



# City of Richmond

City Hall  
Richmond VA, 23219  
(p) 804.646.6304  
(f) 804.646.5789

## Meeting Minutes - Draft Planning Commission

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Tuesday, January 16, 2024

6:00 PM

Council Chambers

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**To access the meeting via Microsoft Teams: <http://tinyurl.com/CPC-Jan-16-2024>**

This meeting was held in-person in the Council Chambers of City Hall at 900 East Broad Street in Richmond, Virginia 23219. While all Planning Commissioners and staff attended the meeting in-person, citizens were able to participate in the meeting virtually.

All written comments received via email prior to 12:00 p.m. on the day of the meeting were provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

### Call To Order

### Roll Call

- **Present** 8 - \* Commissioner Vivek G. Murthy, \* Commissioner Burchell Pinnock, \* Commissioner Samuel Young, \* Commissioner Dakia K. Knight, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Rodney Poole, \* Commissioner Lincoln Saunders, and \* Commissioner Andreas Addison
- **Absent** 1 - \* Commissioner Rebecca Rowe

### Chair's Comments

During the Chair's Comments, Mr. Poole noted that a nominating committee, comprised of Commissioner Addison, Commissioner Saunders, and himself, nominated the existing Chair (Commissioner Poole) and Vice-Chair (Commissioner Greenfield) to retain their positions for 2024.

A motion was made by Commissioner Murthy, seconded by Commissioner Knight, to elect the Chair and Vice-Chair, as suggested by the Nominating Committee. The motion passed unanimously.

### Approval of Minutes

There were no minutes to approve.

### Director's Report

Director Vonck provided members of the Planning Commission with an overview of the work completed by the Department of Planning and Development Review during 2023.

### Consideration of Continuances and Deletions from Agenda

2. [ORD. 2024-006](#) To declare a public necessity for and to authorize the acquisition of the parcel of real property owned by Grove Avenue Partners LLC and located

at 10 Belt Boulevard in the city of Richmond for the purpose of providing community services related to homelessness and housing alternatives. (8th District)

**A motion was made by Commissioner Young, seconded by Commissioner Pinnock, that this request be continued to the February 6, 2024 meeting of the Planning Commission. The motion carried unanimously.**

**Consent Agenda**

The Consent Agenda items were considered by the Commission as a group, and there was a single combined public hearing held for all items listed on the Consent Agenda.

There were no speakers during the public comment period.

**A motion was made by Commissioner Murthy, seconded by Commissioner Greenfield, that the consent agenda be adopted. The motion carried unanimously.**

**Aye --** 8 - \* Commissioner Vivek G. Murthy, \* Commissioner Burchell Pinnock, \* Commissioner Samuel Young, \* Commissioner Dakia K. Knight, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Rodney Poole, \* Commissioner Lincoln Saunders and \* Commissioner Andreas Addison

**3. [ORD. 2024-005](#)**

To authorize the Chief Administrative Officer, for and on behalf of the City of Richmond, to accept funds in the total amount of \$1,599,897.00 from the Central Virginia Transportation Authority, to amend Ord. No. 2023-073, adopted May 8, 2023, which accepted a program of proposed Capital Improvement Projects for Fiscal Year 2023-2024 and the four fiscal years thereafter, adopted a Capital Budget for Fiscal Year 2023-2024, and determined a means of financing the same, by (i) establishing a new project for the Department of Public Works in the Transportation category called the “Manchester Connection to James River - Ped/Bike” project and (ii) increasing estimated revenues from the funds received from the Central Virginia Transportation Authority and the amount appropriated to the new Department of Public Works’ Manchester Connection to James River - Ped/Bike project in the Transportation category by \$1,599,897.00, all for the purpose of funding the implementation of a Manchester Connection to James River project to construct pedestrian and bicycle safety improvements for safe access to certain James River bridges and trails.

This item was recommended for approval.

**This Ordinance was recommended for approval to the City Council due back on 1/22/2024**

**4. [SUBD 2024.001](#)**

Subdivision Exception for 1823, 1825, and 1827 West Cary Street, per Sec. 25-219 of the Subdivision Ordinance.

This item was approved.

**This Tentative Subdivision was approved**

**Regular Agenda**

**A motion was made by Commissioner Greenfield, seconded by Commissioner Young, that this be adopted. The motion carried by the following vote:**

- 5. [ORD.](#)  
[2023-346](#)

To authorize the special use of the properties known as 901 North 36th Street and 909 North 36th Street for the purpose of up to ten single-family attached dwellings, upon certain terms and conditions. (As Amended) (7th District)

Jonathan Brown, Planner, gave an overview of this request.

Mark Baker, a representative for the applicant, gave an update on the changes that have been made to the plans since the last Planning Commission meeting and gave an overview of the submission history to date.

Members of the Planning Commission asked Mr. Baker clarifying questions regarding the proposed garages and parking, and confirmed that the amended plans shown at the meeting would be incorporated into the ordinance.

Mr. Poole opened the public hearing.

William Wilson spoke in favor of the request, noting a need for more housing in the city.

Christian Schick spoke in support of the request, noting a need for more housing in the city.

Rachel Gill spoke in support of the request, but had some questions about the proposed parking and retaining wall repairs.

Mark Olinger spoke on behalf of the Church Hill Central Civic Association, noting changes that they would like to see before they are comfortable with the proposal.

Seeing no one else wishing to speak, Mr. Poole closed the public hearing.

Following the public hearing, members of the Planning Commission discussed the request and clarified the amendments that were proposed.

**A motion was made by Commissioner Greenfield, seconded by Commissioner Young, that this ordinance be recommended for approval with amended plans and conditions, as presented. The motion passed unanimously.**

**Council Action Report and Upcoming Items**

Ms. Oliver gave an overview of the items that were considered and introduced at the January 8, 2024 City Council meeting.

**Adjournment**

Mr. Poole adjourned the meeting at 7:07 pm.