



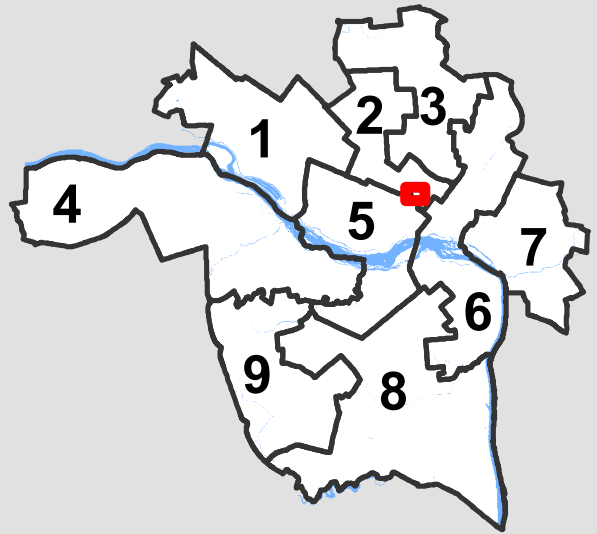
City of Richmond Department of Planning & Development Review

Location, Character, and Extent

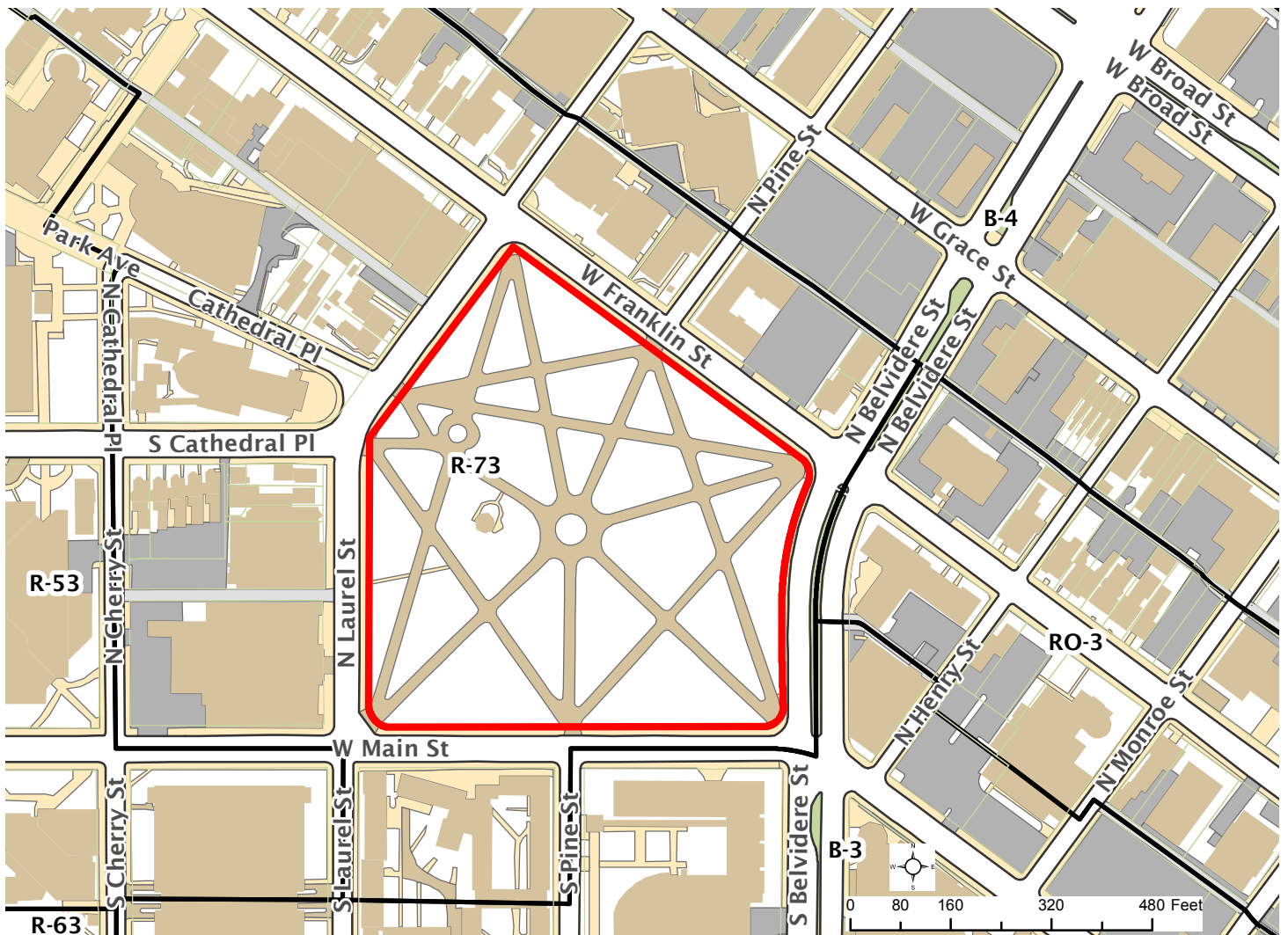
LOCATION: 719 W. Franklin St.

COUNCIL DISTRICT: 2

PROPOSAL: The application is for the final location, character, and extent review of Monroe Park Furnishings.



For questions, please contact Josh Son
at 646-3741 or joshua.son@richmondgov.com





Application for URBAN DESIGN COMMITTEE Review

Department of Planning and Development Review
Planning & Preservation Division
900 E. Broad Street, Room 510
Richmond, Virginia 23219
(804) 646-6335

<http://www.richmondgov.com/CommitteeUrbanDesign>

Application Type

- Addition/Alteration to Existing Structure
 New Construction
 Streetscape
 Site Amenity

- Encroachment
 Master Plan
 Sign
 Other

Review Type

- Conceptual
 Final

Project Name: Monroe Park Furnishings

Project Address: 719 W. Franklin Street

Brief Project Description (this is not a replacement for the required detailed narrative) : _____

This submittal contains final site furnishing selections for the Monroe Park renovation project that is currently under construction.

Applicant Information

(on all applications other than encroachments, a City agency representative must be the applicant)

Name: Don Summers Email: donald.summers@richmondgov.com

City Agency: DPW - Special Capital Projects Phone: 646-6614

Address: 900 E. Broad St. Room 602

Main Contact (if different from Applicant): Katie Harrigan

Company: 3north Phone: 232-8900

Email: kharrigan@3north.com

Submittal Deadlines

All applications and support materials must be filed no later than 21 days prior to the scheduled meeting of the Urban Design Committee (UDC). Please see the schedule on page 3 as actual deadlines are adjusted due to City holidays. **Late or incomplete submissions will be deferred to the next meeting.**

Filing

Applications can be mailed or delivered to the attention of "Urban Design Committee" at the address listed at the top of this page. **It is important that the applicant discuss the proposal with appropriate City agencies, Zoning Administration staff, and area civic associations and residents prior to filing the application with the UDC.**

UDC Background

The UDC is a ten member committee created by City Council in 1968 whose purpose is to advise the City Planning Commission on the design of projects on City property or right-of-way. The UDC provides advice of an aesthetic nature in connection with the performance of the duties of the Commission under Sections 17.05, 17.06 and 17.07 of the City Charter. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.



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Submission Requirements

- 10 copies of the application cover sheet and all support materials (see below), unless the application is for an encroachment, in which case only 6 copies are required. Plan sheets should be 11" x 17", folded to 8 1/2" x 11". If it is not possible to scale plans to these dimensions, please provide one set of larger, scaled plans.
- An electronic copy (PDF preferred) of all application materials, which can be burned to disc, emailed, or delivered by FTP.

All applications must include the attached cover sheet and the following support materials, as applicable to the project:

For Conceptual Review

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan which shows the general location and character of plant materials and notes any existing tree to be removed.

For Final Review

- A detailed project narrative which includes the following: purpose of the project, project background, project budget and funding sources, description of construction program and estimated construction start date (description should also provide information on the surrounding area to provide context).
- A site plan for the project indicating site characteristics which include: building footprints, parking areas, pedestrian routes, recreation areas, open areas and areas of future expansion.
- A set of floor plans and elevations, as detailed as possible.
- A landscaping plan that includes a complete plant schedule, the precise location of all plant materials, and a landscape maintenance analysis. The plant schedule must show number, size and type of each planting proposed. If existing trees are to be removed, their size, type and location must be noted on the landscape plan.
- The location of all lighting units should be noted on a site plan, including wall-mounted, site and parking lot lighting. Other site details, such as benches, trash containers and special paving materials, should also be located. Include specification sheets for each item.
- Samples of all proposed exterior building materials, including but not limited to brick, mortar, shingles, siding, glass, paint and stain colors. When an actual sample cannot be provided, a product information sheet that shows the item or a photo of an existing item may be substituted.

Review and Processing

Once an application is received, it is reviewed by staff, who compiles a report that is sent to the UDC. A copy of the report and the meeting agenda will be sent to the applicant prior to the meeting. The applicant or a representative should be present at the UDC meeting or the application may be deferred to the next regularly scheduled meeting. It is also strongly suggested that a representative of the City Agency which will have final responsibility for the item be present at the meeting (if the applicant and the representative are not the same). Once the UDC recommends action on the application, it is automatically placed on the agenda for the next City Planning Commission (CPC) meeting. An exception to this is encroachment applications, recommendations for which are forwarded to the Department of Public Works. The applicant or a representative must be present at the CPC meeting or the application may be deferred to the next regularly scheduled meeting.

CITY OF RICHMOND URBAN DESIGN COMMITTEE (UDC)

MEETING SCHEDULE 2017

UDC Meetings	UDC Submission Deadlines	Anticipated Date of Planning Commission Following the UDC Meeting
December 8, 2016	November 12, 2015*	January 3, 2017
January 5, 2017	December 8, 2016**	January 17, 2017 ¹
February 9, 2017	January 19, 2017	February 21, 2017 ²
March 9, 2017	February 16, 2017	March 20, 2017
April 6, 2017	March 16, 2017	April 17, 2017
May 4, 2017	April 13, 2017	May 15, 2017
June 8, 2017	May 18, 2017	June 19, 2017
July 6, 2017	June 15, 2017	July 17, 2017
August 10, 2017	July 20, 2017	August 21, 2017 ³
September 7, 2017	August 17, 2017	September 18, 2017
October 5, 2017	September 14, 2017	October 16, 2017
November 9, 2017	October 19, 2017	November 20, 2017
December 7, 2017	November 9, 2017*	December 18, 2017 ⁴

¹ Monday, January 16th is a City of Richmond Holiday

² Monday, February 20th is a City of Richmond Holiday

³ This August CPC Meeting may be canceled. If so, Planning Commission hearing would be Tuesday, September 5th.

⁴ This December CPC Meeting may be canceled. If so, Planning Commission hearing would be Tuesday, January 2, 2018.

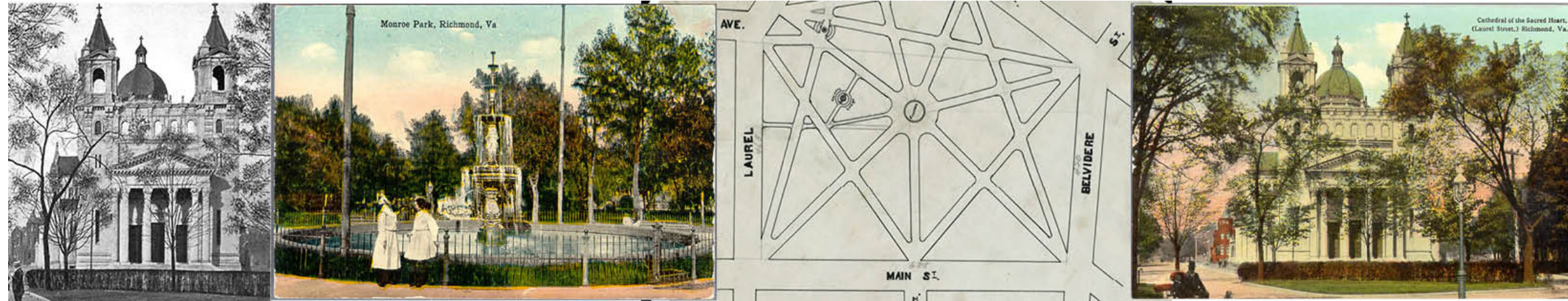
* Moved forward to account for Veteran's Day/Thanksgiving Holiday Schedule

** Moved forward to account for Winter Holiday Schedule

The Richmond Urban Design Committee (UDC) is a ten member advisory committee created by City Council in 1968. Its purpose is to advise the City Planning Commission on the design of City projects. The UDC reviews projects for appropriateness in "location, character and extent" and for consistency with the City's Master Plan and forwards recommendations to the Planning Commission. The UDC also advises the Department of Public Works in regards to private encroachments in the public right-of-way.

Regular meetings are scheduled for the Thursday after the first Monday of each month at 10:00 a.m. in the 5th floor conference room of City Hall. Special meetings are scheduled as needed.

For additional information, please contact the Planning and Preservation Division staff at (804) 646-3741 or Joshua.Son@richmondgov.com



Background

The full renovation of Monroe Park is currently under way. This UDC submittal contains final furnishing selections for the park. Items included:

Moveable Tables and Chairs - moveable tables and chairs in a variety of sizes are proposed to be used throughout the park. These pieces will primarily be arranged around the Central Fountain and the Checker's House but since they are not stationary, park users can ultimately move them to any location in the park. The furniture is manufactured by Fermob and is designed for commercial use. The pale green color was selected to be complimentary to the various earth tones throughout the parks landscape and hardscape.

Drinking Fountain - the design of the drinking fountain (and one location) was approved previously by UDC. This application proposes an additional drinking fountain near the intersection of Belvidere and Main. The previously approved drinking fountain is located on the Laurel St. side of the park. With this new fountain the park will now have two drinking fountain/water bottle fillers on opposite sides of the park.

Benches - park benches are proposed along several of the main pathways in the park. The benches reflect the style of the traditional cast iron and wood park benches that were historically located in the park. Each bench is four feet long with no center arm. The benches will be permanently mounted with concrete footings along the edges of the crushed stone pathways.

Trash and Recycling - dual trash and recycling receptacles are proposed throughout the park. VCU has reviewed and approved the proposed locations and will be the partner responsible for trash and recycling pick-up in the park. The receptacles are black metal and similar to the City standard.

Games Table - four games tables (picnic tables) are proposed near the games area. One of the tables will have three seats (for accessibility) and the other three will have four seats. The design is complimentary to the bench design. Each table will be installed with a concrete footing in grass.

Ping Pong Table - a concrete Henge ping pong table has been donated to the park by a VCU alumni. The location is shown on the site plan. The table will be installed on concrete to avoid the wearing away of grass in the player areas. The table is polished concrete with a steel net.

Also included in this submittal is the design of new metal railings for the Checker's House porch. The existing brick railings are being replaced with custom black metal railings.

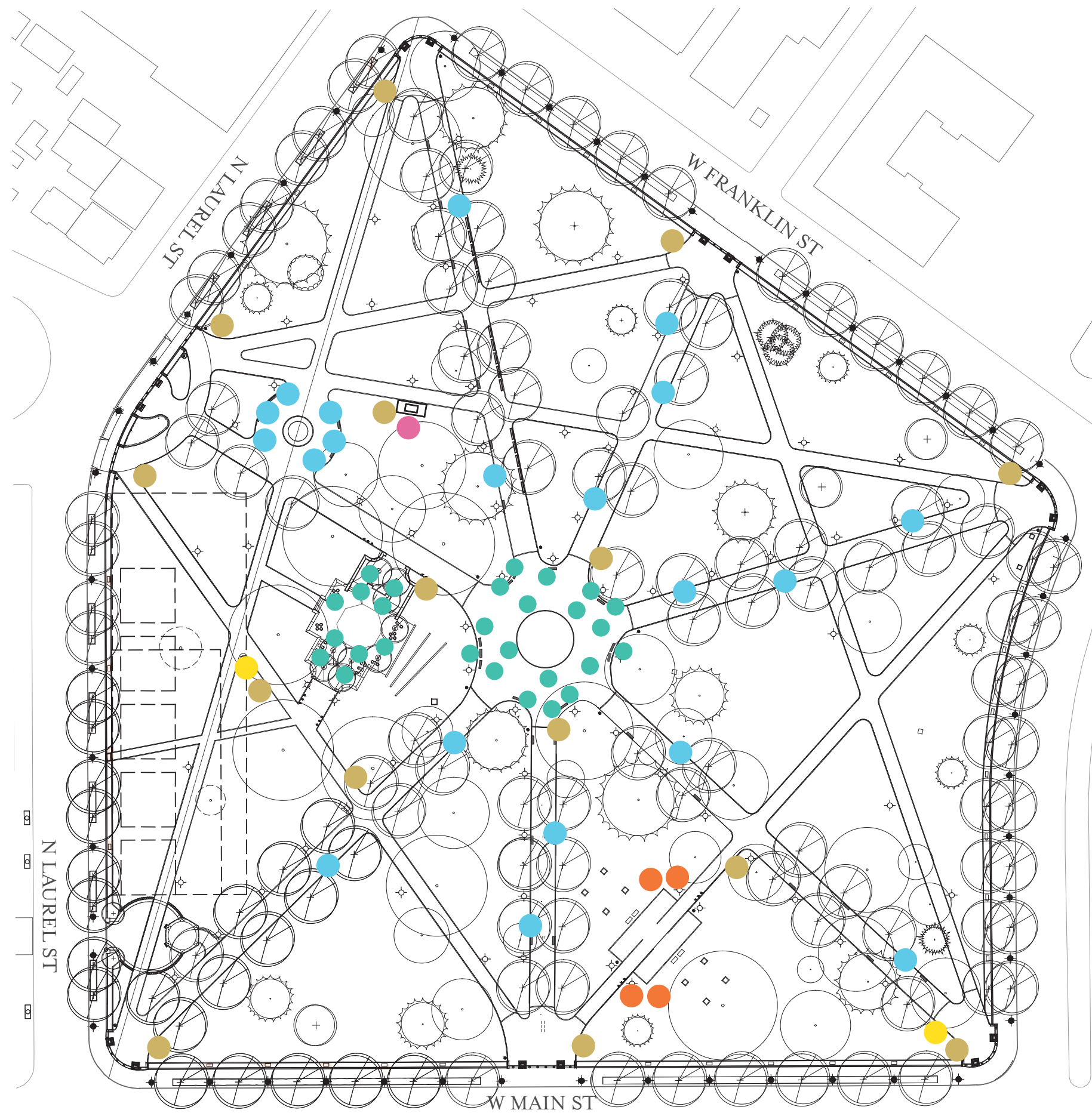
Budget/Funding Sources

The furnishings in this submittal are estimated to cost \$250,000 and the Conservancy is actively fundraising to fully cover their cost. The Checker's House railings are estimated to cost \$14,000 and will be funded through the current construction contract.

Construction Program & Dates

The project is currently under construction and will be completed in Spring of 2018.





LEGEND

- Moveable Tables (with Chairs)
- Drinking Fountain
- Benches
- Trash and Recycling
- Games Table
- Ping Pong Table

NTS

REMOVABLE FURNISHINGS

MOVEABLE TABLES AND CHAIRS

FERMOB LUXEMBOURG COLLECTION IN WILLOW GREEN

WILLOW
GREEN



ARMCHAIR (QTY. 40)



SIDE CHAIR (QTY. 80)



32" X 32" PEDESTAL TABLE (QTY. 20)



W52" X 39" TABLE (QTY. 8)



3NORTH

MONROE PARK
FURNISHING SPECS

MONROE PARK
CONSERVANCY

FIXED FURNISHINGS

INSTALLED FEATURES

ELKAY, VICTOR STANLEY, & HENGE COLLECTIONS



DRINKING FOUNTAIN (QTY. 2)
ELKAY 4420 BF



BENCHES (QTY. 20)
VICTOR STANLEY FR 7 - 4' LENGTH



TRASH & RECYCLING RECEPTACLES (QTY. 16)
VICTOR STANLEY SD 242 - BLACK



GAMES TABLE (QTY. 4)
VICTOR STANLEY A-H-363 - BLACK



OUTDOOR PING PONG TABLE (QTY. 1)
HENGE - CONCRETE



CHECKERS HOUSE

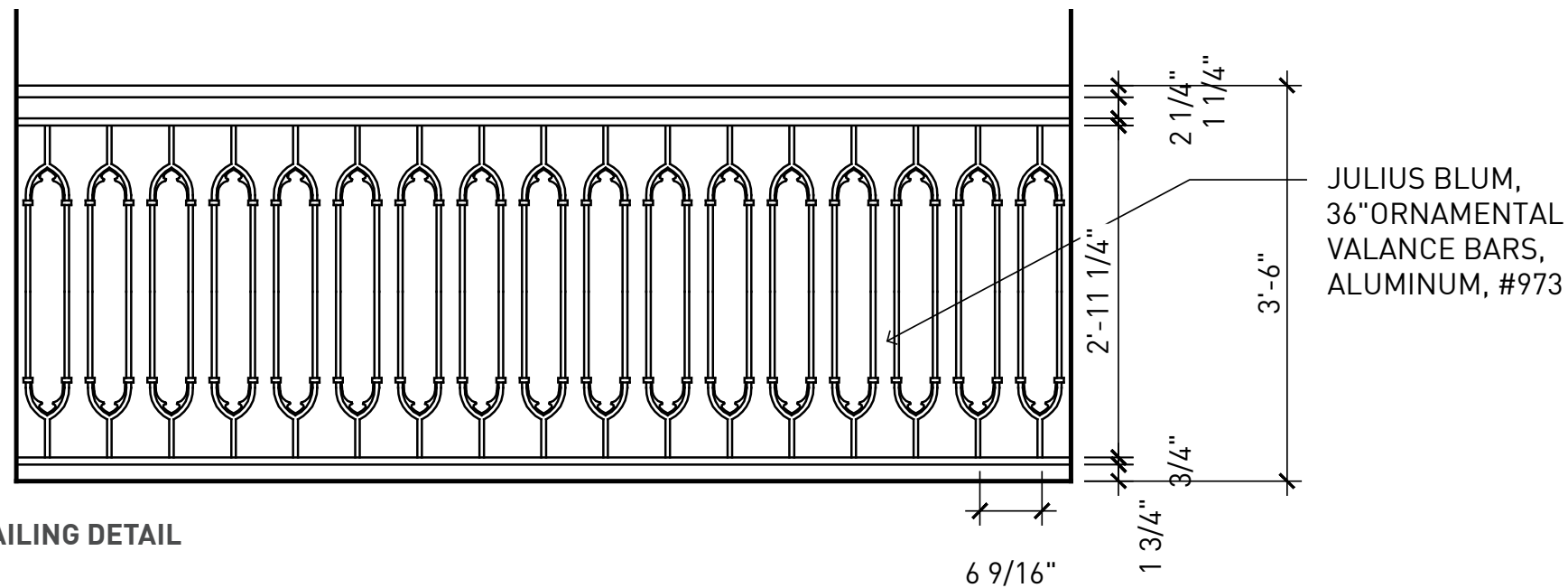
RAILINGS

Metal railings above the Checkers House lintel will meet the quality standards and safety demands required of this space. The new railing system consists of aluminum ornamental valance bars that will be powder-coated with a black finish to match other metalwork within the park. The railing's design will meet all building code requirements in regards to guardrail height (42") and 4" sphere requirement.

The existing brick railings (image below) were failing due to drainage damage and poorly executed repair work in the past. They needed to be removed to allow for repair of the lintel below. They also did not meet code for safety. This new design is reminiscent of the level of detailing of the original Checker's House and fits well into the Victorian park.



CHECKERS HOUSE ELEVATION
(WITH NEW RAILINGS)



RAILING DETAIL



DAMAGED EXISTING BRICK RAILINGS

