



City of Richmond

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Meeting Minutes - Draft Planning Commission

Monday, November 20, 2023

1:30 PM

5th Floor Conference Room

To access the meeting via Microsoft Teams: <https://tinyurl.com/CPC-20-Nov-2023>

This meeting was held in-person in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219. While all Planning Commissioners and staff attended the meeting in-person, citizens were able to participate in the meeting virtually.

All written comments received via email prior to 10:00 a.m. on the day of the meeting were provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

Call To Order

Roll Call

- **Present** 7 - * Commissioner Vivek G. Murthy, * Commissioner Burchell Pinnock, *
Commissioner Elizabeth Hancock Greenfield, * Commissioner Samuel Young, *
Commissioner Lincoln Saunders, * Commissioner Andreas Addison, and *
Commissioner Rodney Poole
- **Absent** 2 - * Commissioner Rebecca Rowe, and * Commissioner Dakia K. Knight

Chair's Comments

Mr. Poole welcomed all who were present.

Approval of Minutes

1. [PDRMIN
2023.024](#) CPC Minutes - October 16, 2023

A motion was made by Commissioner Saunders, seconded by Commissioner Pinnock, that the October 16, 2023 minutes be adopted.

2. [PDRMIN
2023.025](#) CPC Minutes - November 6, 2023

A motion was made by Commissioner Murthy, seconded by Commissioner Greenfield, that the November 6, 2023 minutes be adopted.

Director's Report

Kevin Vonck, Director of Planning and Development Review, highlighted for the Planning Commissioners that the Priority Neighborhood amendment to the Richmond 300 Master Plan was adopted at the previous City Council meeting.

Consideration of Continuances and Deletions from Agenda

3. [ORD. 2022-191](#) To repeal ch. 16, art. II (§§ 16-19-16-31) of the City Code; to amend ch. 30, art. VI, div. 10.1 by adding therein a new section 30-691.1:1, concerning definitions for the Affordable Dwelling Unit Density Program; and to amend City Code §§ 30-691, 30-691.1, 30-691.2, 30-691.3, 30-691.4, 30-691.6, 30-691.7, 30-691.8, 30-691.9, 30-691.11, for the purpose of revising the Affordable Housing Dwelling Unit Density Program as authorized by Va. Code § 15.2-2305.1.

Item to be withdrawn.

4. [ORD. 2022-205](#) To amend Ord. No. 2000-410-2001-10, adopted Jan. 8, 2001, as previously amended by Ord. No. 2001-220-231, adopted Jul. 23, 2001, and Ord. No. 2017-242, adopted May 29, 2019, which approved the "Shops at Stratford Hills Community Unit Plan," for the purpose of increasing the area subject to the community unit plan by 2.85 acres to 67.4± acres and modifying the development standards, under certain terms and conditions. (4th District)

A motion was made by Commissioner Young, seconded by Commissioner Pinnock, that this item be continued to the December 4, 2023 meeting of the Planning Commission.

5. [CPCR.2022.083](#) RESOLUTION OF THE RICHMOND CITY PLANNING COMMISSION APPROVING AN AMENDMENT TO THE SHOPS AT STRATFORD HILLS PRELIMINARY COMMUNITY UNIT PLAN, FOR THE PURPOSE OF INCREASING THE AREA SUBJECT TO THE COMMUNITY UNIT PLAN BY 2.85 ACRES TO 67.4± ACRES AND MODIFYING THE DEVELOPMENT STANDARDS

A motion was made by Commissioner Murthy, seconded by Commissioner Greenfield, that this item be continued to the December 4, 2023 meeting of the Planning Commission.

Aye -- 7 - * Commissioner Vivek G. Murthy, * Commissioner Burchell Pinnock, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Samuel Young, * Commissioner Lincoln Saunders, * Commissioner Andreas Addison and * Commissioner Rodney Poole

Consent Agenda

The Consent Agenda items were considered by the Commission as a group, and there was a single combined public hearing held for all items listed on the Consent Agenda.

During the public hearing, Cyane Crump, Executive Director for Historic Richmond, spoke in support of UDC 2023-19.

A motion was made by Commissioner Greenfield, seconded by Commissioner Saunders, that the consent agenda be adopted. Commissioner Pinnock abstained from voting on UDC 2023-19.

6. [UDC 2023-19](#) UDC 223-19 FINAL Location, Character, and Extend Review of the

Relocation of the Winfree Cottage, located at 400 E. 15th Street.

This item was approved.

Aye -- 6 - * Commissioner Vivek G. Murthy, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Samuel Young, * Commissioner Lincoln Saunders, * Commissioner Andreas Addison and * Commissioner Rodney Poole

Abstain -- 1 - * Commissioner Burchell Pinnock

7. [UDC 2023-20](#) UDC 2023-20 CONCEPT AMENDMENT of previously approved Fonticello Park to add a splash pad, located at 2813 Bainbridge Street.

This item was approved.

Aye -- 7 - * Commissioner Vivek G. Murthy, * Commissioner Burchell Pinnock, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Samuel Young, * Commissioner Lincoln Saunders, * Commissioner Andreas Addison and * Commissioner Rodney Poole

8. [PAC2023 - 059](#) Gift of Art from The Valentine

This item was approved.

Aye -- 7 - * Commissioner Vivek G. Murthy, * Commissioner Burchell Pinnock, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Samuel Young, * Commissioner Lincoln Saunders, * Commissioner Andreas Addison and * Commissioner Rodney Poole

Regular Agenda

9. [CPCR.2023.025](#) Resolution of the City Planning Commission to adopt the Shockoe Small Area Plan as an amendment to the Richmond 300 Master Plan.

Director Vonck provided an overview of this request.

Following the presentation, Mr. Poole opened the public hearing.

Brian White spoke in support of the request, contingent on an update to the zoning-related language, as advertised on the website.

Cyane Crump, Historic Richmond, spoke in favor of this request.

Seeing no one else wishing to speak, Mr. Poole closed the public hearing.

Members of the Planning Commission briefly discussed this request, specifically noting the work that went into creating the finalized plans and asking brief questions about the consideration of future transportation projects in the area.

A motion was made by Commissioner Murthy, seconded by Commissioner Saunders, that this City Planning Commission Resolution be adopted. The motion carried by the following vote:

Aye -- 7 - * Commissioner Vivek G. Murthy, * Commissioner Burchell Pinnock, * Commissioner Elizabeth Hancock Greenfield, * Commissioner Samuel Young, * Commissioner Lincoln Saunders, * Commissioner Andreas Addison and * Commissioner Rodney Poole

10. [CPCR.2023.029](#) RESOLUTION OF THE RICHMOND CITY PLANNING COMMISSION TO AMEND THE RULES OF PROCEDURE FOR THE RICHMOND CITY PLANNING COMMISSION TO SET THE REGULAR MEETING TIME TO THE FIRST AND THIRD TUESDAYS OF EACH MONTH.

Members of the Planning Commission reviewed the proposed changes to the Rules of Procedure.

**A motion was made that this City Planning Commission Resolution be approved.
The motion carried by the following vote:**

Aye -- 7 - * Commissioner Vivek G. Murthy, * Commissioner Burchell Pinnock, *
Commissioner Elizabeth Hancock Greenfield, * Commissioner Samuel Young, *
Commissioner Lincoln Saunders, * Commissioner Andreas Addison and *
Commissioner Rodney Poole

Council Action Update & Upcoming Items

Ms. Oliver provided an overview of ordinances that were approved at the November 13, 2023 City Council meeting and gave a brief overview of cases to be heard at the next Planning Commission meeting.

Adjournment

Mr. Poole adjourned the meeting at 2:11 pm