

INTRODUCED: March 9, 2020

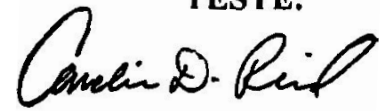
A RESOLUTION No. 2020-R022

To name a portion of the east-west alley located in the block bounded by Dorchester Road, Jahnke Road, and CSX Transportation, Inc.’s railroad tracks as “Gravel Alley.”

\_\_\_\_\_  
Patron – Mayor Stoney (By Request)

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney

**A TRUE COPY:  
TESTE:**

  
**City Clerk**

PUBLIC HEARING: MAR 23 2020 AT 6 P.M

WHEREAS, in accordance with sections 8-7 through 8-10 of the Code of the City of Richmond (2015), as amended, Phil Gardner, as the applicant, has requested that a portion of the east-west alley located in the block bounded by Dorchester Road, Jahnke Road, and CSX Transportation, Inc.’s railroad tracks be named “Gravel Alley;”

NOW, THEREFORE,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF RICHMOND:

1. That a portion of the east-west alley located in the block bounded by Dorchester Road, Jahnke Road, and CSX Transportation, Inc.’s railroad tracks and shown enclosed in bold

AYES: 9 NOES: 0 ABSTAIN: \_\_\_\_\_

ADOPTED: MAY 26 2020 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

lines and crosshatched on a drawing prepared by the Department of Public Works, designated as DPW Drawing No. N-28887, dated October 30, 2019, and entitled “Proposed Naming of a Portion of an Alley Located in the Block Bounded by Dorchester Road, Jahnke Road and CSX Transportation, Inc. to ‘Gravel Alley,’ ” a copy of which drawing is attached to and incorporated into this resolution, be and hereby is named and designated as “Gravel Alley.”

2. That, in order to effectuate the provisions of paragraph 1 of this resolution, the Chief Administrative Officer shall (i) cause the appropriate City agency to prepare and erect signs appropriately marking “Gravel Alley,” (ii) request that all City agencies note such naming in the records maintained by each such agency, and (iii) take all other appropriate actions to effectuate the naming of the street as “Gravel Alley.”

3. That paragraphs 1 and 2 of this resolution shall be effective only upon the completion of the following to the satisfaction of the Chief Administrative Officer within 12 months from the date on which this resolution is adopted:

(a) Phil Gardner, as applicant, shall furnish the Chief Administrative Officer with sufficient funds to cover the costs of the street naming, including, but not necessarily limited to, the preparation and erection of appropriate signs.

(b) The applicant shall furnish all abutting landowners with written notice of the naming.

(c) The applicant shall comply with all applicable requirements set forth in sections 8-7 through 8-10 of the Code of the City of Richmond (2015), as amended.

(d) Should any condition of this paragraph 3 not be met within twelve months of the date on which the Council adopts this resolution, this resolution shall be null and void and of no further legal effect.



CITY OF RICHMOND
INTRACITY CORRESPONDENCE

O & R REQUEST

2020-018
FEB 10 2020

Office of the
Chief Administrative Officer

O&R REQUEST

DATE: February 7, 2020 EDITION: 1

TO: The Honorable Members of City Council

THROUGH: The Honorable Levar M. Stoney, Mayor (By Request)

Handwritten: 28 2/27/2020

THROUGH: Lenora Reid, Acting Chief Administrative Officer

THROUGH: Robert Steidel, Deputy Chief Administrative Officer

THROUGH: Bobby Vincent Jr., Director
Department of Public Works

Handwritten signature

RECEIVED

FEB 27 2020

THROUGH: M.S. Khara, P.E., City Engineer
Department of Public Works

Handwritten signature

OFFICE OF THE CITY ATTORNEY

FROM: Brian Cople, Right of Way Manager
Department of Public Works

Handwritten signature

RE: PROPOSED NAMING OF A PORTION OF AN PUBLIC ALLEY
LOCATED IN THE BLOCK BOUNDED BY DORCHESTER ROAD,
JAHNKE ROAD AND CSX TRANSPORTATION, INC. TO "GRAVEL
ALLEY"

ORD. OR RES No. \_\_\_\_\_

PURPOSE: To name a public alley in the block bounded by Dorchester Road, Jahnke Road and CSX Transportation, Inc. to "Gravel Alley", as shown enclosed in bold lines and crosshatched on a plan prepared by the Department of Public Works designated as DPW Dwg. No. N-28887, dated October 30, 2019 (Project No. S-6-288-AN) and entitled "PROPOSED NAMING OF A PORTION OF A PUBLIC ALLEY LOCATED IN THE BLOCK BOUNDED BY DORCHESTER ROAD, JAHNKE ROAD AND CSX TRANSPORTATION, INC. TO GRAVEL ALLEY".

REASON: Letter of request dated May 21, 2019 from Phil Gardner who has ownership interests in Parcel #S006-0288-049 located along this alley and with the present address designation of

1206 Jahnke Road. The applicant plans to create a new parcel from the rear portion of the existing property with the new parcel only having frontage and access on the alley. The necessity for the naming of the alley will allow any dwelling constructed on the new parcel to have a more conforming address for the residence as required by an existing Special Use Permit.

**RECOMMENDATIONS:** The Department of Public Works offers no objections to the proposed right-of-way naming and requests that any approvals be subject to, and including without limitation, the following terms and conditions:

1. The applicant(s)/owner(s)/successor(s) shall be responsible for any and all costs associated with the proposed naming of the alley, including without limitation, new or revised street name signs, etc., as required or directed by City Agencies.
2. A twelve-month expiration clause shall be included whereby all conditions must be satisfied by the applicant(s)/owner(s)/successor(s) within twelve months of the ordinance adoption date and approved by the City before the ordinance can go into effect.
3. The applicant(s)/owner(s)/successor(s) shall be responsible for providing written notification to all abutting landowners.
4. The applicant(s)/owner(s)/successor(s) shall satisfy all the policies, criteria, and procedure guidelines as illustrated in Ordinance No. 2004-35-64 adopted April 13, 2004.

**BACKGROUND:** The applicant has received approval of a Special Use Permit (2019-110) allowing them to create a new parcel from the rear portion of an existing parcel which fronts on Jahnke Road. The new parcel will only be accessible from public alleys with the primary access being an alley off of Jahnke Road that runs along the north side of the property. In order to ensure the safety of the residents and provide City services for any new dwelling, a name must be attached to this alley on which the primary access is located. This will ensure that trash pickup, utility distribution and emergency services may be provided. The name choice has been approved by the Richmond Regional Planning District Commission using the "Street Name Clearinghouse Request" form.

The following departments were contacted regarding this naming and offered no objections: Planning & Development Review, Public Utilities, DPW-Traffic Engineering, DPW-Solid Waste, Fire Department and Police Department.

Criteria and guidelines for submission, evaluation, approval and implementation proposals for naming or renaming City facilities that must be followed and satisfied are taken from Section 8-7 thru 8-10 of the City Code. Section 8-10(5) requires Council to conduct a public hearing to review recommendations, suggestions and obtain public comments from affected parties prior to any final action on a naming resolution. The application and information as submitted satisfies the current City policy and criteria to permit consideration of this request for approval.

The applicant will be responsible for all costs of required signage denoting the alley's name. The ordinance conditions will have to be satisfied in accordance with the Law Department's review and acceptance of follow-up information provided by the applicant.

**FISCAL IMPACT:** None.

**FISCAL IMPLICATIONS:** None.

**COST TO CITY:** Associated staff time for City agencies' review of request, preparation of preliminary Council papers, drawings, copies and ordinance.

**REVENUE TO CITY:** \$300 application & processing fee.

**DESIRED EFFECTIVE DATE:** Upon adoption.

**REQUESTED INTRODUCTION DATE:** March 9, 2020

**CITY COUNCIL PUBLIC HEARING DATE:** March 23, 2020

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** Land Use, Housing, and Transportation Committee. (LUHTC)

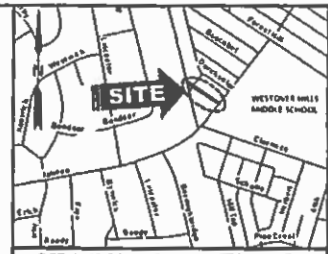
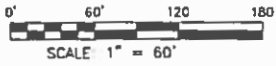
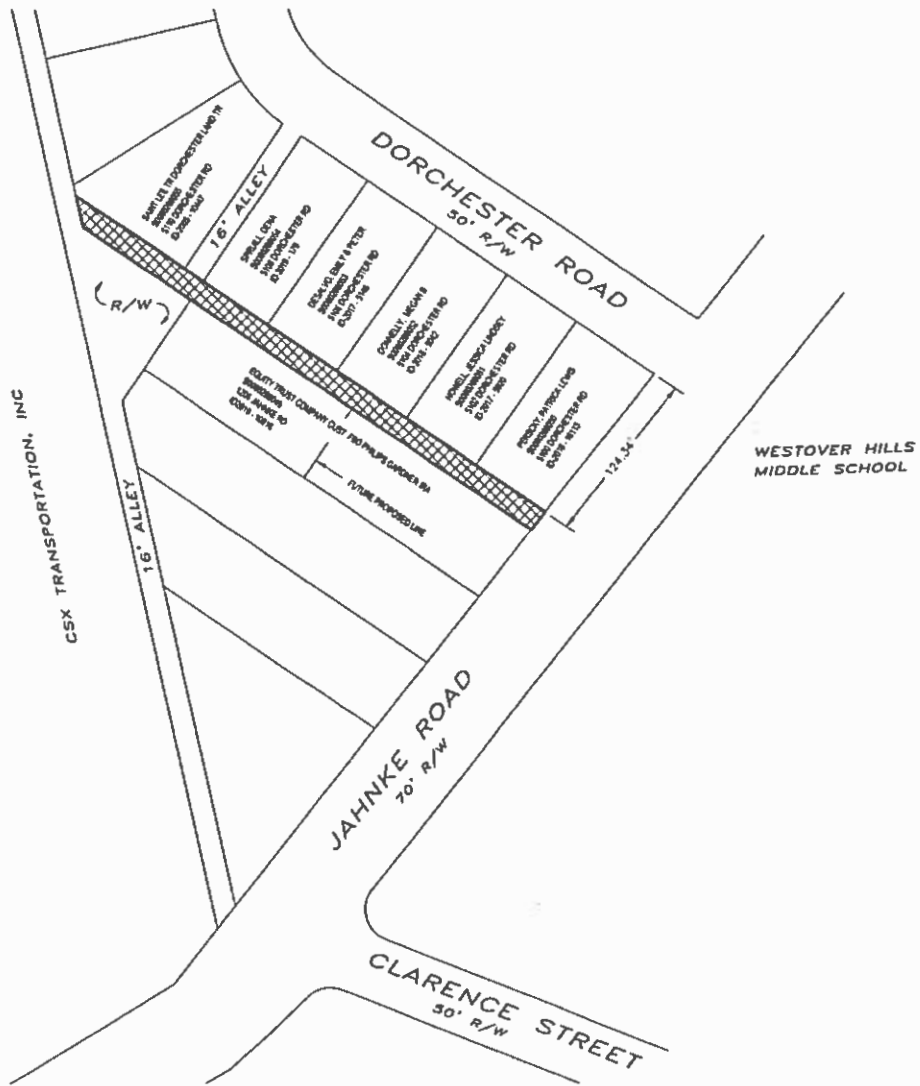
**AFFECTED AGENCIES:** Public Works; Law Department; Planning & Development Review; Public Utilities; Assessor; Finance; Budget and Strategic Planning; Fire Department; Police Department, Mayor's Office, and CAO's Office

**RELATIONSHIP TO EXISTING ORD. OR RES.:** SUP-2019-110

**REQUIRED CHANGES TO WORK PROGRAM(S):** None

**ATTACHMENTS:** DPW Dwg. No. N-28887  
Applicant's request letter  
RRPDC Street Name Clearinghouse Request Authorization

**STAFF:**  
Prepared for Bobby Vincent, Jr., Director DPW  
Prepared by Marvin Anderson – Surveys Supt. - DPW  
Research and Drawing Coordinated By: Jane Amory - DPW  
646-0435



VICINITY SKETCH  
Scale: 1"=1000'

- NOTES:**
1. THE PORTION OF 16' PUBLIC ALLEY THAT IS PROPOSED TO BE NAMED "GRAVEL ALLEY" IS SHOWN IN BOLD LINES AND CROSSHATCHED.
  2. THIS DRAWING IS A COMPILATION OF DATA FROM RECORD SOURCES.

Council District 4 Block No. S-6-288

- NOTES**
1. PROPERTY OWNERS CORRECT AS OF SEPTEMBER 18, 2019
  2. ORDINANCE \_\_\_\_\_
  3. ADOPTED \_\_\_\_\_
  4. ACCEPTED \_\_\_\_\_

Drafting Technician *[Signature]*  
 Engineering Support Supervisor *[Signature]*  
 Right of Way Manager *[Signature]*

Surveys Division, Room #00 City Hall  
 900 E. Broad Street, Richmond, Va. 23219



**PROPOSED NAMING OF A PORTION OF AN ALLEY LOCATED IN THE BLOCK BOUNDED BY DORCHESTER ROAD, JAHNKE ROAD AND CSX TRANSPORTATION, INC. TO "GRAVEL ALLEY"**

Requested By: LETTER OF REQUEST FROM PHIL GARDNER dated May 21, 2019

REFERENCES: N-7123, N-7123B - BASELINE 32SW

DEPARTMENT OF PUBLIC WORKS  
 RICHMOND, VIRGINIA

DRAWN BY: JMA  
 CHECKED BY: M.W.A.

FIELD NOTE	SCALE 1"=60'	DATE 10/30/2019	PROJECT S-6-288-AN	DRAWING NO. N-28887
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## phil gardner

Director of Public Works,

5/21/2019

I am requesting that the Alley shown on the attached plat be named Gravel Ally and be used as access to the proposed new home with the address of 5104 Gravel Alley. The Alley name is requested so that emergency vehicles ;Police, Fire, and ambulance will have an address on file to quickly respond to. The Alley name has been approved by RRPDC. ( approval letter attached) and the street number has been assigned and approve by Richard Morton. If you will provide me with a list of neighbors whom need to be notified ,I will do that by registered mail and provide you with the receipts. Thank you,



Phil Gardner



# STREET NAME CLEARINGHOUSE REQUEST

9211 Forest Hill Avenue, Suite 200 Richmond VA 23235

Phone 804.323.2033

E-Mail [imedford@planrva.org](mailto:imedford@planrva.org)

Fax 804.323.2025

Website [www.planrva.org](http://www.planrva.org)

<b>Instructions:</b>				<i>PlanRVA Use Only</i>		
1. Complete reason for request *				Date Recorded: 5/22/2019		
2. Complete requestor information section *				Data Returned: 5/22/2019		
3. Complete Street Name Request section *				Authorization: SKM RRPDC		
4. FAX, E-Mail, or Mail to the RRPDC <i>* Required Information</i>				EXPIRATION DATE: 5/22/2021		
<b>1. REASON FOR REQUEST *</b>						
New Street Name:		YES	NO	Changing Street Name:		
				YES NO		
				Street Name Reservation Extension:		
				YES NO		
<b>2. Requestor Information *</b>						
Contact Name: Phil Gardner				Date: 5/22/2019		
Company Name:				Phone: 804-837-9697		
Address: 2839 Hathaway Road				Fax:		
Richmond VA 23225				E-Mail: <a href="mailto:phil@gardner-co.com">phil@gardner-co.com</a>		
<b>3. Street Name Requested *</b>					<b>PlanRVA USE ONLY</b>	
<b>County/City</b>	<b>Subdivision</b>	<b>Street Name</b>		<b>Street Type</b>	<b>YES</b>	<b>NO**</b>
Richmond		Gravel		Alley	X	

\*\* A) Existing B) Reserved C) Sounds Alike D) Awkward Pronunciation E) Too Long F) Awkward Spelling G) Proper Name H) Invalid Type  
 RESERVATIONS ARE FOR 2 YEARS FROM DATE OF APPROVAL ALLOW 5 BUSINESS DAYS FOR PROCESSING 4/19