



DEPARTMENT OF
**PLANNING AND
DEVELOPMENT
REVIEW**

Commission of Architectural Review
Certificate of Appropriateness Application
900 E. Broad Street, Room 510
Richmond, VA 23219
804-646-6569

Property (location of work)

Property Address: 13 West Franklin Street Current Zoning: RO-3
Historic District: 00 East & West Franklin Street

Application is submitted for: (check one)

- ☐ Alteration
☒ Demolition
☐ New Construction

Project Description (attach additional sheets if needed):

The owners would like to demolish the small valet booth at the south end of the existing Second Baptist Church, located at 13 W. Franklin Street. See attached sheet for a description of the existing building and a site plan.

Applicant/Contact Person: Mr. Patrick W. McClane, AIA

Company: Smith + McClane Architects

Mailing Address: 116 East Franklin Street, Suite 101

City: Richmond State: VA Zip Code: 23219

Telephone: (804) 648-8533

Email: smarch@comcast.net

Billing Contact? No Applicant Type (owner, architect, etc.): architect

Property Owner: Historic Hotels of Richmond, LLC

If Business Entity, name and title of authorized signee: Mr. Joseph Longo

Mailing Address: 800 East Canal Street, Suite 1900

City: Richmond State: VA Zip Code: 23219

Telephone: (804) 649-4625

Email: Joseph.Longo@JeffersonHotel.com

Billing Contact? Yes

****Owner must sign at the bottom of this page****

Acknowledgement of Responsibility

Compliance: If granted, you agree to comply with all conditions of the certificate of appropriateness (COA). Revisions to approved work require staff review and may require a new application and approval from the Commission of Architectural Review (CAR). Failure to comply with the conditions of the COA may result in project delays or legal action. The COA is valid for one (1) year and may be extended for an additional year, upon written request and payment of associated fee.

Requirements: A complete application includes all applicable information requested on checklists available on the CAR website to provide a complete and accurate description of existing and proposed conditions, as well as payments of the application fee. Applications proposing major new construction, including additions, should meet with staff to review the application and requirements prior to submitting. Owner contact information and signature is required. Late or incomplete applications will not be considered.

Zoning Requirements: Prior to Commission review, it is the responsibility of the applicant to determine if zoning approval is required. Application materials should be prepared in compliance with zoning.

Property Owner Signature: Joseph Longo Digitally signed by Joseph Longo
Date: 2024.10.23 10:40:10 -04'00' Date: 10/22/24



Valet Booth (circa 1985) – photo from north side



Valet Booth – ceiling and framing showing plywood sheathing

Project Description:

The owner seeks permission to demolish a non-historic, one-story, hip-roofed, brick-clad valet booth on the west side of the parking lot behind the former Second Baptist Church (13 W. Franklin Street). The property stands in the Old and Historic District “Zero Blocks East and West Franklin Street” (adopted 1989). While the church is a contributing resource, the valet booth is considered non-contributing.

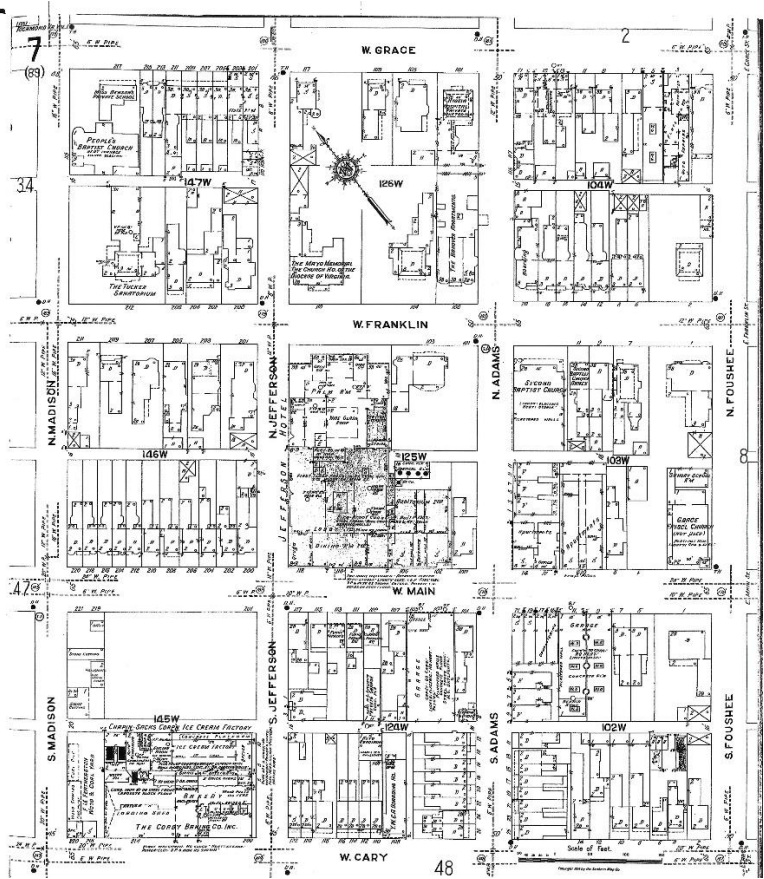
The valet booth was constructed about 1985 when the existing brick piers and fencing were installed around the parking lot. At the time, Sheraton Hotels was undertaking a renovation of the Jefferson Hotel. Although similar in appearance, the brickwork of the valet booth is markedly different from the historic brickwork on the church building, and the roof is constructed of plywood sheathing (see enclosed photographs).

Historic photographs and Sanborn fire insurance maps indicate that no valet booth was present during the period of significance for the church or the historic district.

The non-historic valet booth will be removed and new brick piers and metal fencing that match the existing will be installed in the space. A new black metal gate will be installed to provide pedestrian access from the west side of the property (Adams Street). The impact of this alteration will be to provide visual continuity of the property's enclosure, and to provide patrons with limited and secure access to the parking lot.



Church Photo – from circa 1920



Sanborn Map

FRANKLIN STREET



CONC SIDEWALK

TURF AREA

ENTRY

SECOND BAPTIST CHURCH

PARKING

PARKING

ADAMS STREET

DEMOLISH
VALET BOOTH

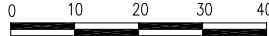
PARKING

MAIN STREET



EXISTING SITE PLAN

1" = 30'



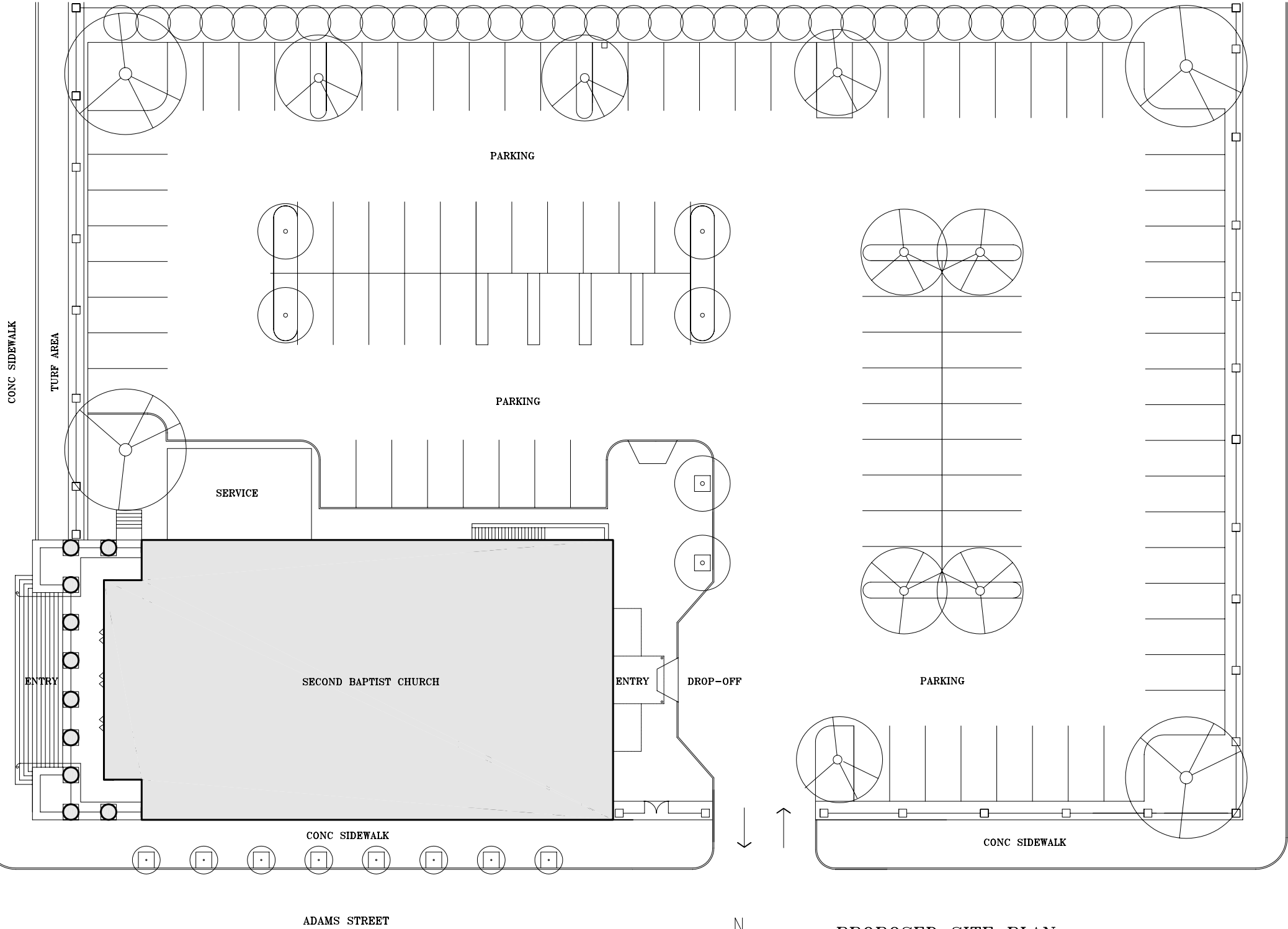
SECOND BAPTIST CHURCH
13 WEST FRANKLIN STREET, RICHMOND, VA

Smith + McClane Architects
architecture design planning



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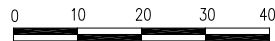
FRANKLIN STREET
→



MAIN STREET
←



PROPOSED SITE PLAN
1" = 30'



SECOND BAPTIST CHURCH
13 WEST FRANKLIN STREET, RICHMOND, VA

Smith + McClane Architects
architecture design planning

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