

Standing Committee	Boards & Commissions (Standing Committee Assignment - Classification - Member #)	Meeting Frequency	2023 Meetings Held	Responsibilities and Duties	2023 Meeting Minutes and Minutes Location	Annual Operating Costs	Annual Reporting for CY 2022	Established by:
Governmental Operations	2022 City Charter Review Commission (9 Members)	Terminated upon the submission of the Commission's written report		To conduct a comprehensive review of the Charter of the City of Richmond (2020), as amended, with the objective of making recommendations for appropriate revisions to such charter.	01/24/2023 02/08/2023 03/14/2023 04/20/2023 04/24/2023 04/27/2023 05/10/2023 05/17/2023 05/18/2023 05/23/2023 06/08/2023 06/15/2023 06/22/2023	\$5,000.00	N/A	Ord. No. 2021-349
Governmental Operations	Audit Committee (Policy - 7 Members)	Quarterly - 2nd Thursday	3/14/2023 6/13/2023 9/19/2023 12/12/2023	(1) Reviewing significant financial information for appropriateness, reliability and timeliness; (2) Ascertaining the existence and adequacy of accounting and internal control systems and the adequacy of safeguards for the assets of the City; (3) Overseeing audit functions; (4) Making recommendations to the Council concerning selection and termination of external auditors; (5) Reviewing annual financial reports of the City and results of audit examinations; (6) Evaluate internal control functions; (7) Reviewing interim financial information; (8) Evaluating financial management systems and results of operations of the City; (9) Monitoring and overseeing the activities undertaken by the Inspector General pursuant to Section 2-214; (10) Making periodic reports, no less frequently than once every six months, to the Mayor and the Council concerning the activities undertaken by the Inspector General pursuant to Section 2-214 during the time since the last such report; (11) Reviewing and approving the annual work plan of the Office of the City Auditor.	03/14/2023 06/13/2023	N/A	Yes	Ord. No. 1983-248-224, adopted November 14, 1983, Ord. No. 2011-144-154, adopted September 12, 2011
Governmental Operations	Central Virginia Waste Management Authority (Advisory - 6 Members) Subcommittees - Executive Committee, Technical Advisory Committee and Audit Committee	Monthly - 3rd Friday	01/20/2023 02/17/2023 03/17/2023 04/21/2023 05/19/2023 06/16/2023 08/18/2023 09/15/2023 10/20/2023 11/17/2025 12/15/2023 (scheduled)	To plan, acquire, construct, reconstruct, improve, extend, operate, contract for and maintain any garbage and refuse collection, transfer and disposal program or system, within one or more of the political subdivisions which are members of this Authority	01/20/2023 02/17/2023 03/17/2023 04/21/2023 05/19/2023 06/16/2023 08/18/2023 09/15/2023 10/20/2023 https://cvwma.com/about-us/meetings/	Unknown	No	Ord. No. 1990-354-330, adopted December 10, 1990

Standing Committee	Boards & Commissions (Standing Committee Assignment - Classification - Member #)	Meeting Frequency	2023 Meetings Held	Responsibilities and Duties	2023 Meeting Minutes and Minutes Location	Annual Operating Costs	Annual Reporting for CY 2022	Established by:
Governmental Operations	City Personnel Board (Policy - 10 Members)	As needed	Last meeting held was 12/12/2022	Board shall have the power and shall be required to serve as a hearing panel and hear appeals of grievances filed by any employee in the classified service pursuant to procedures established by the City in compliance with Code of Virginia, § 15.2-1507. The hearing decisions of the personnel board shall be in writing and shall contain findings of fact as to the material issues in each case and the basis for the Board's findings.	N/A	N/A	Yes	Ord. No. 1997-247-296, adopted October 13, 1997
Governmental Operations	Clean City Commission (Advisory - 15 Members) Current programs: Pride in Richmond is Picking Up," includes Neighborhood Volunteer Clean-Ups, Graffiti Abatement, and Adopt-A-Spot	Monthly - 4th Wednesday	01/25/2023 02/22/2023 03/22/2023 04/26/2023 05/24/2023 07/26/2023 09/27/2023 10/25/2023 11/29/2023	(a) Achieve visible improvements in the manner in which the local environment is maintained with noticeable reductions in the amount of litter and illegal dumping. (b) Improve the level of public awareness regarding litter and recycling problems. (c) Review existing litter control and dumping ordinances and suggest ways to improve enforcement. (d) Work with all City and State agencies to reduce the amount of illegal dumping by contractors and citizens.	01/25/2023 02/22/2023 03/22/2023 04/26/2023 05/24/2023 07/26/2023 09/27/2023 10/25/2023 https://apps.richmondgov.com/applications/boardscommissions/BCMeetings.aspx?mybckey=1 16	\$5,000.00	No	Res. 92-R377-93-21, adopted January 11, 1993, repealed by Ord. No. 2015-45-63, adopted April 27, 2015
Governmental Operations	Ethics Reform Commission (Advisory - 11 Members)	Not currently meeting		(a) Implementation of a requirement that City employees must sign conflict of interest disclosure forms. (b) Development of stronger policies for strict enforcement of disclosure of conflicts of interest between City contractors and City employees. (c) Update ordinances, administrative regulations, and any related City departmental policies to require the disclosure of conflicts of interest. (d) Update ordinances, administrative regulations, and any related City departmental policies to reflect current state law related to lobbying and monitor compliance by City employees. (e) Establish a uniform code of ethics for all City employees to be published in a handbook and on the City's website. (f) Implementation of a requirement that the Department of Human Resources develop and implement an ethics training module by July 1, 2020, and monitor compliance with mandatory completion of ethics training.	Not currently meeting	\$5,000.00	N/A	Ord. No. 2019-264, adopted November 12, 2019 Ordinance stipulates commission will submit an annual report by December 31st

Standing Committee	Boards & Commissions (Standing Committee Assignment - Classification - Member #)	Meeting Frequency	2023 Meetings Held	Responsibilities and Duties	2023 Meeting Minutes and Minutes Location	Annual Operating Costs	Annual Reporting for CY 2022	Established by:
Governmental Operations	Green City Commission (Advisory - 9 Members)	Quarterly - Varies	01/23/2023 03/20/2023 11/27/2023	(1) Provide expertise and information to the City to support the sustainability efforts of the City. (2) Consult with the state government and other local governments with regard to such governments' sustainability efforts and methods. (3) Recommend changes to the Code of the City of Richmond (including the City's zoning regulations and building codes), the Code of Virginia and other laws as necessary to implement sustainable methods in the city of Richmond. (4) Encourage the adoption of sustainable business and building approaches by the private sector each year.	None	N/A	No	Ord. No. 2009-175-185 adopted October 26, 2009 Ordinance stipulates commission will submit an annual report
Governmental Operations	Metropolitan Richmond Air Quality Committee (ad hoc committee as required by the Clean Air Act) (2 Council Members)		Air quality in the Richmond-Petersburg region has been very good the last several years, there has not been a need to call a committee meeting	To deal with a variety of air quality related issues, including impacts on economic development, small business, and the general public.	None https://planrva.org/wp-content/uploads/TAC-10-8-19-Air-Quality-in-the-Richmond-Region.pdf	N/A	No	EPA is responsible for designating nonattainment and attainment/maintenance areas for the Commonwealth. Nonattainment and maintenance areas generally correspond to VOC and NOX emissions control areas. Virginia implements additional federal nonattainment and maintenance requirements within these control areas. DEQ has established LPOs for three areas: The Metropolitan Richmond Air Quality Committee (MRAQC) The George Washington Air Quality Committee (GWAQC) The Hampton Roads Air Quality Committee (HRAQC)

Standing Committee	Boards & Commissions (Standing Committee Assignment - Classification - Member #)	Meeting Frequency	2023 Meetings Held	Responsibilities and Duties	2023 Meeting Minutes and Minutes Location	Annual Operating Costs	Annual Reporting for CY 2022	Established by:
Governmental Operations	Public Utilities and Services Commission (Advisory 13 voting and 8 non-voting Members)	Scheduled to occur at least quarterly	N/A	<p>Commission shall provide the Council and the Mayor with information and advice concerning operation, maintenance, rate setting, fiscal integrity, and expansion of the City's public utilities, including natural gas, clean drinking water, wastewater, solid waste, and stormwater by performing the following duties:</p> <p>(1) Reviewing reports and information concerning the operations or change in policies or services of the Department of Public Utilities and Department of Public Works.</p> <p>(2) Making recommendations to Council and the Mayor relating to the operations of natural gas, clean drinking water, sanitary sewers, stormwater management, utility billing issues, sanitation, refuse and recycling.</p> <p>(3) Assisting the Mayor, Council, and City employees with the review of any issues requiring study and utilization of best practices to enhance performance without impact to regulatory compliance standards.</p> <p>(4) Creating subcommittees to study specific topics or initiatives. The Commission shall maintain five standing subcommittees: Water Utility Operations Subcommittee, Stormwater Utility Operations Subcommittee, Wastewater Utility Operations Subcommittee, Solid Waste Utility Operations Subcommittee, and Natural Gas Subcommittee.</p> <p>The Commission may create ad-hoc subcommittees, which shall consist of members of the Commission, to study other topics or utility related initiatives.</p> <p>(5) Increasing public engagement to create transparency and to inform the public of future city planning related to stormwater,</p>	N/A	\$5,000.00	N/A	<p>Ord. No. 2023-315, adopted, November 13, 2023</p> <p>To amend ch. 2, art. V of the City Code by adding therein a new div. 21, consisting of §§ 2-1202.6—2-1202.8,</p>
Governmental Operations	Sister Cities Commission (Gov Ops - Advisory - 13 Members)	Monthly - 1st Wednesday (except July)	<p>02/01/2023</p> <p>03/01/2023</p> <p>04/19/2023</p> <p>05/03/2023</p> <p>06/07/2023</p> <p>08/02/2023</p> <p>09/06/2023</p> <p>10/04/2023</p>	<p>The Commission shall be charged with strengthening the ties between the City of Richmond and any sister city or cities and making Richmond's many assets more widely known through sister city affiliations.</p> <p>The Commission shall report from time to time to Council on its activities.</p>	<p>02/01/2023</p> <p>03/01/2023</p> <p>04/26/2023</p> <p>05/03/2023</p> <p>06/07/2023</p> <p>08/02/2023</p> <p>09/06/2023</p> <p>https://apps.richmondgov.com/applications/boardscommissions/BCMeetings.aspx?mybckey=1</p> <p>40</p>	Unknown	No	<p>Resolution No. 91-R180-207, adopted July 22, 1991, as amended by Resolution No. 92-R83-74, adopted April 13, 1992, as amended by Resolution No. 96-R182-165, as amended by Resolution No. 96-R213-191, adopted December 16, 1996, as amended by Resolution No. 2006-R118-126, adopted September 11, 2006; as amended by Resolution No. 2009-R101-111.</p>

Standing Committee	Boards & Commissions (Standing Committee Assignment - Classification - Member #)	Meeting Frequency	2023 Meetings Held	Responsibilities and Duties	2023 Meeting Minutes and Minutes Location	Annual Operating Costs	Annual Reporting for CY 2022	Established by:
Governmental Operations	Urban Forestry Commission (2024) (Advisory - 12 Members)	Scheduled to occur at least quarterly	N/A	<p>(1) Prepare and submit to Council a report within its first six months of meeting that includes a review of the Commission’s mission, scope and duties, appointment procedures, and rules of procedure with the goal of modernizing the commission and ensuring continued future success.</p> <p>(2) Advise the Director of Public Works regarding rules, regulations and policies promulgated under the City’s Municipal Tree Policy and any revisions thereof.</p> <p>(3) Recommend to the Council any legislation, plans, policies and programs complementary to the intent and purpose of the City’s Municipal Tree Policy.</p> <p>(4) Facilitate the development and adoption of a tree maintenance and management plan for City-owned trees.</p> <p>(5) Assist with public relations and education programs to increase public understanding of urban forestry issues, including programs developed by the Department of Public Works, the Tree Stewards, the Friends of Urban Forestry and civic associations.</p> <p>(6) Work with interested private organizations to raise money for projects involving City-owned trees and programs developed by the Department of Public Works.</p> <p>(7) Prepare and submit an annual report to the Council and make presentations on an annual basis and as requested by the Council.</p> <p>(8) Ensure the continuation of the Commission’s purpose by annually providing a list of qualified candidates for expiring terms, if any, for consideration by the Mayor and the Council by May 30 of each year.</p> <p>(9) Develop and assist with the adoption of a more comprehensive Municipal Tree Policy and present progress reports on its efforts in this regard to the Council’s Land Use, Housing and Transportation Standing Committee upon the Committee’s request.</p>	N/A	N/A	No	Ord. No. 2023-331, adopted December 11, 2023