ord. 2017-065 – after public hearing, to be continued to Monday, May 1, 2017
47. Ord. 2017-066 – after public hearing, to be continued to Monday, May 1, 2017

There were no comments or discussions concerning Consent, Regular and Budget-Related Agenda items reviewed.

### **Comprehensive Annual Financial Report (CAFR)**

Lenora Reid, deputy chief administrative officer – Finance and Administration, presented Council with a draft of the Fiscal Year 2016 CAFR and introduced the city's external audit partner, CliftonLarsonAllen (CLA), LLP's Greg Bussink. Mr. Bussink provided information regarding their findings and stated that CLA expects to deliver a clean (unmodified) opinion of the city's finances by the end of April. A copy of the information has been filed.

*President Chris Hilbert arrived at 4:10 p.m. and was seated.*

Roland Kooch, Davenport and Company senior vice president, was also in attendance and provided information regarding the city's unassigned fund balance and bond rating. Mr. Kooch recommended that, to maintain the city's current AA bond rating, Council should not utilize any "one-time dollars" (unassigned funds) to balance fiscal year budgets without the adoption of a sound policy.

Chief Administrative Officer Selena Cuffee-Glenn was also available to answer questions regarding the unassigned fund balance and stated that the mayor welcomes the opportunity to work with Council to change current policy to address its usage and growth.

### **Referral of Service Delivery Issues to City Administration**

President Chris Hilbert requested that city administration provide information regarding the following service delivery issues at the May 1, 2017 Organizational Development Standing Committee meeting:

- Graffiti removal program
- Funding for Westwood Tract study

**Adjournment**

There being no further business, the meeting adjourned at 5:40 p.m.

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CITY CLERK