

INTRODUCED: November 6, 2023

AN ORDINANCE No. 2023-321

To amend Ord. No. 2023-071, adopted May 8, 2023, which adopted the Fiscal Year 2023-2024 General Fund Budget and made appropriations pursuant thereto, by (i) transferring the total amount of \$1,389,467.00 from various Non-Departmental agencies, (ii) creating a new line item entitled “Salvation Army - 1900 Chamberlayne” in the Non-Departmental agency, and (iii) appropriating \$1,389,467.00 of the transferred funds to such new line item in the Non-Departmental agency, all for the purpose of making a grant to operate an inclement weather shelter at 1900 Chamberlayne Avenue.

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Patron – Mayor Stoney, Vice President Nye, President Jones, Ms. Newbille, Ms. Trammell, Mr. Addison and Ms. Robertson

Approved as to form and legality  
by the City Attorney

\_\_\_\_\_

PUBLIC HEARING: NOV 13 2023 AT 6 P.M.

THE CITY OF RICHMOND HEREBY ORDAINS:

§ 1. That Article I, Section 1 of Ordinance No. 2023-071, adopted May 8, 2023, which adopted a General Fund Budget for the fiscal year commencing July 1, 2023, and ending June 30, 2024, and made appropriations pursuant thereto, is hereby amended by:

(a) Transferring the total amount of \$650,000.00 from the Non-Departmental agency Fifth Street Baptist Church – Inclement Weather Shelter line item for the fiscal year commencing July 1, 2023, and ending June 30, 2024;

AYES: 9 NOES: 0 ABSTAIN: \_\_\_\_\_

ADOPTED: NOV 13 2023 REJECTED: \_\_\_\_\_ STRICKEN: \_\_\_\_\_

(b) Transferring the total amount of \$313,388.00 from the Non-Departmental agency Commonwealth Catholic Charities – Inclement Weather Shelter line item for the fiscal year commencing July 1, 2023, and ending June 30, 2024;

(c) Transferring the total amount of \$396,851.00 from the Non-Departmental agency RVA Sisters Keeper – Inclement Weather Shelter line item for the fiscal year commencing July 1, 2023, and ending June 30, 2024;

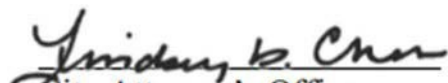
(d) Transferring the total amount of \$29,228.00 from the Non-Departmental agency United Nations Church International of VA, Inc. – Inclement Weather Shelter line item for the fiscal year commencing July 1, 2023, and ending June 30, 2024;

(e) Creating a new line item in the Non-Departmental agency entitled “Salvation Army – 1900 Chamberlayne;” and

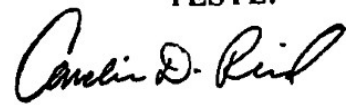
(f) Appropriating \$1,389,467.00 of the funds transferred by subsections (a) through (d) of this section to the new line item in the Non-Departmental agency created by subsection (e) of this section entitled “Salvation Army – 1900 Chamberlayne,” all for the purpose of making a grant to operate an inclement weather shelter at 1900 Chamberlayne Avenue.

§ 2. This ordinance shall be in force and effect upon adoption.

APPROVED AS TO FORM:

  
City Attorney's Office

**A TRUE COPY:  
TESTE:**

  
City Clerk



# City of Richmond

900 East Broad Street  
2nd Floor of City Hall  
Richmond, VA 23219  
www.rva.gov

## Master

**File Number: Admin-2023-1888**

<b>File ID:</b> Admin-2023-1888	<b>Type:</b> Request for Ordinance or Resolution	<b>Status:</b> Regular Agenda
<b>Version:</b> 2	<b>Reference:</b>	<b>In Control:</b> City Clerk Waiting Room
<b>Department:</b>	<b>Cost:</b>	<b>File Created:</b> 11/06/2023
<b>Subject:</b>	<b>Final Action:</b>	
<b>Title:</b>		

**Internal Notes:**

**Code Sections:**

**Agenda Date:** 11/06/2023

**Indexes:**

**Agenda Number:**

**Patron(s):**

**Enactment Date:**

**Attachments:** Admin-2023-1888 FY 23 FUNDS ATTACHMENT .docx, Admin-2023-1888 IWS - Budget Ordinance AATF.pdf

**Enactment Number:**

**Contact:**

**Introduction Date:**

**Drafter:** dominic.barrett@rva.gov

**Effective Date:**

**Related Files:**

### Approval History

Version	Seq #	Action Date	Approver	Action	Due Date
2	1	11/6/2023	Traci DeShazor	Approve	11/7/2023
2	2	11/6/2023	Meghan Brown	Approve	11/7/2023
2	3	11/6/2023	Sheila White	Approve	11/7/2023
2	4	11/6/2023	Lincoln Saunders	Approve	11/7/2023
2	5	11/6/2023	Mayor Stoney	Approve	11/7/2023

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:

**Text of Legislative File Admin-2023-1888**

**City of Richmond**  
Intracity Correspondence

**DATE:** November 1st, 2023

**TO:** The Honorable Members of City Council

**THROUGH:** The Honorable Levar M. Stoney, Mayor

**THROUGH:** J.E. Lincoln Saunders, Chief Administrative Officer

**THROUGH:** Sheila White, Director of Finance

**THROUGH:** Meghan Brown, Interim Director of Budget and Strategic Planning

**THROUGH:** Traci DeShazor, Deputy Chief Administrative Officer for Human Services

**FROM:** Dominic Barrett, Strategic Projects and Grants Advisor - Office of Human Services

**RE:** To establish an Inclement Weather Shelter at 1900 Chamberlayne Ave.

**ORD. OR RES. No.**

**PURPOSE:** This request speaks to multiple ordinances necessary to establish an Inclement Weather Shelter at 1900 Chamberlayne Ave:

- 1) To authorize the Chief Administrative Officer to execute a grant contract between the City of Richmond and The Salvation Army for the purpose of funding an Inclement Weather Shelter at 1900 Chamberlayne Ave.
  
- 2) To amend the Fiscal Year 2023-2024 General Fund Budget to:
  - a. transfer:
    - \$650,000 from the Non-Departmental agency, Fifth Street Baptist Church - Inclement Weather Shelter line item
    - \$313,388 from the Non-Departmental agency, Commonwealth Catholic Charities - Inclement Weather Shelter line item
    - \$396,851 from the Non-Departmental agency, RVA Sisters Keeper - Inclement Weather Shelter line item
    - \$29,228 from the Non-Departmental agency, United Nations Church international of VA, Inc. - Inclement Weather Shelter line item

- b. create a new line item in the Non-departmental agency entitled “Salvation Army - 1900 Chamberlayne”
- c. appropriate all such transferred funds in the amount of \$1,389,467 to such new line item in the Non-Departmental agency for the purpose of making a grant to operate an Inclement Weather Shelter at 1900 Chamberlayne Ave.

**BACKGROUND:** In April of 2023 Mayor Levar Stoney and City Council declared a housing crisis in the City of Richmond. Emergency shelters for persons without housing serve as a safety net of last resort for this vulnerable population. In its 2020-2030 strategic plan to end homelessness, the City identified a 150 bed shortage in emergency shelter beds. This O&R request supports one component of the strategy to meet the urgent need for more shelter capacity. The Salvation Army, a member of the Greater Richmond Continuum of Care (GRCoC), has agreed to help in expanding capacity to serve more single adults experiencing homelessness.

Salvation Army agrees to provide services and a location for inclement weather shelter (IWS) at a building owned by them at 1900 Chamberlayne Ave. For years, the City has faced a challenge every winter in finding providers and locations for IWS. Locations and providers have changed frequently, an unpredictable resource for unsheltered persons at physical risk in extreme weather.

This O&R request covers multiple components to meet the urgent need for inclement weather shelter for single adults. As a result, 150 IWS beds will be ready for operation this winter. This O&R seeks authorization to achieve the following:

- 1) An operating grant between the City and Salvation Army, an experienced emergency shelter provider since 1984. The amount of the grant is \$1,424,369.25 for FY 24. Salvation Army agrees to run a 150-bed IWS for single adults from December 1, 2023, through April 15, 2024
- 1) Re-appropriation of \$1,389,467 in unspent shelter funds from FY23 non-departmental lines to fund FY24 costs to operate the shelter.

Note: Ordinance No. 2022-349, adopted December 12, 2022, appropriated \$17,107,509.00 in surplus revenues to various agencies and non-departmental programs including \$3,129,685 appropriated in the Non-Departmental for implementing inclement weather shelter. As detailed in the “FY 23 Funds” Attachment, within the \$3,129,685 were funds appropriated to new and existing line items, in which funds remain. (SEE FY 23 FUNDS ATTACHMENT)

Available funds referenced above were rolled over into the FY24 budget as part of an encumbrance roll completed in September of 2023. The funds are not contractually obligated and are available to be transferred for the FY24 shelter-related purposes outlined in this O&R. Funds carried over from year to year in an encumbrance roll do not show up in the budget adopted in May, as the roll does not occur until weeks or months after the budget is adopted. This O&R seeks to appropriate a total of \$1,389,467 in rolled

FY23 funds. The remaining FY24 operating contract costs will come from FY24 General Fund dollars in the Office of the Deputy Chief Administrative Officer for Human Services that were appropriated in the FY24 General Fund budget for shelter expenses.

**COMMUNITY ENGAGEMENT:** Administration presentations at public meetings with public comment including: City Council's Organizational Development Committee on 9/5/23, Public Safety Committee on 9/26/23, and Education and Human Services Committee on 9/14/23 and 10/12/23; site visits and meetings with members of City Council in September and October; Administration presentation to October meeting of Chamberlayne Industrial Center Association and Edgehill Chamberlayne Court Civic Association. The attached Ordinances are also heavily informed by the Strategic Plan to End Homelessness 2020-2030 which was released in May of 2020 and involved extensive community engagement including Advisory Board leadership, public surveys, and public meetings.

**STRATEGIC INITIATIVES AND OTHER GOVERNMENTAL:** RES. 2023-R019, which was adopted 4/10/23, declared a housing crisis; Strategic Plan to End Homeless 2020-2030: Finalized May 8, 2020.

**FISCAL IMPACT:** None

**DESIRED EFFECTIVE DATE:** Upon Adoption

**REQUESTED INTRODUCTION DATE:** November 6th, 2023

**CITY COUNCIL PUBLIC HEARING DATE:** November 13th, 2023

**REQUESTED AGENDA:** Consent

**RECOMMENDED COUNCIL COMMITTEE:** Education and Human Services

**AFFECTED AGENCIES:** Budget and Strategic Planning, Finance, Human Services, Housing and Community Development

**RELATIONSHIP TO EXISTING ORD. OR RES.:** Ordinance 2023-071

**ATTACHMENTS:** FY 23 Funds table, Grant Contract and Budget

**STAFF:** Stephen Harms, Senior Policy Advisor - Office of Chief Administrative Officer, 646-0043

Dominic Barrett, Strategic Projects and Grants Advisor - Office of Human Services, 646-5861

## FY 23 FUNDS ATTACHMENT

Line	Amount appropriated via Ord 2022-349	Unspent and unobligated amount rolled into FY24 to be re-appropriated by this ordinance
New Line Item: Fifth Street Baptist Church – Inclement Weather Shelter.”	\$650,000	\$650,000
Existing Line Item: Commonwealth Catholic Charities - Inclement Weather Shelter	\$313,338	\$313,338
New Line Item: RVA Sisters Keeper - Inclement Weather Shelter	\$837,000	\$396,851
New Line Item: United Nations Church international of VA, Inc. - Inclement Weather Shelter	\$1,158,086	\$29,228