



# City of Richmond

City Hall  
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## Meeting Minutes - Draft Planning Commission

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Monday, August 17, 2020

1:30 PM

5th Floor Conference Room

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### **This meeting will be held through electronic participation means**

This meeting will be held through electronic communication means pursuant to and in compliance with Ordinance No. 2020-093, adopted April 9, 2020. This meeting will be open to participation through electronic communication means by the public and closed to in-person participation by the public.

Most, if not all, Planning Commission members and other staff will participate in this meeting by teleconference/videoconference via Microsoft Teams. Those who may be assembling for this meeting will do so in the 5th Floor Conference Room of City Hall at 900 East Broad Street in Richmond, Virginia 23219.

Special Guidelines for Public Access and Citizen Participation:

To access or participate, or both, in the Planning Commission meeting on Monday, August 17, 2020, at 1:30 p.m., you have several options outlined in the following document:

1. [PDRPRES  
2020.043](#)

**Attachments:** [Public Access and Participation Instructions - Planning Commission - 8/17/20](#)

Citizens are encouraged to provide their comments in writing to [PDRLandUseAdmin@richmondgov.com](mailto:PDRLandUseAdmin@richmondgov.com) in lieu of speaking through audio or video means during the meeting.

When submitting your comments by email, be sure to include in your email (i) your full legal name, (ii) any organizations you represent, and (iii) any economic or professional relationships that would be affected by the adoption of the legislation on which you are commenting.

The person responsible for receiving written comments is Matthew J. Ebinger, Secretary to the Planning Commission.

All written comments received via email prior to 10:00 a.m. on Monday, August 17, 2020, will be provided to all members of the Planning Commission prior to the beginning of the meeting and will be included in the record of the meeting.

### **Call To Order**

Mr. Poole called the regular meeting of the Planning Commission to order at 1:30 p.m.

**Roll Call**

Ms. Sharon Ebert served as an alternate for Ms. Lenora Reid.

- Present 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner David Johannas, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson, and \* Commissioner Ellen Robertson

**Chair's Comments**

Mr. Poole welcomed all who were present.

**Approval of Minutes**

2. [PDRMIN 2020.015](#)

**Attachments:** [CPC Draft Minutes\\_May 18, 2020](#)

**A motion was made by Commissioner Murthy, seconded by Commissioner Greenfield, that the May 18, 2020 Minutes be approved. The motion carried by the following vote, with Ms. Sharon Ebert serving as an alternate for Ms. Lenora Reid:**

- Aye --** 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner David Johannas, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson and \* Commissioner Ellen Robertson

- Abstain --** 1 - \* Lenora Reid

3. [PDRMIN 2020.016](#)

**Attachments:** [CPC Draft Minutes\\_June 1, 2020](#)

**A motion was made by Commissioner Murthy, seconded by Commissioner Greenfield, that the June 1, 2020 Minutes be adopted. The motion carried by the following vote, with Ms. Sharon Ebert serving as an alternate for Ms. Lenora Reid:**

- Aye --** 8 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner David Johannas, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson and \* Commissioner Ellen Robertson

- Abstain --** 1 - \* Lenora Reid

**Director's Report**

**- Council Action Update**

Mr. Matthew Ebinger stated there is no Council Action update.

- Richmond 300 Update

Ms. Maritza Pechin stated there is no Richmond 300 update.

Consideration of Continuances and Deletions from Agenda

4. [Location  
2020-002](#)

Item Title: Location review of an easement for public use and travel along the west side of the alley to the rear of the property known as 1801 Jefferson Davis Highway, between Webber Avenue and Royal Avenue.

**A motion was made by Commissioner David Johannas, seconded by Commissioner Ellen Robertson, that this Location Item be continued to the September 8, 2020 Planning Commission meeting. The motion carried unanimously.**

**Consent Agenda**

Mr. Olinger spoke briefly on the Parklet issue.

Public Hearing: No one spoke.

**A motion was made by Commissioner Ellen Robertson, seconded by Vice Chair Melvin Law, that the Consent Agenda be approved. The motion carried by the following vote, with Commissioner Max Hepp-Buchanan abstaining on Item 5 and Item 7, and with Ms. Sharon Ebert serving as an alternate for Ms. Lenora Reid:**

**Aye --** 9 - \* Chair Rodney Poole, \* Vice Chair Melvin Law, \* Commissioner David Johannas, \* Commissioner Vivek G. Murthy, \* Commissioner Elizabeth Hancock Greenfield, \* Commissioner Max Hepp-Buchanan, \* Commissioner John Thompson, \* Lenora Reid and \* Commissioner Ellen Robertson

5. [PAC 2020-002](#)

**Attachments:** [Staff Report](#)

[PAC Report to CPC Aug 17, 2020](#)

[Staff Report to PAC](#)

[Application Materials](#)

[Support Letter HG](#)

[Letter of Opposition](#)

Item Title: Section 17.05 Review of a temporary public art installation in the form of a road mural located on East Grace Street, between North 9th Street and North 8th Street.

**This Section 17.05 Review was approved with the following conditions:**

**-The project will meet all pertinent permit requirements of the Department of Public Works.**

**-Future design modifications of the mural, pertaining to Venture Richmond's**

potential “Adopt a Letter” initiative, will be considered by the Public Art Commission.

6. [UDC 2020-12](#)

- Attachments:** [UDC Report to CPC](#)  
[Staff Report to UDC](#)  
[Location & Plans](#)  
[Updated Landscape Plan - 08/03/2020](#)

Item Title: Final location, character, and extent review of Warwick Road Maintenance Facility Improvements.

**This Location, Character and Extent Item was approved.**

7. [UDC 2020-13](#)

- Attachments:** [UDC Report to CPC](#)  
[Staff Report to UDC](#)  
[Location & Plans](#)  
[Letters of Support](#)

Item Title: Final location, character, and extent review of the Parklet Baseline Design.

**This Location, Character and Extent Item was approved.**

*The consent agenda consists of items that appear relatively non-controversial in nature and for which there was no known opposition at the time this agenda was set. The Consent Agenda items will be considered by the Commission as a group, and there will be a single combined staff presentation and a single combined public hearing held for all items listed on the Consent Agenda.*

**Regular Agenda**

8. [ORD. 2020-171](#)

To amend and reordain City Code §§ 30-402.2, concerning permitted accessory uses and structures, 30-413.15, concerning yards, 30-419.2, concerning permitted principal uses, 30-419.3, concerning permitted principal uses on corner lots, 30-419.4, concerning permitted accessory uses and structures, 30-420.5, concerning yards, 30-424.5, concerning yards, 30-426.5, concerning yards, 30-428.6, concerning yards, 30-430.5, concerning yards, 30-442.1, concerning permitted principal and accessory uses, 30-442.4, concerning yards, 30-444.2, concerning permitted principal and accessory uses, 30-444.4, concerning yards, 30-446.4, concerning yards, 30-447.2, concerning permitted principal and accessory uses, 30-610.3, concerning alley frontage, 30-620.1, concerning lots and lot areas, 30-630.1, concerning yards, 30-630.4, concerning side yards, 30-630.9, concerning permitted projections and encroachments in yards and courts, 30-680.1, concerning location of accessory buildings, 30-800.2, concerning extension or expansion, 30-810.1, concerning alterations to buildings, 30-940.3, concerning the Urban Design Committee, and 30-1080, concerning unlawful conduct and penalties; to amend ch. 30, art. IV, div. 2, 3, 4, 5, and 6 of the City Code by adding therein new §§ 30-402.8, 30-404.8, 30-406.8, 30-408.8, and 30-410.8, concerning driveways from streets; to amend ch. 30, art. VI,

div. 7 of the City Code by adding therein a new § 30-660.1, concerning standards for location of refuse areas; to amend ch. 30, art. X, div. 4 of the City Code by adding therein a new § 30-1030.8, concerning expiration of approval of plans of development, and to amend ch. 30, art. XII of the City Code by adding therein new § 30-1220.94, 30-1220.110:1, 30-1220.110:2, and 30-1220.110:3, concerning certain definitions. (As Amended)

**Attachments:** [Ord. No. 2020-171 - Amended 20200914](#)

[Staff Report](#)

[CPC Presentation Omnibus Ordinance 8-17-20](#)

[20200914 Amendment of Ord. No. 2020-171](#)

Ms. Anne Darby provided staff's presentation.

Public Hearing: No one spoke.

**A motion was made by Commissioner Johannas, seconded by Commissioner Greenfield, that this Ordinance be recommended for approval to City Council. The motion carried unanimously, with Ms. Sharon Ebert serving as an alternate for Ms. Lenora Reid, with the following amendment:**

**-That the R-1 Single-Family Residential District be excepted from the new requirements of Section 30-630.9.**

## **Upcoming Items**

Mr. Ebinger listed the items tentatively scheduled for the September 8, 2020 meeting of the Planning Commission.

## **Adjournment**

Mr. Poole adjourned the meeting at 2:40 p.m.