



City of Richmond

City Hall
Richmond VA, 23219
(p) 804.646.6304
(f) 804.646.5789

Meeting Minutes - Draft Planning Commission

Monday, October 17, 2016

1:30 PM

5th Floor Conference Room

Call To Order

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

Roll Call

- Present 7 - * Mr. Rodney Poole, * Mr. Melvin Law, * Ms. Selena Cuffee-Glenn, * Mr. Vivek Murthy, * Ms. Elizabeth Greenfield, * Mr. Max Hepp-Buchanan, and * Mr. John Thompson
- Absent 2 - * Mr. David Johannas, and * Ms. Ellen Robertson

Chair's Comments

Mr. Poole welcomed everyone who was present.

Approval of Minutes

[PDRMIN
2016-013](#)

October 3, 2016 Regular Meeting Minutes

Attachments: [Draft October 3, 2016 Regular Meeting Minutes](#)

A motion was made by Vice Chair Law, seconded by Commissioner Murthy, that the October 3, 2016 Meeting Minutes be approved. The motion carried unanimously.

- Aye -- 7 - * Mr. Poole, * Mr. Law, * Ms. Cuffee-Glenn, * Mr. Murthy, * Ms. Greenfield, * Mr. Hepp-Buchanan and * Mr. Thompson

Director's Report

Mr. Olinger stated there are two public meetings scheduled for November 15th and 16th on the BRT Corridor Land Use Plan and the Pulse Corridor Plan.

- Council Action Update

Consideration of Continuances and Deletions from Agenda

Consent Agenda

A motion was made by Commissioner Murthy, seconded by Commissioner Greenfield, that the Consent Agenda be approved. The motion carried unanimously.

- Aye -- 7 - * Mr. Poole, * Mr. Law, * Ms. Cuffee-Glenn, * Mr. Murthy, * Ms. Greenfield, * Mr. Hepp-Buchanan and * Mr. Thompson

1. [UDC 2016-40](#) Conceptual Review of improvements to JRPS Headquarters at Reedy Creek

Attachments: [Location & Plans](#)
[Staff Report to UDC](#)
[UDC Report to CPC](#)

This Location, Character and Extent Item was approved on the Consent Agenda.

2. [UDC 2016-42](#) Cellular equipment installation on the roof of Main Branch Library

Attachments: [Location & Plans](#)
[Staff Report to UDC](#)
[UDC Report to CPC](#)

This Location, Character and Extent Item was approved on the Consent Agenda.

The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.

Regular Agenda

3. [CPCR 2016-76](#) Resolution of the City of Richmond Planning Commission to request that the Urban Design Committee and the Commission of Architectural Review advise the Planning Commission on certain matters relating to location, character, and extent with the exception of modular school buildings.

Attachments: [Staff Report](#)
[CPCR 2016-76](#)

A motion was made by Vice Chair Law, seconded by Commissioner Murthy, that this City Planning Commission Resolution be approved. The motion carried unanimously.

Aye -- 7 - * Mr. Poole, * Mr. Law, * Ms. Cuffee-Glenn, * Mr. Murthy, * Ms. Greenfield, * Mr. Hepp-Buchanan and * Mr. Thompson

Upcoming Items

- [ORD 2016-261](#) To authorize the special use of a portion of the property known as 1407 Cummings Drive for the purpose of a residential use with up to 40 units accessory to a vocational school and other permitted principal uses on the property, upon certain terms and conditions.

- Attachments:** [Staff Report](#)
[Ord. No. 2016-261](#)
[Application & Applicant's Report](#)
[Plans & Plat](#)
[Location Map](#)
[Letters of Support](#)

- [ORD. 2016-262](#) To authorize the special use of the property known as 203 Rear North Davis for the purpose of permitting garages; offices, including business, professional and administrative offices; studios of writers, designers and artists; and uses accessory to an off-site home occupation within an existing structure, upon certain terms and conditions.

- Attachments:** [Staff Report](#)
[Ord. No. 2016-262](#)
[Application & Applicant's Report](#)
[Plans & Plat](#)
[Map](#)
[Letter of No Opposition](#)
[Petition of Support](#)

- [ORD. 2016-268](#) To rezone the properties known as 5903 Grove Avenue, 6001 Grove Avenue, 6 Maple Avenue, 10 Maple Avenue, 5604 Cary Street Road, 5606 Cary Street Road, and 5902 Three Chopt Road from the R-1 Single-Family Residential District to the IC Institutional District (Conditional).

- Attachments:** [Ord. No. 2016-268](#)
[Proffered Conditions](#)
[Application Form & Applicant's Letter](#)
[Location Map](#)
[Institutional Master Plan](#)
[Letters of Support](#)
[Letters of Opposition](#)
[Traffic Impact Analysis](#)

- [ORD. 2016-267](#) To amend and reordain Ord. No. 84-228-207, adopted Sept. 24, 1984, as previously amended by Ord. No. 84-253-226, adopted Oct. 22, 1984, and Ord. No. 2010-30-38, adopted Feb. 22, 2010, which authorized the special use of the property known as 5611 Grove Avenue for the purposes of personal services and non-medical office uses, to authorize retail stores and shops and art galleries, upon certain terms and conditions.

- Attachments:** [Staff Report](#)
[Ord. No. 2016-267](#)
[Application & Applicant's Report](#)
[Location Map](#)

Adjournment

Mr. Poole adjourned the meeting at 1:39 p.m.

All persons attending the meeting are requested to register on the attendance sheets that have been placed on the chairs and are also available at the table by the conference room entrance. Once you have completed an attendance sheet, it should be provided to the Commission staff.